

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
AUGUST 20, 2014**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, August 20, 2014, at 8:22 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Leon Armour
A. Lewis Boughner
Lisa Esler
Catherine Hilferty
Dawn Jones
M. Colleen Powell
Kevin Tinsley

School Directors Absent:

John Dougherty

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Alexis McGloin, Assistant Superintendent
Deborah Albence, Director of Human Resources
Tracy Marshall, Business Administrator

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the special meeting of July 30, 2014, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Powell and seconded by Mrs. Jones. The motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for July – August 2014 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Esler and seconded by Ms. Hilferty. The motion was approved as follows:

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of July – August 2014, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for July – August, 2014.

Motion to approve the resolution was made by Mrs. Esler and seconded by Ms. Hilferty. The motion was unanimously approved.

ITEMS FOR BOARD INFORMATION

None

ITEMS FOR BOARD DISCUSSION

None

COMMENTS BY MEMBERS OF THE BOARD

President Tinsley announced, pursuant to Act 48, prior to the meeting, the Board met in executive session to discuss legal and personnel issues.

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value added to school governance by public comment on educational issues, and the importance of involving members of the public in Board Meetings.

In order to permit fair and orderly expression of such comments, the Board will provide two periods for public participation during Board Meetings.

The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board or at the discretion of the presiding officer on a given issue;
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation;
- If appropriate all statements shall be directed to the presiding officer;
- No participant may address or question Board Members individually;
- The public participation in the beginning of the agenda will be limited to 15 minutes totally and to 3 minutes for individuals;
- The public participation at the end of the agenda will be limited to 30 minutes totally and to 3 minutes for individuals.

The presiding officer may:

- Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENTS

Mike Garvey – 136 Upland Road – Brookhaven, voiced concern on the slated property improvement across from the new Coebourn Elementary School and the potential impact it would have on the District.

President Tinsley indicated the Board will contact Brookhaven Borough regarding these concerns.

ITEMS FOR BOARD ACTION

6.01 Board Member Resignation

MOTION: To accept the resignation of board member Gregory Camma as presented, effective July 28, 2014.

Following a motion by Mrs. Esler and seconded by Ms. Hilferty, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

6.02 Personnel – Professional

(1) Extended Employment

(a) Sun Valley High School Summer Guidance Hours, July 2014

(Account # 10-2120-123-000-30-80-00-000)

Danielle Litterelle 24 hours

(b) Sun Valley High School Positive Behavior Support Workshop, July 30, 2014

(Account # 10-2260-123-000-30-00-00-000)

Janine Cox	4 hours
Amanda Wessel	4 hours
Tim Moore	4 hours
Kathryn Kinzer	4 hours
Katie Runkle	4 hours
Cheryl Wiest	4 hours
Theresa Greto	4 hours
Kathleen Phelps	4 hours

(c) Sun Valley High School Data Analysis, July 31, 2014

(Account # 10-2260-123-000-30-00-00-000)

Jeff Deckman 4 hours

(d) Northley Middle School HMH Social Studies Workshop, August 4, 2014

(Account # 10-2260-123-421-30-00-00-000) Title II

Keith Sgrillo	7 hours
Ashley Hurst	7 hours
Rich Rohrbaugh	7 hours
Kathleen DiMichele	7 hours
Jamie York	7 hours
Kelly Morales	7 hours

ITEMS FOR BOARD ACTION - Continued

(e) Parkside Elementary School Climate Committee Meeting, July 29, 2014

(Account # 10-2260-123-000-10-00-00-000)

Danielle Clark-Contrady	5 hours
Meghan Cullen	5 hours
Alison Cobb	5 hours
Maureen Irving	5 hours
Theresa McHugh	5 hours
Stacey Talbot	5 hours

(f) Parkside Elementary Data Committee Meeting, July 30, 2014

(Account # 10-2260-123-000-10-00-00-000)

Danielle Clark-Contrady	5 hours
Meghan Cullen	5 hours
Alison Cobb	5 hours
Maureen Irving	5 hours
Theresa McHugh	5 hours
Stacey Talbot	5 hours
Mindy Ross	5 hours
Joshua Leight	5 hours

(g) Aston Elementary - New Student Placement Testing, August 11, 2014

(Account # 10-2260-123-000-10-00-00-000)

Julie Klotz	9 hours
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(h) Safety Care Training/Recertification by DCIU, July 31, 2014

(Account # 10-1200-123-000-10-00-00-000)

Jacqueline Creighton	6.5 hours
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(Account # 10-1200-123-000-30-00-00-000)

Megan Flanagan	6.5 hours
Amanda Girardi	6.5 hours
Karen Scharrer	6.5 hours

(i) Special Education IEP Writing and Parent Conferences

(Account # 10-1200-123-000-10-00-00-000)

Jackie Creighton	6/30/2014	4 hours @ \$32.50/hour
	7/6/2014	4 hours @ \$33.00/hour

(2) Resignations

(a) Amanda Shevland, Kindergarten Teacher at Coebourn Elementary, effective 8/7/14.

(b) Kristin Kosmerl, Supervisor of Special Education, effective 8/21/14.

ITEMS FOR BOARD ACTION - Continued

(3) Appointments

(a) Mary Korty, Professional Employee, effective 8/19/14

Education

King's College, 5/09

MA, Reading

Wilkes University, 5/05

BA, Elem. Ed.

Professional Experience

Interboro School District

Elementary Spec. Ed., 9/08-6/11

3rd Grade Teacher, 9/11-6/14

Cert/Assign

Type 62 – Spec. Ed. PK-12; Elem. K-6,

Reading Specialist PK-12

Aston- Reading Specialist

Salary

M/3

\$51,080

Rationale

J. Maurer, resignation

(b) Adam Nancarrow, Temporary Professional Employee, effective 8/19/14

Education

Temple University, 1/13

MA, Business, Computers, Info Tech

Temple University 5/96

BA, Business Administration

Professional Experience

Dobbins High School, Phila.

Social St./Business Teacher, 4/14-6/14

Prince Hall Elementary, Phila.

K-5th Technology Lab Teacher, 12/11-6/13

Alain Locke Elementary, Phila.

8th Gr. Math and Science Teacher, 12/11–6/12

Cert/Assign

Type 61- Bus-Comp Info Tech K-12,

Mid-Level Math 7-9, Soc. Studies 7-12

Sun Valley- Digital Design & Modeling

Salary

M/3

\$51,080

Rationale

T. Hensler, resignation

(c) Colleen Keenan, Long Term Substitute, effective 8/26/14 through 6/15/15

Education

West Chester University, 5/11

BS, Elementary Education

Professional Experience

Coebourn Elementary

4th Grade LTS, 9/13-1/14

Pennell Elementary

3rd Grade LTS, 2/14-6/14

Coebourn Elementary

Student Teaching, Spring 2011

Cert/Assign

Type 61- Elementary K-6

Aston- 2nd Grade (Bubble)

Salary

B/2

\$48,000

Rationale

Bubble

(d) Randi Adair, Temporary Professional Employee, effective 8/19/14

Education

West Chester University, 5/12

BS, Elem. Ed.

Professional Experience

Chester Community Charter School

6th Grade Teacher, 9/13-6/14

Cert/Assign

Type 61- Elementary K-6; Mid Level Eng. 7-9

Aston- 3rd Grade

Salary

B/1

\$47,750

Rationale

C. Reigner, resignation

ITEMS FOR BOARD ACTION - Continued

(e) Rachel Frydlewicz, Temporary Professional Employee, effective 8/19/14

Education

Temple University, 5/12

MA, Business, Computers, Info Tech

Duquesne University, 5/02

BS, Marketing/Sports Management

Professional Experience

Dauphin County Technical School

Retail Marketing/Sales Teacher,

9/13-6/14

Cert/Assign

Type 61- Bus-Comp Info Tech K-12

Northley- Financial Literacy

Salary

M/1

\$50,205

Rationale

K. Hunt, resignation

(4) Leave of Absence

- (a) Heather Thompson, English Teacher at Northley Middle School, paid FMLA from 12/15/14 through 1/28/15 and unpaid FMLA from 1/29/15 through 2/9/15.

(5) Change in Assignment

Rosemary Edmiston from Assistant Principal at Sun Valley High School to Supervisor of Special Education, at a salary of \$99,750, and benefits in accordance with Administrators ACT 93 Agreement, effective start date to be determined

(6) Extra Duty Pay for the 2014/2015 school year

Rescission

Sun Valley Athletics

Brittany McCunney (yr. 2+) Asst. Volleyball Coach 10 Units @ \$291. \$2910.

Appointments

Sun Valley Non-Athletics

Colleen McCarthy (yr. 2+) Natl. Art Honor Society Co-Advisor 2.5 Units @ \$291. \$727.50

Lindsay Deery (yr 2+) Natl. Art Honor Society Co-Advisor 2.5 Units @ \$291. \$727.50

Steve Rinda (yr. 2) Band Assistant (.5) 2.5 Units @ \$291. \$727.50

Sun Valley Athletics

Frank Garrett (yr. 1) Ass't Volleyball Coach 10 Units @ \$276. \$2760.
(pending clearances)

Northley Athletics

Daniel Bondanza (yr. 1) 7th Grade Girls Soccer Coach 7 Units @ \$276. \$1932.

Joanna Persiano (yr. 1) 7th Grade Field Hockey Coach 7 Units @ \$276. \$1932.

(7) Payment for unused sick days for retirees @ \$55.00 for the first 100 unused sick leave days (total \$5,500) and \$65.00 for the next 50 unused sick leave days (total \$3,250):

- (a) Bonnie Soscia 176.75 days = \$8,750.

ITEMS FOR BOARD ACTION - Continued

6.03 Personnel - Classified

(1) Resignations

- (a) Alexandra Ashjian Classroom Assistant at Pennell Elementary School, effective 8/7/14.
- (b) Beverley Murphy, Technology Assistant at Northley Middle School, effective 8/15/14.
- (c) Theresa Babicki, Cafeteria/Playground Assistant at Parkside Elementary School, effective 8/18/14.
- (d) Robert White, Bus Driver, effective 8/19/14.

(2) Retirement

- (a) Robert Miller, Bus Driver, effective 8/11/14.

(3) Appointments

- (a) Brian Lomas, Substitute Bus Driver, @ \$19.75/hour, on-call, as needed, effective 9/2/14.
- (b) Barbara Clark, Part-time Custodian, (step 1) at Northley Middle School @ \$13.65/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract effective 9/2/14.
- (c) Martha Suarez, Part-time Custodian, (step 1) at Coebourn Elementary School @ \$13.65/hour, up to 15 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 9/2/14 (pending clearances).
- (d) Michael Ancone, Maintenance Laborer, (step 1) @ \$14.57/hour, 8 hours/day, 261 days/year with full-time benefits in accordance with the PDSSPA contract, effective 9/8/14 (pending clearances).

(4) Changes in Status

- (a) Lorraine Adams, from Substitute Assistant to Playground/Cafeteria Assistant (A1, step 1) at Coebourn Elementary School @ \$10.45/hour, up to 21.25 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 9/2/14.
- (b) Maria Colon, from Part-time Custodian (step 1)/Substitute Custodian at Sun Valley High School to Full-time Custodian (step 1) at Sun Valley High School @ \$14.64/hour, 8 hours/day, 261 days/year, with full-time benefits in accordance with the PDSSPA contract, effective date to be determined.
- (c) Altin Dukaj, from Substitute Custodian to Full-time Custodian (step 1) at Northley Middle School @ \$14.64/hour, 8 hours/day, 261 days/year, with full-time benefits in accordance with the PDSSPA contract, effective 8/25/14.

(5) Change in Assignment:

- (a) Michael Dittus, from Part-time Custodian (step 1) at Aston Elementary School @ \$13.65/hour, up to 20 hours/week, 190 days/year to Part-time Custodian (step 1) at Pennell Elementary School @ \$13.65/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 9/2/14.

(6) Sick Day Payout for Retiree

At \$65.00/day maximum payout @ \$7,800 per the Act 93 Group C contract:

- (a) Geraldine Mazzarella 120 days = \$7,800.00 (maximum)

ITEMS FOR BOARD ACTION - Continued

References: Penn Delco Budget 2013-2014; 2014-2015; Administrators Act 93 Plan; PDEA Agreement; PDSSPA Agreement; PDESPA Agreement; PA School Code Section 1108B.
Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Esler and seconded by Ms. Hilferty, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

6.04 MCJROTC Educational Field Trip

The Sun Valley High School Administration requests permission for the Marine Corps JROTC to travel to Roosevelt Boy Scout Camp in Woodstown, NJ. The trip stresses teamwork, compass skills, food preparation, nature camping and a community service project. The group of 50 students and 2 instructors will leave by school bus at 3:00 p.m. on Friday, October 10 and return at 8:30 a.m. on Sunday, October 12, 2014. (These are revised dates for a previously approved item.)

MOTION: To approve the request as presented.

Following a motion by Ms. Hilferty and seconded by Mrs. Jones, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

6.05 Academy in Manayunk Contract

MOTION: To approve the contract with Academy in Manayunk for Student # 35166 as presented.

Following a motion by Mrs. Esler and seconded by Ms. Hilferty, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

6.06 Senior Class Trip – Class of 2015

The Sun Valley High School Administration requests permission for the Class of 2015 to travel to Walt Disney World departing Sun Valley on Friday, May 22, 2015 and returning on Monday, May 25, 2015, or departing Sun Valley on Saturday, May 23, 2015 and returning on Tuesday, May 26, 2015 (pending flight availability).

MOTION: To approve the request as presented.

Following a motion by Mrs. Esler and seconded by Mrs. Powell, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

6.07 Approval of Planned Courses

The following planned courses are presented to the board for approval:

Art (Photography III) - Grades 11 and 12, All Levels

Language Arts (English Language and Composition) – Grade 11, Advanced Placement

MOTION: To approve the planned courses as presented.

Following a motion by Mrs. Jones and seconded by Ms. Hilferty, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

6.08 Van Purchase

MOTION: To award the purchase of a 2015 GMC Savana Passenger Van 2500 to Penske GMC Commercial Truck, Inc. of Shillington, PA for an amount not to exceed \$23,900 in accordance with COSTARS Pricing.

Following a motion by Mrs. Esler and seconded by Ms. Hilferty, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

6.09 Van Purchase

MOTION: To award the purchase of a 2015 GMC Savana Cargo Van 1500 to Penske GMC Commercial Truck, Inc. of Shillington, PA for an amount not to exceed \$20,814 in accordance with COSTARS Pricing.

Following a motion by Mrs. Esler and seconded by Mrs. Powell, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

6.10 Pool Supervisor

MOTION: To approve the appointment of Danual Campbell to Pool Supervisor at Northley Pool not to exceed \$10,500/year, dependent upon construction schedule, effective 7/1/2014. Contracted service agreement, no benefits.

Following a motion by Ms. Hilferty and seconded by Mrs. Powell, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION - Continued

6.11 Waiver of Fees - "Uff Is Tough" Annual Charity Benefit

MOTION: To approve a waiver of fees request for the "Uff Is Tough" Charity Benefit for use of school facilities, including track, parking lot, bathrooms on track, and ticket booth on Sunday, October 26, 2014 from 10:00 p.m. to 4:00 p.m. The purpose of the event is to raise money in memory of 1995 Sun Valley graduate Joe Uff, for a needy member of the community who has been stricken by cancer.

Following a motion by Mrs. Esler and seconded by Mrs. Powell, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

6.12 Board Member Appointment

Nominations from the Floor (no second is required)

Ms. Hilferty nominated Kate Denney

Motion to Close Nominations (second is required)

Following a motion by Mr. Boughner and seconded by Mrs. Esler, the nominations for Board Member appointment were closed.

MOTION: To fill the vacancy of school director Gregory Camma by selecting and appointing Kate Denney as school director according to School Code Section 315, effective immediately.

Following a motion by Ms. Hilferty and seconded by Mrs. Jones, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

6.13 Penn-Delco Bus Routes 2014-2015

MOTION: To approve the bus routes for the 2014-2015 school year as presented.

Following a motion by Mrs. Powell and seconded by Ms. Hilferty, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

6.14 Ready To Learn Grant Positions

MOTION: To authorize the administration to establish and post LTS instruction and/or instructional support positions that may serve to meet the requirements of, and will be funded by, Penn-Delco's 2014-2015 PA Ready to Learn Block Grant allotment.

Following a motion by Mrs. Esler and seconded by Mrs. Jones, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION - Continued

6.15 Instructional Technology Coach

MOTION: To amend the position title and job description for Instructional Technology Coordinator to "Instructional Technology Coach", as presented. Approval of the motion shall permit the administration to post for the vacant position.

Following a motion by Mrs. Esler and seconded by Ms. Hilferty, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

6.16 NMS Amended Calendar

MOTION: To approve the Superintendent's recommendation to move the first student day for Northley Middle School from September 2, 2014 to September 4, 2014.

Following a motion by Mrs. Powell and seconded by Mrs. Esler, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mrs. Powell, seconded by Mrs. Jones, the Board adjourned by unanimous consent at 8:50 p.m.

Respectfully Submitted,



Tracy A. Marshall
Board Secretary

Next Meetings: Wednesday, September 17, 2014 – Study Session – District Service Center
Wednesday, September 24, 2014 – Regular Board Meeting – District Service Center