

**Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING
December 19, 2018
Yoncalla High School, Library
282 5th Street**

6:00 PM CALL TO ORDER

- I. AWARDS, RECOGNITION, CORRESPONDENCE** Students of the month, Wyatt Thomas, Elsa Cameron, William Glampe, Hailey Orr, Trent Williams
- II. PUBLIC FORUM**
The public is invited to attend Board Meetings and will be given limited time of 3 (three) minutes per person to voice opinions or problems, except that all public or board criticism of personnel of the district shall be heard only in executive session. Such items shall be brought to the attention of the superintendent at least 5 (five) business days prior to the board meeting.
- III. ADJUSTMENTS TO THE AGENDA**
- IV. CONSENT AGENDA**
 - A. Minutes of School Board meeting, October 18, 2018
 - B. Accounts Payable/Funding Update
 - C. Policy JHCD JHCDA AR
 - D. Policy JHFE AR
 - E. Policy JHFF
 - F. Policy KJ 1 - delete
 - G. Policy KJ 2 -delete
 - H. Hiring of Cassie Weinhold for Instructional Assistant
- V. INFORMATION ITEMS**
 - A. School Nutrition Program-Kyle Micken
- VI. REPORTS**
 - A. High School Principal Report
 - B. Elementary Principal Report
 - C. Preschool/Early Works Report
 - D. Financial Update
 - E. Superintendent Report
 - Maintenance Report
- VII. ACTION ITEMS**
 - A. Consider for approval Superintendent Evaluation Time Line
- VIII. ANOUNCEMENTS**
 - A. Future Dates of Importance
 - Board Meeting January 16, 2019
- IX. OTHER BUSINESS**
- X. ADJOURN**

**YONCALLA SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
November 28, 2018
Yoncalla High School, Library
292 5th St.**

BOARD MEMBERS PRESENT

Carl Van Loon
Dave Anderson
Eric Gustafson-Chair
Jen Bailey
Cathey Grimes-Vice Chair

ADMINISTRATION PRESENT

Brian Berry
Kelly Campbell
Danielle Littlefield
Laurie Simlness

CALLED TO ORDER: Chair Gustafson called the meeting to order at 6:05 PM. Also present: Jen Shilling, Megan Barber, Randy and Claudia Mater, James, Beccie, Tristen and Paige Riley, Ike Shannon, Mike Grimes, Steve Mountainspring, Richard and Sheryl Brawn, Carol Robins, Erin Helgrin, Sherry Hargraves, Bill Jackson, Desirae Stevens, .

AWARDS, RECONGNITION, CORRESPONDENCE: Students of the month awards presented to Skylar Radway, Sylis Bessett, Alexis Schunk, Paige Riley, Trace Graham.

PUBLIC FORUM. Mike Grimes expressed interest in the Scotts Valley property on behalf of the North Douglas Fire Department. Sheryl Brawn was concerned about the article in the Eugene Register Guard regarding student behavior in the classroom. She also added her support for the Fire Department's interest in the Scotts Valley property.

INFORMATION ITEMS-SCOTTS VALLEY: Attorney Stephen Mountainspring presented information regarding foreclosure procedure and timeline.

ADJUSTMENTS TO THE AGENDA. Action Item B, Vote for OSBA Board of Directors Regional Member, Action Item C, Vote to Approve Resolution 18-19-01, Amend Oregon School Boards Association's Bylaws Relating to Composition of Board of Directors, Action Item D, Vote to Approve Resolution 18-19-02, Adopt the OSBA 2019-2020 Legislative Priorities and Policies as recommended by the legislative Policy Committee. Director Anderson made a motion to approve the agenda as adjusted, Director Bailey seconded, passed unanimously.

CONSENT AGENDA.

- A. Minutes of School Board meeting October 18, 2018
- B. Accounts Payable/Funding Update
- C. Policy IGBAG
- D. Policy IGBAH
- E. Policy IGBAJ
- F. Policy IGBAJ-AR
- G. Policy IKF
- H. Policy JBN /GBN
- I. Policy JBA/GBN AR

Director Grimes made a motion to approve, Director Grimes Anderson, passed unanimously.

DISCUSSION ITEMS.

- A. Policy JHCD JHCDA AR
- B. Policy JHFE AR
- C. Policy JHFF
- D. Policy KJ 1 - delete
- E. Policy KJ 2 –delete
- F. Coaching values
- G. Chaperones for school events

The board discussed at length, the difference between coaching the game and coaching values. Further discussion involved proactive methods of ensuring that values were part of the Yoncalla Athletic Program. In addition, the board discussed concerns about students staying in motels for overnight trips.

REPORTS/DISCUSSIONS. The following reports were presented:

- A. High School Principal Report
- B. Elementary Principal Report
- C. Preschool/Early Works Report
- D. Financial Update
- E. Superintendent Report
 - Maintenance Report

ACTION ITEMS:

- A. Consider for approval Scotts Valley Trust Deed Foreclosure. Director Grimes and Director Gustafson both declared a potential conflict of interest. Director Grimes made a motion to approve, Director Anderson seconded, passed unanimously.
- B. Consider for approval Action Item B, Vote for OSBA Board of Directors Regional Member. Director Bailey made a motion to approve Jackie Green for Position 9, Director Grimes seconded, passed unanimously.
- C. Consider for approval Resolution 18-19-01, Amend Oregon School Boards Association's Bylaws Relating to Composition of Board of Directors. Director Bailey made a motion to approve, Director Gustafson seconded, passed unanimously.
- D. Consider for approval Resolution 18-19-02, Adopt the OSBA 2019-2020 Legislative Priorities and Policies as recommended by the legislative Policy Committee. The motion failed with Directors Gustafson and Van Loon voting no, Directors Grimes, Anderson and Bailey abstaining.

ANNOUNCEMENTS:

- A. Future Dates of Importance
 - Board Meeting January 16, 2019

OTHER BUSINESS: None.

ADJOURN: Director Anderson made a motion to adjourn, Director Bailey seconded, passed unanimously. Chair Gustafson adjourned the meeting at 8:25 PM.

DATE OF BOARD APPROVAL:

Yoncalla School District #32

CASH FLOW EXP BY FUNCTION - ALL FUNDS

Fiscal Year: 2018-2019

From Date: 11/1/2018 To Date: 11/30/2018

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.1000.0000.000.000.000.00	UNDESIGNATED	\$1,837,173.87	\$153,021.11	\$645,501.76	\$1,291,672.11	\$965,874.99	\$325,797.12	17.73%
100.2000.0000.000.000.000.00	UNDESIGNATED	\$1,606,035.40	\$184,826.46	\$585,308.00	\$1,020,727.40	\$946,057.04	\$74,670.36	4.65%
100.5000.0000.000.000.000.00	UNDESIGNATED	\$432,104.73	\$0.00	\$0.00	\$432,104.73	\$0.00	\$432,104.73	100.00%
100.6000.0000.000.000.000.00	UNDESIGNATED	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	100.00%
100.7000.0000.000.000.000.00	UNDESIGNATED	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	100.00%
	FUND: GENERAL FUND - 100	\$4,875,314.00	\$337,847.57	\$1,130,809.76	\$3,744,504.24	\$1,911,932.03	\$1,832,572.21	37.59%
200.1000.0000.000.000.000.00	UNDESIGNATED	\$763,268.80	\$38,942.51	\$250,237.30	\$513,031.50	\$261,889.54	\$251,141.96	32.90%
200.2000.0000.000.000.000.00	UNDESIGNATED	\$3,628,834.73	\$240,427.56	\$1,270,748.34	\$2,358,086.39	\$15,991.46	\$2,342,094.93	64.54%
200.3000.0000.000.000.000.00	UNDESIGNATED	\$150,365.00	\$11,939.49	\$36,710.95	\$113,654.05	\$84,414.95	\$29,239.10	19.45%
	FUND: Undesignated - 200	\$4,542,468.53	\$291,309.56	\$1,557,696.59	\$2,984,771.94	\$362,295.95	\$2,622,475.99	57.73%
700.1000.0000.000.000.000.00	UNDESIGNATED	\$7,000.00	\$0.00	\$1,000.00	\$6,000.00	\$0.00	\$6,000.00	85.71%
	FUND: SCHOLARSHIP - 700	\$7,000.00	\$0.00	\$1,000.00	\$6,000.00	\$0.00	\$6,000.00	85.71%
Grand Total:		\$9,424,782.53	\$629,157.13	\$2,689,506.35	\$6,735,276.18	\$2,274,227.98	\$4,461,048.20	47.33%

End of Report

Yoncalla School District #32

CASH FLOW REVENUE - ALL FUNDS

Fiscal Year: 2018-2019

From Date: 11/1/2018 To Date: 11/30/2018

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.1111.000.000.000.00	CURRENT YEAR TAXES	(\$835,000.00)	(\$564,587.22)	(\$564,587.22)	(\$270,412.78)	\$0.00	(\$270,412.78)	32.38%
100.0000.1112.000.000.000.00	PRIOR YEARS' TAXES	(\$50,000.00)	(\$4,799.39)	(\$30,375.24)	(\$19,624.76)	\$0.00	(\$19,624.76)	39.25%
100.0000.1510.000.000.000.00	EARNINGS ON INVESTMENTS	(\$15,000.00)	(\$2,520.16)	(\$15,570.08)	\$570.08	\$0.00	\$570.08	-3.80%
100.0000.1740.000.000.000.00	CO-CURRICULAR FEES	(\$8,000.00)	(\$720.00)	(\$4,772.60)	(\$3,227.40)	\$0.00	(\$3,227.40)	40.34%
100.0000.1960.000.000.000.00	RECOVERY OF EXPENDITURE	(\$1,800.00)	\$0.00	\$0.00	(\$1,800.00)	\$0.00	(\$1,800.00)	100.00%
100.0000.1990.000.000.000.00	MISC. LOCAL SOURCES	(\$15,000.00)	(\$955.84)	(\$37,806.89)	\$22,806.89	\$0.00	\$22,806.89	-152.05%
100.0000.1990.000.000.003.00	ESD-MISC LOCAL GRANT REIMB	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	\$0.00	(\$20,000.00)	100.00%
100.0000.2101.000.000.000.00	COUNTY SCHOOL FUND	(\$3,500.00)	\$0.00	\$0.00	(\$3,500.00)	\$0.00	(\$3,500.00)	100.00%
100.0000.3101.000.000.000.00	SCHOOL SUPPORT FUND	(\$2,403,491.00)	(\$205,026.00)	(\$1,227,037.00)	(\$1,176,454.00)	\$0.00	(\$1,176,454.00)	48.95%
100.0000.3103.000.000.000.00	COMMON SCHOOL FUND	(\$23,523.00)	\$0.00	(\$11,808.93)	(\$11,714.07)	\$0.00	(\$11,714.07)	49.80%
100.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-GENERAL	(\$1,500,000.00)	\$0.00	\$0.00	(\$1,500,000.00)	\$0.00	(\$1,500,000.00)	100.00%
	FUND: GENERAL FUND - 100	(\$4,875,314.00)	(\$778,608.61)	(\$1,891,957.96)	(\$2,983,356.04)	\$0.00	(\$2,983,356.04)	61.19%
200.0000.1311.000.000.000.00	TUITION- FROM INDIVIDUALS	\$0.00	(\$570.00)	(\$570.00)	\$570.00	\$0.00	\$570.00	0.00%
200.0000.1610.000.000.000.00	DAILY SALES - LUNCH	(\$4,000.00)	(\$155.70)	(\$778.70)	(\$3,221.30)	\$0.00	(\$3,221.30)	80.53%
200.0000.1760.000.000.000.00	CLUB FUND RAISING	(\$125,000.00)	\$0.00	\$0.00	(\$125,000.00)	\$0.00	(\$125,000.00)	100.00%
200.0000.1920.000.000.000.50	CONTRIBUTIONS/PRIVATE	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	\$0.00	(\$20,000.00)	100.00%
200.0000.1920.000.000.000.51	CONTRIBUTIONS/PRIVATE	(\$25,000.00)	\$0.00	(\$25,327.07)	\$327.07	\$0.00	\$327.07	-1.31%
200.0000.1920.000.000.002.00	CONTRIBUTIONS/PRIVATE	(\$75,000.00)	\$0.00	(\$75,000.00)	\$0.00	\$0.00	\$0.00	0.00%
200.0000.3102.000.000.000.00	SCHOOL SUPPORT LUNCH MATCH	(\$1,200.00)	\$0.00	\$0.00	(\$1,200.00)	\$0.00	(\$1,200.00)	100.00%
200.0000.3299.000.000.000.00	OTHER RESTRICTED GRANTS-IN-AID	(\$190,000.00)	\$0.00	(\$19,751.61)	(\$170,248.39)	\$0.00	(\$170,248.39)	89.60%
200.0000.3299.000.000.0046.00	OTHER RESTRICTED GRANTS-IN-AID	\$0.00	\$0.00	(\$131,097.00)	\$131,097.00	\$0.00	\$131,097.00	0.00%
200.0000.3299.000.000.0047.00	OTHER RESTRICTED GRANTS-IN-AID	(\$2,848,440.00)	\$0.00	(\$295,645.00)	(\$2,552,795.00)	\$0.00	(\$2,552,795.00)	89.82%
200.0000.3299.000.000.0098.00	OTHER RESTRICTED GRANTS-IN-AID	(\$65,276.57)	\$0.00	(\$65,276.57)	\$0.00	\$0.00	(\$65,276.57)	100.00%
200.0000.4300.000.000.000.00	RESTRICTED REVENUE DIRECT/FED	(\$15,506.00)	\$0.00	\$0.00	(\$15,506.00)	\$0.00	(\$15,506.00)	100.00%
200.0000.4504.000.000.000.00	NAT'L SCHOOL BREAKFAST REIMB	(\$35,000.00)	\$0.00	(\$1,766.36)	(\$33,233.64)	\$0.00	(\$33,233.64)	94.95%
200.0000.4505.000.000.000.00	NAT'L SCHOOL LUNCH REIMB.	(\$60,000.00)	(\$38.65)	(\$13,743.44)	(\$46,256.56)	\$0.00	(\$46,256.56)	77.09%
200.0000.4506.000.000.000.00	FED REV - PERKINS VOC GRANT	(\$3,750.00)	\$0.00	\$0.00	(\$3,750.00)	\$0.00	(\$3,750.00)	100.00%
200.0000.4508.000.000.002.00	FED - IDEA PART B FLOW-THROUGH	(\$310.00)	\$0.00	\$0.00	(\$310.00)	\$0.00	(\$310.00)	100.00%
200.0000.4590.000.000.000.00	RESTRICTED FED REV VIA STATE	(\$202,931.00)	(\$37,954.52)	(\$37,954.52)	(\$164,976.48)	\$0.00	(\$164,976.48)	81.30%
200.0000.4590.000.000.000.95	RESTRICTED FED REV VIA STATE	(\$1,190.00)	\$0.00	\$0.00	(\$1,190.00)	\$0.00	(\$1,190.00)	100.00%
200.0000.4590.000.000.001.00	RESTRICTED FED REV VIA STATE	(\$55,323.00)	\$0.00	\$0.00	(\$55,323.00)	\$0.00	(\$55,323.00)	100.00%
200.0000.4910.000.000.000.00	USDA COMMODITIES	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
200.0000.5200.000.000.000.00	INTERFUND TRANSFER	(\$432,104.73)	\$0.00	\$0.00	(\$432,104.73)	\$0.00	(\$432,104.73)	100.00%
200.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$352,000.00)	\$0.00	\$0.00	(\$352,000.00)	\$0.00	(\$352,000.00)	100.00%
200.0000.5400.000.000.000.50	BEGINNING FUND BALANCE	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	100.00%
200.0000.5400.000.000.000.98	BEGINNING FUND BALANCE	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	\$0.00	(\$20,000.00)	100.00%
	FUND: Undesignated - 200	(\$4,552,031.30)	(\$38,718.87)	(\$601,633.70)	(\$3,950,397.60)	\$0.00	(\$3,950,397.60)	86.78%
700.0000.1920.000.000.001.00	DONATIONS-BOARD SCHOLARS	\$0.00	\$0.00	(\$100.00)	\$100.00	\$0.00	\$100.00	0.00%
700.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-SCHOLAF	(\$7,000.00)	\$0.00	(\$100.00)	(\$7,000.00)	\$0.00	(\$7,000.00)	100.00%
	FUND: SCHOLARSHIP - 700	(\$7,000.00)	\$0.00	(\$100.00)	(\$6,900.00)	\$0.00	(\$6,900.00)	98.57%
Grand Total:		(\$9,434,345.30)	(\$817,327.48)	(\$2,493,691.66)	(\$6,940,653.64)	\$0.00	(\$6,940,653.64)	73.57%

End of Report

Yoncalla High School

Yoncalla High School
292 5th Street PO Box 568
Yoncalla, Oregon 97499
brian.berry@yoncalla.k12.or.us

Principal: Brian Berry
Secretary: Monet Sheffield
Office: 541-849-2175
Fax: 541-849-2669

Brian Berry, Principal

December 12, 2018

Superintendent Recommendation:

Brian Berry, Superintendent
Yoncalla School District #32

Dear School Board Members,

Please accept this letter as a recommendation for Cassie Weinhold to be the Yoncalla High School Instructional Assistant for the remainder of the 2018-19 school year. Cassie is a graduate from YHS. She will be hired using Measure 98 money as an IA responsible for Data Collection. The plan is to hire a part time person who will be responsible for making home visits and communicating with parents about absenteeism issues. They will also be used to help with data collection and credit recovery plans for students who are not on track to graduate. An individualized plan will be produced for each student who falls behind on credits. This person will meet with the staff one Friday a month to focus on the data.

With this connection with the community, it is my pleasure to recommend Cassie Weinhold to be the Yoncalla High School IA for the rest of this school year.

Respectfully,

Brian Berry

Brian Berry, Principal
Yoncalla High School

Calendar for Superintendent Evaluation 2018-2019 School Year

December

- Approve timeline in regular board meeting (December 19, 2018)

January

- Executive session to receive evidence towards meeting the standards (January 16th)

February

- Board returns individual evaluations to Laurie (February 1th)
- Executive Session to discuss/create formal documentation from combined evaluations (February 7th)
- Executive Session (in Special Board Meeting) to present evaluation (prior to Feb. 30th) **OR** Board Chair presents to superintendent