

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
SEPTEMBER 19, 2012**

A special meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, September 19, 2012, at 8:36 p.m. at the District Service pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

A. Lewis Boughner  
Gregory Camma  
John Dougherty  
Lisa Esler  
John O'Donnell, Treasurer  
Jim Porter (via conference call)  
Kevin Tinsley  
Kim Robinson, President

**School Directors Absent:**

Kathy Ieradi, Vice-President

**Others in Attendance:**

Dr. George Steinhoff, Superintendent  
Dr. Alexis McGloin, Assistant Superintendent  
Tracy A. Marshall, Business Administrator  
Deborah L. Albence, Director of Human Resources

**The Agenda for this meeting is attached hereto as Appendix "1".**

1. **CALL TO ORDER** – Mrs. Robinson, President, called the meeting to order at 8:36 p.m.
2. **ROLL CALL** – All School Directors were present except Mrs. Ieradi.

**ITEMS FOR BOARD INFORMATION**

Dr. Steinhoff reviewed the estimated revenue/expenditures going forward. The Board discussed changes to funding.

**COMMENTS BY MEMBERS OF THE BOARD**

None

## **PUBLIC COMMENTS**

### **PREPARED AND INFORMAL COMMENTS AND INQUIRES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value added to school governance by public comment on educational issues, and the importance of involving members of the public in Board Meetings.

In order to permit fair and orderly expression of such comments, the Board will provide two periods for public participation during Board Meetings.

The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board or at the discretion of the presiding officer on a given issue;
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation;
- If appropriate all statements shall be directed to the presiding officer;
- No participant may address or question Board Members individually;
- The public participation in the beginning of the agenda will be limited to 15 minutes totally and to 3 minutes for individuals;
- The public participation at the end of the agenda will be limited to 30 minutes totally and to 3 minutes for individuals.

The presiding officer may:

- Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

## **PUBLIC COMMENTS**

None

## **ITEMS FOR BOARD ACTION**

### **6.01 Appointment of Coebourn Elementary Principal**

**MOTION:** To appoint Eric Kuminka as Coebourn Elementary Principal, at a salary of \$106,000, with benefits in accordance with Act 93 Agreement, effective date to be determined.

Following a motion by Mr. Porter and seconded by Mr. Dougherty, the above motion was unanimously approved.

Voting Aye: All  
Voting No: None

### **6.02 Appointment of Interim Coebourn Elementary Principal**

**MOTION:** To appoint Rosemary Fowler as Interim Coebourn Elementary Principal, effective 9/24/12.

Following a motion by Mr. Dougherty and seconded by Mr. O'Donnell, the above motion was unanimously approved.

Voting Aye: All  
Voting No: None

## **ITEMS FOR BOARD REVIEW**

### **7.01 Personnel – Professional**

#### **(1) Extra Pay – Extended Employment (contractual obligation)**

##### ***(a) Multiple Disabilities Support Team Training, August 24, 2012 (Account# 10-1200-123-000-10-00-00-000)***

John Clark	6.5 hours
Amy Fichter	6.5 hours
Mary Beth Mytych	6.5 hours
Laura O'Kane	6.5 hours
Jemma Walsh	6.5 hours

##### ***(b) Multiple Disabilities Support Planning/Team Training, August 27, 2012 (Account# 10-1200-123-000-10-00-00-000)***

Amy Fichter	8 hours
Mary Beth Mytych	5.5 hours
Matt Santini	1.5 hours

##### ***(c) Special Education Tutoring, July-August 2012 (Account # 10-1241-123-000-10-00-00-000)***

Megan Flanagan	13.5 hours
----------------	------------

##### ***(d) Safety Care Training, August 2012 (Account # 10-1200-123-000-10-00-00-000)***

Megan Flanagan	14 hours
Karen Scharrer	14 hours

##### ***(e) Technical Assist and Autistic Support Training, August 20, 2012 (Account # 10-1200-123-000-10-00-00-000)***

Megan Flanagan	7 hours
----------------	---------

## **ITEMS FOR BOARD REVIEW**

***(f) Northley Middle School Adaptive Physical Education/Sensory Integration Training.  
August 21, 2012***

***(Account # 10-1200-123-000-10-00-00-000)***

Val Burgess	2 hours
Shari Sharp	2 hours
Sandra Johnson	2 hours
Meg Flanagan	2 hours
Karen Scharrer	2 hours
John Clark	2 hours
Gail Genovese	4 hours

***(g) Northley Middle School CIP Team Meetings, August 2012***

***(Account # 10-2260-123-000-30-00-00-000)***

Nicole May	10 hours
Kate Taylor	5 hours
Marnie Zimmerman	5 hours
Gina Ragan	5 hours
Nicki Shepker	5 hours
Jacqueline Matys	5 hours
Jenna Dowd	5 hours
Michelle Ritz	5 hours

***(h) Northley Middle School Planning for CIP Team Meetings, July-August 2012***

***(Account # 10-2260-123-000-30-00-00-000)***

Michelle Ritz	9 hours
Nicole May	10 hours

***(i) Aston Elementary Data Team Meetings, August 2012***

***(Account # 10-2260-123-000-10-00-00-000)***

Vivienne Cameron	10 hours
Michele DeLong	10 hours
Stephanie Charlton	10 hours
Lindsay Kuhn	10 hours

***(j) Pennell Elementary Data Team Meetings, August 15, 2012***

***(Account # 10-2260-123-000-10-00-00-000)***

Melissa Huber	7 hours
Michele Raucci	7 hours
Karen Wells	7 hours
Megan Zebley	7 hours
Jessica Wood	12 hours

***(k) Coebourn Elementary Data Team Meetings, July 16, 2012***

***(Account # 10-2260-123-000-10-00-00-000)***

Danielle Murray	7.5 hours
Keith Sgrillo	7.5 hours
Andrea Fulginiti	7.5 hours
Jamie Harris Keefer	7.5 hours

## **ITEMS FOR BOARD REVIEW**

***(l) Pennell Elementary Testing for New Students, July-August 2012***

***(Account # 10-1100-123-000-10-50-00-000)***

Karen Wells 23.5 hours

***(m) Coebourn Elementary Testing for New Students, August 2012***

***(Account # 10-1100-123-000-10-20-00-000)***

Danielle Murray 15.5 hours

***(n) Parkside Elementary Testing for New Students, June 2012***

***(Account # 10-1100-123-000-10-40-00-000)***

Michelle Craley 2 hours @ \$31.50/hour (June 2012)

Michelle Craley 22 hours @ \$32.50/hour (July 2012)

***(o) Aston Elementary Testing for New Students, July-August 2012***

***(Account # 10-1100-123-000-10-10-00-000)***

Jill Maurer 32 hours

***(p) Coebourn Elementary Positive Behavior Support Committee Meeting, July 17, 2012***

***(Account # 10-2260-123-000-10-00-00-000)***

Nicole Small 7.5 hours

Adrienne Dever 7.5 hours

Tara Roe 7.5 hours

Melissa Carroll 7.5 hours

***(q) Northley Middle School Summer Guidance Hours***

***(Account # 10-2120-123-000-30-70-00-000)***

Kevin Siegel 12 hours @ \$31.50/hour (June 2012)

Kevin Siegel 73 hours @ \$32.50/hour (July – August)

Gina Yannarell 15 hours @ \$32.50/hour (August)

Nicole Shepker 95 hours @ \$32.50/hour (July-August)

***(r) Pennell Elementary Olweus Committee Meeting, July 10, 2012***

***(Account # 10-2260-123-000-10-00-00-000)***

Francine Im 4.5 hours

Dianne Rosset 4.5 hours

Karen Wells 4.5 hours

Jessica Wood 4.5 hours

***(s) Aston Elementary In-Service Training, August 29, 30, 2012***

***(Account # 10-1200-123-000-00-00-00-000)***

Sharon Nattress 5 hours

## **ITEMS FOR BOARD REVIEW**

### **(2) Appointment**

(a) Daniel White, Long Term Substitute, effective 9/17/12 through 1/24/13

#### **Education**

Cabrini College, 5/12

M. Ed., Sec. Mathematics

Widener University, 5/83

B.S. Business Administration

#### **Professional Experience**

Substitute Teacher Service

Substitute teacher 2/12-present

Strath Haven Middle School

Student teacher 9/11-2/12

#### **Cert/Assign**

Type 61 – Mathematics 7-12

Northley – Title I Math

#### **Salary**

M/1

\$49,250 (prorated)

#### **Rationale**

Replacing C. Anderson, on leave

### **(3) Professional Contracts**

(a) Megan Zebley, 4<sup>th</sup> Grade teacher at Pennell Elementary School.

(b) Amy Lindsey, 1<sup>st</sup> Grade teacher at Pennell Elementary School.

(c) Jenna Dowd, Science teacher at Northley Middle School.

(d) Matthew Santini, Special Education teacher at Pennell Elementary School.

(e) Louis D'Alonzo, Math teacher at Sun Valley High School.

(f) Paul Carboni, English teacher at Sun Valley High School.

### **(4) Leave of Absence**

(a) Amy Fichter, Multiple Disabilities teacher at Pennell Elementary School, Leave of Absence from 10/30/12 through 12/12/12 with paid leave from 10/30/12 through 11/6/12 and unpaid leave from 11/7/12 through 12/12/12.

(b) Erica Mier, Spanish teacher at Northley Middle School, unpaid FMLA from 9/17/12 through 11/2/12.

(c) Carol Reigner, 3<sup>rd</sup> grade teacher at Aston Elementary School, FMLA from 2/11/13 (approx.) through 5/13/13 with paid FMLA from 2/11/13 (approx.) through 3/22/13, unpaid FMLA from 3/23/13 through 5/13/13 and unpaid childrearing leave from 5/14/13 through the end of the 1<sup>st</sup> semester of the 2013/2014 school year.

(d) Veronica Batter, Art teacher at Sun Valley High School, unpaid FMLA from 8/29/12 through 10/23/12.

### **(5) Extra Duty Pay Assignments for the 2012/2013 school year**

#### **Rescissions**

Brian Dietzler (yr. 7)	Chorus/Touring Chorus Director	20 Units @ \$283.	\$5660.
Brian Dietzler (yr. 6)	Drama/Musical Director	12 Units @ \$283.	\$3396.
Brian Dietzler (yr. 6)	Drama/Musical Music Director	9 Units @ \$283.	\$2547.
Allison Runge (yr. 5)	8 <sup>th</sup> Grade Field Hockey Coach	9 Units @ \$283.	\$2547.
Thomas Ellis (yr. 3)	8 <sup>th</sup> Grade Wrestling Coach	12 Units @ \$276.	\$3312.
Amanda Girardi (yr. 1)	7 <sup>th</sup> Grade Field Hockey Coach	7 Units @ \$276.	\$1932.
Kelly Johnson Morales (yr. 5)	7 <sup>th</sup> Grade Volleyball Coach	7 Units @ \$283.	\$1981.

#### **Termination**

Stephanie Dietzler (yr. 2)	Dramatics/Musical Choreographer	6 Units @ \$276.	\$1656.
----------------------------	---------------------------------	------------------	---------

#### **Northley Athletic**

Amanda Girardi (yr.1)	8 <sup>th</sup> Grade Field Hockey Coach	9 Units @ \$276.	\$2484.
Andrea Fellows (yr.1)	7 <sup>th</sup> Grade Field Hockey Coach	7 Units @ \$276.	\$1932.

**ITEMS FOR BOARD REVIEW****Sun Valley Athletic**

Thomas Ellis (yr. 3)	Head Wrestling Coach	18 Units @ \$276.	\$4968.
----------------------	----------------------	-------------------	---------

**Sun Valley Non-Athletic**

Cheryl Wiest (yr. 1)	.5 Freshman Class Advisor	5 Units @ \$276.	\$1380.
Melissa Malick (yr. 1)	.5 Freshman Class Advisor	5 Units @ \$276.	\$1380.

**Change in Assignment****Sun Valley Non-Athletic**

Lindsay Deery (yr. 3)	From: .5 Senior Class Advisor	9 Units @ \$276.	\$2484.
	To: 1.0 Senior Class Advisor	18 Units @ \$276.	\$4968.
Justin Heimbecker (yr. 1)	From: 1.0 Band Assistant	5 Units @ \$276.	\$1380.
	To: .75 Band Assistant	3.75 Units @ \$276.	\$1035.

**Elementary**

Melissa Nielsen (yr. 6)	Pennell Newspaper Advisor	5 Units @ \$283.	\$1415.
-------------------------	---------------------------	------------------	---------

**(6) Tuition Reimbursements      2012/2013 School year****Budget Code: 10-1100-240-000-10-00-00-000**

Erin Micklo	\$815.00	Wilkes University
Northley, 6 <sup>th</sup> Grade		- Designing Motivation for All Learners

Karen Wells	\$982.50	West Chester University
Pennell, Reading Specialist		- Growing Readers, K-5

**Budget Code: 10-1100-240-000-30-00-00-000**

Louis D'Alonzo	\$815.00	Wilkes University
Sun Valley, Math		- Designing Motivation for All Learners

Cheryl Wiest	\$982.50	Temple University
Sun Valley, Math		- Seminar in Total Inclusion for a Diverse Society

Amanda Arnold	\$982.50	Cabrini College
Sun Valley, Math		- Differentiated Instruction

Mary Ann Kraftschik	\$1965.00	Villanova University
Northley, Communications		- English 8520 Shakespeare
		- The American West

Kevin Dougherty	\$1965.00	Wilkes University
Sun Valley, Business Ed.		- Using Assessment to Guide Instruction
- Curriculum and Instruction		

**Budget Code: 10-1100-240-000-10-50-00-000**

Laura O'Kane	\$982.50	West Chester University
Pennell/Parkside, Music		- Guitar Essentials for the Music Educator

Michael Stadnicki	\$1965.00	West Chester University
Aston/Coebourn, Music		- Advanced Composition I
- Multimedia Authoring Music Ed.		

## **ITEMS FOR BOARD REVIEW**

**Budget Code: 10-1100-240-000-30-50-00-000**

Doug Raines  
Northley, Music

\$982.50

West Chester University  
- Guitar Essentials for the Music Educator

### **(7) Wage and Salary Adjustment:**

- (a) Shari Sharp, Art teacher at Northley Middle School, from Masters, step 13 @ \$72,500 to 60 Grad. Crd, step 13 @ \$78,500, effective 9/1/12.
- (b) Megan Zebley, 4<sup>th</sup> grade teacher at Pennell Elementary School, from Bachelors, step 4 @ \$49,000 to Masters, step 4 @ \$51,500, effective 9/17/12.

## **7.02 Personnel – Classified**

### **(1) Resignations**

- (a) Louann Rennie, Clerical Assistant at Sun Valley High School, effective 8/28/12.
- (b) Melissa Haines, One-on-One Assistant at Sun Valley High School, effective 9/5/12.
- (c) Judy Harlon, Bus Aide, effective 9/20/12.

### **(2) Appointments**

- (a) Anna Crowley, Substitute Assistant @ \$9.84/hour, on call as needed, no benefits, effective 9/4/12.
- (b) Patricia Wray, One-on-One Assistant (A2HQ, step 1) at Pennell Elementary School @ \$11.06/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/4/12.
- (c) Eleanore McGlinn, Substitute Assistant @ \$9.84/hour, effective 9/20/12.

### **(3) Changes in Status**

- (a) Andrew Beggs, from Lead Lifeguard to Substitute Lifeguard @ \$11.33/hour, on call as needed no benefits, effective 9/4/12.
- (b) Anna Crowley, from Substitute Assistant to One-on-Two Assistant (A2HQ, step 1) at Sun Valley High School @ \$11.06/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/17/12.

### **(4) Leaves of Absence**

- (a) Dianne Gummel, Temporary Leave of Absence from 9/4/12 through 9/28/12 with paid leave from 9/4/12 through 9/14/12 and unpaid leave from 9/15/12 through 9/28/12.
- (b) Diane Schwandt, Clerical Assistant at Parkside Elementary School, Worker's Compensation return date extended through 9/30/12.

**References: Penn Delco Budget 2011-2012, 2012-2013; Administrators Act 93 Plan; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**  
**Administrative Recommendation: To approve all personnel items as presented.**

## **7.03 PlanCon K – 2012 General Obligation Bond – Debt**

**MOTION:** To approve PlanCon K for the refunding of the Series 2012 General Obligation Bond as presented and required by PDE.

## **7.04 Northley PlanCon A**

**MOTION:** To approve PlanCon A for Northley Middle School renovations, as presented.

## **7.05 Coebourn PlanCon A**

**MOTION:** To approve PlanCon A for Coebourn Elementary School project, as presented.



## **ITEMS FOR BOARD REVIEW**

### **7.06 Appointment of Architectural Firm**

**MOTION:** To approve the contract with "MM Architects" for Northley Middle School renovations as presented, subject to Solicitor's review.

### **7.07 Final Payment Application - Aston Elementary School Phase I – General Contractor**

**MOTION:** To approve the final payment application for The Fayette Group of Norristown, PA in the amount of \$63,373.05 for the Aston Elementary School Phase I project. This brings the total amount paid to \$356,422.78.

### **7.08 Change Orders – Aston Project**

**MOTION:** To accept Change Orders as they relate to Phase 1 of the Aston Project as follows:  
K & A Electric: Change Order 3- Labor/material receptacles for projectors - \$6,174.

### **7.09 Copier Lease**

**MOTION:** To approve the lease with Ricoh USA, Inc. as presented, subject to review and approval by the district's solicitor.

## **COMMENTS BY MEMBERS OF THE PUBLIC**

None

## **COMMENTS BY MEMBERS OF THE BOARD**

None

## **ADJOURNMENT**

Following a motion by Mr. Porter, seconded by Mr. Dougherty, the Board adjourned by unanimous consent at 9:05 p.m.

Respectfully Submitted,



Tracy Marshall  
Board Secretary

Next Meetings: Wednesday, September 26, 2012, 7:30 p.m., Service Center – Business Mtg.