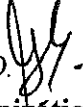


**PENN-DELCO SCHOOL DISTRICT**  
**Aston, Delaware County, Pennsylvania 19014**

***OFFICE OF THE SUPERINTENDENT***

**TO:** Management Team  
PTL Presidents  
PDEA Bldg. Reps.  
Building Offices  
Union Reps  
Local Representatives  
Others, as designated   
**FROM:** *George Steinhoff, Ed.D.*  
**SUBJECT:** **School Board Reorganization Meeting – December 3, 2012**  
**DATE:** December 4, 2012

The Penn-Delco Board of School Directors met in the District Service Center on December 3, 2012. All items on the attached agenda were approved as presented, including the attached calendar of school board meetings for 2013.

During the School Board's annual reorganization, with unanimous support, Mrs. Kim Robinson was re-elected Board President, Mrs. Kathleen Ieradi was re-elected as Vice-President, and Mrs. Lisa Esler was appointed PSBA Legislative Liaison.

GS/pw  
12sm1204

**PENN-DELCO SCHOOL DISTRICT**  
**Aston, Delaware County, Pennsylvania 19014**  
**Service Center Building**  
**Reorganization Meeting**

**December 3, 2012**

**7:30 P.M.**

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Comments by Members of the Public**
- 4. Items for Board Information**
  - A. 2012 Audit Review – Ed Furman
  - B. 2013 Bond Purchase – Ed Murray
- 5. Election of Temporary Chairman**
  - A. Nominations from the Floor (no second is required)
  - B. Motion to Close Nominations (second is required)
  - C. Temporary Chairman Assumes the Chair and Proceeds as Follows:
- 6. Election of President to Serve for One Year Beginning with this Meeting of December 3, 2012 (Section 404, School Code)...Temporary Chairman**
  - A. Nominations from the Floor (no second is required)
  - B. Motion to Close Nominations (second is required)
  - C. Announce the Election of the President

Newly Elected President Assumes the Chair and Proceeds as Follows:
- 7. Election of Vice-President to Serve for One Year Beginning with this Meeting of December 3, 2012 (Section 404, School Code)...President**
  - A. Nominations from the Floor (no second is required)
  - B. Motion to Close Nominations (second is required)
  - C. Announce the Election of the Vice-President
- 8. Appointment of Solicitor**

**Reference:** Public School Code of 1949 - Section 406 [24PS-4-406]

**Administrative Recommendation:** To approve the appointment of Michael V. Puppio Jr., Esquire, as solicitor of the school district for a term through the reorganization meeting in December 2013, according to the terms presented.
- 9. Approval of Time and Place of Monthly Meetings**

**Reference:** Public School Code of 1949 - Section 404 [24PS 4-421] and Section 421 [24PS 4-421]

**Administrative Recommendation:** To approve the School Board Regular Meeting and Committee Meeting Schedule for the period of January 16, 2013 to December 2, 2013 as attached. All regular meetings of the School Board are held at 7:30 p.m. in the Service Center Building, unless otherwise noted.

**10. Appointment of Penn-Delco School Board Representative to serve as PSBA Liaison and Legislative Chairperson**

**MOTION:** To appoint \_\_\_\_\_ to the position of PSBA Liaison and Legislative chairperson for a one-year term until December 2013.

**11. Comments by Members of the Public**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS  
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

**The board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings.**

In order to permit fair and orderly expression of such comments, the board will provide for two periods for public participation during board meetings.

The presiding officer at each public board meeting will follow these guidelines:

- public participation shall be permitted only as indicated on the order of business in the procedures of this board or
- at the discretion of the presiding officer on a given issue
- participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate
- all statements shall be directed to the presiding officer; no participant may address or question board members individually
- the public participation in the beginning of the agenda will be limited to 15 minutes totally and to 3 minutes for individuals
- the public participation at the end of the agenda will be limited to 30 minutes totally and to 3 minutes for individuals.

The presiding officer may:

- interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**12. Comments by Members of the Board**

**13. Other Business – Items for Board Action**

**13.01 Minutes**

**MOTION:** To approve the minutes of the regular meeting of November 19, 2012 as presented.

**13.02 Approval of Invoice Listing**

**MOTION:** To approve the invoice listing for November – December 2012 as presented.

**13.03 Personnel - Professional**

**1. Extra Pay –Extended employment (contractual obligation)**

**(a) Common Core State Standards Follow-up Meeting, November 20, 2012**

**(Account # 10-2260-123-000-10-00-00-000)**

Lauri Watkins	1 hour
Karen Wells	1 hour
Danielle Murray	1 hour

Jowel Roche	1 hour
Meghan Cullen	1 hour
Kelly Campagna	1 hour
Jill Healy	1 hour
Derek Sciecinski	1 hour
Jill Maurer	1 hour
Jessica Wooleyhan	1 hour
Christina Goll	1 hour
Theresa McHugh	1 hour
Tom Bennett	1 hour
Patricia Krause	1 hour

***(b) CPR/AED Staff Training, November 17, 2012***

***(Account # 10-2260-123-000-10-00-00-000)***

Betsy King (Trainer)	5.5 hours
John Clark (Trainer)	3.0 hours
Theresa McHugh	5.0 hours

***(Account # 10-2260-123-000-30-00-00-000)***

Kristin Buckmaster	5.0 hours
Nicki Shepker	5.0 hours
Kathleen Emhof	5.0 hours

***(c) Special Education Meetings and In-service Preparation, October-November 2012***

***(Account # 10-1200-123-000-00-00-00-000)***

Sharon Nattress	10 hours
Cara Miller	6.5 hours

***(d) Planning for the Infusing Technology with Work Stations October 18, 2012 In-service, October 11, 2012***

***(Account # 10-1200-123-000-10-00-00-000)***

Lisa Connolly	1 hour
Mindy Ross	1 hour
Amy Lindsey	1 hour
Jamie Keefer	1 hour

**2. Appointments**

**(a) After School Tutors**

Megan Laird  
 Alison Cobb  
 Meghan Cullen  
 Michelle Ritz  
 Allison Runge  
 Vivienne Cameron  
 Melody Mead  
 Christina Nickerson  
 Megan Flanagan  
 Chris Gorniok  
 Erin Micklo  
 Mindy Ross  
 Jillian Phillips  
 Jill Maurer

Nicole May  
David Beckman  
Patricia Wray  
Nicki Shepker

### **3. Leaves of Absence**

- (a) Elizabeth Hazlett, Music Teacher at Northley Middle School, FMLA dates adjusted to 11/26/2012 through 2/5/2013 with paid FMLA from 11/26/2012 through 1/18/2013 and unpaid FMLA from 1/22/2013 through 2/5/2013.
- (b) Megan Zebley, 4<sup>th</sup> grade Teacher at Pennell Elementary School, FMLA from 5/2/2013 through 6/17/2013, with paid FMLA from 5/2/2013 through 6/13/2013 and unpaid FMLA from 6/14/2013 through 6/17/2013.
- (c) Khristina Hunt, Financial Literacy Teacher at Northley Middle School, FMLA from 4/15/2013 through 5/31/2013, with paid FMLA from 4/15/2013 through 5/7/2013 and unpaid FMLA from 5/8/2013 through 5/31/2013.

### **4. Extra Duty Pay**

#### **Sun Valley Non-Athletic**

John Baxter (yr. 1)                      Drama/Musical Director                      12 Units @ \$276.                      \$3312.

## **13.04 Personnel – Classified**

### **1. Resignation**

- (a) Michele Iacono, Substitute Custodian, effective 11/20/2012.

### **2. Appointment**

- (a) Susan DeAugustine, Confidential Part-Time Human Resources Office Assistant @ \$18.25/hour, up to 25 hours/week, 261 days/year with part-time benefits in accordance with the Act 93 Agreement, Group C, effective 1/2/2013.
- (b) Gabrielle Kovacevich, One-on-One Assistant (A2HQ, step 1) at Aston Elementary School @ \$11.06/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 12/4/12.

### **3. Leaves of Absence**

- (a) Donna Blumenthal, part-time Custodian, Worker's Compensation from 11/15/2012 through 11/30/2012.
- (b) Beverley Murphy, Technology Assistant, FMLA return date adjusted to 11/26/2012.
- (c) Susan Hobbs, Regular Driver, Worker's Compensation leave dates adjusted from 10/23/2012 through 11/27/2012 to 10/23/2012 through 12/21/2012.

### **4. Change in Status**

- (a) Marisol Price, from Substitute Assistant to Playground/Cafeteria Assistant (A1, step 1) at Aston Elementary School @ \$10.09/hour, up to 21.25 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 11/29/12.

**References: Penn Delco Budget 2012-2013; Act 93; Board Policy 5.2; PDEA Agreement; PDSSPA Agreement; PDESPA Agreement; PA School Code Section 1108B**

**Superintendent's Recommendation: To approve all personnel items as presented.**

**13.05 Educational Field Trip for Marine Corps Junior ROTC**

The Sun Valley High School Administration requests permission for the Marine Corps JROTC to travel to Hickory Run State Park, White Haven, PA. The trip stresses cold weather survival skills and related camping skills. The group of 35 students and 3 instructors/chaperones will leave by bus Saturday morning, February 2 and return Sunday afternoon, February 3, 2013.

**MOTION:** To approve the request as presented.

**13.06 Tax Assessment Appeal Folio # 02-00-02357-57**

**MOTION:** To agree to settle the tax assessment appeal for the property located at 440 Sean Lane (Folio No.: 02-00-02357-57), for tax years 2012 and 2013 at an assessed value of \$303,750, and \$324,000, respectively.

**13.07 Accept Local Audit**

**MOTION:** To accept the Local Audit completed by Maillie, Falconiero & Company, LLP of Oaks, PA for the 2011 - 2012 school year as presented.

**13.08 Commitment of Fund Balance.**

**MOTION:** To approve the commitment of \$2,961,406 to the Debt Service Reserve Fund for the fiscal year ending June 2012.

**13.09 2013 Bond Resolution.**

**MOTION:** To approve a Resolution authorizing the incurrence of non-electoral indebtedness in the maximum principal amount of \$24,450,000 to finance District construction projects including but not limited to Northley Middle School and Coebourn Elementary as presented.

14. **Next Meetings:** Wednesday, January 16, 2013, 7:30 p.m., Service Center – **Study Session**  
Wednesday, January 23, 2013, 7:30 p.m., Service Center – **Business Mtg.**
15. **Adjournment**

**PENN-DELCO SCHOOL DISTRICT**

**2821 Concord Road, Aston, PA 19014**

**Meetings of the Board of School Directors 1/16/13 through 12/2/13**

*Study Sessions and Board Meetings are held in the District Service Center Building, 3000 Duttons Mill Road, Aston, PA. All meetings begin at 7:30 p.m. on Wednesdays unless otherwise noted. The Committee of the Whole will meet at 6:30 p.m. prior to the Study Session meetings as necessary.*

<b><u>January 2013</u></b> Wed 16 Study Session Wed 23 Board Meeting	<b><u>July 2013</u></b> Wed 17 Board Meeting
<b><u>February 2013</u></b> Wed 20 Study Session Wed 27 Board Meeting	<b><u>August 2013</u></b> Wed 21 Study Session Wed 28 Board Meeting
<b><u>March 2013</u></b> Wed 13 Study Session Wed 20 Board Meeting	<b><u>September 2013</u></b> Wed 18 Study Session Wed 25 Board Meeting
<b><u>April 2013</u></b> Wed 17 Study Session Wed 24 Board Meeting	<b><u>October 2013</u></b> Wed 16 Study Session Wed 23 Board Meeting
<b><u>May 2013</u></b> Wed 15 Study Session Wed 22 Board Meeting	<b><u>November 2013</u></b> Wed 20 Study Session **Mon 25 Board Meeting
<b><u>June 2013</u></b> Wed 19 Study Session Wed 26 Board meeting	<b><u>December 2013</u></b> **Mon 2 Reorganization Meeting

## 2013

<b>January</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>February</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	<b>March</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>April</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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