

Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING
November 17, 2021
292 5th Street
Yoncalla, OR 97499

Until further notice, due to COVID-19 concerns, and the meeting will be available on Facebook Live.

<https://www.facebook.com/yhseagles/>

6:00 PM

CALL TO ORDER

I. AWARDS, RECOGNITION, CORRESPONDANCE

Students of the month

II. PUBLIC FORUM

The public is invited to share any comments they may have with the board via email. Emails should be received by 1:00 PM on November 17, 2021. Please send your comments to laurie.simlness@yoncalla.k12.or.us

III. ADJUSTMENTS TO THE AGENDA

IV. CONSENT AGENDA

- A. Minutes of the Board Meeting, October 20, 2021
- B. Accounts Payable/Funding Update
- C. Hiring of Sara Marguis for Preschool IA
- D. Board Policies
 - AC – Nondiscrimination, Required
 - AC-AR – Discrimination Complaint Procedure, Required
 - GBA – Equal Employment Opportunity, Required
 - GBEA – Workplace Harassment *, Required
 - GBNA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements *, Required
 - GBNA/JHFF-AR – Suspected Sexual Conduct Report Procedures and Form *, Required
 - GBNA/JHFE – Suspected Abuse of a Child Reporting Requirements, Required
 - GBNA/JHFE-AR (1) – Reporting of Suspected Abuse of a Child, Required
 - IB – Freedom of Expression, Required
 - IGBA – Alternative Education Programs**, Required
 - IGBI - Bilingual Education**, Required
 - IKF – Graduation Requirements**, Conditionally Required

V. INFORMATION ITEMS

- A. Board Polices
 - ACB-Every Student Belongs
 - ACB-AR Bias Incident Complaint Procedure

VII. REPORTS

- A. High School Principal Report
- B. Elementary School Principal Report
- C. Dean of Students Report
- D. Financial Update

E. Superintendent Report

VIII. ACTION ITEMS

- A. Legislative Policy Committee Position 9
- B. Wrestling Co-op with North Douglas School District

IX. ANNOUNCEMENTS

- Next Board Meeting, December 15, 2021

X. ADJOURN

Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
October 20, 2021
292 5th Street
Yoncalla, OR 97499

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<https://www.facebook.com/yhseagles/>

BOARD MEMBERS PRESENT

Cathey Grimes, Board Chair
David Anderson, Vice Chair-
Eric Gustafson-
Jen Bailey
Della Orcutt

ADMINISTRATION PRESENT

Brian Berry
Don Hakala-Absent
Erin Helgren
Chelsea Ross
Danielle Littlefield-Absent
Laurie Simlness
Cody Reed

6:06 PM CALL TO ORDER. Chair Grimes called the meeting to order, the flag salute was conducted.

I. AWARDS, RECOGNITION, CORRESPONDENCE. Students of the Month Lucy Brundage and Jacob Rodrigue were recognized.

II. PUBLIC FORUM

The public was invited to share any comments they may have with the board via email. Emails should be received by 4:00 PM on September, 2021, and sent to: laurie.simlness@yoncalla.k12.or.us.

III. ADJUSTMENTS TO THE AGENDA. The following adjustments were made to the agenda:

IV. CONSENT AGENDA

- Item C, Hiring of Amiah Ellis-Roseberry, Elementary School Instructional Assistant
- Item D, Hiring of Peter James for Middle School Boys Basketball Coach
- Item E, Hiring of Laurie Simlness for Middle School Girls Basketball Coach
- Item F, Surplus printer

V. INFORMATION ITEMS

- JB – Equal Educational Opportunity [**], Required
- JFC – Student Conduct, Required
- JFCF – [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen Dating Violence, or Domestic Violence – Student**, Required
- JFCJ – Weapons in Schools**, Required
- JHFE/GBNAB – Reporting of Suspected Abuse of a Child, Required
- JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements AR, Required
- JHFF/GBNAA – Suspected Sexual Conduct with Students and Reporting Requirements *, Required
- JHFF/GBNAA-AR – Suspected Sexual Conduct Report Procedures and Form *, Required
- ~~IKF – Graduation Requirements, Conditionally Required~~
- VIII. ACTION ITEMS

Director Anderson made a motion to approve the agenda as adjusted, Director Orcutt seconded, passed unanimously.

IV. CONSENT AGENDA

- A. Minutes of the Sept. 15, 2021 School Board meeting
- B. Accounts payable/funding update
- C. Hiring of Amiah Ellis-Roseberry, Elementary School Instructional Assistant
- D. Hiring of Peter James for Middle School Boys Basketball Coach
- E. Hiring of Laurie Simleness for Middle School Girls Basketball Coach
- F. Surplus printer

Director Anderson made a motion to approve the consent, Director Orcutt seconded, passed unanimously.

V. INFORMATION ITEMS

- JB – Equal Educational Opportunity [**], Required
- JFC – Student Conduct, Required
- JFCF – [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen Dating Violence, or Domestic Violence – Student**, Required
- JFCJ – Weapons in Schools**, Required
- JHFE/GBNAB – Reporting of Suspected Abuse of a Child, Required
- JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements AR, Required
- JHFF/GBNAA – Suspected Sexual Conduct with Students and Reporting Requirements *, Required
- JHFF/GBNAA-AR – Suspected Sexual Conduct Report Procedures and Form *, Required
- ~~IKF – Graduation Requirements, Conditionally Required~~

VI. DISCUSSION ITEM

- A. COVID 19 Protocols for visitors in the buildings.

VII. REPORTS

- A. High School Principal Report, presented by Chelsea Ross
- B. Elementary Principal Report, presented by Erin Helgren
- C. Dean of Students Report, presented by Chelsea Ross
- D. Financial Update, as reported by Danielle Littlefield
- E. Superintendent Report, presented by Brian Berry

VIII. ACTION ITEMS.

- A. Division 22 Standards.
Superintendent Berry was pleased to share that Yoncalla School District has met all of the Division 22 standard for 2020-2021 School Year. Director Anderson made a motion to acknowledge the report, Director Orcutt seconded, passed unanimously.
- B. Hiring of Leif Forrest for Culinary Arts Teacher.
Director Orcutt made a motion to approve, Director Gustafson seconded, passed unanimously.
- C. DESD Accelerated Learning Courses Agreement, 2021-2022.
Director Orcutt made a motion to approve, Director Gustafson seconded, passed unanimously.
- D. Legislative Policy Committee Position 9.
Director Anderson made a motion to table this item until the November 17, 2021 meeting. Director Orcutt seconded, passed unanimously.

IX. FUTURE DATES OF IMPORTANCE

- School Board Meeting, November 17, 2021, 6:00 PM
- OSBA Annual Convention has been cancelled, both in-person and virtual

X. ADJOURN.

Director Anderson made a motion to adjourn, Director Gustafson seconded, passed unanimously. The meeting was adjourned at 7:25 PM

DRAFT

**Yoncalla School District
Financial Overview
Actuals As of October 31, 2021**

GENERAL FUND							
	2020-21		2021-2022		2021-2022		Over (Under) Budget
	Unaudited Actuals	Adopted Budget	YTD Actuals	Encumbrances	Estimated Totals		
Revenue							
Local Revenue:							
1111-Current Taxes	\$ 970,326	\$ 955,000	\$ -	\$ 955,000	\$ 955,000	\$ -	\$ -
1112-Prior Years' Taxes	\$ 63,543	\$ 50,000	\$ 20,334	\$ 30,000	\$ 50,334	\$ 334	\$ 334
1113-County Tax Sales	\$ 7,436	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1510-Interest on Investments	\$ 13,691	\$ 20,000	\$ 3,326	\$ 10,000	\$ 13,326	\$ (6,674)	\$ (6,674)
1740-Co-Curricular Fees	\$ 935	\$ 8,000	\$ 2,370	\$ 6,800	\$ 9,170	\$ 1,170	\$ 1,170
1990-Miscellaneous Income	\$ 84,294	\$ 65,000	\$ 46,512	\$ 36,000	\$ 82,512	\$ 17,512	\$ 17,512
2101-County School Fund	\$ 2,773	\$ 3,500	\$ -	\$ 3,500	\$ 3,500	\$ -	\$ -
2102-General ESD Funds	\$ 40,465	\$ 38,000	\$ -	\$ 38,000	\$ 38,000	\$ -	\$ -
2199- Other immediate resources	\$ 937	\$ -	\$ 642	\$ -	\$ 642	\$ 642	\$ 642
State Revenue							
3101-School Support Fund	\$ 3,032,232	\$ 2,768,715	\$ 1,184,094	\$ 1,607,715	\$ 2,791,809	\$ 23,094	\$ 23,094
3103-Common School Fund	\$ 22,947	\$ 25,210	\$ 12,281	\$ 12,605	\$ 24,886	\$ (324)	\$ (324)
3299-Other Restricted Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenue							
4801-Federal Forest Fees	\$ 24,189	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -
5300- Sale Comp Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 4,263,768	\$ 3,943,425	\$ 1,269,560	\$ 2,709,620	\$ 3,979,180	\$ 35,755	\$ 35,755
Total Expenditures (Below)	\$ 3,867,612	\$ 5,098,425	\$ 1,075,131	\$ 3,612,512	\$ 4,687,643	\$ (410,782)	\$ (410,782)
Revenue Over (Under) Expenditures	\$ 396,156	\$ (1,155,000)	\$ 194,428	\$ (902,892)	\$ (708,464)	\$ 446,536	\$ 446,536
Beginning Fund Balance		\$ 1,600,000	\$ -	\$ 1,600,000	\$ 1,600,000	\$ (1,600,000)	\$ (1,600,000)
Ending Fund Balance	\$ 396,156	\$ 445,000	\$ 194,428	\$ 697,108	\$ 891,536	\$ (1,153,464)	\$ (1,153,464)
Expenditures By Function							
Instruction	\$ 1,988,843	\$ 2,252,512	\$ 478,208	\$ 1,757,512	\$ 2,235,720	\$ (16,792)	\$ (16,792)
Support Services	\$ 1,754,825	\$ 1,905,913	\$ 596,924	\$ 1,360,000	\$ 1,956,924	\$ 51,011	\$ 51,011
Enterprise & Community Service	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -
Transfers	\$ 123,944	\$ 485,000	\$ -	\$ 485,000	\$ 485,000	\$ -	\$ -
Contingency	\$ -	\$ 445,000	\$ -	\$ -	\$ -	\$ (445,000)	\$ (445,000)
Totals by Function	\$ 3,867,612	\$ 5,098,425	\$ 1,075,131	\$ 3,612,512	\$ 4,687,643	\$ (410,782)	\$ (410,782)

Yoncalla School District #32

*** BOARD REPORT APPROPRIATIONS ***

From Date: 10/1/2021

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance
100.0000.0000.000.000.000.00	UNDESIGNATED	(\$5,543,425.00)	(\$328,479.27)	(\$1,075,131.37)	(\$4,468,293.63)
100.1000.0000.000.000.000.00	UNDESIGNATED	\$2,252,512.00	\$170,543.23	\$478,207.80	\$1,774,304.20
100.2000.0000.000.000.000.00	UNDESIGNATED	\$1,905,913.00	\$157,936.04	\$596,923.57	\$1,308,989.43
100.3000.0000.000.000.000.00	UNDESIGNATED	\$10,000.00	\$0.00	\$0.00	\$10,000.00
100.5000.0000.000.000.000.00	UNDESIGNATED	\$485,000.00	\$0.00	\$0.00	\$485,000.00
100.6000.0000.000.000.000.00	UNDESIGNATED	\$445,000.00	\$0.00	\$0.00	\$445,000.00
100.7000.0000.000.000.000.00	UNDESIGNATED	\$445,000.00	\$0.00	\$0.00	\$445,000.00
	FUND: GENERAL FUND - 100	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		\$0.00	\$0.00	\$0.00	\$0.00

End of Report

Yoncalla School District #32

*** BOARD REPORT EOM-Revenues***

From Date: 10/1/2021

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance
100.0000.1111.000.000.000.00	CURRENT YEAR TAXES	(\$955,000.00)	\$0.00	\$0.00	(\$955,000.00)
100.0000.1112.000.000.000.00	PRIOR YEARS' TAXES	(\$50,000.00)	(\$3,640.17)	(\$20,334.07)	(\$29,665.93)
100.0000.1510.000.000.000.00	EARNINGS ON INVESTMENTS	(\$20,000.00)	(\$708.35)	(\$3,325.67)	(\$16,674.33)
100.0000.1740.000.000.000.00	CO-CURRICULAR FEES	(\$8,000.00)	(\$1,210.00)	(\$2,370.00)	(\$5,630.00)
100.0000.1990.000.000.000.00	MISC. LOCAL SOURCES	(\$65,000.00)	(\$12,090.18)	(\$46,512.43)	(\$18,487.57)
100.0000.2101.000.000.000.00	COUNTY SCHOOL FUND	(\$3,500.00)	\$0.00	\$0.00	(\$3,500.00)
100.0000.2102.000.000.000.00	GENERAL ESD FUNDS	(\$38,000.00)	\$0.00	\$0.00	(\$38,000.00)
100.0000.2199.000.000.000.00	OTHER INTERMEDIATE SOURCES	\$0.00	\$0.00	(\$642.37)	\$642.37
100.0000.3101.000.000.000.00	SCHOOL SUPPORT FUND	(\$2,768,715.00)	(\$236,762.00)	(\$1,184,094.00)	(\$1,584,621.00)
100.0000.3103.000.000.000.00	COMMON SCHOOL FUND	(\$25,210.00)	\$0.00	(\$12,281.20)	(\$12,928.80)
100.0000.4801.000.000.000.00	FEDERAL FOREST FEES	(\$10,000.00)	\$0.00	\$0.00	(\$10,000.00)
100.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-GENERAL FUND: GENERAL FUND - 100	(\$1,600,000.00)	\$0.00	\$0.00	(\$1,600,000.00)
		(\$5,543,425.00)	(\$254,410.70)	(\$1,269,559.74)	(\$4,273,865.26)
201.0000.3299.000.000.000.00	OTHER RESTRICTED GRANTS-IN-AID	(\$124,000.00)	(\$11,879.99)	(\$11,879.99)	(\$112,120.01)
201.0000.4501.000.000.000.00	ESSER REVENUE	(\$1,561,000.00)	\$0.00	\$0.00	(\$1,561,000.00)
	FUND: ESSER - 201	(\$1,685,000.00)	(\$11,879.99)	(\$11,879.99)	(\$1,673,120.01)
202.0000.1510.000.000.000.00	INTEREST ON INVESTMENTS	(\$1,000.00)	(\$9.56)	(\$38.71)	(\$961.29)
202.0000.5200.000.000.000.00	TRANSFER FROM GENERAL FUND	(\$435,000.00)	\$0.00	\$0.00	(\$435,000.00)
202.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-BLDG IM FUND: BLDG IMP/REPR - 202	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)
		(\$451,000.00)	(\$9.56)	(\$38.71)	(\$450,961.29)
206.0000.1610.000.000.000.00	DAILY SALES - LUNCH	\$0.00	(\$152.50)	(\$152.50)	\$152.50
206.0000.3102.000.000.000.00	SCHOOL SUPPORT LUNCH MATCH	(\$900.00)	\$0.00	\$0.00	(\$900.00)
206.0000.3299.000.000.000.00	NATL SCHOOL LUNCH REIMBURSEME	\$0.00	(\$2,058.55)	(\$2,058.55)	\$2,058.55
206.0000.4504.000.000.000.00	NATL SCHOOL BREAKFAST REIMB	(\$120,000.00)	\$0.00	(\$9,886.50)	(\$110,113.50)
206.0000.4505.000.000.000.00	NATL SCHOOL LUNCH REIMBURSEME	(\$200,000.00)	\$0.00	(\$11,383.20)	(\$188,616.80)
206.0000.4910.000.000.000.00	USDA COMMODITIES	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)
206.0000.5200.000.000.000.00	INTERFUND TRANSFER	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)
206.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-FOOD SE FUND: FOOD SERVICES - 206	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)
		(\$360,900.00)	(\$2,211.05)	(\$23,480.75)	(\$337,419.25)
208.0000.1510.000.000.000.00	INTEREST ON INVESTMENTS	(\$295.00)	(\$17.00)	(\$68.87)	(\$226.13)
208.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-UNEMPL FUND: UNEMPLOYMENT RESERVE - 208	(\$67,000.00)	\$0.00	\$0.00	(\$67,000.00)
		(\$67,295.00)	(\$17.00)	(\$68.87)	(\$67,226.13)
209.0000.1510.000.000.000.00	INTEREST ON INVESTMENTS	(\$1,100.00)	(\$64.20)	(\$260.05)	(\$839.95)
209.0000.1970.000.000.000.00	PERS RESERVE	(\$22,000.00)	(\$1,734.56)	(\$5,479.23)	(\$16,520.77)
209.0000.5400.000.000.000.00	BEGINNING FUND BALANCE FUND: PERS RESERVE - 209	(\$176,235.00)	\$0.00	\$0.00	(\$176,235.00)
		(\$199,335.00)	(\$1,798.76)	(\$5,739.28)	(\$193,595.72)
210.0000.1760.000.000.000.00	CLUB FUNDRAISING	(\$105,000.00)	\$0.00	\$0.00	(\$105,000.00)
210.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-STUDENT FUND: STUDENT BODY - 210	(\$40,000.00)	\$0.00	\$0.00	(\$40,000.00)
		(\$145,000.00)	\$0.00	\$0.00	(\$145,000.00)
211.0000.5200.000.000.000.00	INTERFUND TRANSFER	(\$35,000.00)	\$0.00	\$0.00	(\$35,000.00)
211.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-TECHNOI FUND: TECHNOLOGY FUND - 211	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)
		(\$40,000.00)	\$0.00	\$0.00	(\$40,000.00)
251.0000.3299.000.000.000.00	OTHER RESTRICT GRANTS - SIA	(\$248,000.00)	\$0.00	\$0.00	(\$248,000.00)

Printed: 11/03/2021 1:54:42 PM

Report: rptGLGenRpt

2021.2.10

Yoncalla School District #32

***** BOARD REPORT EOM-Revenues*****

From Date: 10/1/2021

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance
	FUND: STUDENT INVESTMENT ACCOUNT - 251	(\$248,000.00)	\$0.00	\$0.00	(\$248,000.00)
281.0000.3299.000.000.00.00	PROMISE PRESCHOOL GRANT	(\$366,000.00)	(\$49,548.39)	(\$49,548.39)	(\$316,451.61)
	FUND: PROMISE PRESCHOOL - 280	(\$366,000.00)	(\$49,548.39)	(\$49,548.39)	(\$316,451.61)
281.0000.1920.000.000.000.00	CONTRIBUTIONS/PRIVATE	(\$115,000.00)	(\$2,000.00)	(\$7,000.00)	(\$108,000.00)
281.0000.3299.000.000.000.00	OTHER RESTRICTED GRANTS-IN-AID	(\$250,000.00)	(\$78,186.90)	(\$78,186.90)	(\$171,813.10)
281.0000.4510.000.000.000.00	ESSA	(\$55,000.00)	\$0.00	\$0.00	(\$55,000.00)
281.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-SPECIAL	(\$54,650.00)	\$0.00	\$0.00	(\$54,650.00)
	FUND: SPECIAL PROJECTS - 281	(\$474,650.00)	(\$80,186.90)	(\$85,186.90)	(\$389,463.10)
286.0000.4590.000.000.000.00	FED VIA ST-TITLE I (A)	(\$140,000.00)	(\$15,729.58)	(\$15,729.58)	(\$124,270.42)
	FUND: TITLE I (A) - 286	(\$140,000.00)	(\$15,729.58)	(\$15,729.58)	(\$124,270.42)
289.0000.4590.000.000.000.00	FED REV VIA STATE	(\$16,000.00)	\$0.00	\$0.00	(\$16,000.00)
	FUND: REAP/SRSA - 289	(\$16,000.00)	\$0.00	\$0.00	(\$16,000.00)
290.0000.4506.000.000.000.00	PERKINS II VOCATIONAL GRANT	(\$4,000.00)	\$0.00	(\$1,048.15)	(\$2,951.85)
	FUND: PERKINS GRANT - 290	(\$4,000.00)	\$0.00	(\$1,048.15)	(\$2,951.85)
296.0000.4590.000.000.000.00	FED REV VIA STATE	(\$85,000.00)	(\$4,967.59)	(\$4,967.59)	(\$80,032.41)
	FUND: IDEA - 296	(\$85,000.00)	(\$4,967.59)	(\$4,967.59)	(\$80,032.41)
297.0000.4590.000.000.000.00	FED REV VIA STATE	(\$32,000.00)	(\$5,285.28)	(\$5,285.28)	(\$26,714.72)
297.0000.5400.000.000.000.00	BEGINNING FUND BALANCE	(\$15,700.00)	\$0.00	\$0.00	(\$15,700.00)
	FUND: TITLE II (A) - 297	(\$47,700.00)	(\$5,285.28)	(\$5,285.28)	(\$42,414.72)
298.0000.4300.000.000.000.00	INDIAN EDUCATION GRANT	(\$19,000.00)	(\$1,642.02)	(\$1,642.02)	(\$17,357.98)
	FUND: INDIAN EDUCATION GRANT - 298	(\$19,000.00)	(\$1,642.02)	(\$1,642.02)	(\$17,357.98)
700.0000.1510.000.000.000.00	INTEREST ON INVESMENTS	(\$75.00)	(\$4.00)	(\$16.20)	(\$58.80)
700.0000.1920.000.000.000.00	CONTRIBUTIONS & DONATIONS	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00
700.0000.5400.000.000.000.00	BEGINNING FUND BALANCE-SCHOLAF	(\$15,000.00)	\$0.00	\$0.00	(\$15,000.00)
	FUND: SCHOLARSHIP - 700	(\$16,075.00)	(\$1,004.00)	(\$1,016.20)	(\$15,058.80)
Grand Total:		(\$9,908,380.00)	(\$428,690.82)	(\$1,475,191.45)	(\$8,433,188.55)

End of Report

Actuals Through: October 31, 2021		Actuals											
Revenue		JULY	AUG	SEPT	OCT	NOV	DEC	JAN					
1111	CURRENT YEAR'S TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$555,000.00	\$301,000.00	\$40,000.00					
1112	PRIOR YEAR'S TAXES	\$5,428.64	\$5,083.63	\$5,181.63	\$3,640.17	\$3,000.00	\$3,000.00	\$1,500.00					
1113	COUNTY TAX SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
1114	HEAVY EQUIP RENTAL TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
1510	INTEREST ON INVESTMENTS	\$805.89	\$903.28	\$908.15	\$708.35	\$1,500.00	\$1,700.00	\$1,350.00					
1740	CO-CURRICULAR FEES	\$0.00	\$0.00	\$1,160.00	\$1,210.00	\$1,200.00	\$1,200.00	\$1,200.00					
1990	MISCELLANEOUS	\$34,422.25	\$0.00	\$0.00	\$12,090.18	\$2,000.00	\$0.00	\$14,500.00					
2101	COUNTY SCHOOL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
2102	GENERAL ESD FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00					
2199	OTHER IMMEDIATE RESOURCES	\$0.00	\$542.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
3101	SSF - GENERAL SUPPORT	\$473,808.00	\$236,762.00	\$236,762.00	\$236,762.00	\$229,000.00	\$229,000.00	\$229,000.00					
3103	COMMON SCHOOL FUND	\$12,281.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
3299	RESTRICTED GRANTS-IN-AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
4801	FEDERAL FOREST FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
5300	SALE/COMP FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
5400	BEGINNING FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600,000.00	\$0.00					
	Total Monthly Revenue	\$527,745.98	\$243,391.28	\$244,011.78	\$254,410.70	\$801,700.00	\$2,135,900.00	\$300,050.00					
Expenditures by Function													
1000	INSTRUCTION	(\$1,017.36)	(\$143,845.39)	(\$162,701.82)	(\$170,543.23)	(\$147,512.00)	(\$140,000.00)	(\$195,000.00)					
2000	SUPPORT SERVICES	(\$170,770.31)	(\$89,397.44)	(\$169,929.79)	(\$157,936.04)	(\$175,000.00)	(\$170,000.00)	(\$150,000.00)					
3000	Enterprise & Community Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,000.00)					
5000	TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$455,000.00)					
6000	CONTINGENCIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
7000	UNAPPROP ENDING BAL												
	Total Monthly Expenditures	(\$171,787.67)	(\$242,232.83)	(\$332,631.60)	(\$328,479.27)	(\$322,512.00)	(\$310,000.00)	(\$840,000.00)					
	Ending Balance	\$355,958.31	\$1,158.45	(\$88,619.82)	(\$74,068.57)	\$479,188.00	\$1,825,900.00	(\$539,950.00)					

OSBA Model Sample

Code: ACB-AR

Adopted:

Bias Incident Complaint Procedure

The terms “bias incident” and “symbols of hate” are defined in policy. Persons impacted by a bias incident or display of a symbol of hate shall be defined broadly to include persons directly targeted by an act, as well as the community of students as a whole who are likely to be impacted by the act.¹

Step 1 {²}: When a staff member learns of a potential bias incident or display of a symbol of hate, the staff member will prioritize the safety and well-being of all persons impacted and [immediately] [promptly] [without unreasonable delay] report the incident to the [building or program administrator].

Step 2: The [administrator or designee] shall acknowledge receipt of the complaint, [reduce the complaint to writing,] and investigate any complaint of a bias incident. [Responding staff] will recognize the experience of all persons impacted, acknowledge the impact, commit to taking immediate action, and commit to preventing further harm against those persons impacted from taking place. Educational components and redirection procedures, if any, will:

- Address the history and impact of bias and hate;
- Advance the safety and healing of those impacted by bias and hate;
- Promote accountability and transformation for people who cause harm; and
- Promote transformation of the conditions that perpetuated the harm.^{3}

The [administrator or designee] must consider whether the behavior implicates other district policies or civil rights laws, and if so, respond accordingly⁴.

The [administrator or designee] will [make a decision] [determine responsibility] within [10] days of receiving the complaint.

All persons impacted by the act will be provided with information⁵ relating to the investigation and outcome of the investigation, including:

¹ The term “complainant” in this administrative regulation includes persons filing formal complaints and persons reporting bias incidents, regardless of whether the complainant is a victim. Similarly, the term “complaint” includes any report, information or complaint.

² {These specific steps and procedures are not required. The procedures must include all of the requirements listed in House Bill 2697 § 1(3)(e) (2021) and OAR 581-022-2312(4)(e). If making changes, we recommend working closely with legal counsel.}

³ {Additional guidance from ODE can be found [here](#).}

⁴ The nature of the behavior or act must determine the process used to respond; what rights and protections are available to the person(s) impacted by the behavior or act; and an individual’s right to appeal to the Oregon Department of Education or the U.S. Department of Education.

⁵ For additional information regarding required notices, see OAR 581-022-2312(4)(e)(E).

- Notice that an investigation has been initiated;
- Notice when an investigation has been completed;
- Findings of the investigation and the final determination based on those findings;
- Actions taken to remedy a person’s behavior and prevent reoccurrence; and
- When applicable, the legal citation of any law prohibiting disclosure of any information described above, and an explanation of how that law applies to the current situation.

Step 3: If complainant or a respondent wishes to appeal the decision of the [administrator or designee], the complainant or respondent may submit a written appeal to the [superintendent] within [five] school days after receipt of the [administrator or designee]’s response to the complaint.

The [superintendent or designee] shall acknowledge receipt of the appeal and may meet with all parties involved. The [superintendent or designee] will review the merits of the complaint and the [administrator or designee]’s decision. The [superintendent or designee] will respond in writing to the complainant within [10] school days.

The [superintendent or designee] will ensure that the requirements in Steps 1 and 2 (redirection procedures, notice, etc.) are continued to be met through Step 3, as appropriate.

Step 4: If the complainant or respondent is not satisfied with the decision of the [superintendent or designee], a written appeal may be filed with the Board within [five] school days of receipt of the [superintendent or designee]’s response to Step 3. The Board may decide to hear or deny the request for appeal at a Board meeting. The Board may use an executive session if the subject matter qualifies under Oregon law. If the Board decides to hear the appeal, the Board may meet with the concerned parties and their representative [at the next regular or special Board meeting] [at a Board meeting]. The Board’s decision will be final and will address each allegation in the complaint and contain reasons for the Board’s decision. A copy of the Board’s final decision shall be sent to the complainant in writing within [10] days of this meeting.

The [Board] will ensure that the requirements in Steps 1 and 2 (redirection procedures, notice, etc.) are continued to be met through Step 4, as appropriate.

Complaints can be filed with or communicated directly to the [administrator or designee], in which case Step 1 will be skipped. Complaints against the [administrator] can be directed to the [superintendent or designee] and will begin at Step 3. Complaints against the superintendent or a Board member(s) can be directed to the Board and will begin at Step 4. If complaints begin later than Step 1, the individuals reviewing the complaint will ensure that all requirements are met.

The complainant, if a person who resides in the district[,] [or] a parent or guardian of a student who attends school in the district [or a student,] is not satisfied after exhausting local complaint procedures, the district fails to render a written decision within 30 days of submission of the complaint at any step or fails to resolve the complaint within 90 days of the initial filing of the complaint, may appeal⁶ the district’s final decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rules (OAR) 581-002-0001 – 581-002-0023.

⁶ An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

Complaints may also be filed directly with the U.S. Department of Education Office for Civil Rights.⁷

[Building administrators][District administration] will develop and implement instructional materials to ensure that all school employees, staff and students are made aware of the policy, this administrative regulation and related practices. The materials will include reporting procedures, educational processes, and possible consequences.

[When necessary, timelines may be adjusted by the district by communicating to all parties in writing. This communication must include a new timeline and an explanation of why the timeline must be adjusted.]

⁷ Complaints must meet criteria as established by law. For more information, visit <http://www.ed.gov/about/offices/list/ocr/complaintintro.html>

OSBA Model Sample Policy

Code: ACB
Adopted:

Every Student Belongs

[Insert the district's statement on equity if applicable.]

All students are entitled to a high quality educational experience, free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin.

All employees are entitled to work in an environment that is free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin.

All visitors are entitled to participate in a school or educational environment that is free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin.

“Bias incident” means a person’s hostile expression of animus toward another person, relating to the other person’s perceived race, color, religion, gender identity, sexual orientation, disability or national origin, of which criminal investigation or prosecution is impossible or inappropriate. Bias incidents may include derogatory language or behavior.

“Symbol of hate” means nooses^[1], symbols of neo-Nazi ideology or the battle flag of the Confederacy.

The district prohibits the use or display of any symbols of hate^{2} on school property³ or in an education program⁴ except where used in teaching curriculum that is aligned with state standards of education for public schools.

[In responding to the use of any symbols of hate or bias incidents, the district will use non-disciplinary remedial action whenever appropriate.]

¹ [The display of a noose on public property with the intent to intimidate may be a Class A Misdemeanor under Senate Bill 398 (2021).]

² {Prior to adopting the symbols of hate prohibition, or adding other symbols to the list, we recommend that the district document why the district feels that the presence of these symbols will cause a “material and substantial interference with schoolwork or discipline” or collide “with the rights of other students to be secure and be let alone.” These reasons may include previous incidents, current conditions in the schools and other factors.}

³ “School property” means any property under the control of the district.

⁴ “Education program” includes any program, service, school or activity sponsored by the district.

The district prohibits retaliation against an individual^{5} because that individual has in good faith reported information that the individual believes is evidence of a violation of a state or federal law, rule or regulation.

Nothing in this policy is intended to interfere with the lawful use of district facilities pursuant to a lease or license.

The district will use administrative regulation ACB-AR - Bias Incident Complaint Procedure to process reports or complaints of bias incidents.

END OF POLICY

Legal Reference(s):

[ORS 659.850](#)

[ORS 659.852](#)

[OAR 581-002-0005](#)

[OAR 581-022-2312](#)

[OAR 581-022-2370](#)

House Bill 2697 (2021)

House Bill 3041 (2021)

Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969).

Dariano v. Morgan Hill Unified Sch. Dist., 767 F.3d 764 (9th Cir. 2014).

State v. Robertson, 293 Or. 402 (1982).

⁵ {ORS 659.852 prohibits retaliation only against students. Other statutes (and other complaint procedures) prohibit retaliation against staff and others for reporting or providing information regarding a complaint or investigation.}

**NOMINATION FORM
OSBA LEGISLATIVE POLICY COMMITTEE (LPC)
REGIONAL MEMBER**

Date 9/16/21

TO: Scott Rogers, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

Nominations are due by 5 pm,
October 1, 2021.

Return this form and all candidate information
forms to the OSBA office by email at
OSBAelections@osba.org, or mail to Oregon
School Boards Association, 1201 Court
St. NE, #400, Salem, OR 97301

Dear Scott Rogers:

With this letter, our board nominates the candidate named below to a position on the OSBA Legislative Policy Committee for the DOUGLAS/SOUTH COAST Region, Position # 9.

LPC CANDIDATE INFORMATION

Name: FRED BRICK
District/ESD/Community College: SOUTH COAST ESD
Address: 1350 TEAKWOOD
City: COOS BAY Oregon ZIP: 97420
E-mail: fbrick@socc.edu Phone: 541-297-4429
SCESD PHONE 541-266-3951

This nomination was approved by official action of our board of directors at a duly called meeting on
SEPT 14, 2021
(date)

(Board Chair signature)

Board Chair name: CORINNE POTTS
District: SOUTH COAST ESD
Address: 1350 TEAKWOOD
City: COOS BAY, Oregon ZIP: 97420

**NOMINATION FORM
OSBA LEGISLATIVE POLICY COMMITTEE (LPC)
REGIONAL MEMBER**

Date 9-29-2021

TO: Scott Rogers, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

Nominations are due by 5 pm,
October 1, 2021.

Return this form and all candidate information
forms to the OSBA office by email at
OSBAelections@osba.org, or mail to Oregon
School Boards Association, 1201 Court
St. NE, #400, Salem, OR 97301

Dear Scott Rogers:

With this letter, our board nominates the candidate named below to a position on the OSBA Legislative Policy Committee for the Douglas/South Coast Region, Position # 9.

LPC CANDIDATE INFORMATION

Name: Candice Voynick
District/ESD/Community College: Glide School Dist #12
Address: 495 Indian Point Ln.
City: Glide Oregon ZIP: 97443
E-mail: candice.voynick@glide.k12.or.us Phone: 541-817-3501

This nomination was approved by official action of our board of directors at a duly called meeting on 10-20-2021
(date)



(Board Chair signature)
Board Chair name: Bret Davis
District: Douglas/South Coast
Address: 9200 Buckhorn Rd.

City: Roseburg, Oregon ZIP: 97470



YONCALLA HIGH SCHOOL

P.O. Box 568 • Yoncalla, OR 97499

Telephone: (541) 849-2175

Fax: (541) 849-2316

November 15, 2021

RE: Wrestling Cooperation

Dear School Board Members,

I humbly ask for approval to join in a cooperation between North Douglas High School and Yoncalla High School to provide students an opportunity to compete in wrestling for the year of 2021 – 2022. Wrestling is a program not currently offered at Yoncalla School District. North Douglas does provide wrestling – however has limited number of participants. Participating in a cooperative with North Douglas offers YHS students who do not play basketball another choice in a winter sport.

Respectfully,

Peter J. James
Yoncalla Athletic Director