

**Yoncalla School District
BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

**August 17, 2023
292 5th Street
Yoncalla School Board Meeting Room
Yoncalla, OR 97499**

School Board meeting is also be available on Facebook Live.

<https://www.facebook.com/yhseagles/>

School Board email: ysd.schoolboard@yoncalla.k12.or.us

BOARD MEMBERS PRESENT

Cathey Grimes, Chair
Della Orcutt, Vice Chair
Fawn Sybrant
Lisa Frasier
Twila McDonald

ADMINISTRATION PRESENT

Brian Berry
Erin Helgren
Kelly Cook
Cody Reed
Laurie Simlerness

- 5:30 PM I. CALL TO ORDER.** Vice Chair Grimes called the meeting to order at 5:00 PM, followed by the Pledge of Allegiance.
- II. BOARD INTERVIEW FOR DIRECTOR VACANCY.** Twila McDonald had submitted a letter of interest for the vacant position on the school board. Superintendent Berry introduced her, and Ms. McDonald shared her history of prior board service, and also her current position on the UCC board. Director Frasier made a motion to nominate Ms. McDonald to serve on the board, Director Orcutt seconded, approved unanimously. Ms. McDonald recited the Oath of Office.
- III. REORGANIZE SCHOOL BOARD.**
- A. Elect Board Chair. Director Orcutt nominated Cathey Grimes for board chair by, Director Sybrant seconded, approved unanimously.
 - B. Elect Vice Chair. Chair Grimes nominated Director Orcutt for vice chair, Director Sybrant seconded, approved unanimously.
- IV. PUBLIC FORUM**
- The public is invited to attend board meetings, and will be given a limited time of 3 (three) minutes per person to voice any opinions or problems, except that public or board criticism of personal of the district will heard only in executive session. Such items should be brought to the attention of the superintendent at least 5 (five) business days prior to the board meeting.** None.
- V. ADJUSTMENTS TO THE AGENDA.** Consent Item F, change "Danielle Littlefield" to "Kelly Cook". Reports, A. High School Principal Report, B, Elementary School Principal Report, C, YEPS and Booster Club Report, D, Financial Report, E, Superintendent Report. Action Item D, Consider hiring of Chelsea Ross for High School Principal, Action Item E, Consider Hiring of Gavin Pike as .5 Elementary Music Teacher. Director Orcutt made a motion to approve the agenda as adjusted, Director Sybrant Seconded passed unanimous.
- VI. CONSENT AGENDA**
- A. Minutes of School Board meeting June 15, 2023
 - B. Accounts payable/Funding Update
 - C. Designate Brian Berry as Chief Executive Officer/Clerk
 - D. Designate Kelly Cook as Deputy Clerk
 - E. Designate Brian Berry as Custodians of Funds
 - F. Authorize Facsimile Signature of Brian Berry and Kelly Cook
 - G. Appoint Brian Berry as Budget Officer
 - H. Designate Brian Berry as District Election Authority
 - I. Designate US Bank as Bank Depository

- J. Authorize Investment of Funds with Local Government Investment Pool and US Bank
 - K. Appoint Dole Coalwell Attorneys OR OSBA as General Legal Counsel
 - L. Appoint Oregon School Boards Association as Labor Relations Consultant
 - M. Appoint Zolezzi Insurance as Insurance Agent of Record
 - N. Designate Neuner, Davidson and Cooley as auditor of Record
 - O. Appoint Brian Berry as person designated to represent Yoncalla SD in matters pertaining to AHERA (Asbestos Hazard Emergency Response Action)
 - P. Hiring of Eva Sartorius for Math Intervention Specialist
 - Q. Hiring of Ben Cameron as Student Services Specialist
 - R. Hiring of David Adkisson as High School Girls Volleyball Coach
 - S. Hiring of Jill Wells as High School Cheer Coach
 - T. Leighsa Swearingen- Instructional Assistant, 2023-2024 School year
- Director Orcutt made a motion to approve the consent agenda, Director Sybrant seconded, passed 4-1, with Director McDonald abstaining.

VII. INFORMATION ITEMS. Thoughts on OSBA Summer Conference.

VIII. REPORTS.

- A. High School Principal Report-Chelsea Ross
- B. Elementary School Principal Report-Erin Helgren
- C. YEPS, Booster Club Report-Madison Kokos
- D. Financial Report-Kelly Cook
- E. Superintendent Report-Brian Berry

IX. ACTION ITEMS.

- A. Consider for Approval hiring of Fatemah Gaedecke for Preschool Teacher. Director Orcutt made a motion to approve, Director Sybrant seconded, passed unanimously.
- B. Consider for Approval hiring of Jessica Leila Adkisson for Kindergarten Teacher. Director Orcutt made a motion to approve, Director Sybrant seconded, passed unanimously.
- C. Superintendent/Board working agreement. Director Orcutt made a motion to approve, Director Frasier seconded, passed 4-1 with Director McDonald abstaining.
- D. Consider for Approval hiring of Chelsea Ross for High School Principal. Director Orcutt made a motion to approve, Director Sybrant seconded, passed unanimously.
- E. Consider for Approval hiring of Gavin Pike as .5 Elementary Music Teacher. Director Orcutt made a motion to approve, Director Sybrant seconded, passed unanimously.

X. DISCUSSION ITEMS

- A. Goal Setting
- B. House Bill 2753-Allowing a monthly stipend to Board Members

XI. ANNOUNCEMENTS

- Regular Board Meeting, 6:00 PM, September 21, 2023

XII. ADJOURN. Director Orcutt made a motion to adjourn, Director Sybrant seconded, passed unanimously. The meeting was adjourned at 6:55 PM.