SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees
Monday, August 8, 2022
6:00 PM

MINUTES

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District will be held on Monday, August 8, 2022, at 6:00 PM. This meeting will be held at the Santa Maria Independent School District Board Room, 11119 Military Road, Santa Maria, TX 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Elizabeth Stenhouse, Human Resource Specialist, at (956) 565-6308 for assistance.

CALL TO ORDER

President Adolfo Hinojosa called the meeting to order at 6:00 p.m.

ESTABLISH QUORUM

Present

Adolfo Hinojosa, President
Oralia Ortiz, Vice-President
Casey Espinoza, Secretary
Miguel Zavala, Member
Rambaldo Rivera, Member
Andrew De La Rosa, Member

Absent

Marco Aleman, Member

Present from the District

Martin Cuellar, Superintendent of Schools
Elizabeth Stenhouse, Human Resource Specialist
Jose Valdez, Business Manager
Glenn A. Jones, Athletic Trainer
Israel Gracia, Athletic Director
Shelley Smith, School Attorney

PLEDGE OF ALLEGIANCE

It is the policy of Santa Maria ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

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OPEN FORUM

At regular meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

It was noted to the Board President that no one signed up for public comment

Presentation/Action Agenda

1. Presentation and possible action to approve the Concussion Management Protocol from Athletic Trainer Glenn A. Jones for the 2022-2023 school year
   Presentation by Andrew Glenn Jones on the Concussion Management Protocol. Motion was made by Miguel Zavala and seconded by Oralia Ortiz. Motion passed unanimously

ACTION AGENDA

1. Construction

1) Discussion and possible action on RFP# - 0711 for construction of the new Santa Maria ISD stadium concession.

   Presentation by Joseph Palacios on the construction of the new Santa Maria ISD stadium concession. Motion was made by Casey Espinoza and seconded by Rambaldo Rivera to table item, discuss in Executive Session and motion on reconvene in Open Session

2) Presentation and discussion of construction status report for SMISD construction projects by Brighton Group

   Presentation by Joseph Palacios and Tierra Fuerte. Report only, no action

3) Discussion, consideration and approval of Brighton's Group's Invoice #12 for 2021 SMISD Bond Program Project Management Service for the total of $3,500

   Motion was made by Rambaldo Rivera and seconded by Oralia Ortiz. Motion passed unanimously

2. Curriculum and Instruction

1) Discussion and possible action of Teacher/Principal Appraisers and Appraisal Timelines for 2022-2023 School Year

   Motion was made by Andrew De La Rosa and seconded by Oralia Ortiz. Motion passed unanimously

2) Discussion and possible action to approve the Memorandum of Understanding between Cameron County Juvenile Program and Santa Maria ISD for school year 2022-2023 for the Cameron County Juvenile Justice Alternative Education Program

   Motion was made by Rambaldo Rivera and seconded by Oralia Ortiz. Motion passed unanimously

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3. **Human Resources**

1) Discussion and possible action on the proposed 2022-2023 Supplemental Stipends

Motion was made by Miguel Zavala and seconded by Casey Espinoza. Motion passed unanimously

2) Discussion and possible action to approve the Employee Handbook for the 2022-2023 school year

Motion was made by Rambaldo Rivera and seconded by Miguel Zavala. Motion passed unanimously

4. **Finance**

1) Discussion and possible action to approve the Interlocal Participation Agreement (IPA) between TASB Risk Management Fund and Santa Maria ISD for the 2022-2023 school year

Motion was made by Oralia Ortiz and seconded by Andrew De la Rosa. Motion passed unanimously

5. **Governance**

1) Discussion and possible action on order calling for School Board Election to be held on Tuesday, November 8, 2022 for Places 1,2,3, and 4 (serving four-year term for each place)

Motion was made by Oralia Ortiz and seconded by Casey Espinoza. Motion passed unanimously

2) Discussion and possible action to approve the following location Santa Maria ISD., Administrative Bldg., Board Room, 11119 Old Military Hwy 281, Santa Maria, Texas 78592 for Early Voting and Election Day site for the General Elections to be held on Tuesday, November 8, 2022

Motion was made by Rambaldo Rivera and seconded by Casey Espinoza. Motion passed unanimously

3) Discussion and possible action to approve Region One ESC board of Directors Official Ballot for 2022

No action taken – strike from agenda

6. **Travel**

1) Discussion and possible action to approve out of valley trip for SMHS Volleyball Tournament from August 12 – 13, 2022 in Laredo, Texas

Motion was made by Miguel Zavala and seconded by Oralia Ortiz. Motion passed unanimously

2) Discussion and possible action to approve out of valley trip for SMHS Volleyball Tournament from August 19 – 20, 2022 in Freer, Texas

Motion was made by Miguel Zavala and seconded by Oralia Ortiz. Motion passed unanimously

CONSENT AGENDA

Motion was made by Rambaldo Rivera and seconded by Oralia Ortiz. Motion passed unanimously

1. **Finance**

1) Approval of Check Payments since last report unaudited for June and July 2022
2) Approval of Monthly Investment Report for the period of June 1, 2022 to June 30, 2021 and July 1, 2022 to July 31, 2022
3) Approval of Revenue and Expenditure Report unaudited ending July 2022 and July 2022
4) Approval of Tax Collection Report for June 1, 2022 to June 30, 2022 and July 1, 2022 to July 31, 2022

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2. **Governance**
   1) Policy update 119

3. **Minutes**
   1) Approval of the Minutes for the Regular Meeting of May 9, 2022
   2) Approval of the Minutes for the Regular Meeting of June, 13, 2022
   3) Approval of the Minutes for the Special Meeting of June 20, 2022
   4) Approval of the Minutes for the Special Meeting of June 27, 2022
      - *Notation that Oralia Ortiz was not present on the Special Meeting of June 27, 2022*

EXECUTIVE SESSION

Motion was made by Miguel Zavala and seconded by Oralia Ortiz. Motion passed unanimously at 7:08 p.m.

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

1. A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
   1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
2. B. Section 551.072—Deliberation Regarding Real Property
3. C. Section 551.073—Deliberation Regarding Prospective Gift
4. D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code and Attorney consultation pursuant to Section 551.071 of the Texas Government Code
   1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
   2) Discuss all items as appropriate on Superintendent's personnel recommendations
5. E. Section 551.076 – Deliberations on Security Devices or Security Audits
6. F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint

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7. G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

Motion was made by Oralia Ortiz and seconded by Casey Espinoza. Motion passed unanimously at 7:37 p.m.

1. Discussion and possible action on items discussed in Executive Session

   Motion was made by Miguel Zavala and Oralia Ortiz to approve all items discussed in Executive Session. Motion passed unanimously

   Motion to approve Action Agenda, Construction, Item 1 to rebid for concession stand was approved by Rambaldo Rivera and seconded by Andrew De La Rosa. Motion passed unanimously

EXECUTIVE SESSION

(May be reconvened, if necessary)

ADJOURNMENT

Motion was made by Oralia Ortiz and seconded by Rambaldo Rivera. Motion passed unanimously at 7:38 p.m.

This notice was posted in compliance with the Texas Open Meetings Act on Friday, August 5, 2022

Adolfo Hinojosa
Board President

Casey Espinoza
Board Secretary

This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees
Adolfo Hinojosa, President
Oralia "Lala" Ortiz, Vice-President
Casey Espinoza, Secretary
Marco Aleman, Member
Andrew De La Rosa, Member
Rambaldo "Ram" Rivera, Jr., Member
Miguel Zavala, Member

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