

Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING
September 16, 2020
Early Learning Center
401 1st Street
Yoncalla, OR 97499

Until further notice, due to COVID-19 concerns, School Board meeting will be held on Facebook Live.

<https://www.facebook.com/yhseagles/>

6:00 PM

CALL TO ORDER

I. AWARDS, RECOGNITION, CORRESPONDENCE

II. PUBLIC FORUM

The public is invited to share any comments they may have with the board via email. Emails should be received by 5:30 PM on September 16, 2020. Please send your comments to laurie.simlerness@yoncalla.k12.or.us

III. ADJUSTMENTS TO THE AGENDA

IV. CONSENT AGENDA

- A. Minutes of School Board meeting August 19, 2020
- B. Accounts Payable/Funding Update
- C. Board and Superintendent Working Agreement
- D. Superintendent Goals for 2020-2021
- E. Board Policies-
 - GBL
 - GBN JBA AR
 - GBN JBA
 - IGBAG AR
 - JBA GBN AR
 - JBA GBN
 - JHH
 - JHCC
 - JHCC AR

V. REPORTS

- A. High School Principal Report
- B. Transition Specialist Report, Preschool thru 2nd
 - Early Learning and Community Outreach Report
- C. Elementary Principal Report, 3rd thru 6th
- D. Financial Update
- E. Superintendent Report
- F. Equity Update

VI. ACTION ITEMS

- A. Baseball Co-op with between North Douglas and Yoncalla

VII. ANOUNCEMENTS

- A. Future Dates of Importance
 - OSBA Virtual Annual Convention, November 14, 2020
 - Board Meeting October 21, 2020, 6:00 PM

VIII. OTHER BUSINESS

IX. ADJOURN

YONCALLA SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
August 19, 2020
Early Learning Center
401 1st Street
Yoncalla, OR 97499

Until further notice, due to COVID-19 concerns, School Board meeting will be held on Facebook Live.

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BOARD MEMBERS PRESENT

Dave Anderson-Vice Chair
Eric Gustafson
Jen Bailey
Cathey Grimes-Chair
Trinity Benito

ADMINISTRATION PRESENT

Brian Berry
Don Hakala
Erin Helgren
Laurie Simlness

CALLED TO ORDER. Chair Grimes called the meeting to order at 6:00 PM. The flag salute was conducted. Also present: Cody Reed

AWARDS, RECOGNITION, CORRESPONDENCE.

ADJUSTMENTS TO THE AGENDA. None

PUBLIC FORUM. None.

ADJUSTMENTS TO THE AGENDA. None.

CONSENT AGENDA.

- A. Minutes of School Board meeting July 15, 2020
- B. Accounts Payable/Funding Update

Director Anderson made a motion to approve, Director Benito seconded, passed unanimously.

INFORMATION ITEMS.

- A. Board and Superintendent Working Agreement
- B. Board Policies-
 - GBL
 - GBN JBA AR
 - GBN JBA
 - IGBAG AR
 - JBA GBN AR
 - JBA GBN
 - JHH
 - JHCC
 - JHCC AR

REPORTS

- A. High School Principal Report
- B. Elementary Principal Report
- C. Preschool/Early Works Report
- D. Superintendent Report

DISCUSSION ITEMS

- A. Lots south of the Elementary School
- B. Superintendent Goals for 2020-2021
- C. Anti-Racism and Equity Resolution. After a lengthy discussion, Director Anderson made a motion to move this discussion item to an Action Item, Director Bailey seconded, passed unanimously.

ACTION ITEMS.

- A. Consider for approval Anti-Racism and Equity Resolution. Director Bailey made a motion to approve, Director Gustafson seconded, passed four to one, with Directors Grimes, Anderson, Gustafson and Bailey casting yes votes, and Director Benito voting no.

ANNOUNCEMENTS.

- A. Future Dates of Importance.
 - Board Meeting, September 16, 2020, 6:00 PM

ADJOURN. Director Gustafson made a motion to adjourn, Director Benito seconded, passed unanimously. Director Grimes adjourned the meeting at 7:45 PM.

DATE OF BOARD APPROVAL.

DRAFT

**Yoncalla School District
Financial Overview
Actuals As of August 31, 2020**

GENERAL FUND						
	2019-20	2020-2021	2020-2021			Over (Under)
	Unaudited Actuals	Adopted Budget	YTD Actuals	Encumbrances	Estimated Totals	Budget
Revenue						
Local Revenue:						
1111-Current Taxes	\$ 929,390	\$ 945,000	\$ -	\$945,000.00	\$ 945,000	\$ -
1112-Prior Years' Taxes	\$ 43,485	\$ 45,000	\$ 15,836	\$32,415.00	\$ 48,251	\$ 3,251
1113-County Tax Sales	\$ 2,249	\$ -	\$ -	\$ -	\$ -	\$ -
1510-Interest on Investments	\$ 28,797	\$ 33,000	\$ 2,818	\$25,100.00	\$ 27,918	\$ (5,082)
1740-Co-Curricular Fees	\$ 7,808	\$ 8,000	\$ -	\$8,000.00	\$ 8,000	\$ -
1990-Miscellaneous Income	\$ 100,291	\$ 85,000	\$ 12,600	\$57,000.00	\$ 69,600	\$ (15,400)
2101-County School Fund	\$ 2,942	\$ 3,500	\$ -	\$ 3,500	\$ 3,500	\$ -
2102-General ESD Funds	\$ 39,442	\$ 38,000	\$ -	\$ 38,000	\$ 38,000	\$ -
State Revenue						
3101-School Support Fund	\$ 2,853,328	\$ 2,964,802	\$ 738,097	\$ 2,223,594	\$ 2,961,691	\$ (3,111)
3103-Common School Fund	\$ 22,426	\$ 23,500	\$ 10,666	\$ 11,750	\$ 22,416	\$ (1,084)
3299-Other Restricted Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenue						
4801-Federal Forest Fees	\$ 26,236	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -
5300- Sale Comp Fixed Assets	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 4,156,393	\$ 4,155,802	\$ 780,017	\$ 3,354,359	\$ 4,134,376	\$ (21,426)
Total Expenditures (Below)	\$ 4,707,494	\$ 4,710,402	\$ 299,608	\$ 3,859,002	\$ 4,158,610	\$ (551,792)
Revenue Over (Under) Expenditures	\$ (551,101)	\$ (554,600)	\$ 480,409	\$ (504,643)	\$ (24,234)	\$ 530,366
Beginning Fund Balance	\$ 1,865,367	\$ 1,700,000	\$ -	\$ 1,000,000	\$ 1,000,000	\$ (1,700,000)
Ending Fund Balance	\$ 1,314,266	\$ 1,145,400	\$ 480,409	\$ 495,357	\$ 975,766	\$ (1,169,634)
Expenditures By Function						
Instruction	\$ 1,985,909	\$ 2,256,540	\$ 141,653	\$ 2,090,540	\$ 2,232,193	\$ (24,347)
Support Services	\$ 1,836,476	\$ 1,859,518	\$ 157,955	\$ 1,619,518	\$ 1,777,473	\$ (82,045)
Enterprise & Community Service	\$ 15,000	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -
Transfers	\$ 870,109	\$ 138,944	\$ -	\$ 138,944	\$ 138,944	\$ -
Contingency	\$ -	\$ 445,400	\$ -	\$ -	\$ -	\$ (445,400)
Totals by Function	\$ 4,707,494	\$ 4,710,402	\$ 299,608	\$ 3,859,002	\$ 4,158,610	\$ (551,792)

Yoncalla School District #32

*** BOARD REPORT APPROPRIATIONS***

Fiscal Year: 2020-2021 From Date: 8/1/2020 To Date: 8/31/2020

Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.0000.000.000.000.00	UNDESIGNATED	(\$5,155,802.00)	(\$224,853.09)	(\$299,607.94)	(\$4,856,194.06)	\$0.00	(\$4,856,194.06)	94.19%
100.1000.0000.000.000.000.00	UNDESIGNATED	\$2,256,540.00	\$140,989.35	\$141,653.27	\$2,114,886.73	\$1,011,573.64	\$1,103,313.09	48.89%
100.2000.0000.000.000.000.00	UNDESIGNATED	\$1,859,518.00	\$93,863.74	\$157,954.67	\$1,701,563.33	\$1,140,841.79	\$560,721.54	30.15%
100.3000.0000.000.000.000.00	UNDESIGNATED	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
100.5000.0000.000.000.000.00	UNDESIGNATED	\$138,944.00	\$0.00	\$0.00	\$138,944.00	\$0.00	\$138,944.00	100.00%
100.6000.0000.000.000.000.00	UNDESIGNATED	\$445,400.00	\$0.00	\$0.00	\$445,400.00	\$0.00	\$445,400.00	100.00%
100.7000.0000.000.000.000.00	UNDESIGNATED	\$445,400.00	\$0.00	\$0.00	\$445,400.00	\$0.00	\$445,400.00	100.00%
FUND: GENERAL FUND - 100		\$0.00	\$0.00	\$0.00	\$0.00	\$2,152,415.43	(\$2,152,415.43)	0.00%
Grand Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$2,152,415.43	(\$2,152,415.43)	0.00%

End of Report

Yoncalla School District #32

*** BOARD REPORT EOM-Revenues***

Fiscal Year: 2020-2021

From Date: 8/1/2020

To Date: 8/31/2020

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.1111.000.000.00.00	CURRENT YEAR TAXES	(\$945,000.00)	\$0.00	\$0.00	(\$945,000.00)	\$0.00	(\$945,000.00)	100.00%
100.0000.1112.000.000.00.00	PRIOR YEARS' TAXES	(\$45,000.00)	(\$5,817.15)	(\$15,836.21)	(\$29,163.79)	\$0.00	(\$29,163.79)	64.81%
100.0000.1510.000.000.00.00	EARNINGS ON INVESTMENTS	(\$33,000.00)	(\$1,388.49)	(\$2,818.19)	(\$30,181.81)	\$0.00	(\$30,181.81)	91.46%
100.0000.1740.000.000.00.00	CO-CURRICULAR FEES	(\$8,000.00)	\$0.00	\$0.00	(\$8,000.00)	\$0.00	(\$8,000.00)	100.00%
100.0000.1990.000.000.00.00	MISC. LOCAL SOURCES	(\$85,000.00)	\$0.00	(\$12,600.00)	(\$72,400.00)	\$0.00	(\$72,400.00)	85.18%
100.0000.2101.000.000.00.00	COUNTY SCHOOL FUND	(\$3,500.00)	\$0.00	\$0.00	(\$3,500.00)	\$0.00	(\$3,500.00)	100.00%
100.0000.2102.000.000.00.00	GENERAL ESD FUNDS	(\$38,000.00)	\$0.00	\$0.00	(\$38,000.00)	\$0.00	(\$38,000.00)	100.00%
100.0000.3101.000.000.00.00	SCHOOL SUPPORT FUND	(\$2,964,802.00)	(\$245,934.00)	(\$738,097.00)	(\$2,226,705.00)	\$0.00	(\$2,226,705.00)	75.10%
100.0000.3103.000.000.00.00	COMMON SCHOOL FUND	(\$23,500.00)	\$0.00	(\$10,665.88)	(\$12,834.12)	\$0.00	(\$12,834.12)	54.61%
100.0000.4801.000.000.00.00	FEDERAL FOREST FEES	(\$10,000.00)	\$0.00	\$0.00	(\$10,000.00)	\$0.00	(\$10,000.00)	100.00%
100.0000.5400.000.000.00.00	BEGINNING FUND BALANCE-GENERAL FUND: GENERAL FUND - 100	(\$1,000,000.00)	\$0.00	\$0.00	(\$1,000,000.00)	\$0.00	(\$1,000,000.00)	100.00%
		(\$5,155,802.00)	(\$253,139.64)	(\$780,017.28)	(\$4,375,784.72)	\$0.00	(\$4,375,784.72)	84.87%
202.0000.1510.000.000.00.00	INTEREST ON INVESTMENTS	(\$15,000.00)	(\$136.21)	(\$271.87)	(\$14,728.13)	\$0.00	(\$14,728.13)	98.19%
202.0000.5200.000.000.00.00	TRANSFER FROM GENERAL FUND	(\$88,944.00)	\$0.00	\$0.00	(\$88,944.00)	\$0.00	(\$88,944.00)	100.00%
202.0000.5400.000.000.00.00	BEGINNING FUND BALANCE-BLDG IM FUND: BLDG IMP/REPR - 202	(\$67,000.00)	\$0.00	\$0.00	(\$67,000.00)	\$0.00	(\$67,000.00)	100.00%
		(\$170,944.00)	(\$136.21)	(\$271.87)	(\$170,672.13)	\$0.00	(\$170,672.13)	99.84%
206.0000.1610.000.000.00.00	DAILY SALES - LUNCH	(\$500.00)	\$0.00	\$0.00	(\$500.00)	\$0.00	(\$500.00)	100.00%
206.0000.3102.000.000.00.00	SCHOOL SUPPORT LUNCH MATCH	(\$900.00)	\$0.00	\$0.00	(\$900.00)	\$0.00	(\$900.00)	100.00%
206.0000.4504.000.000.00.00	NATL SCHOOL BREAKFAST REIMB	(\$38,000.00)	(\$9,996.80)	(\$9,996.80)	(\$28,003.20)	\$0.00	(\$28,003.20)	73.69%
206.0000.4505.000.000.00.00	NATL SCHOOL LUNCH REIMBURSEME	(\$67,000.00)	(\$15,904.00)	(\$15,904.00)	(\$51,096.00)	\$0.00	(\$51,096.00)	76.26%
206.0000.4910.000.000.00.00	USDA COMMODITIES	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	100.00%
206.0000.5200.000.000.00.00	INTERFUND TRANSFER	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)	\$0.00	(\$15,000.00)	100.00%
206.0000.5400.000.000.00.00	BEGINNING FUND BALANCE-FOOD SE FUND: FOOD SERVICES - 206	(\$10,000.00)	\$0.00	\$0.00	(\$10,000.00)	\$0.00	(\$10,000.00)	100.00%
		(\$136,400.00)	(\$25,900.80)	(\$25,900.80)	(\$110,499.20)	\$0.00	(\$110,499.20)	81.01%
208.0000.1510.000.000.00.00	INTEREST ON INVESTMENTS	(\$830.00)	(\$32.18)	(\$64.23)	(\$765.77)	\$0.00	(\$765.77)	92.26%
208.0000.5400.000.000.00.00	BEGINNING FUND BALANCE-UNEMPL FUND: UNEMPLOYMENT RESERVE - 208	(\$85,740.00)	\$0.00	\$0.00	(\$85,740.00)	\$0.00	(\$85,740.00)	100.00%
		(\$86,570.00)	(\$32.18)	(\$64.23)	(\$86,505.77)	\$0.00	(\$86,505.77)	99.93%
209.0000.1510.000.000.00.00	INTEREST ON INVESTMENTS	(\$3,500.00)	(\$121.52)	(\$242.54)	(\$3,257.46)	\$0.00	(\$3,257.46)	93.07%
209.0000.1970.000.000.00.00	PERS RESERVE	(\$137,975.00)	(\$1,211.30)	(\$1,482.97)	(\$136,492.03)	\$0.00	(\$136,492.03)	98.93%
	FUND: PERS RESERVE - 209	(\$141,475.00)	(\$1,332.82)	(\$1,725.51)	(\$139,749.49)	\$0.00	(\$139,749.49)	98.78%
210.0000.1760.000.000.00.00	CLUB FUNDRAISING	(\$105,000.00)	\$0.00	\$0.00	(\$105,000.00)	\$0.00	(\$105,000.00)	100.00%
210.0000.5400.000.000.00.00	BEGINNING FUND BALANCE-STUDENT FUND: STUDENT BODY - 210	(\$40,000.00)	\$0.00	\$0.00	(\$40,000.00)	\$0.00	(\$40,000.00)	100.00%
		(\$145,000.00)	\$0.00	\$0.00	(\$145,000.00)	\$0.00	(\$145,000.00)	100.00%
211.0000.1510.000.000.00.00	INTEREST ON INVESTMENTS	\$0.00	(\$0.04)	(\$0.07)	\$0.07	\$0.00	\$0.07	0.00%
211.0000.5200.000.000.00.00	INTERFUND TRANSFER	(\$35,000.00)	\$0.00	\$0.00	(\$35,000.00)	\$0.00	(\$35,000.00)	100.00%
211.0000.5400.000.000.00.00	BEGINNING FUND BALANCE-TECHNOI FUND: TECHNOLOGY FUND - 211	(\$25,000.00)	\$0.00	\$0.00	(\$25,000.00)	\$0.00	(\$25,000.00)	100.00%
		(\$60,000.00)	(\$0.04)	(\$0.07)	(\$59,999.93)	\$0.00	(\$59,999.93)	100.00%
251.0000.3299.000.000.00.00	OTHER RESTRICT GRANTS - SIA FUND: STUDENT INVESTMENT ACCOUNT - 251	(\$292,000.00)	\$0.00	\$0.00	(\$292,000.00)	\$0.00	(\$292,000.00)	100.00%
		(\$292,000.00)	\$0.00	\$0.00	(\$292,000.00)	\$0.00	(\$292,000.00)	100.00%
280.0000.3299.000.000.00.00	PROMISE PRESCHOOL GRANT	(\$366,750.00)	\$0.00	\$0.00	(\$366,750.00)	\$0.00	(\$366,750.00)	100.00%
280.0000.5400.000.000.00.00	BEGINNING FUND BALANCE FUND: PROMISE PRESCHOOL - 280	(\$9,568.00)	\$0.00	\$0.00	(\$9,568.00)	\$0.00	(\$9,568.00)	100.00%
		(\$376,318.00)	\$0.00	\$0.00	(\$376,318.00)	\$0.00	(\$376,318.00)	100.00%

Yoncalla School District #32

*** BOARD REPORT EOM-Revenues***

From Date: 8/1/2020 To Date: 8/31/2020

Fiscal Year: 2020-2021
 Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
281.0000.1920.000.000.000.00	CONTRIBUTIONS/PRIVATE	(\$40,000.00)	(\$5,500.00)	(\$5,500.00)	(\$34,500.00)	\$0.00	(\$34,500.00)	86.25%
281.0000.3299.000.000.000.00	OTHER RESTRICTED GRANTS-IN-AID	(\$200,000.00)	\$0.00	\$0.00	(\$200,000.00)	\$0.00	(\$200,000.00)	100.00%
281.0000.4510.000.000.000.00	ESSA	(\$55,000.00)	\$0.00	\$0.00	(\$55,000.00)	\$0.00	(\$55,000.00)	100.00%
281.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-SPECIAL	(\$46,500.00)	\$0.00	\$0.00	(\$46,500.00)	\$0.00	(\$46,500.00)	100.00%
	FUND: SPECIAL PROJECTS - 281	(\$341,500.00)	(\$5,500.00)	(\$5,500.00)	(\$336,000.00)	\$0.00	(\$336,000.00)	98.39%
286.0000.4590.000.000.000.00	FED VIA ST-TITLE I (A)	(\$140,000.00)	\$0.00	\$0.00	(\$140,000.00)	\$0.00	(\$140,000.00)	100.00%
	FUND: TITLE I (A) - 286	(\$140,000.00)	\$0.00	\$0.00	(\$140,000.00)	\$0.00	(\$140,000.00)	100.00%
289.0000.4590.000.000.000.00	FED REV VIA STATE	(\$16,000.00)	\$0.00	\$0.00	(\$16,000.00)	\$0.00	(\$16,000.00)	100.00%
	FUND: REAP/SRSA - 289	(\$16,000.00)	\$0.00	\$0.00	(\$16,000.00)	\$0.00	(\$16,000.00)	100.00%
290.0000.4506.000.000.000.00	PERKINS II VOCATIONAL GRANT	(\$3,877.00)	\$0.00	\$0.00	(\$3,877.00)	\$0.00	(\$3,877.00)	100.00%
	FUND: PERKINS GRANT - 290	(\$3,877.00)	\$0.00	\$0.00	(\$3,877.00)	\$0.00	(\$3,877.00)	100.00%
296.0000.4590.000.000.000.00	FED REV VIA STATE	(\$75,000.00)	\$0.00	\$0.00	(\$75,000.00)	\$0.00	(\$75,000.00)	100.00%
	FUND: IDEA - 296	(\$75,000.00)	\$0.00	\$0.00	(\$75,000.00)	\$0.00	(\$75,000.00)	100.00%
297.0000.4590.000.000.000.00	FED REV VIA STATE	(\$25,000.00)	\$0.00	\$0.00	(\$25,000.00)	\$0.00	(\$25,000.00)	100.00%
	FUND: TITLE II (A) - 297	(\$25,000.00)	\$0.00	\$0.00	(\$25,000.00)	\$0.00	(\$25,000.00)	100.00%
298.0000.4300.000.000.000.00	INDIAN EDUCATION GRANT	(\$17,000.00)	\$0.00	\$0.00	(\$17,000.00)	\$0.00	(\$17,000.00)	100.00%
	FUND: INDIAN EDUCATION GRANT - 298	(\$17,000.00)	\$0.00	\$0.00	(\$17,000.00)	\$0.00	(\$17,000.00)	100.00%
700.0000.1510.000.000.000.00	INTEREST ON INVESTMENTS	(\$200.00)	(\$7.56)	(\$15.13)	(\$184.87)	\$0.00	(\$184.87)	92.44%
700.0000.1920.000.000.000.00	CONTRIBUTIONS & DONATIONS	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
700.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-SCHOLAF	(\$10,700.00)	\$0.00	\$0.00	(\$10,700.00)	\$0.00	(\$10,700.00)	100.00%
	FUND: SCHOLARSHIP - 700	(\$11,900.00)	(\$7.56)	(\$15.13)	(\$11,884.87)	\$0.00	(\$11,884.87)	99.87%
Grand Total:		(\$7,194,786.00)	(\$286,049.27)	(\$813,494.89)	(\$6,381,291.11)	\$0.00	(\$6,381,291.11)	88.69%

End of Report

Yonessia School District
 Building Fund - Fund 202
 FY 20/21
 Actuals Through: 8/31/20

Revenue	ESTIMATE												YTD Actual	YTD EST.	YTD Adj + Act - Est			
	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE				BUDGET		
1510 Interest	135,666	136,221											150,000	271,877			271,877	
5200 Interfund Transfer	88,944.00												88,944.00	88,944			88,944.00	
5400 Beginning Fund Balan	175,218.09												67,000.00	175,218.09			175,218.09	
Total Monthly Revenue	\$ 264,297.75	\$ 136,221											\$ 170,944.00	\$ 264,433.96			\$ 264,433.96	
Expenditures by Function																		
2540 Operations & Maintem	(13,300)	(74,516)	(111,452)										(1,036,668.00)	(87,816)	(111,452)		(87,816)	
Total Monthly Expenditures	\$ (13,300)	\$ (74,516)	\$ (111,452)										\$ (1,036,668.00)	\$ (87,816)	\$ (111,452)		\$ (87,816)	
Ending Balance	\$ 250,997.75	\$ (74,380.25)	\$ (111,452.00)															\$ 65,165.50
																	End Fund Balance	\$ 65,165.50

Yoncalla School District
 General Fund - Fund 100
 FY 20/21 Cash Flow Projection

Actuals Through: August 31, 2020	Actuals							ESTIMATE	
Revenue	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	
1111 CURRENT YEAR'S TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$625,000.00	\$245,000.00	\$14,000.00	\$6,000.00	
1112 PRIOR YEAR'S TAXES	\$10,019.06	\$5,817.15	\$8,000.00	\$2,900.00	\$4,600.00	\$2,650.00	\$2,800.00	\$1,385.00	
1510 INTERST ON INVESTMENTS	\$1,429.70	\$1,388.48	\$3,000.00	\$2,500.00	\$2,500.00	\$3,100.00	\$3,500.00	\$3,000.00	
1740 CO-CURRICULAR FEES	\$0.00	\$0.00	\$1,275.00	\$1,800.00	\$1,500.00	\$0.00	\$1,250.00	\$1,675.00	
1990 MISCELLANEOUS	\$12,600.00	\$0.00	\$1,000.00	\$10,000.00	\$10,000.00	\$8,000.00	\$10,000.00	\$0.00	
2101 COUNTY SCHOOL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2102 GENERAL ESD FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,666.67	\$0.00	\$0.00	
3101 SSF - GENERAL SUPPORT	\$482,163.00	\$245,934.00	\$247,066.00	\$247,066.00	\$247,066.00	\$247,066.00	\$247,066.00	\$247,066.00	
3103 COMMON SCHOOL FUND	\$10,665.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3299 RESTRICTED GRANTS-IN-AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4801 FEDERAL FOREST FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5300 SALE/COMP FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5400 BEGINNING FUND BAL	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Monthly Revenue	\$526,877.64	\$253,139.64	\$1,260,341.00	\$264,266.00	\$890,666.00	\$518,482.67	\$278,416.00	\$259,126.00	
Expenditures by Function									
1000 INSTRUCTION	(\$663.92)	(\$140,889.35)	(\$160,000.00)	(\$200,000.00)	(\$170,000.00)	(\$225,000.00)	(\$175,000.00)	(\$165,540.00)	
2000 SUPPORT SERVICES	(\$74,090.93)	(\$63,863.74)	(\$115,000.00)	(\$205,000.00)	(\$145,000.00)	(\$135,000.00)	(\$188,500.00)	(\$140,000.00)	
3000 Enterprise & Community Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5000 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
6000 CONTINGENCIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
7000 UNAPPROP ENDING BAL									
Total Monthly Expenditures	(\$74,754.85)	(\$224,853.09)	(\$275,000.00)	(\$405,000.00)	(\$315,000.00)	(\$360,000.00)	(\$363,500.00)	(\$305,540.00)	
Ending Balance	\$452,122.79	\$28,286.55	\$885,341.00	(\$140,734.00)	\$574,666.00	\$158,482.67	(\$85,084.00)	(\$46,414.00)	

MAR	APR	MAY	JUNE	BUDGET ORIGINAL	YTD Actual	YTD Est.	YTD Adj + Act. + Est.
\$24,000.00	\$3,000.00	\$3,000.00	\$25,000.00	\$945,000.00	\$0.00	\$945,000.00	\$945,000.00
\$2,400.00	\$1,480.00	\$3,400.00	\$3,000.00	\$45,000.00	\$15,836.21	\$32,415.00	\$48,251.21
\$2,500.00	\$2,000.00	\$1,500.00	\$1,500.00	\$33,000.00	\$2,818.19	\$25,100.00	\$27,918.19
\$0.00	\$500.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00
\$1,000.00	\$13,900.00	\$3,000.00	\$100.00	\$85,000.00	\$12,600.00	\$57,000.00	\$69,600.00
\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00
\$12,666.67	\$0.00	\$12,666.66	\$0.00	\$38,000.00	\$0.00	\$38,000.00	\$38,000.00
\$247,066.00	\$247,066.00	\$247,066.00	\$0.00	\$2,964,802.00	\$738,097.00	\$2,223,594.00	\$2,961,691.00
\$11,750.00	\$0.00	\$0.00	\$0.00	\$23,500.00	\$10,665.88	\$11,750.00	\$22,415.88
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00	\$1,000,000.00
\$301,382.67	\$267,946.00	\$274,132.66	\$39,600.00	\$5,155,802.00	\$780,017.28	\$4,364,359.00	\$5,134,376.28
(\$200,000.00)	(\$175,000.00)	(\$220,000.00)	(\$400,000.00)	(\$2,256,540.00)	(\$141,653.27)	(\$2,090,540.00)	(\$2,232,193.27)
(\$135,000.00)	(\$176,000.00)	(\$167,000.00)	(\$212,018.00)	(\$1,859,518.00)	(\$157,954.67)	(\$1,619,518.00)	(\$1,777,472.67)
\$0.00	\$0.00	(\$10,000.00)	\$0.00	(\$10,000.00)	\$0.00	(\$10,000.00)	(\$10,000.00)
\$0.00	\$0.00	(\$138,944.00)	\$0.00	(\$138,944.00)	\$0.00	(\$138,944.00)	(\$138,944.00)
\$0.00	\$0.00	\$0.00	\$0.00	(\$445,400.00)	\$0.00	\$0.00	\$0.00
				(\$445,400.00)	\$0.00	\$0.00	\$0.00
(\$335,000.00)	(\$351,000.00)	(\$535,944.00)	(\$512,018.00)	(\$5,155,802.00)	(\$299,607.94)	(\$3,959,002.00)	(\$4,158,609.94)
(\$33,617.33)	(\$83,054.00)	(\$261,811.34)	(\$572,418.00)				
End Fund Balance							\$875,788.34

**Board and Superintendent
Working Agreement**

**Yoncalla School District
2020-2021**

The Board of Directors is the educational policy making body for Yoncalla School District. To ensure that the District's priorities are met, the School Board and the Superintendent must function together as a leadership team. To enhance the unity among team members, effective group agreements must be in place. The following represents the group agreements for the Board and Superintendent.

The Board Job Description

1. Focus on policy making, planning and evaluation of the Superintendent's performance, rather than day-to-day operations.
2. Make decisions as a whole Board only at properly called meetings. Board members recognize that individual members do not have statutory authority to take individual action in policy or district and school administrative matters.
3. Support decisions of the majority after honoring the right of individual members to express opposing viewpoints and vote their convictions.
4. Recognize and respect the Superintendent's responsibility as the educational leader and manager of the school district.
5. Assist the Superintendent in gaining acceptance and support in the community.
6. Operate as representatives and make decisions in the best interest of the whole district. Give careful consideration to all issues brought to you by individuals and special interests. Actively solicit input and listen to all perspectives.
7. Value the role we play in the community and represent the district, when possible, by attending school and community events.
8. Be an advocate for public education in the district, region, state and national levels, by speaking up for and on the behalf of public education whenever required.
9. Recognize the role of the Chair to speak for, and about the Board and to describe the Board's process and positions. Recognize the Board Chair will be the official spokesperson for the Board to the media/press on issues of media concern.

Operational Agreements

1. Any Board member may request that an item be placed on the agenda for Board consideration by contacting the Superintendent or the Board Chair.
2. Whenever possible, Board members and the Superintendent should not introduce new items for discussion unless other Board members and the Superintendent have had prior notice and understand the issue in question. Last minute items which fall with the budget and are necessary for the ongoing, timely operation of the district will be allowable (approving hires, meeting grant deadlines, etc.)
3. During meetings, Board members will direct questions for staff through the Chair and the Superintendent.
4. At a designated time on board agendas, the community may offer objective criticism of district operations and programs, but the Board will not hear complaints concerning individual district personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

5. Demonstrate confidentiality of matters discussed in Executive Session Board meetings, as required by law.
6. Cast a vote on all matters except when a conflict of interest arises as described in policy.
7. Understand that the Superintendent may step in during Board discussions at meetings to provide clarification or raise awareness of situations.
8. Cooperate in scheduling special meetings and/or work sessions for planning and training purposes.

Communication Agreements

1. Communicate directly with the Superintendent when a question arises, or a concern is voiced by a staff member, student, and parent or community member.
2. Only the Superintendent or working collaboratively with the Board Chair is to contact the school's lawyer and/or negotiator. If a board member needs to talk to them, s/he must contact the Superintendent who will arrange a meeting.
3. From time-to-time the Board may be required to make findings of fact that may be appealed to another agency. In these situations, no Board member will have personal contact with parties who have a personal interest in the findings and in the Board's decision prior to the time the decision is made. The purpose of this agreement is to help ensure that no individual Board member will receive information regarding a pending matter that is not available to all Board members prior to the time the decision is made. (Examples of such decisions include personnel matters and official land use decisions).
4. The Board encourages input; however, anonymous calls or letters will not receive Superintendent or Board action, discussion or response. All other community concerns brought to a Board member should be channeled through the Superintendent's office.
5. Listen to all citizen concerns in an attempt to fully understand the issue.
 - a. Specifics will be noted (time, place, and date, those involved).
 - b. Encourage the citizen to follow the chain of command:
 - Refer to staff member involved
 - Refer to principal
 - Refer to Superintendent
 - Refer to Board Chair/ possible placement on the Board agenda.
 - c. Remind the citizen of due process and that a Board member must remain impartial in case the situation comes before the entire board.
 - d. Inform the Superintendent within 24 hours. (check back for resolution)
 - e. In the rare instance that an issue does not move toward resolution using the above stated strategies, the issue may be brought to the Board/Superintendent team for approval to be formally heard by the Board.

Annual Organization and Evaluation

1. Participate in the development of annual goals and action plans in support of established District Priorities.

Expectations of the Superintendent

1. Work toward becoming a team with Board members.
2. Respect and acknowledge the Board’s role in setting policy and overseeing the performance of the Superintendent.
3. Work with the Board to establish priorities, goals, and action plans for the school district.
4. Provide data to the Board members, as to ensure that data driven decisions can be made.
5. Inform the Board of all critical information including relevant trends, anticipated adverse media coverage or critical external and internal change.
6. Distribute appropriate information to all Board members.
7. Communicate with Board members promptly and effectively.
8. Demonstrate confidentiality of matters discussed in Executive Session Board meetings, as required by law.
9. Represent the school district by being visible in the community.
10. Provide follow-up information to Board members on concerns and issues they have referred to the Superintendent – close the communication gap.
11. Provide additional written communication between Board meetings as needed.

This document will be reviewed annually and can be revisited at any time by request of a Board member or Superintendent.

Signatures below demonstrate our commitment to a transparent, collegial and democratic process. Dated _____2020

Eric Gustafson, Board Member

Dave Anderson, Vice Chair

Trinity Benito, Board Member

Jen Bailey, Board Member

Cathey Grimes, Board Chair

Brian Berry, Superintendent

EVALUATION FORMS

Part 2: Goals

Instructions

Part of the superintendent's job is to guide the school district toward successful completion of district goals as adopted by the board of directors and to report progress toward goal attainment on a regular, prescribed periodic basis.

1. Attached are forms to be completed by each board member rating the superintendent's performance in meeting the goals agreed to by the superintendent and the board at the beginning of the year. Before the forms are distributed, insert each of your district's goals on a separate form.
2. Each board member should rate the performance level for each goal.
3. Your comments in support of your rating will be helpful during the board discussion for preparation of a summary evaluation form.
4. Bring your forms to the executive session to use as notes for discussion.
5. The board will meet in executive session to discuss the results and prepare a final summary evaluation form representing the consensus of the board.
6. The superintendent will be presented with the final summary report from the full board, not the individual evaluations. **It is important that the board speak with one voice in evaluating the superintendent.**

Goal Statement 1:

Each student will enjoy positive, engaging learning environments.

Performance Indicators:

(Insert indicators of success here)

1.1 Create professional learning opportunities for grades preK-12 for all staff.

- Intentional focus on PreK- 2nd grade in implementing Conscious Discipline, Growing Early Mindsets (GEM) and deepening understanding of DIBELS and using data and assessment to inform instruction.
- Ensure IA staff have access to PD opportunities.
- Implement PreK-2nd grade book study, invite board members to participate.
- Implement grades 4-12 Canvas on-line training.
- Provide training for staff for all electronic on-line curriculum.
- All K-6 staff trained in Dibels to move forward on data based decision making.

1.2 Create professional learning opportunities for the classified staff revolving around culture, accountability and ethics.

- Implement a reflective supervision model with PreK- 2nd IA staff to identify specific PD needs. Megan will work with PreK IA staff; Erin will work with YES IA staff.
- Develop and implement strengths based classroom assessment tool to identify opportunities for growth. Support co-creating goals between teaching and IA staff.

1.3 Provide mentors for all 1st year staff. Provide time for each mentor/mentee to meet and work towards goals.

- Ensure Cara Crosby and Jill Wells have meaningful mentoring opportunities. Seek opportunities for cross building mentoring. (Megan and Cara/ Jill and Erin)
- Create explicit opportunities for all staff to share teaching strengths and community knowledge with new staff.
- Ensure that the new special education teacher has a mentor to help with paperwork and data driven decision making.

1.4 Move forward with supporting physical education classes at the elementary level and plan for advancing an elementary physical education curriculum.

- Hire an elementary PE teacher.
- Set up and support curriculum for grades K-6 physical education.

Summary Rating — Goal 1: (check one)

1 INEFFECTIVE _____

2 DEVELOPING _____

3 EFFECTIVE _____

4 ACCOMPLISHED _____

Comments:

Goal Statement 2:

Each child will possess the knowledge and skills necessary to be successful in post-secondary education and careers, and the self-reliance to be a productive citizen.

Performance Indicators:

(Insert indicators of success here)

2.1 Expand on the career readiness system for all students via the AVID program.

- Invite the elementary principal to AVID training conferences.
- Invite the 6th grade teacher to AVID trainings.

2.2 Expand opportunities for guest speakers in classes.

- Dependent on COVID 19 restrictions: utilizing community social capital, invite local community members to visit PreK- 2nd grade and share occupations/ careers.
- Dependent on COVID 19 restrictions, grades 7-12 will expand opportunities to learn from guest speakers in career related areas.

2.3 Set up an elementary school career day.

- We will have an Elementary Career Day on May 27th. Professionals from the community will be invited if school is open and we will do a digital Career Day if we are not in-person.
- Expanding on planned career day embed a community helper/ worker unit PreK-2nd grade. Display photos/ artwork of students reflecting future goals. (Covid permitting) invite community to view artwork and photo gallery.

2.4 Expand the Expanded Options program working towards career opportunities for students.

- Expanded Options students will be given guidance in their area of interest with classes being taken according to these interests.

Summary Rating — Goal 2: (check one)

1 INEFFECTIVE _____

2 DEVELOPING _____

3 EFFECTIVE _____

4 ACCOMPLISHED _____

Comments:

Goal Statement 3:

A strong sense of community is recognized and nurtured among all stakeholders.

Performance Indicators:

(Insert indicators of success here)

3.1 Ensure that textbook adoption is in the budget and all grades have access to current materials in the social science area.

- Begin conversations with Indian Ed and Esther Stutzman to embed Indigenous studies, PreK-2nd grade.
- Begin looking at Indigenous studies curriculum for grades 7-12.

3.2 Reach out to local home school students and students who have left the District about recent staffing changes and programs that are available.

- Ensure all distance learners receive regular communication from classroom staff.
- Support staff to individualize educational services for students and families
- All families will be contacted about; in-person learning, digital learning and homeschooling with-in the district.

3.3 Put articles in the local paper and Facebook weekly at the Pre-K-12 level.

- PreK- 2nd grade: Contribute two articles monthly to the district newsletter. Work with the superintendent to identify due dates.
- Consider PreK-2nd grade quarterly community mailing to highlight primary early learning
- Continue to produce a monthly newsletter for preK-12.

3.5 Put together a parent group that represent all grades Pre-school through 12th grade.

- Continue to build and strengthen membership in YEP's (Yoncalla Engage Parents)
- In light of COVID 19, consider alternate ways of engagement and leadership for parent leaders.
- Parents will be part of the Yoncalla Blueprint for opening up the school.

Summary Rating — Goal 3: (check one)

- 1 INEFFECTIVE _____
- 2 DEVELOPING _____
- 3 EFFECTIVE _____
- 4 ACCOMPLISHED _____

Comments:

Goal Statement 4:

Facilities and finances are managed effectively and efficiently for the benefit of each child.

Performance Indicators:

(Insert indicators of success here)

4.1 Update the 10-year plan and post it on the District website.

- Update plan and set upcoming priorities for the buildings.

4.2 Create a course of action for District grounds keeping.

- Working with Brian Cool, solidify a comprehensive maintenance plan for the preschool outdoor area.
- Resume conversations and planning for the elementary playground. Seek out funding for play Scape.

4.3 Begin a conversation about the possibility of selling off District land.

- Look at selling the land by the Community Center.

4.4 Continue with facilities management throughout the District by putting together a maintenance calendar and having monthly building walkthroughs.

- Support the development and utilization of an easy to use maintenance communication/ scheduling tool.
- Work with custodial staff to develop a Summer Work Crew framework to manage and train teens in work responsibilities and skills. Explore programs and funding opportunities for work training.
- Set up monthly meetings with administration and maintenance to prioritize work throughout the district.
- Put together a district custodial plan for reopening the schools.

Summary Rating — Goal 3: (check one)

1 INEFFECTIVE _____

2 DEVELOPING _____

3 EFFECTIVE _____

4 ACCOMPLISHED _____

Comments:

BOARD RATINGS SUMMARY FORMS

Part 1 & 2: Performance Standards and Goals

Instructions

This summary section is to be used to compile individual board member responses. The board members should meet in executive session to discuss their individual input and prepare composite results. Once board members have met and agreed on the ratings and comments to be presented to the superintendent, the same forms can be used as the final evaluation document for Part 1. It is important that board members reach consensus and speak with one voice for the final evaluation of the superintendent.

Sample Computation

Board Member 1	Board Member 2	Board Member 3	Board Member 4	Board Member 5	Average Rating
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Part 1 Standards

Visionary Leadership

Policy and Governance

Communications and Community Relations

Effective Management

Curriculum Planning/ Development

Instructional Leadership

Resource Management

Ethical Leadership

Labor Relations

Part 2 Goals

Goal 1

Goal 2

Goal 3

Recommended grading:

SCORES BETWEEN:	GRADE
3.5 - 4.0	Accomplished
2.5 - 3.4	Effective
1.5 - 2.4	Developing
0.0 - 1.4	Ineffective