

Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING
July 1, 2021
292 5th Street
Yoncalla, OR 97499

Until further notice, due to COVID-19 concerns, and the meeting will be available on Facebook Live.

<https://www.facebook.com/yhseagles/>

5:30 PM

I. CALL TO ORDER

NEW BOARD MEMBER WELCOME AND INTRODUCTIONS

II. REORGANIZATION OF SCHOOL BOARD

- A. Swear in new Board Member
- B. Elect Board Chair
- C. Elect Vice Chair

III. AWARDS, RECOGNITION, CORRESPONDENCE

IV. PUBLIC FORUM

The public is invited to share any comments they may have with the board via email. Emails should be received by 4:00 PM on June 16, 2021. Please send your comments to laurie.simlness@yoncalla.k12.or.us

ADJUSTMENTS TO THE AGENDA

CONSENT AGENDA

- A. Minutes of the June 16, 2021 School Board meeting
- B. Minutes of the June 28, 2021 School Board meeting
- C. Goals Designate Brian Berry as Chief Executive Officer/Clerk
- D. Designate Danielle Littlefield as Deputy Clerk
- E. Designate Brian Berry as Custodians of Funds
- F. Authorize Facsimile Signature of Brian Berry and Danielle Littlefield
- G. Appoint Brian Berry as Budget Officer
- H. Designate Brian Berry as District Election Authority
- I. Designate US Bank as Bank Depository
- J. Authorize Investment of Funds with Local Government Investment Pool and US Bank
- K. Appoint Dole Coalwell Attorneys OR OSBA as General Legal Counsel
- L. Appoint Oregon School Boards Association as Labor Relations Consultant
- M. Appoint Zolezzi Insurance as Insurance Agent of Record
- N. Designate Neuner, Davidson and Cooley as auditor of Record
- O. Appoint Brian Berry as person designated to represent Yoncalla SD in matters pertaining to AHERA (Asbestos Hazard Emergency Response Action)
- P. Surplus of obsolete computer equipment

DISCUSSION ITEMS

- A. 2021-2022 Goals

REPORTS

- A. Superintendent Report

ACTION ITEMS

- A. Consider for approval out of state trip for High School Girls Basketball Team

ANOUNCEMENTS

- A. Future Dates of Importance
 - School Board Meeting, August 18, 2021 6:00 PM

I. OTHER BUSINESS

II. ADJOURN

Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
June 16, 2021
292 5th Street
Yoncalla, OR 97499

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BOARD MEMBERS PRESENT

Cathey Grimes, Board Chair
David Anderson, Vice Chair-
Eric Gustafson-
Jen Bailey
Trinity Benito

ADMINISTRATION PRESENT

Brian Berry
Don Hakala
Erin Helgren
Chelsea Ross
Danielle Littlefield
Laurie Simlerness
Cody Reed

6:00 PM CALL TO ORDER

I. AWARDS, RECOGNITION, CORRESPONDENCE

The Good Neighbor Award was presented to the volunteers who are supporting youth sports.

II. PUBLIC FORUM

The public was invited to share any comments they may have with the board via email. Emails should be received by 4:00 PM on June 16, 2021. , and sent to: laurie.simlerness@yoncalla.k12.or.us

No comments were received.

III. PUBLIC HEARING – 2021-2022 Budget

The public was invited to submit email comments on the 2021-2022 budget. None were submitted.

IV. ADJUSTMENTS TO THE AGENDA

Action Item I. Consider for approval 2021-2022 Classified CBA.

Action Item J. Consider for approval DESD HR Services Contract

Director Bailey made a motion to approve the agenda as adjusted, Director Anderson seconded, passed unanimously.

V. CONSENT AGENDA

A. Minutes of School Board meeting May 12, 2021

B. Accounts payable/funding update

Director Benito made a motion to approve, Director Bailey seconded, passed unanimously.

VI. DISCUSSION ITEM

Football field

VII. REPORTS

A. High School Principal Report, presented by Chelsea Ross

B. Transition Specialist Report, presented by Erin Helgren

C. Elementary Principal Report, presented by Don Hakala

D. Financial Update, presented by Danielle Littlefield

E. Superintendent Report, presented by Brian Berry

VIII. ACTION ITEMS

- A. Consider for approval Resolution 20-21-04 Intrafund Transfer
Director Bailey made a motion to approve, Director Anderson seconded, passed unanimously.
- B. Consider for approval Resolution 20-21-05, Budget Adoption, Appropriations, Imposing and Categorizing Tax.
Director Benito made a motion to approve, Director Anderson seconded, passed unanimously.
- C. Consider for approval DESD Nursing Services Contract
Director Anderson made a motion to approve, Director Benito seconded, passed unanimously.
- D. Consider for approval DESD Special Education Administrative and Support Contract
Director Bailey made a motion to approve, Director Gustafson seconded, passed unanimously.
- E. Consider for approval DESD SECS Contract
Director Benito made a motion to approve, Director Bailey seconded, passed unanimously.
- F. Consider for approval DESD DPIL Grant Management
Director Benito made a motion to approve, Director Anderson seconded, passed unanimously.
- G. Consider for approval DESD Behavioral Support Interventionist Contract
Director Benito made a motion to approve, Director Bailey seconded, passed unanimously.
- H. Consider hiring Hanna Dremmel for Elementary Teacher
Director Gustafson made a motion to approve, Director Benito seconded, passed unanimously.
- I. Consider for approval 2021-2022 Classified CBA.
Director Anderson made a motion to approve, Director Benito seconded. After discussion and determining the need for further review, the item was not passed, with a unanimous vote.
- J. Consider for approval DESD HR Services Contract
Director Bailey made a motion to approve, Director Benito seconded, passed unanimously.

IX. FUTURE DATES OF IMPORTANCE

- School Board Meeting, July 1, 2021, 6:00 PM

X. OTHER BUSINESS.

None.

XI. ADJOURN.

Director Gustafson made a motion to approve, Director Anderson seconded, passed unanimously. The meeting was adjourned at 7:37 PM

Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING MINUTES

June 28, 2021
292 5th Street
Yoncalla, OR 97499

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<https://www.facebook.com/yhseagles/>

BOARD MEMBERS PRESENT

Cathey Grimes, Board Chair
David Anderson, Vice Chair-Absent
Eric Gustafson-
Jen Bailey
Trinity Benito

ADMINISTRATION PRESENT

Brian Berry
Laurie Simlness

3:00 PM

REGULAR MEETING CALL TO ORDER

Director Grimes called the meeting to order at 3:00 pm.

I. DISCUSSION ITEMS

A. Classified CBA update
Superintendent Berry discussed the increased, updated salary schedule'

II. ACTION ITEMS

A. Consider for approval 2021-2024 Classified CBA.
Director Gustafson made a motion to approve the 2021-2024 Classified Bargaining Agreement,
Director Benito seconded, passed unanimously.

III. ANOUNCEMENTS

A. Future Dates of Importance
• Board Meeting July 1 2021, 5:30

IV. ADJOURN

Director Gustafson made a motion to adjourn, Director Benito seconded, meeting was adjourned at 3:06 pm.

Surplus Items from Yoncalla Elementary School

06-29-2021

- (6) – SMART BOARDS – Obsolete or Non-Working**
- (12) – DELL OPTIPLEX 960 WORKSTATIONS - Obsolete or Non-Working**
- (40) – DAKTECH WORKSTATIONS - Obsolete or Non-Working**
- (12) – DELL MONITORS - Obsolete or Non-Working**

Surplus Items from Yoncalla High School

06-29-2021

- (6) – SMART BOARDS – Obsolete or Non-Working**
- (12) – DELL OPTIPLEX 960 WORKSTATIONS - Obsolete or Non-Working**
- (20) – DAKTECH WORKSTATIONS - Obsolete or Non-Working**
- (8) – EPSON PROJECTORS - Obsolete or Non-Working**

Goal Statement 1:

Each student will enjoy positive, engaging learning environments.

Performance Indicators:

(Insert indicators of success here)

1.1 Create professional learning opportunities for grades preK-12 for all staff.

- Intentional focus on PreK- 2nd grade in implementing Conscious Discipline, Growing Early Mindsets (GEM) and deepening understanding of DIBELS and using data and assessment to inform instruction.
 - GEM has been difficult to implement; we have started work on Conscious Discipline and DIBELS. The components of growth mindset we have embraced include components of the student led conferences and goal setting with students.
 - At the MS/HS levels we have implemented AVID trainings throughout our Friday work days. We have also added Canvas trainings for all of the new technology that we are using this year.
- Ensure IA staff have access to PD opportunities.
 - All staff have been trained throughout the school year in Conscious Discipline. IA's at the MS/HS have been trained in AVID concepts while the elementary staff have been working on a book study centered around Conscious Discipline concepts.
- Implement PreK-2nd grade book study, invite board members to participate.
 - This is scheduled to take place in the Spring. Though Erin has been making major inroads with the elementary pre-K-2nd grade staff on concepts centered around growth mindset and Conscious Discipline.
- Implement grades 4-12 Canvas on-line training.
 - Canvas on-line training has been taking place since August. Teachers grades K-12 have gone through extensive training. Training has come from many different sources such as local staff, Canvas staff and ESD professionals. The extensive training has been for grades 4-12, however, all teaching staff has training in our on-line system.
- Provide training for staff for all electronic on-line curriculum.
 - This is similar to the Canvas system in that all staff has been given training on the on-line curriculum from a variety of sources. We have been very strategic in our training of staff this year. We even took an extra week at the beginning of the school year to make sure that staff were well versed and comfortable with the on-line curriculum.
- All K-6 staff trained in Dibels to move forward on data based decision making.
 - Staff trained and initial DIBELS assessment done; We have met with Erin Lulich (consultant) to discuss the results and next moves. Plan for 2nd DIBELS assessment in mid-January- This is dependent on students returning to campus – K-2 and 5/6 input entered into U of O database (I have not received 4th or the complete set from 3rd.) (This is one of Don's goals, so I will meet with him to discuss why this is not completed. I know the reason for

3rd grade. The teacher has been out with a long term sub in the room. The reason for 4th grade not being

1.2 Create professional learning opportunities for the classified staff revolving around culture, accountability and ethics.

- Implement a reflective supervision model with PreK- 2nd IA staff to identify specific PD needs. Megan will work with PreK IA staff; Erin will work with YES IA staff.
 - **Done-** Reflective supervision is the regular collaborative reflection between staff and supervisor that builds on the supervisee's use of her thoughts, feelings, and values within the structure of YES. This goal was specific to Erin and working with IA staff to begin changing the culture. It has been extremely successful.
- Develop and implement strengths based classroom assessment tool to identify opportunities for growth. Support co-creating goals between teaching and IA staff.
 - **In process-**We have begun to not only identify opportunities for growth, but we are building on these opportunities to set reachable goals for staff and set up Friday trainings to help the IA's feel successful.

1.3 Provide mentors for all 1st year staff. Provide time for each mentor/mentee to meet and work towards goals.

- Ensure Cara Crosby and Jill Wells have meaningful mentoring opportunities. Seek opportunities for cross building mentoring. (Megan and Cara/ Jill and Erin)
 - **In process-**Erin has been working closely with Cara and Jill to ensure this mentoring is taking place. The feedback I have been given by both these teachers is that they have never been given this much support in their careers. They are very thankful!!
- Create explicit opportunities for all staff to share teaching strengths and community knowledge with new staff.
 - **In process-**This is ongoing. We have set up opportunities for staff to share at trainings and staff meetings at both buildings.
- Ensure that the new special education teacher has a mentor to help with paperwork and data driven decision making.
 - **This is also in process-**I have set up Jerry Fauci to take care of the District paperwork so the new SPED teacher can concentrate on student engagement. This has been extremely successful. This is something that I will be evaluating as we move throughout the year, however, at this point our SPED at the elementary school is better than it has been in years.

1.4 Move forward with supporting physical education classes at the elementary level and plan for advancing an elementary physical education curriculum.

- Hire an elementary PE teacher.
 - **We have hired an elementary PE teacher. The hire was completed in August and has been very successful.**
- Set up and support curriculum for grades K-6 physical education.
 - **A K-6 curriculum has been established and is being carried out. I have also set up several opportunities for our new K-6 PE teacher to collaborate with the 7-12 PE teacher to ensure continuity throughout the program.**

Goal Statement 2:

Each child will possess the knowledge and skills necessary to be successful in post-secondary education and careers, and the self-reliance to be a productive citizen.

Performance Indicators:

(Insert indicators of success here)

2.1 Expand on the career readiness system for all students via the AVID program.

- Invite the elementary principal to AVID training conferences.
 - The elementary principal was invited to several AVID trainings. One was a local training in Salem in early March. The other two were larger gatherings. One was the state AVID conference in Portland. This was a virtual conference in November. The other was the National conference in Denver. This was also virtual and was attended in June.
- Invite the 6th grade teacher to AVID trainings.
 - The elementary 6th grade teacher was invited to several AVID trainings. One was a local training in Salem in early March with the elementary principal. The other was The virtual conference in Denver in June. Elementary teachers in grades 4-6 have also been part of the high school AVID trainings on Fridays at the high school.

2.2 Expand opportunities for guest speakers in classes.

- Dependent on COVID 19 restrictions: utilizing community social capital, invite local community members to visit Prek- 2nd grade and share occupations/ careers.
 - In process-This has been limited because of the state meeting mandates, however, we have had discussions with community members in setting up a sustainable system to bring in people at all grade levels to discuss career opportunities.
- Dependent on COVID 19 restrictions, grades 7-12 will expand opportunities to learn from guest speakers in career related areas.
 - In process-Same as above. This has been limited because of the state meeting mandates, however, we have had discussions with community members in setting up a sustainable system to bring in people at all grade levels to discuss career opportunities.

2.3 Set up an elementary school career day.

- We will have an Elementary Career Day on May 27th. Professionals from the community will be invited if school is open and we will do a digital Career Day if we are not in-person.
 - This has been planned, however, it will be dependent on state mandates. We did have the Career Day last May.

- Expanding on planned career day embed a community helper/ worker unit PreK-2nd grade. Display photos/ artwork of students reflecting future goals. (Covid permitting) invite community to view artwork and photo gallery.
 - Integrating art in the pre-K-2nd grade classes has begun. Students have been using art throughout their daily work. This art has a career focus depending on the curriculum that is being discussed.

2.4 Expand the Expanded Options program working towards career opportunities for students.

- Expanded Options students will be given guidance in their area of interest with classes being taken according to these interests.
 - I have begun work on this goal. I have been working with individual students and families to talk about classes and career opportunities as they take classes at UCC. This is a time extensive process, however, parents seem to really enjoy the collaboration.

Goal Statement 3:

A strong sense of community is recognized and nurtured among all stakeholders.

Performance Indicators:

(Insert indicators of success here)

3.1 Ensure that textbook adoption is in the budget and all grades have access to current materials in the social science area.

- Begin conversations with Indian Ed and Esther Stutzman to embed Indigenous studies, PreK-2nd grade.
 - In process-reading material has been purchased by the new Indian Education Coordinator to help bridge the lack of Indigenous information that is taught.
- Begin looking at Indigenous studies curriculum for grades 7-12.
 - In process-Our MS/HS history teacher has purchased supplemental materials to help teach Indigenous studies information throughout the curriculum.

3.2 Reach out to local home school students and students who have left the District about recent staffing changes and programs that are available.

- Ensure all distance learners receive regular communication from classroom staff.
 - We have done a good job with this. We are making regular phone calls to parents and I have posted regularly on Facebook to help keep parents informed. We have also used the Remind App to keep parents informed at the lower grade levels.
- Support staff to individualize educational services for students and families
 - These types of goals are always in process. With distance learning we have individualized instruction at all grade levels. We have been very successful in doing this.
- All families will be contacted about; in-person learning, digital learning and homeschooling with-in the district.
 - We have approximately 20 parents who were going to home school their children this year. We have made many calls that have resulted in the majority of these parents doing some sort of hybrid model, so we can count them towards our totals for the state.

3.3 Put articles in the local paper and Facebook weekly at the Pre-K-12 level.

- PreK- 2nd grade: Contribute two articles monthly to the district newsletter. Work with the superintendent to identify due dates.
 - This is also in process-The primary grades have gotten articles consistently into our local newsletter. I am working with the elementary staff to be more consistent on this goal. I am not seeing a lot of news from grades 3-6.
- Consider PreK-2nd grade quarterly community mailing to highlight primary early learning

- This goal is in process. I have had conversation with Erin about getting more information out to our community about all the great things that are happening. It is just in the discussion phase at this point.
- Continue to produce a monthly newsletter for preK-12.
 - Completed-We have published a monthly newsletter throughout the school year.

3.5 Put together a parent group that represent all grades Pre-school through 12th grade.

- Continue to build and strengthen membership in YEP's (Yoncalla Engage Parents)
 - We have the Yoncalla Engaged Parents leading our Site Council. We also have the YEP's as part of the pre-school meetings and last year they began to look at the MS/HS handbook to provide feedback.
- In light of COVID 19, consider alternate ways of engagement and leadership for parent leaders.
 - We have used Zoom to invite parents to be part of meetings such as Site Council.
- Parents will be part of the Yoncalla Blueprint for opening up the school.
 - During the months of May thru August, I met with a group of parents, students, and staff to put together the Yoncalla Blueprint. This group met once a week over Zoom.

Goal Statement 4:

Facilities and finances are managed effectively and efficiently for the benefit of each child.

Performance Indicators:

(Insert indicators of success here)

4.1 Update the 10-year plan and post it on the District website.

- Update plan and set upcoming priorities for the buildings.
 - The plan was updated and presented to the School Board at a meeting.

4.2 Create a course of action for District grounds keeping.

- Working with Brian Cool, solidify a comprehensive maintenance plan for the preschool outdoor area.
 - Done, maintenance built into the budget.
- Resume conversations and planning for the elementary playground. Seek out funding for play Scape.
 - This is ongoing. We are in the planning stage, however, COVID has slowed things up a bit.

4.3 Begin a conversation about the possibility of selling off District land.

- Look at selling the land by the Community Center.
 - In process-We have been looking at this for a few months. We are in the rezoning process right now.

4.4 Continue with facilities management throughout the District by putting together a maintenance calendar and having monthly building walkthroughs.

- Support the development and utilization of an easy to use maintenance communication/ scheduling tool.
 - I have a weekly maintenance meeting on Thursdays with Erin and Don. At these meetings they give me the priorities for the elementary building. I then meet with Jeff on Mondays to prioritize the list and set the schedule for the week.
- Work with custodial staff to develop a Summer Work Crew framework to manage and train teens in work responsibilities and skills. Explore programs and funding opportunities for work training.
 - In process-We have had conversations about the summer work crew and the skills we want them to learn. We have not explored programs for funding outside of the budgeting process. I have 3 students budgeted to work throughout the summer.
- Set up monthly meetings with administration and maintenance to prioritize work throughout the district.
 - Completed-This began in September. We have been able to track the work being done, and everyone seems to like the process.
- Put together a district custodial plan for reopening the schools.
 - Completed-We met with the custodial crew throughout the summer to put together a plan for students in both buildings. We have a procedure for when students are in the building and a cleaning protocol for when they are not.

Yoncalla High School

Brian Berry
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Brian Berry, Principal

July 1, 2021

Dear School Board Members,

Pursuant to school board policy IICA, "Field Trips and Excursions," "All out of state travel must have prior Board approval." The Yoncalla High School girls' basketball program is requesting an overnight trip to Blanchard, Idaho from 7/18-7/22. This trip is for 5 students who will be attending a basketball camp with 2 chaperons. This is a camp that Coach Beer and his wife have taken student athletes to for a number of years. Kim and his wife Glenda will be the chaperones.

At this time, the cost to the district will be zero as Kim and his wife have already completed fundraising activities and transportation will be in a van. The camp is on site, and students will have access to other activities as well such as mini golf, racquetball, swimming pool, and bicycles.

Thank you for your consideration.

Respectfully,

Brian Berry

Brian Berry, Principal
Yoncalla High School