

Loveland City Schools Planning Commission

July 22 Committee Reports

Finance Committee:

Lynn Mangan – Chair

Donel Autin, Brad Goldie, Jill Jones, Craig Lewis, Nathan Libby, Kirk McCracken, Matthew Hammer

Data Review: Discussed questions and/or observations from the data provided

Team Discussion:

- Open Checkbook updated their system - moved from an outsourced provider to handling the data in house. Open Checkbook is concerned with expenses thus a move to an internal provider. They are also concerned about the amount of data in the system and are limiting how much can be downloaded at once. The data has been downloaded and the FY20 year information is now available for review. Brad shared what categories have been removed and data mapping.

Action Items from Discussion:

- Transportation - can we break out these costs for review
- Invite Kevin Hawley and/or John Ames to discuss the following topics:
 - Grants sought vs. grants received: what success did we have?
 - Bid process: if it requires multiple bids, how often are we getting that many bids, etc.?
 - Top vendors: what services do they provide?
 - Memo corrections: what are they for? Would like to understand higher amounts and why memo corrections are necessary
- Send out CUPP data and Open Checkbook

Group Brainstorming - Goal to come up with expense reduction and revenue expansion opportunities to evaluate and then break up into smaller groups to begin to pursue them

The following were identified as the top priorities to research first for recommendations to the BOE:

- **Personnel expense:**
 - Duplicate Madeira Comparative Analysis Work
 - Plug in our data against neighboring schools to see how our contracts and related costs compare to that of neighboring districts
 - Retirement analysis vs potential buy out strategy
 - Benefits analysis (ex. Medicare at 1.5%, etc.)
- **Scale Contracts:**
 - How can we partner with other schools to get better pricing?
 - Evaluate health contract for HDHP, HSA options, spousal surcharge, wellness
 - Investigate bus outsourcing incl student start time analysis (done by Mason)
- **Licensing & Sponsorship** as Revenue Source also evaluate Pay to Play, Other Student Fees, Classroom Fees, Technology, etc.
 - Are we breaking even?

- How do we work in needs-based requests for students?
- **Income Tax –**
 - What is the revenue potential?
 - What are surrounding districts doing?
 - Earned income tax vs. income tax options
- **Managing the Income Statement, Cost Controls, Incentives/Disincentives**

The following ideas were discussed, not yet prioritized:

- **Grade level distribution** - ex. Community schools of K to 2 vs. K in all one building, etc.
- **Teacher spending input** - how to solicit feedback from teachers on ways the schools can save
- **Administrator Analysis** – Combining duties for leadership purposes; Overall leadership needs; administrative cost analysis

Cascade to Communication Committee

- Discuss key messages for the communications committee to cascade to the community and pursue additional feedback
 - Priorities we are working on and stress that these are not the only items we will work on
 - Understand that these items are first as they have high potential to impact revenue growth and expense reduction
 - Others may be considered in the future
 - We will help with explanation of terms and will aid on District Financial Health Report

Facilities Committee:

Dan Colletto – Chair

Brad Combs, Leah Jewell, Kevin Kimnach, Alvin Kressler, Warren Winning

Facility Tours:

- LECC and Primary School tour completed on 7/8
- Intermediate School and High School scheduled for 8/6; however, will be rescheduled due to School Board meeting and preparations for in-person education. Will reschedule shortly after the commencement of the school year.

Review of the Facility Report and previous Master Plan:

- Facility Condition Report from Fanning Howey
- Board Master plan presentations

Next Steps:

- Deep Dive into the 5 yr capital spend projections with Kevin Hawley and John Ames with a goal to flatten the spend to avoid large single year increases.
- Understand the cost for individual classroom and wing updates as it relates to paint, carpet, flooring and furniture. Transform existing visual and functional performance of the classrooms utilizing the existing repair and maintenance bond.
- Revisit the long-term facility plan for renovation, partial tear down and expansion of existing facilities.

Community and Communications Committee:

Michael Shiverski – Chair

Kelley Deer, Tara Hamilton, Jeff Hawk, Lisa Moorehead, Lynn Oury

Communicating via Social Media:

The Committee desires to establish a Social Media presence, beginning with Facebook, and will request the Commission members input.

- Facebook: Decide between ‘Page’ and a ‘Group’
 - A Facebook Page is meant for the advertisement of businesses. It can be private or public. A Page:
 - Can take away function for followers to post on the page
 - Can take away function for followers to post pictures and videos as comments
 - Cannot turn off comments on posts
 - A Facebook Group is meant for community interaction and engagement. It can be open to all members or by invite/request with admin approval. A Group:
 - cannot take away function for members to post on the page, but it can turn on "post must be approved by admin" function
 - Can turn off comments for each individual post, at time of posting
- Social media ownership / posting policy

Google Form Development for Community Feedback/Input

- Under development

Neighborhood Chats:

The Committee is pursuing small neighborhood information sessions to receive and distribute information to the Community

- A board member or other resource is preferred at these sessions
- The Committee members desire to get out into the community and listen
 - Will begin gathering Neighborhood Advocates and when invited we will be present
 - Post on Social Media our intention on getting out into the neighborhoods
 - Solicit residents to volunteer to be Neighborhood Advocates and help to arrange for the Neighborhood Chats
- Out of the box tool kit for Planning Commission Members on-site for Neighborhood Chats
 - Hand-outs - To be designed
 - Something to take notes with
 - Hard Copies of the Google Form (In development)
 - Sign in Sheet for Residents (optional for attendees)
 - Signage - To be developed (needs to be placed up a few days before the event)
 - Jeff Hawk working on the design for the sign, slogan is “Let’s ROAR together”

School Improvement/Student Experience Committee:

Lindsay Willmann – Chair

Susan Craig, Lisa Saletta, Alexander Topala, Natasha Young

The Committee heard from two LCSD staff members regarding Naviance data and the work of the Business Advisory Committee.

We also discussed comments from community members regarding DEI (Diversity, Equality and Inclusion) in Loveland Schools.

Two short-term goals were discussed:

- Expanding on the good work of the middle and high school guidance counselors by pushing exposure to career pathways down to the elementary level
- Invite identified community members with expertise in DEI to share their thoughts and insight at an upcoming subcommittee meeting.
- Committee members plan to explore career pathway resources and website pages shared by guidance staff before the next subcommittee meeting.