

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
OCTOBER 26, 2011**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, October 26, 2011, at 7:33 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

A. Lewis Boughner
John O'Donnell
Gina Orr
Jim Porter
Kim Robinson, Vice-President
Kevin Tinsley
Anthony Ruggieri, President

School Directors Absent:

Kathleen Ieradi
Peter Schweikert

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Alexis McGloin, Assistant Superintendent
Tracy A. Marshall, Business Administrator
Deborah L. Albence, Director of Human Resources

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the meetings of September 28 and October 13, 2011, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Robinson and seconded by Mrs. Orr. The motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for September – October 2011, as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Robinson and seconded by Mrs. Orr. The motion was approved as follows:

Voting Yea: All
Voting No: None

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of September, 2011, as presented, be and is hereby approved.

Mr. O'Donnell presented the Treasurer's Report for September, 2011.

Motion to approve the resolution was made by Mrs. Robinson and seconded by Mr. Tinsley. The motion was unanimously approved.

4. TRANSFERS

MOTION: Approve the budget transfers as presented.

Motion to approve the budget transfers was made by Mrs. Robinson and seconded by Mrs. Orr. The motion was unanimously approved.

STAFF, STUDENT AND COMMUNITY RECOGNITION

President Ruggieri, on behalf of the Board and Administration, offered condolences to the Calvecchio Family and offered a moment of silence in honor of Tom Calvecchio, the District's Director of Facilities who recently passed away.

STUDENT REPRESENTATIVES REPORT TO THE BOARD

Gabrielle Trofa announced the following events happening at Sun Valley:

- Fall sports are coming to an end, and they had a terrific season.
- Variety Show practice has begun. Three shows will be held November 16th, 17th and 19th.
- Students are completing college application with great success.

Melissa Trofa reported on the following events and activities at Sun Valley:

- The cast is set for the "You're a Good Man Charlie Brown". The show will be in early December.
- Many students are participating in various charitable collections, including the Honor Society, Vanguard Volunteers, ROTC and computer classes.

SUPERINTENDENT'S REPORT

Dr. Steinhoff introduced Ed Murray, of Boenning & Scattergood, who reviewed a Resolution on the agenda this evening to approve a General Obligation Bond refunding. Mr. Murray indicated that the refunding of the 2007 Bonds would save the District over \$500,000 over the life of the Bond due partly to the District's strong AA+ rating.

Dr. Steinhoff reviewed the 2012 – 2013 Budget Timeline. He also indicated that the schools are submitting their Continuous Improvements Plans. Dr. Steinhoff reviewed some of the improvement goals that are being implemented this year.

Dr. Steinhoff noted there will be updates to the District's Channel 11.

Dr. Steinhoff echoed President Ruggieri's comments regarding the Calvecchio. He also expressed the District's sympathies to the Calvecchio Family.

ANNOUNCEMENTS FOR THE PUBLIC

President Ruggieri informed the Board that he received two letters addressed to them.. First from Mary Ann Bullen, thanking the District for their help at Aston Community Day. The second from Dr. Larry O'Shea thanking the Board for allowing him the opportunity to give a presentation on the services offered through the Intermediate Unit.

COMMENTS BY MEMBERS OF THE BOARD

Mr. Tinsley commented on the Student Representatives and how impressed he is with their presentation to the Board. He asked Dr. Steinhoff to pass this along to them.

Mrs. Robinson thanked Mrs. Marshall for all she has done in keeping the District fiscally responsible.

ITEMS FOR BOARD INFORMATION

- A. Delaware County Intermediate Unit Report – Mr. Boughner indicated that on November 5th at the Springfield Mall, the IU will hold a Tech Fest. Announced the IU has a 30 second commercial on Comcast for the services they offer. Gave an overview of the Head Start Program offered, that currently has approximately 1,100 students.
- B. Legislative Council – Mr. O'Donnell – Mr. O'Donnell indicated the Education Policy remains active as well as No Child Left Behind. Senate Bill 1, Voucher Bill, moved forward yesterday with a 9 – 2 vote. Dr. Steinhoff indicated that currently none of our schools qualify for vouchers. Dr. Steinhoff discussed his concerns with "Voucher Bill". Mr. O'Donnell also indicated that the Federal Secretary of Education allowed states to apply for a No Child Left Behind waiver, however Pennsylvania did not request a waiver.

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value added to school governance by public comment on educational issues, and the importance of involving members of the public in Board Meetings.

In order to permit fair and orderly expression of such comments, the Board will provide two periods for public participation during Board Meetings.

The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board or at the discretion of the presiding officer on a given issue;
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation;
- If appropriate all statements shall be directed to the presiding officer;
- No participant may address or question Board Members individually;
- The public participation in the beginning of the agenda will be limited to 15 minutes totally and to 3 minutes for individuals;
- The public participation at the end of the agenda will be limited to 30 minutes totally and to 3 minutes for individuals.

The presiding officer may:

- Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENTS

None

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Extra Pay – Extended Employment (contractual obligation) @ \$31.50/hour

(a) Trainer for Special Ed. Aides in CPR/AED and First Aid

(Account # 10-1200-123-891-000-00-00-000)

Betsy King 5 hours

(b) Professional Education Council Meeting, October 5, 2011

(Account # 10-2260-123-000-10-00-00-000)

Michelle Craley 1 hour Carol Reigner 1 hour

Melissa Carroll 1 hour Theresa McHugh 1 hour

Kris Hopkins 1 hour Jessica King 1 hour

(Account # 10-2260-123-000-30-00-00-000)

Michelle Ritz 1 hour Cherie Freeman 1 hour

Jen Maxwell 1 hour Tim Moore 1 hour

Shari Sharp 1 hour Amy Grady 1 hour

(c) Special Education In-Service, September 27, 2011

(Account # 10-1200-123-891-00-00-00-000)

Colleen Newton 3 hours

(d) Title I Parent and Reading Club Meeting, October 4, 5 2011

(Account # 10-1190-123-411-10-00-01-000 - Title I Carryover Grant)

Michelle Craley 2 hours Danielle Murray 2 hours

(Account # 10-1200-123-000-10-00-00-000)

Colleen Smith 1 hour

(Account # 10-2260-123-000-10-00-00-000)

Jill Maurer 1 hour Karen Wells 1 hour

(e) College Prep Math Training, July-August, 2011

(Account # 10-1190-123-421-30-00-00-170)(Title II Grant Funded)

Scott Kallal 28 hours

(f) Sun Valley High School Dean of Students Summer Hours

(Account # - (10-2380-111-000-30-80-00-000)

Amy Jenkins June 21, 23, 2011 7.5 hours @ \$30.50/hour

July 12, 2011 7.5 hours @ \$31.50/hour

August 25, 2011 7.5 hours - \$393.40 daily rate

(g) Northley Middle School CIP (Continuous Improvement Plan) Team Meetings, August-September 2011

(Account # 10-2260-123-000-30-00-00-000)

Nicole Sayre 10.5 hours Michelle Ritz 10.5 hours

ITEMS FOR BOARD ACTION - Continued***(h) Elementary and Secondary Writing Plan Meeting, October 19, 2011******(Account # 10-2260-123-000-10-00-00-000)***

Danielle Murray	1 hour	Missy Huber	1 hour
Amy Lindsay	1.5 hours	Meghan Cullen	1 hour

(Account # 10-2260-123-000-30-00-00-000)

Heather Thompson	1 hour	Jen McAnulty	1 hour
Jackie Matys	1.5 hours	Lauren Schneider	1.5 hours
Holly Taylor	1.5 hours	Tara Young	1.5 hours
Mike Pacenski	1.5 hours	Kathy DiMichele	1.5 hours
Jennifer Gonzalez	1.5 hours		

(2) Appointment**Ryan Levine, Temporary Professional Employee, effective 10/31/11****Education**

Immaculata University, 8/10

Special Ed. Certification

West Chester University, 12/05

B.S. Health & Phys. Ed.

Professional Experience

Amber Day School

Special Ed. teacher, 1/11 – 6/11

Downingtowntown School District

LTS, Special Ed, 8/06 – 10/06

Substitute Teacher Service

Substitute teacher, 8/06 – 10/10

Cert/Assign

Type 61 – Special Ed. N-12, Health & Phys. Ed.

Sun Valley – Special Education

Salary

B/1

\$44,500 (prorated)

Rationale

Replacing L. Finn, resigned

(3) Professional Contracts(a) Kelly Johnson Morales, 6th grade teacher at Northley Middle School.(b) Mindy Ross, 5th grade teacher at Parkside Elementary School.**(4) FMLA**

(a) Colleen McCarthy, Art teacher at Sun Valley High School, FMLA/Childrearing
 Leave from 12/23/11 through 6/15/12 with paid FMLA from 1/2/12 through 2/3/12
 and unpaid childrearing leave from 2/6/12 through 6/15/12.

(5) Extra Duty Pay Assignments for the 2011/2012 school year:**Resignation effective 10/28/11**

Ken Hemphill (yr. 4)	TV Studio Supervisor	15 Units @ \$278.	\$4170.00
		from 9/1/11 through 10/28/11	\$882.54

Sun Valley Athletics

Sean Simon (yr. 2)	Asst. Wrestling Coach	12 Units @ \$271.	\$3252.00
Sean Tischler (yr. 2)	Head Boys Lacrosse Coach	14 Units @ \$271.	\$3794.00
Laura Linardi (yr. 1)	Asst. Field Hockey Coach	10 Units @ \$271.	\$2710.00
	2011/2012 Head Coach assuming responsibility @60% per PDEA contract		\$1596.00

Correction

William Stull (yr. 9+)	Head Cross Country Coach	from 8/15/11 to 9/6/11	
		18 days @ \$53.63	\$965.25
Kathryn O'Mara (yr. 4)	Asst. Cross Country Coach	from 8/15/11 to 9/8/11	
		21 days @ \$39.09	\$820.97
Kathryn O'Mara (yr. 4)	Head Cross Country Coach	from 9/9/11 to 10/28/11	
		43 days @ \$52.10	\$2241.38

ITEMS FOR BOARD ACTION

(6) Tuition Reimbursement

2010/2011 School year

Budget Code 10-1100-240-000-30-00-00-000

Amanda Arnold	\$982.50	Cabrini College
Sun Valley, Math		- Education and Social Policy

2011/2012 School year

Budget Code 10-1100-240-000-30-00-00-000

Amanda Arnold	\$982.50	Cabrini College
Sun Valley, Math		- Learning and Cognition

Following a motion by Mrs. Robinson and seconded by Mrs. Orr, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

10.02 Personnel – Classified

(1). Resignations

- (a) Cheryl Heinze, Bus Aide, effective 10/5/11.
- (b) Frank Taylor, Electrician, effective 12:00 p.m. 10/12/11.

(2) Appointment

- (a) Sharon Dugan, substitute custodian, adjust effective date to 9/21/11.
- (b) Damian Manko, part-time custodian, step 1 at Sun Valley High School @ \$12.22/hour (2010/2011 pay rate), up to 25 hours/week, 190 days/year with part-time benefits in accordance with the T463 contract, effective 10/10/11.
- (c) Christine Ciocco, Substitute Assistant @ \$9.84/hour on call as needed, no benefits, effective 10/18/11.
- (d) Maureen Clark, One-on-Two Assistant (A2HQ, step 1) at Coebourn Elementary School @ \$10.90/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 10/25/11.
- (e) Donna Blumenthal, part-time custodian, step 1 at Coebourn Elementary School @ \$12.22/hour (2010/2011 rate), up to 20 hours/week, 190 days/year with part-time benefits in accordance with the T463 contract, effective 10/31/11.
- (f) Altin Dukaj, part-time custodian, step 1 at Northley Middle School @ \$12.22/hour (2010/2011 pay rate), up to 25 hours/week, 190 days/year with part-time benefits in accordance with the T463 contract, effective 10/24/11.

(3) Changes in Status

- (a) Cheryl Fabuien from Substitute Driver to Regular Driver, step 1 @ \$20.03/hour (2010/2011 rate), 190 days/year with part-time benefits in accordance with the T463 contract, effective 9/27/11.
- (b) Gregory Cornell from Substitute Driver to Regular Driver, step 1 @ \$20.03/hour (2010/2011 rate), 190 days/year with part-time benefits in accordance with the T463 contract, effective 9/26/11.
- (c) Lisa Warren from part-time Technology Assistant (B) at Aston Elementary School to full-time Technology Assistant (B) at Coebourn/Parkside Elementary Schools, up to 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 10/24/11.

ITEMS FOR BOARD ACTION

- (d) Marita Keidel from Receptionist at Sun Valley High School (A3) to Special Education Secretary (SB, step 1) in the Administration Building @ \$14.85/hour, up to 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 10/31/11.
- (e) Damian Manko from part-time custodian at Sun Valley High School to substitute custodian @ \$12.00/hour, on call as needed, no benefits, effective 10/24/11.
- (f) Jody Goughan, from part-time custodian at Coebourn Elementary School (PDSSPA) to Accounts Payable (SB, step 1) in the Administration Building @ \$14.85/hour, up to 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 10/31/11.

References: Penn Delco Budget 2011-2012; Administrators Act 93 Plan; PDEA Agreement; PDESPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Robinson and seconded by Mr. O'Donnell, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

10.03 Commitment of Fund Balance

MOTION: To approve the commitment of \$2,719,375 to the Capital Reserve Fund for the fiscal year ending June 30, 2011.

Following a motion by Mrs. Robinson and seconded by Mrs. Orr, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

10.04 General Federation of Women's Clubs - Aston - Use of Facilities – Waiver of Fees

Aston Woman's Club requests use of Pennell Elementary School gym for its presentation of annual student literature awards on Monday, April 9, 2012 from 6:00 to 9:30 p.m. They also request a waiver of the need for insurance by organizations using a Penn Delco facility.

MOTION: To approve the use of facility and waiver of insurance as has been done in the past.

Motion was tabled. Board Policy requires approve request be submitted 90-days from the event.

Following a motion to table this item was made by Mrs. Robinson and seconded by Mr. O'Donnell, the above motion was tabled.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION

10.05 Educational Services Agreement

MOTION: To approve the agreement for the provision of educational services for GIEP development as presented.

Following a motion by Mrs. Robinson and seconded by Mr. O'Donnell, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.06 Appointment of Interim Facilities Director

MOTION: To approve the appointment of Rick Henny as Interim Facilities Director from October 20, 2011 through November 23, 2011, as presented.

Following a motion by Mrs. Robinson and seconded by Mr. O'Donnell, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.07 PDSD/ Expulsion for Student # 034606

MOTION: To approve the Due Process Hearing Adjudication as presented.

Read or Attending the Hearing

Aye: Boughner, O'Donnell, Orr, Robinson and Tinsley
No: Porter and Ruggieri

Following a motion by Mrs. Robinson and seconded by Mrs. Orr, the above motion was approved.

Voting Aye: Boughner, O'Donnell, Orr, Robinson and Tinsley
Voting No: None
Abstain: Porter and Ruggieri

10.08 2011 Bond Refunding Parameters Resolution

MOTION: To approve a Resolution authorizing the incurrence of non-electoral indebtedness in the maximum principal amount of \$7,895,000 to finance a Refunding Project as presented.

Motion to amend the above motion from \$8,300,000 to \$7,895,000 was made by Mr. Boughner and seconded by Mrs. Robinson.

Following above amended motion was made by Mrs. Robinson and seconded by Mrs. Orr, and was unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Dr. Steinhoff welcomed Mr. David Toothe to his first official Board Meeting. President Ruggieri also welcomed him to the District and wished him well.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

Following a motion by Mrs. Robinson, seconded by Mrs. Orr, the Board adjourned by unanimous consent at 8:31 p.m.

Respectfully Submitted,



Tracy A. Marshall
Board Secretary

Next Meetings: Wednesday, November 16, 2011 – Study Session – Service Center
 Wednesday, November 21, 2011 – Regular Board Meeting – Service Center