

Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING
March 20, 2019
Yoncalla High School Library
292 5th Street
Yoncalla, OR 97499

6:00 PM **CALL TO ORDER**

- I. **AWARDS, RECOGNITION, CORRESPONDENCE** Students of the month, Madelynn Thompson, Isabela Hamm, Isabel Wilmarth, Aaron McGrath, Gabe Marquez
- II. **PUBLIC FORUM**
The public is invited to attend Board Meetings and will be given limited time of 3 (three) minutes per person to voice opinions or problems, except that all public or board criticism of personnel of the district shall be heard only in executive session. Such items shall be brought to the attention of the superintendent at least 5 (five) business days prior to the board meeting.
- III. **ADJUSTMENTS TO THE AGENDA**
- IV. **CONSENT AGENDA**
 - A. Minutes of School Board meeting February 20, 2019
 - B. Accounts Payable/Funding Update
 - C. Surplus Computer Monitors
- V. **REPORTS**
 - A. High School Principal Report
 - B. Elementary Principal Report
 - C. Preschool/Early Works Report
 - D. Financial Update
 - E. Superintendent Report
 - Maintenance Report
- VI. **ACTION ITEMS**
 - A. Consider for approval 2019-2020 School Calendar
 - B. Consider for approval Douglas ESD 2019-2020 Local Service Plan
 - C. Consider for approval adjusted 2018-2019 calendar student calendar
- VII. **ANOUNCEMENTS**
 - A. Future Dates of Importance
 - Board Meeting April 17, 2019
- VIII. **OTHER BUSINESS**
- IX. **ADJOURN**

**YONCALLA SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
December 19, 2018
Yoncalla High School, Library
292 5th St.**

BOARD MEMBERS PRESENT

Carl Van Loon
Dave Anderson
Eric Gustafson-Chair
Jen Bailey
Cathey Grimes-Vice Chair

ADMINISTRATION PRESENT

Brian Berry
Kelly Campbell
Danielle Littlefield
Laurie Simleness

CALLED TO ORDER: Chair Gustafson called the meeting to order at 4:30 PM, followed by a Recess to Executive Session, to consider the employment of a public officer, employee, staff member or individual agent, (ORS 192.660(2)(a), and to conduct deliberations to negotiate real property transactions, (ORS192.660(2)(e).The regular meeting was called to order at 6:06 PM. Also present: Abby Record, Dylan Grichar, Marcheta Elliot, Doyle Elliott, Faith Elliott, Megan Barber, Richard and Sheryl Brawn, Erin Helgrin, Carol Robins, Amanda Stroud, Cindy Bettencourt, Alyza Elway, Rocks Johnson, Dustin Johnson, Jen Shilling, Marcy Gustafson.

AWARDS, RECONGNITION, CORRESPONDENCE: Students of the month awards were presented to Owen Wilmarth, Ily Green, Xaiden Simon, Faith Elliott, and Abby Record. Superintendent Berry shared that he has received letters of resignation from Brett Andry and Diana Fast.

PUBLIC FORUM. Sheryl Brawn noted that she thought the high school building is looking great.

ADJUSTMENTS TO THE AGENDA. Consent Agenda Item E, surplus of School Lunch Program Dishwasher, also no contract approvals other than licensed teachers for this month’s meeting. Action Item B, Scotts Valley minimum bid. Director Anderson made a motion to approve the agenda as adjusted, Director Bailey seconded, passed unanimously.

CONSENT AGENDA.

- A. Minutes of School Board meeting, January 16, 2019
- B. Accounts Payable/Funding Update
- C. Hiring of Shawn Garret for High School Softball Coach
- D. 2019-2020 Recommendations for Contract Actions

- 1. The following TSPC Licensed *probationary educators* are offered a one-year renewal for 2019-20 (The year below indicates the probationary status for the 2019-20 year):**

Year 1	Year 2	Year 3
	Rachel Burrows	Megan Barber
	Sasha Cameron	Carol Robins
	Hayley Reynolds	Jenie Shilling
	Kristy Westbrooks	
	Barbara Johnson	

- 2. The following TSPC Licensed *educators* move from *probationary 3* to *contract status* and are offered a two-year contract extension for 2019-20 & 2020-21:**

Brian Agee	Stacey Atwell-Keister	Alex Kilmer
Chelsea Ross		

3. The following TSPC Licensed contract educators are offered a two-year contract extension for 2019-20 & 2020-21:

Pam Ciullo	Gerald Fauci	
Kaaron Lyons	Paul Staudhammer	Jannelle Wilde

Director Bailey made a motion to approve, Director Grimes seconded, passed unanimously.

REPORTS/DISCUSSIONS. The following reports were presented:

- A. High School Principal Report
- B. Elementary Principal Report
- C. Preschool/Early Works Report
- D. Financial Update
- E. Superintendent Report
 - Maintenance Report

ACTION ITEMS:

- A. Consider for Approval Board Policy IIABB, se of Feature Films/Videos. Director Anderson made a motion to approve, Director Grimes seconded, passed unanimously.
- B. Consider for Approval Action Item B, Scotts Valley minimum bid. Chair Gustafson and Director Grimes both declared a potential conflict of interest. Director Van Loon made a motion that the minimum bid on the Scotts Valley property foreclosure be set at \$100,000.00. Director Anderson seconded, passed unanimously.

ANNOUNCEMENTS:

- A. Future Dates of Importance
 - After discussion, an Executive Session, called under consider the employment of a public officer, employee, staff member or individual agent, (ORS 192.660(2)(a), was set for March 6, 2019, at 4:30 in the High School Library.
 - Board Meeting March 20, 2019

OTHER BUSINESS: An Executive Session, tor consider the employment of a public officer, employee, staff member or individual agent, (ORS 192.660(2)(a), was set for March 6, 2019, at 4:30 in the High School Library.

ADJOURN: Director Bailey made a motion to adjourn, Director Anderson seconded, passed unanimously. Chair Gustafson adjourned the meeting at 8:05 PM.

DATE OF BOARD APPROVAL:

Yoncalla School District #32

***** Board Report Expenses *****

From Date: 2/1/2019 To Date: 2/28/2019

Fiscal Year: 2018-2019

- Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.1000.0000.000.000.00.00	UNDESIGNATED	\$1,837,173.87	\$153,877.33	\$952,033.55	\$885,140.32	\$616,403.39	\$268,736.93	14.63%
100.2000.0000.000.000.000.00	UNDESIGNATED	\$1,606,035.40	\$172,930.24	\$1,020,453.06	\$585,582.34	\$598,930.11	(\$13,347.77)	-0.83%
100.5000.0000.000.000.000.00	UNDESIGNATED	\$432,104.73	\$0.00	\$0.00	\$432,104.73	\$0.00	\$432,104.73	100.00%
100.6000.0000.000.000.000.00	UNDESIGNATED	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	100.00%
100.7000.0000.000.000.000.00	UNDESIGNATED	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	100.00%
	FUND: GENERAL FUND - 100	\$4,875,314.00	\$326,807.57	\$1,972,486.61	\$2,902,827.39	\$0.00	\$1,687,493.89	34.61%
200.1000.0000.000.000.000.00	UNDESIGNATED	\$763,268.80	\$44,614.40	\$385,305.96	\$377,962.84	\$192,739.25	\$185,223.59	24.27%
200.2000.0000.000.000.000.00	UNDESIGNATED	\$3,628,834.73	\$31,685.51	\$1,664,887.63	\$1,963,947.10	\$131,426.77	\$1,832,520.33	50.50%
200.3000.0000.000.000.000.00	UNDESIGNATED	\$150,365.00	\$9,548.78	\$69,933.08	\$80,431.92	\$70,051.52	\$10,380.40	6.90%
	FUND: Undesignated - 200	\$4,542,468.53	\$85,848.69	\$2,120,126.67	\$2,422,341.86	\$394,217.54	\$2,028,124.32	44.65%
700.1000.0000.000.000.000.00	UNDESIGNATED	\$7,000.00	\$0.00	\$1,000.00	\$6,000.00	\$0.00	\$6,000.00	85.71%
	FUND: SCHOLARSHIP - 700	\$7,000.00	\$0.00	\$1,000.00	\$6,000.00	\$0.00	\$6,000.00	85.71%
Grand Total:			\$9,424,782.53	\$4,093,613.28	\$5,331,169.25	\$1,609,551.04	\$3,721,618.21	39.49%

End of Report

Yoncalla School District #32

*** Board Report Revenue ***

Fiscal Year: 2018-2019

From Date: 2/1/2019 To Date: 2/28/2019

- Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.1111.000.000.000.00	CURRENT YEAR TAXES	(\$835,000.00)	(\$3,652.35)	(\$856,759.48)	\$21,759.48	\$0.00	\$21,759.48	-2.61%
100.0000.1112.000.000.000.00	PRIOR YEARS' TAXES	(\$50,000.00)	(\$1,912.53)	(\$36,195.14)	(\$13,804.86)	\$0.00	(\$13,804.86)	27.61%
100.0000.1510.000.000.000.00	EARNINGS ON INVESTMENTS	(\$15,000.00)	(\$2,836.75)	(\$26,030.88)	\$11,030.88	\$0.00	\$11,030.88	-73.54%
100.0000.1740.000.000.000.00	CO-CURRICULAR FEES	(\$8,000.00)	(\$500.00)	(\$7,222.60)	(\$777.40)	\$0.00	(\$777.40)	9.72%
100.0000.1960.000.000.000.00	RECOVERY OF EXPENDITURE	(\$1,800.00)	\$0.00	\$0.00	(\$1,800.00)	\$0.00	(\$1,800.00)	100.00%
100.0000.1990.000.000.000.00	MISC. LOCAL SOURCES	(\$15,000.00)	(\$28,738.53)	(\$84,750.37)	\$69,750.37	\$0.00	\$69,750.37	-465.00%
100.0000.1990.000.000.003.00	ESD-MISC LOCAL GRANT REIMB	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	\$0.00	(\$20,000.00)	100.00%
100.0000.2101.000.000.000.00	COUNTY SCHOOL FUND	(\$3,500.00)	\$0.00	\$0.00	(\$3,500.00)	\$0.00	(\$3,500.00)	100.00%
100.0000.3101.000.000.000.00	SCHOOL SUPPORT FUND	(\$2,403,491.00)	(\$2,049,967.00)	(\$1,842,056.00)	(\$561,435.00)	\$0.00	(\$561,435.00)	23.36%
100.0000.3103.000.000.000.00	COMMON SCHOOL FUND	(\$23,523.00)	\$0.00	(\$11,808.93)	(\$11,714.07)	\$0.00	(\$11,714.07)	49.80%
100.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-GENERAL	(\$1,500,000.00)	\$0.00	(\$1,832,278.28)	\$332,278.28	\$0.00	\$332,278.28	-22.15%
	FUND: GENERAL FUND - 100	(\$4,875,314.00)	(\$242,607.16)	(\$4,697,101.68)	(\$178,212.32)	\$0.00	(\$178,212.32)	3.66%
200.0000.1311.000.000.000.00	TUITION- FROM INDIVIDUALS	\$0.00	\$0.00	(\$970.00)	\$970.00	\$0.00	\$970.00	0.00%
200.0000.1610.000.000.000.00	DAILY SALES - LUNCH	(\$4,000.00)	\$0.00	(\$1,001.15)	(\$2,998.85)	\$0.00	(\$2,998.85)	74.97%
200.0000.1760.000.000.000.00	CLUB FUND RAISING	(\$125,000.00)	\$0.00	\$0.00	(\$125,000.00)	\$0.00	(\$125,000.00)	100.00%
200.0000.1920.000.000.000.50	CONTRIBUTIONS/PRIVATE	(\$20,000.00)	\$0.00	(\$30,000.00)	\$10,000.00	\$0.00	\$10,000.00	-50.00%
200.0000.1920.000.000.000.51	CONTRIBUTIONS/PRIVATE	(\$25,000.00)	\$0.00	(\$35,195.48)	\$10,195.48	\$0.00	\$10,195.48	-40.78%
200.0000.1920.000.000.052.00	CONTRIBUTIONS/PRIVATE	(\$75,000.00)	\$0.00	(\$75,000.00)	\$0.00	\$0.00	\$0.00	0.00%
200.0000.3102.000.000.000.00	SCHOOL SUPPORT LUNCH MATCH	(\$1,200.00)	\$0.00	\$0.00	(\$1,200.00)	\$0.00	(\$1,200.00)	100.00%
200.0000.3299.000.000.000.00	OTHER RESTRICTED GRANTS-IN-AID	(\$190,000.00)	\$0.00	(\$60,589.41)	(\$129,410.59)	\$0.00	(\$129,410.59)	68.11%
200.0000.3299.000.000.046.00	OTHER RESTRICTED GRANTS-IN-AID	\$0.00	\$0.00	(\$131,097.00)	\$131,097.00	\$0.00	\$131,097.00	0.00%
200.0000.3299.000.000.047.00	OTHER RESTRICTED GRANTS-IN-AID	(\$2,848,440.00)	\$0.00	(\$2,956,645.00)	(\$2,552,795.00)	\$0.00	(\$2,552,795.00)	89.62%
200.0000.3299.000.000.098.00	OTHER RESTRICTED GRANTS-IN-AID	(\$85,276.57)	\$0.00	\$0.00	(\$85,276.57)	\$0.00	(\$85,276.57)	100.00%
200.0000.4300.000.000.000.00	RESTRICTED REVENUE DIRECT/FED	(\$15,506.00)	\$0.00	\$0.00	(\$15,506.00)	\$0.00	(\$15,506.00)	100.00%
200.0000.4504.000.000.000.00	NATL. SCHOOL BREAKFAST REIMB	(\$35,000.00)	(\$6,346.31)	(\$16,442.95)	(\$18,557.05)	\$0.00	(\$18,557.05)	53.02%
200.0000.4505.000.000.000.00	NATL. SCHOOL LUNCH REIMB.	(\$60,000.00)	(\$10,900.75)	(\$38,612.16)	(\$21,387.84)	\$0.00	(\$21,387.84)	35.65%
200.0000.4506.000.000.000.00	FED REV - PERKINS VOC GRANT	(\$3,750.00)	\$0.00	(\$109.49)	(\$3,640.51)	\$0.00	(\$3,640.51)	97.08%
200.0000.4508.000.000.002.00	FED - IDEA PART B FLOW-THROUGH	(\$310.00)	\$0.00	\$0.00	(\$310.00)	\$0.00	(\$310.00)	100.00%
200.0000.4590.000.000.000.00	RESTRICTED FED REV VIA STATE	(\$202,931.00)	\$0.00	(\$50,289.87)	(\$152,641.13)	\$0.00	(\$152,641.13)	75.22%
200.0000.4590.000.000.000.95	RESTRICTED FED REV VIA STATE	(\$1,190.00)	\$0.00	\$0.00	(\$1,190.00)	\$0.00	(\$1,190.00)	100.00%
200.0000.4590.000.000.001.00	RESTRICTED FED REV VIA STATE	(\$55,323.00)	\$0.00	\$0.00	(\$55,323.00)	\$0.00	(\$55,323.00)	100.00%
200.0000.4910.000.000.000.00	USDA COMMODITIES	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
200.0000.5200.000.000.000.00	INTERFUND TRANSFER	(\$432,104.73)	\$0.00	\$0.00	(\$432,104.73)	\$0.00	(\$432,104.73)	100.00%
200.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$352,000.00)	\$0.00	\$0.00	\$122,182.44	\$0.00	\$122,182.44	-34.71%
200.0000.5400.000.000.000.50	BEGINNING FUND BALANCE	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	100.00%
200.0000.5400.000.000.046.00	BEGINNING FUND BALANCE	\$0.00	\$0.00	\$131,127.54	(\$131,127.54)	\$0.00	(\$131,127.54)	0.00%
200.0000.5400.000.000.047.00	BEGINNING FUND BALANCE	\$0.00	\$0.00	\$295,645.33	(\$295,645.33)	\$0.00	(\$295,645.33)	0.00%
200.0000.5400.000.000.098.00	BEGINNING FUND BALANCE	(\$20,000.00)	\$0.00	(\$43,184.43)	\$23,184.43	\$0.00	\$23,184.43	-115.92%
	FUND: Undesignated - 200	(\$4,552,031.30)	(\$17,247.06)	(\$825,546.51)	(\$3,726,484.79)	\$0.00	(\$3,726,484.79)	81.86%
700.0000.1920.000.000.001.00	DONATIONS-BOARD SCHOLARS	\$0.00	\$0.00	(\$100.00)	\$100.00	\$0.00	\$100.00	0.00%
700.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-SCHOLAR	(\$7,000.00)	\$0.00	(\$9,210.14)	\$2,210.14	\$0.00	\$2,210.14	-31.57%
	FUND: SCHOLARSHIP - 700	(\$7,000.00)	\$0.00	(\$9,310.14)	\$2,310.14	\$0.00	\$2,310.14	-33.00%
Grand Total:		(\$9,434,345.30)	(\$259,854.22)	(\$5,531,958.33)	(\$3,902,386.97)	\$0.00	(\$3,902,386.97)	41.36%

End of Report



Yoncalla School District # 32

2019-2020 STUDENT CALENDAR

2019-2020
150 Days

July 2019

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	
28	29	30	31			

August 2019

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	31	31

September 2019

S	M	T	W	T	F	S
1	H	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

17

October 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

19

November 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	PT	9
10	H	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	H	29	30

14

December 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	H	26	27	28
29	30	31				

12

January 2020

S	M	T	W	T	F	S
			H	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	22	23	24	25
26	27	28	29	30	31	

16

February 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	H	18	19	20	21	22
23	24	25	26	27	28	29

16

March 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
14	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

14

April 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	PT	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18

May 2020

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24						
31	H	26	27	28	29	30

16

June 2020

S	M	T	W	T	F	S
	1	2	3	4		6
7	8	9	10	ER	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

8

First Day of School 9/03/19

Last Day of School for Seniors 6/2/20

Last Day of School K-11 6/11/20

Parent/Teacher Conferences
November 7 & 8, 2019
April 9 & 10, 2020

Early Release
June 11, 2020

Makeup days
(used in the event of an emergency school closure)
Jan. 10, Feb. 14, Mar. 13, Apr. 17, May 1



Graduation, June 7, 2020

2019-20 Executive Summary

One of the many roles of the Douglas ESD is to provide services to administrators, teachers, staff and students in our 13 local component school districts.

Douglas ESD administers a number of grants and programs to serve children in Douglas County schools and beyond. Some Douglas ESD programs offer services statewide. Others provide programs in Douglas, Josephine, Jackson, Klamath and Lake counties. Additional employees in Jackson County provide direct services to preschool children.

In adapting our services to meet the priorities identified annually by superintendents, we have helped to boost mental health services for students and increase preschool enrollment. We have also assisted with recruiting teachers and helped to expand CTE programs. Douglas ESD is dedicated to helping our component school districts provide students access to the same quality education and learning tools available in metropolitan areas.

Douglas Education Service District serves

13 SCHOOL DISTRICTS

45 SCHOOLS

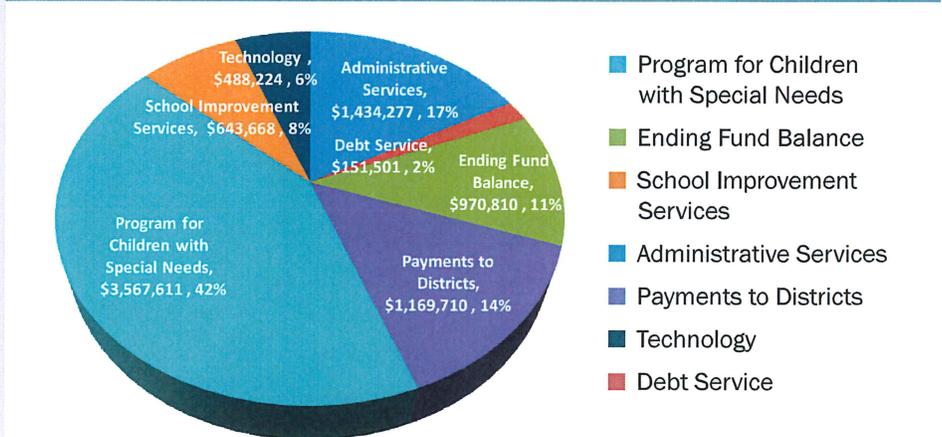
13,740 STUDENTS

School District Support • Local Service Plan

Special Needs Services and Behavioral Support	Education/Instructional Services	Technology and Administrative Services
<ul style="list-style-type: none"> Speech Language Therapy Program Low Incidence Itinerant/Consultative Services Nursing Services Program for Vision/Hearing Impaired School Psychologists Special Education Administration Support Complex Needs Classroom (CNC) Regional Autism Support Transition Network Special Ed Evaluation Consultation and Support Behavior Svcs Coordination/Intervention Specialist Behavior Support Services Therapeutic Learning Classroom 	<ul style="list-style-type: none"> Instructional Services Coordination Instructional Technology Support Secondary Transitions Support Data Collections Support Registration of Home Schooled Children Basic Attendance District Test Coordination South County CTE and Healthcare Pathway 	<ul style="list-style-type: none"> Network Services Site Based IT Services Digital Curriculum Video Surveillance Desktop Support Telephone Systems Human Resource Services Communications Business Services Countywide Licensed Substitute Services Courier - Equipment & Kit Delivery Print Services

- SCHOOL DISTRICTS**
Douglas County
- North Douglas
 - Yoncalla
 - Elkton
 - Oakland
 - Sutherlin
 - Roseburg
 - Glide
 - Winston/Dillard
 - South Umpqua
 - Riddle
 - Days Creek
 - Camas Valley
 - Glendale

General Fund Expenditures by Area



Mission of an Education Service District

To assist school districts and the Department of Education in achieving Oregon's educational goals by providing equitable, high quality, cost-effective and locally responsive educational services at a regional level.

Goals of the Douglas County Superintendents

Expand Behavioral Intervention across K-12

- Continue to support Early Childhood Initiatives

- Increase career pathways opportunities for secondary students including Career and Technical Education, increased electives and alternative learning opportunities

- Expand teacher recruitment, retention and training efforts across Douglas County



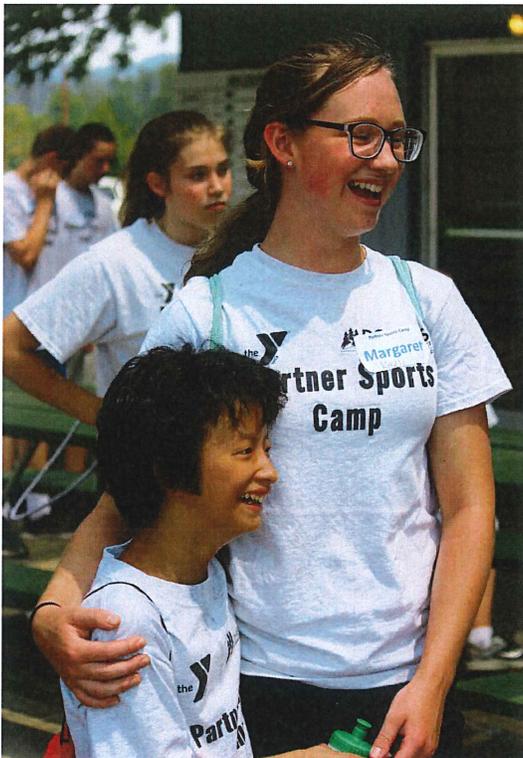
Major Contracts & Grants

Early Learning

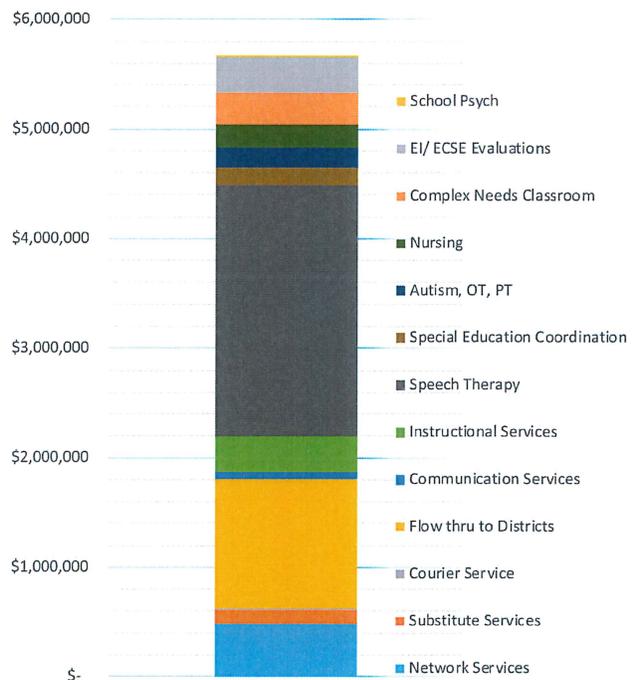
South Central Oregon Early Learning Hub
 Kindergarten Partnership Innovation (KPI)
 and Prenatal to Third Grade (P-3)
 Take Root (Parenting Hub)
 EI/ECSE Regional Services
 EI/ECSE for Douglas & Jackson County

Major Contracts & Grants

Oregon Technology Access Program (OTAP)
 Regional & Statewide Services for Students with Orthopedic Impairments (RSOI)
 Perkins Regional Coordinator
 Juvenile Dept. Education Program
 Business Champions for Kids
 Therapeutic Learning Center



2017-18 General Fund Expenditures of Tax and SSF Revenue



Make Up Days (Proposal)

With the loss of 4 instructional days because of inclement weather from February 25-28, we need to address this issue in regards to instructional hours as mandated by the Oregon Department of Education. After a lengthy review of the Yoncalla School District instructional hours based on the school calendar, I have put together information for the Board to consider with a recommendation to meet the needs of our district.

STATE REQUIREMENTS FOR INSTRUCTIONAL HOURS

Grades K-8 900 hours

Grades 9-12 990 hours

OPTIONS FOR DISTRICTS (from ODE)

1. A district can adjust the calendar and add days;
2. A district can report to the Department that the district is out of compliance this year and undertake any corrective action ordered by the Department; or
3. A district can request a waiver of the instructional time standard for one year from the State Board.

CURRENT HOURS

We have 150 student days. At the high school each class is 57 minutes. 57 minutes times 7 periods a day equals 399 minutes times 150 school days equals 59,850 minutes divided by 60 minutes equals 997.5 hours per year. I use the high school numbers because the elementary school has less hours to meet, so we are over at the elementary school. The 997.5 hours that we have is not counting several factors that ODE allows us to use when considering instructional hours. We could count parent teacher conference up to 30 hours per year, we could also count professional development up to 30 hours per year. Using the previous information, we would technically be over the 990 hours needs for instructional hours. At the elementary school they have 510 minutes per day of instructional time which equals to 930 hours over the course of the school year.

PROPOSAL FOR CALENDAR CHANGE

There are two issues for us to consider. First, we need to make sure that our students needs are being met to ensure that we are considering student hours. Second, we have a responsibility to make sure that we also meet the needs of our employees. We have classified staff who rely on a specified amount of hours each week to maintain their family obligations. I would propose that we use Friday March 15, April 11 and April 12 as student school days. The 15th is already earmarked as a makeup day. The 11th is set for an early release day for students while the 12th is set for parent teacher conferences. Each day would be a full student contact day. That adds back 3 instructional days for students. With the other day, teachers would be responsible for documenting after school conferences with parents during the month of April, not to exceed the contract day. This would ensure that all certified staff have made up the time missed.

I would also propose that the classified staff would work 3/16, 4/11, 4/12 and 6/15. This would ensure that our classified staff are able to meet their family obligations and the districts as the largest employer in the Yoncalla community. This proposal allows us to fulfill our obligations to our students, community and staff. I believe that it is sound and fair for all involved. It allows us to meet our Division 22 standards requirements for hours, it maintains our parent teacher conferences and allows all staff to maintain their present levels of income.

RESULTS OF THESE RECOMMENDATIONS

- Student instructional hours are met and exceeded as noted by ODE requirements at both buildings.
- Certified staff regain 3 working days. In addition, we are able to count the Parent/Teacher Conferences as 1 more instructional days bringing the total to 4 days made-up.
- Classified staff regain all 4 days lost.