



## SANTA MARIA INDEPENDENT SCHOOL DISTRICT

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Regular Meeting of the Board of Trustees  
Tuesday, June 15, 2021  
6:00 PM

### MINUTES

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District will be held on Tuesday, June 15, 2021 at 6:00 PM. This meeting will be held at the Santa Maria Independent School District Board Room, 11119 Military Road, Santa Maria, TX 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Alma Bernal, District Receptionist, at (956) 565-6308 for assistance.

#### CALL TO ORDER

President Adolfo Hinojosa called the meeting to order at 6:00 p.m.

#### ESTABLISH QUORUM

Adolfo Hinojosa, President  
Oralia Ortiz, Vice-President  
Casey Espinoza, Secretary  
Marco Aleman, Member  
Consuelo De La Rosa, Member  
Miguel Zavala, Member  
Rambaldo Rivera, Jr., Member

#### Present from the District

Martin Cuellar, Superintendent  
Eduardo Gonzales, Interim Business Manager  
Alma Bernal, District Receptionist  
Eden Ramirez, School Attorney

#### PLEDGE OF ALLEGIANCE

#### OPEN FORUM

At regular meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall determine whether a person



addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

*It was indicated to the Board President that one signed up for public comment.*

## **ACTION AGENDA**

### **1. Construction Agenda**

- 1) Discussion and possible action to consider entering into a inter local agreement between 1GPA (Government Procurement Alliance) and Santa Maria ISD in order to become cooperative members  
*Motion made by Consuelo De La Rosa and seconded by Oralia Ortiz. Motion passed unanimously at 6:55 p.m.*
- 2) Presentation, Discussion, and take possible action to consider approving facility upgrades at the football stadium and to authorize Administration to enter into contract vendor subject to final contract review, compliance with 1GPA (Government Procurement Alliance) cooperative partner and districts legal council's review and approval  
*Motion was made by Miguel Zavala and seconded by Rambaldo Rivera. Motion passed unanimously at 6:57 p.m.*
- 3) Presentation, Discussion and take possible action on selecting a Buy Board State Approved Vendor for the Stadium Improvements as Presented in Proposal Dated June 10, 2021 and attached as back up, subject to Final Contract Review, Compliance with Buy Board Program and district's legal council review and approval  
*Presentation by Joseph Palacios, Report Only. No action taken.*
- 4) Discussion and possible action on paying the retainer (pay off) to Mor-Will LLC for the amount of \$74,975.70 for the construction of the FFA/Vocational Building  
*Motion was made by Consuelo De La Rosa and seconded by Oralia Ortiz. Motion passed unanimously at 6:58 p.m.*

### **2) Curriculum and Instruction**

- 1) Discussion and possible action to approve the Employee Handbook for the 2021-2022 school year  
*Motion was made by Oralia Ortiz and seconded by Miguel Zavala. Motion passed unanimously at 6:02 p.m.*

### **3) Finance**

- 1) Discussion and possible action to approve the work schedule calendars for the 2021-2022 school year  
*Motion was made by Marco Aleman and seconded by Casey Espinoza. Motion passed unanimously at 6:03 p.m.*

### **4. Human Resources**

- 1) Discussion and possible action to issue a \$1,000 retention stipend to employees with ESSER III funds  
*Motion was made by Consuelo De La Rosa and seconded by Oralia Ortiz. Motion passed unanimously at 6:06 p.m. – Note was made to prorate employees that began February 2021.*



- 2) Discussion and possible action on revising the current district's pay scale for Teacher, Librarians, RN (Nurses), and Counselors to reflect a \$1,500 increase (all steps) effective 2021-2022 school year  
*Motion was made by Miguel Zavala and seconded by Rambaldo Rivera. Motion passed unanimously at 6:07 p.m.*
- 3) Discussion and possible action on increasing the hourly pay rate for all employees by 4% effective 2021-2022 school year  
*Motion was made by Consuelo De La Rosa and seconded by Miguel Zavala. Motion passed unanimously with change at 6:09 p.m. – Note was made to change to 60 cents to increase raise for hourly employees.*

#### 5. **Consent Agenda**

*Motion was made by Oralia Ortiz and seconded by Rambaldo Rivera to approve the consent agenda items. No further discussion. Motion passed unanimously at 6:09 p.m.*

##### 1) **Finance**

- a. Approval of Check Payments since last report for May 2021
- b. Approval of the Tax Collection Report for May 1, 2021 to May 31, 2021
- c. Approval of Revenue and Expenditure Report ending May 2021
- d. Approval of Budget Amendment

##### 2) **Curriculum and Instruction**

- a. Discussion and possible action to approve the revised school calendar for the 2021-2022 school year

##### 3) **Minutes**

- a. Approval of the Minutes for Regular Board Meeting for December 14, 2020
- b. Approval of the Minutes for the Board Workshop for January 14, 2021
- b. Approval of the Minutes for Regular Board Meeting for January 18, 2021
- c. Approval of the Minutes for Regular Board Meeting for February 9, 2021
- c. Approval of the Minutes for Regular Board Meeting for March 8, 2021
- d. Approval of the Minutes for Regular Board Meeting for April 12, 2021
- e. Approval of the Minutes for Regular Board Meeting for May 10, 2021
- f. Approval of the Minutes for Special Board Meeting for May 25, 2021
- g. Approval of the Minutes for Special Board Meeting for June 1, 2021

#### **EXECUTIVE SESSION**

*Motion was made by Consuelo De La Rosa and seconded by Oralia Ortiz. The board went to Executive Session at 6:59 p.m. and reconvened 7:56 p.m.*

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any



and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

1. A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
  - 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
2. B. Section 551.072—Deliberation Regarding Real Property
3. C. Section 551.073—Deliberation Regarding Prospective Gift
4. D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code And Attorney consultation pursuant to Section 551.071 of the Texas Government Code
  - 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
  - 2) Discuss all items as appropriate on Superintendent's personnel recommendations
  - 3) Evaluation of Superintendent.
5. E. Section 551.076 – Deliberations on Security Devices or Security Audits
6. F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
7. G. Section 551.0821—Personally Identifiable Information about Public School Student

#### **RECONVENE IN OPEN SESSION**

*Motion was made by Oralía Ortiz and seconded by Consuelo De La Rosa. No further discussion. Motion passed unanimously at 7:56 p.m.*

1. Discussion and possible action on items discussed in Executive Session
2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.
2. Discussion and possible action on evaluation of Superintendent

#### **EXECUTIVE SESSION**

(May be reconvened, if necessary)



**ADJOURNMENT**

*Motion was made by Consuelo De La Rosa and seconded by Oralia Ortiz. No further discussion. Motion passed unanimously at 6:59 p.m.*

This notice was posted in compliance with the Texas Open Meetings Act on Friday, June 11, 2021 at 5:00p.m.



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Adolfo Hinojosa  
Board President



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Casey Espinoza  
Secretary

This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District’s internet web site ([www.smisd.net](http://www.smisd.net))

*Consent Agenda:* All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

**Board of Trustees**

- Adolfo Hinojosa, President**
- Oralia “Lala” Ortiz, Vice-President**
- Casey Espinoza, Secretary**
- Marco Aleman, Member**
- Consuelo De La Rosa, Member**
- Rambaldo “Ram” Rivera, Jr., Member**
- Miguel Zavala, Member**

