

Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING
June 17, 2020
292 5th Street
Yoncalla, OR 97499

Until further notice, due to COVID-19 concerns, School Board meeting will be held on Facebook Live.

<https://www.facebook.com/yhseagles/>

- 6:00 PM **CALL TO ORDER**
- I. **BOARD MEMBER VACANCY INTERVIEW**
 - II. **AWARDS, RECOGNITION, CORRESPONDENCE**
 - III. **PUBLIC FORUM**
The public is invited to share any comments they may have with the board via email. Emails should be received by 5:45 PM on June 17, 2020. Please send your comments to laurie.simlerness@douglasesd.k12.or.us
 - IV. **PUBLIC HEARING- 2020-2021 Budget**
 - V. **ADJUSTMENTS TO THE AGENDA**
 - VI. **CONSENT AGENDA**
 - A. Minutes of School Board meeting May 13, 2020
 - B. Accounts Payable/Funding Update
 - C. Stacey Atwell-Keister resignation
 - D. Hiring of Don Hakala for Boys High School Basketball Coach
 - VII. **REPORTS**
 - A. High School Principal Report
 - B. Elementary Principal Report
 - C. Preschool/Early Works Report
 - D. Financial Update
 - E. Superintendent Report
 - Maintenance Report
 - VIII. **ACTION ITEMS**
 - A. Consider for approval Resolution 2019-2020- 03 Appropriations Adjustment
 - B. Consider for approval Resolution 2019-2020- 04 Budget Adoption, Appropriations, Imposing and Categorizing Tax
 - C. UCC Instructional Service Agreement
 - IX. **ANOUNCEMENTS**
 - A. Future Dates of Importance
 - Board Meeting July 15, 2020, 6:00 PM
 - X. **OTHER BUSINESS**
 - XI. **ADJOURN REGULAR MEETING**

YONCALLA SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
May 13, 2020
Yoncalla High School
292 5th St.

Due to COVID-19 concerns, the May 13, 2020 School Board meeting was held on Facebook Live.

<https://www.facebook.com/yhseagles/>

BOARD MEMBERS PRESENT

Dave Anderson
Eric Gustafson-Chair
Jen Bailey
Cathey Grimes-Vice Chair

ADMINISTRATION PRESENT

Brian Berry
Danielle Littlefield
Laurie Simlens

CALLED TO ORDER. Chair Gustafson called the meeting to order at 5:07 PM. The flag salute was conducted. Also present: Erin Helgren, Cody Reed, Jordan Grimes.

AWARDS, RECOGNITION AND CORRESPONDANCE. None.

BOARD MEMBER VACANCY INTERVIEW. Moved to next month.

ADJUSTMENTS TO THE AGENDA. None

PUBLIC FORUM. None.

CONSENT AGENDA.

- A. Minutes of the School Board Meeting, April 15, 2020
- B. Accounts Payable/Funding Update
- C. District Office Address Change
 - a. From 401 1st St, Yoncalla, to 292 5th Street, Yoncalla.
- D. Hiring of Administrative Assistant to the Superintendent
- E. Hiring of Cara Crosby for High School Volleyball Coach

Director Anderson made a motion to approve, Director Bailey seconded, passed unanimously.

REPORTS /DISCUSSIONS.

- A. High School Principal Report
- B. Elementary Principal Report
- C. Preschool/Early Works Report
- D. Financial Update
- E. Superintendent Report
 - Maintenance Report

ACTION ITEMS.

- A. Contract with Neuner and Davidson for Audit. Director Anderson made a motion to approve, Director Grimes seconded, passed unanimously.

- B. Hiring of Elementary Kelly Campbell as Elementary Special Education Teacher
Director Bailey made a motion to approve, Director Anderson seconded, passed unanimously.
- C. Hiring of Cara Crosby as Elementary School Teacher. Director Grimes made a motion to approve, Director Bailey seconded, passed unanimously.

ANNOUNCEMENTS.

- A. Future Dates of Importance.
 - Board Meeting, June 17, 2020, 6:00 PM
 - Public Hearing on the Budget, June 17, 2020, 6:00 PM

ADJOURN. Director Anderson made a motion to adjourn, Director Grimes seconded, passed unanimously. Director Gustafson adjourned the meeting at 5:47 PM.

DRAFT

Yoncalla School District No. 32

Administrative Office

P.O Box 568 - Yoncalla, Oregon 97499

Phone: (541)849-2782

Fax: (541) 849-2316

June 12, 2020

Dear Yoncalla School Board,

Please accept this letter as a recommendation for Don Hakala to be the 2020-21 high school boys' basketball coach. Don is currently the principal at the elementary school. He graduated from Linfield College and earned a master's degree in educational administration from Portland State University. He was an athlete for Linfield from 1988-1991. He has been selected to the Linfield Athletics Hall of Fame for his contributions in basketball. He scored more points in one season than any other player in Linfield history and ranks second in career points. He was chosen a first-team NAIA District all-star all four years. After earning a bachelor's degree from Linfield in 1991, Hakala played professionally in Australia and has coached high school and college teams.

With this information in mind, I would strongly recommend that the Board consider hiring Don Hakala as the YHS boys' basketball head coach.

Respectfully,

Brian Berry

Brian Berry, Superintendent

Yoncalla School District

Yoncalla School District #32
Yoncalla, Oregon

Intrafund Transfer
RESOLUTION No. 19-20-03
June 17, 2020

WHEREAS, the Yoncalla School District Board of Directors previously approved a budget for the 2019-2020 fiscal year;

WHEREAS, Oregon Local Budget Law, OAR 150-294.450(3)(2), provides that appropriations can be transferred within a fund from an existing appropriation to another existing appropriation;

WHEREAS, the amount of appropriations in certain categories are not sufficient to cover actual expenditures in those categories, but total appropriations are sufficient to allow an appropriations transfer;

THEREFORE, BE IT RESOLVED that the Yoncalla School Board hereby transfers budget appropriations for the 2019-2020 year as follows:

FUND 100 - GENERAL FUND

	Existing	Change	Adjusted
Major Function 1000	\$ 2,010,003.00	\$ 75,000.00	\$ 2,085,003.00
Major Fuction 2000	\$ 1,830,050.24	\$ 75,000.00	\$ 1,905,050.24
Major Function 3000	\$ -	\$ 15,000.00	\$ 15,000.00
Major Function 6000	\$ 445,700.00	\$ (165,000.00)	\$ 280,700.00
	<u>\$ 4,285,753.24</u>	<u>\$ -</u>	<u>\$ 4,285,753.24</u>

Fund 200 - SPECIAL REVENUE FUND

	Existing	Change	Adjusted
Major Function 3000	\$ 140,100.00	\$ 60,000.00	\$ 200,100.00
Major Function 2000	\$ 2,885,507.25	\$ (60,000.00)	\$ 2,825,507.25

The above resolution statements were approved and declared adopted on June 17, 2020.

Board Chairman

Superintendent

YONCALLA SCHOOL DISTRICT #32

RESOLUTION #2019-20-04

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of the Yoncalla School District hereby adopts the budget for fiscal year 2020-2021 in the total amount of 7,194,786*

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2020, for the following purposes:

<u>General Fund</u>		<u>Special Revenue Funds</u>	
Instruction.....	2,256,540	Instruction.....	1,207,288
Support Services.....	1,859,518	Support Services.....	646,486
Enterprise & Community.....	10,000	Enterprise & Comm.....	173,310
Transfers.....	138,944		
Contingency.....	445,400	Total.....	\$2,027,084
Total.....	\$4,710,402		
<u>Trust & Agency Funds</u>			
Instruction.....	11,900		
Total.....	\$11,900		

TOTAL APPROPRIATIONS ALL FUNDS	<u>6,749,386</u>
Total Unappropriated and Reserve Amounts, All Funds	448,893
TOTAL ADOPTED BUDGET	\$7,198,279 *

(amounts with asterisks must match)*

ON IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2020- 2021 :

- (1) At the rate of \$ 4.6884 per \$1,000 of assessed value for permanent rate tax;

CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the Education Limitation

Permanent Rate Tax..... \$ 4.6884/\$1,000

The above resolution statements were approved and declared adopted on June 17, 2020.

Board Chairman

Superintendent

SERVICE PROVIDER AGREEMENT

This agreement is entered into between Yoncalla School District #32, (hereinafter "District") and Umpqua Community College (hereinafter UCC).

1. Purpose The District recognizes that in order to retain some students in school, it is necessary to provide those students with a variety of alternative education programs that are better suited to a student's individual learning style and educational needs. The District realizes that in order to accommodate the educational needs of some students, it is necessary to provide those students with GED and college credit courses. The District is also aware, that in order to achieve their curriculum goals, some students need non-credit life skills training, pre-employment job-training and work experience programs. The District recognizes that UCC is a local facility that has the staff and resources to provide these programs.
2. Authority: This agreement is authorized by ORS 332.111 and Board action taken on ____/____/____.
3. Term: Services under this agreement shall commence on July 1, 2020 and shall continue through June 30, 2021.
4. Administrative Representatives of the District and UCC
 - 4.1 The superintendent of the District or the superintendent's designee shall have the authority to administer this agreement on behalf of the District.
 - 4.2 The Chief Financial Officer shall have authority to administer this agreement on behalf of UCC.
 - 4.3 Any notice required to be given under this agreement shall be in writing and shall be given by personal delivery, mail, email or facsimile transmission to the representative noted above.
5. Responsibilities of the District

The District shall:

 - 5.1 In consultation with UCC, develop and maintain a referral and placement process which ensures that students are referred to the UCC program which best suits each student's individual educational needs. The District referral and placement process will insure that students participating in UCC programs are eligible for alternative education under ORS 339.250(9), and are residents of the District.
 - 5.2 Have the option to review and require revision of all instructional material, whether written or visual, which UCC intends to distribute or convey to any District students enrolled in a program for credit toward a high school diploma or GED during the term of this agreement.
 - 5.3 Designate appropriately certified staff to ensure any course work completed at a UCC site for credit toward a high school diploma or GED meets the requirements as authorized in ORS 336.615 to ORS 336.625 and OAR 581022-1350. In addition,

appropriately certified staff may review assessment data, verify and approve credits and grades for all students participating in a UCC program for credit toward a high school diploma or GED.

- 5.4 Provide UCC with a copy of the school calendar and coordinate with UCC to ensure that grades for course work at UCC are recorded at the same time as all other District grades.
- 5.5 Provide UCC with a copy of the District's Consolidated District Improvement Plan and all amendments and additions thereto.

6. Responsibilities of UCC

UCC shall:

- 6.1 For any UCC program offered to District students for credit toward a high school diploma or GED develop and maintain a plan that supports and compliments the District's Consolidated District Improvement Plan and any amendments or additions to that plan. In developing its plan, UCC shall prepare a profile of student performance and provide the District with a copy of both the profile and improvement plan. UCC's plan shall serve as one of the benchmarks for evaluating UCC's performance under this agreement.
- 6.2 Ensure that instruction and assessment practices to all District students enrolled in a UCC program for credit toward a high school diploma or GED meets state content standards at appropriate benchmark levels.
- 6.3 Upon request, provide the District with planned course outlines and written standards for credit attainment in a UCC program for credit toward a high school diploma and cooperate with the District staff assigned to review UCC's curriculum and instructional materials in a UCC program for credit toward a high school diploma or GED and non-credit life skills programs.
- 6.4 Cooperate with the District in developing a referral procedure which insures that students participating in UCC's programs are enrolled in the District's alternative education program.
- 6.5 Not in any manner (by express advocacy or other affirmative conduct) compete with the District for the attendance of students or engage in any conduct for the purpose of inducing students eligible for attendance in schools of the District to refuse such attendance. District supported enrollment in UCC programs must be initiated by a referral through the District's Alternative Program Office.
- 6.6 UCC will make its staff available for consultation with parents or guardians of participating students when necessary or requested by the parents or guardians.

7. Financial Obligations

- 7.1 Attendance in any UCC program for credit toward a high school diploma or non-credit life skills program shall be documented and submitted to the District on a monthly basis in accordance with the guidelines described in OAR 581-23-3201.