

Santa Maria ISD

FINANCIAL INTEGRITY RATING SYSTEM OF TEXAS
FIRST

What is FIRST?

► A financial accountability system for Texas school districts developed by TEA in response to Senate Bill 875 of the 76th Texas Legislature in 1999.

Primary goal of FIRST is to achieve quality performance in the management of school districts' financial resources.

What is FIRST?

- ► The Schools FIRST accountability rating system assigns one of two financial accountability ratings to Texas school districts.
 - ▶Pass (16-30 points)
 - ►Substandard Achievement (<16 points)
- ▶ Districts that received a Substandard Achievement or Suspended-Data Quality, must file a corrective action plan with TEA

How Ratings were assessed

- ▶ 7 indicators were developed and ratings were assessed based on the response for each indicator
- ▶ The following are the 7 indicators along with a brief response to each indicator.
- ▶ Indicator #1-Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the November 27 or January 28 deadline depending on the school district's fiscal year end date of June 30 or August 31, respectively?
 - ▶This indicator is asking if we filed our audit report filed as required.
 - ▶Our score -YES.

How Ratings were assessed

- ▶ Indicator #2 Was there an unmodified opinion in the AFR on the financial statements as a whole?
 - ▶ Did the auditors give a clean opinion?
 - ➤ Our Score-YES-We received an unmodified opinion.
- ▶ Indicator #3- Was the district in compliance with the payment terms of all debt agreements at fiscal year end?
 - ► This indicator wants to make certain that our district has paid our bills/obligations on bonds issued to pay for school construction.
 - ► Our Score YES-We are NOT in default on any of our bonds.

Ratings-continued

- ▶ Indicator #4-Was the total unrestricted net assets balance in the governmental activities column in the statement of Net Assets greater than zero?
 - ▶ Did we have a positive balance in net unrestricted assets?
 - ➤ Our Score -YES-We have a positive unrestricted net asset balance.
- ▶ Indicator #5- Was the school district's administrative cost ratio equal to or less than the threshold ratio?
 - TEA and state law sets a cap on the percentage of their budget that Texas school districts can spend on administration.
 - Our Score- 0 27.92%

Ratings-continued

- ► Indicator # 6 Did the comparison of PEIMS data to like information in the Annual Financial Report result in a total variance of less the 3% of all expenditures by function?
 - ▶These indicator measures the quality of data reported to PEIMS and in our Annual Financial Report to make certain that the data agrees between both reports.
 - ▶Our Score-10-We strive to make sure that the data agrees exactly.

Ratings-continued

- ► Indicator #7 Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds?
 - ► Was there NO disclosure indicating the district failed to comply with laws, rules and regulations for a government entity?
 - ►Our Score -10 -There were NO disclosures.

Rating

- ▶ Determination of Rating:
- ▶ If the district answered no to default indicators 1,2 3, or 4 then rating is automatically Substandard Achievement
- ➤ Otherwise rating was determined by number of indicators as follows:
 - ▶PASS (16-30)
 - ▶Substandard Achievement (<16 or no to one default indicator)
- ▶ Based on our answers:
 - ▶ District Score 20
 - ▶Our rating for the fiscal year 2013-2014
 - ▶"PASS"

Comparative Analysis

	AboveStandardAchlevement	Passed
	Rating	Rating
Indicator	2012-2013	2013-2014
1	Yes	Υ
2	Yes	Υ
3	Yes	Υ
4	Yes	Υ
5	Yes	0
6	Yes	10
7	5	10
8	5	
9	5	
10	5	
11	5	
12	5	
13	5	
14	5	
15	0	
16	5	
17	5	
18	5	
19	5	
20	0	
Score	60	20



Financial Integrity Rating System of Texas

2014-2015 RATINGS BASED ON SCHOOL YEAR 2013-2014 DATA - DISTRICT STATUS DETAIL

Na	ime: SANTA MARIA ISD(031913)	Publication Level 1: 8/20/2015 11:24:40 AM						
St	atus: Passed	Publication Level 2: 8/20/2015 11:24:40 AM						
Ra	ting: Pass	Last Updated: 8/20/2015 1.1:24:40 AM						
Di	strict Score: 20	Passing Score: 16						
#	Indicator Description		Updated	Score				
1	Was the complete annual financial report (AFR) and data submit January 28 deadline depending on the school district's fiscal year		4/6/2015 2:31:30 PM	Yes				
2	Was there an unmodified opinion in the AFR on the financial sta Public Accountants (AICPA) defines unmodified opinion. The ext unmodified opinion.)		4/6/2015 2:31:30 PM	Yes				
3	terms of a debt covenant, contract, or master promissory note of	s in following years if the school district is current on its are made on schedule for the fiscal year being rated. Also y defaults. A technical default is a failure to uphold the even though payments to the lender, trust, or sinking fund	4/6/2015 2:31:30 PM	Yes				
	governmental activities column in the Statement of Net Assets of	7/30/2015 12:13:22 PM	Yes					
The second second	6			1 Multiplier Sum				
	Was the school district's administrative cost ratio equal to or les	s than the threshold ratio? (See ranges below.)	7/15/2015 11:46:51 AM	0				
	Did the comparison of Public Education Information Managemen district's AFR result in a total variance of less than 3 percent of a	are not related to monetary defaults. A technical default is a failure to uphold the master promissory note even though payments to the lender, trust, or sinking hal agreement between a debtor (person, company, etc. that owes money) and trying back the debt.) alance (Net of the accretion of interest for capital appreciation bonds) in the Statement of Net Assets greater than zero? (If the school district's change of was 10 percent or more, then the school district passes this indicator.) be cost ratio equal to or less than the threshold ratio? (See ranges below.) or Information Management System (PEIMS) data to like information in the school in the school district passes.						
			4/6/2015 2:31:31 PM	10				
				20 Weighted Sum				
				1 Multiplier Sum				
7				20 Score				

DETERMINATION OF RATING

Α.	Did The District Answer 'No' To Indicators 1, 2, 3, Or 4? If So, The District's Rating Is Substandard Achievement.	
В.	Determine Rating By Applicable Range For Summation of the Indicator Scores (Indicators 5-7)	
	Pass	16-30
	Substandard Achievement	· <16



Financial Integrity Rating System of Texas

2013-2014 RATINGS BASED ON SCHOOL YEAR 2012-2013 DATA - DISTRICT STATUS DETAIL

Na	me: SANTA MARIA ISD(031913)	Publication Level 1: 6/18/2014 8:04:42 AM										
Sta	atus: Passed	Publication Level 2: 9/5/2014 4:00:21 PM										
Ra	ting: Above Standard Achievement	Last Updated: 9/5/2014 4:00:21 PM										
Dis	strict Score: 60	Passing Score: 52	Passing Score: 52									
#	Indicator Description		Updated	Score								
1	Was The Total Fund Balance Less Nonspendable and Restrict Fund?	ed Fund Balance Greater Than Zero In The General	4/28/2014 12:22:56 PM	Yes								
2	Was the Total Unrestricted Net Asset Balance (Net of Accreti Governmental Activities Column in the Statement of Net Ass Change in Students was 10% more)		4/28/2014 12:22:57 PM	Yes								
3	Were There No Disclosures In The Annual Financial Report A On Bonded Indebtedness Obligations?	nd/Or Other Sources Of Information Concerning Default	4/28/2014 Yes 12:22:57 PM									
4	Was The Annual Financial Report Filed Within One Month Afte Upon The District's Fiscal Year End Date (June 30th or Augus		4/28/2014 12:22:57 PM	Yes								
ā	Was There An Unqualified Opinion in Annual Financial Report	2	4/28/2014 12:22:58 PM	Yes								
5	Did The Annual Financial Report Not Disclose Any Instance(s) Of Material Weaknesses In Internal Controls?	4/28/2014 12:22:58 PM	Yes								
-				1 Multiplie Sum								
,	Was The Three-Year Average Percent Of Total Tax Collection	s (Including Delinquent) Greater Than 98%?	4/28/2014 12:22:58 PM	5								
3	Did The Comparison Of PEIMS Data To Like Information In A Of Less Than 3 Percent Of Expenditures Per Fund Type (Data		4/28/2014 12:22:59 PM	5								
)	Were Debt Related Expenditures (Net Of IFA And/Or EDA Allo Year Percent Change In Students = Or > 7%, Or If Property Per Student)	otment) < \$350.00 Per Student? (If The District's Five- Taxes Collected Per Penny Of Tax Effort > \$200,000	5/15/2014 11:45:27 AM	5								
0	Was There No Disclosure In The Annual Audit Report Of Mate	erial Noncompliance?	4/28/2014 12:23:00 PM	5								
1	Did The District Have Full Accreditation Status In Relation To Or Monitor Assigned)	Financial Management Practices? (e.g. No Conservator	4/28/2014 12:23:00 PM	5								
2	Was The Aggregate Of Budgeted Expenditures And Other Use Resources and Fund Balance In General Fund?	es Less Than The Aggregate Of Total Revenues, Other	4/28/2014 12:23:00 PM	5								
3	If The District's Aggregate Fund Balance In The General Fund Construction Projects Adequately Financed? (To Avoid Creatin	d And Capital Projects Fund Was Less Than Zero, Wereing Or Adding To The Fund Balance Deficit Situation)	4/28/2014 12:23:01 PM	5								
4	Was The Ratio Of Cash And Investments To Deferred Revenu Receivable) In The General Fund Greater Than Or Equal To 1 Delinguent Taxes Receivable)		4/28/2014 12:23:01 PM	5								
5	Was The Administrative Cost Ratio Less Than The Threshold	Ratio?	4/28/2014 12:23:02 PM	0								
6	Was The Ratio Of Students To Teachers Within the Ranges St	hown Below According To District Size?	4/28/2014 12:23:02 PM	5								
,	Was The Ratio Of Students To Total Staff Within the Ranges	Shown Below According To District Size?	4/28/2014	5								

		12:23:02 PM	
18	Was The Decrease In Undesignated Unreserved Fund Balance < 20% Over Two Fiscal Years?(If Total Revenues > Operating Expenditures In The General Fund, Then District Receives 5 Points)	4/28/2014 12:23:03 PM	5
19	Was The Aggregate Total Of Cash And Investments In The General Fund More Than \$0?	4/28/2014 12:23:03 PM	5
20	Were Investment Earnings In All Funds (Excluding Debt Service Fund and Capital Projects Fund) Meet or Exceed the 3-Month Treasury Bill Rate?	5/14/2014 12:15:03 PM	0
			60 Weighted Sum
			1 Multiplier Sum
			60 Score

DETERMINATION OF RATING

A.	Did The District Answer 'No' To Indicators 1, 2, 3, Or 4? OR Did the District Answ Substandard Achievement.	rer 'No' To Both 5 And 67 If So, The District's Rating Is									
В.	Determine Rating By Applicable Range For Summation of the Indicator Scores (Indicators 7-20)										
	Superior Achievement	64-70									
	Above Standard Achlevement	58-63									
	Standard Achievement	52-57									
	Substandard Achievement	<52									

INDICATOR 16 & 17 RATIOS

Indicator 16	Ranges	for Ratios	Indicator 17	Ranges for Ratios		
District Size - Number of Students Between	Low	High	District Size - Number of Students Between	Low	Hígh	
< 500	7	22	< 500	5	14	
500-999	10	22	500-999	5.8	14	
1000-4999	11.5	22	1000-4999	6.3	14	
5000-9999	13	22	5000-9999	6.8	14	
=> 10000	13.5	22	=> 10000	7.0	14	

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THE <u>TEXAS EDUCATION AGENCY</u> 1701 NORTH CONGRESS AVENUE · AUSTIN, TEXAS, 78701 · (512) 463-9734



Chapter 109 DISCLOSURES

1. Superintendent's Employment Contract

The school district is to provide a copy of the superintendent's employment contract that is effective on the date of Schools FIRST hearing in calendar 2015. In lieu of publication in the Schools FIRST financial management report, the school district may chose to publish the superintendent's employment contract on the school district's internet site. If published on the internet, the contract is to remain accessible for twelve months.

THE.STATE OF TEXAS

COUNTY OF CAMERON

SUPERINTENDENT'S CONTRACT

THIS AGREEMENT is made and entered into this, the ^{18th} day of February 2015, by and between the Board of Trustees (the "Board") of the Santa Maria Independent School District (the District") and Maria J. Chavez (the "Superintendent").

WITNESSETH:

NOW, THEREFORE, the Board and the Superintendent, for and in consideration of the terms hereinafter established and pursuant to the Texas Education Code, have agreed, and do hereby agree, as follows:

I. TERM

- 1.1 The Board, by and on behalf of the District, does hereby employ the Superintendent, and the Superintendent does hereby accept employment as Superintendent of Schools for the District for a term commencing on September 19, 2013, and ending on June 15, 2018. The District may, by action of the Board, and with consent and approval of the Superintendent, extend the term of this Contract as permitted by state law.
- 1.2 The Board has not adopted any policy, rule, regulation, law, or practice providing for tenure. No right of tenure is created by this Contract. No property interest, express or implied, is created in continued employment beyond the Contract term.

II. EMPLOYMENT

Duties. The Superintendent is the chief executive of the district and shall faithfully 2.1 perform the duties of the Superintendent of Schools for the District as prescribed in the job description and as may be assigned by the Board, and shall comply with all Board directives, state and federal law, district policy, rules, and regulations as they exist or may hereafter be amended. Specifically, it shall be the duty of the Superintendent to recommend for employment all professional employees of the District subject to the Board's approval. It shall be the further duty of the Superintendent to employ all other personnel consistent with the Board's policies. It shall be the further duty of the Superintendent to direct, assign, and evaluate all of the employees of the District consistent with Board policies and federal and state law. It shall be the further duty of the Superintendent to organize, reorganize, and arrange the staff of the District and to develop and establish administrative regulations, rules, and procedures which the Superintendent deems necessary for the efficiency and effective operation of the District consistent with the Board's lawful directives, the Board's policies, and state and federal law. It shall be the further duty of the Superintendent to accept all resignations of employees of the District consistent with the Board's policies, except the

Superintendent's resignation, which must be accepted by the Board. The Superintendent shall perform the duties of the Superintendent of Schools for the district with reasonable care, diligence, skill, and expertise.

- 2.2 **Professional Certification.** The Superintendent shall at all times during the term of this Contract, and any renewal or extension thereof, hold and maintain a valid certificate required of a superintendent by the State of Texas and issued by the Texas Education Agency and all other certificates required by law.
- 2.3 **Reassignment.** The Superintendent cannot be reassigned from the position of Superintendent to another position without the Superintendent's express written consent.
- 2.4 **Board Meetings.** The Superintendent or the Superintendent's designee shall attend all meetings of the Board, both public and closed, with the exception of those closed meetings devoted to the consideration of any action or lack of action on the Superintendent's Contract, the Superintendent's salary and benefits as set forth in this Contract, the Superintendent's evaluation and/or to interpersonal relationships between individual Board members.
- 2.5 **Criticisms, Complaints, and Suggestions.** The Board, individually and collectively, shall refer all substantive criticisms, complaints, and suggestions, called to the Board's attention to the Superintendent for study and appropriate action, and the Superintendent shall investigate such matters and inform the Board of the results of such efforts.

III. COMPENSATION

- 3.1 Salary. The district shall provide the Superintendent with an annual salary in the sum of One Hundred and Eleven Thousand Dollars (\$111,000.00) for 226 days of service. The annual salary rate shall be paid to the Superintendent in equal installments consistent with the Board's policies.
- 3.2 **Salary Adjustments.** At any time during the term of this Contract, the Board may, in its discretion, review and adjust the salary of the Superintendent, but in no event shall the Superintendent be paid less than the salary set forth pursuant Section 3. I of this Contract except by mutual agreement of the two parties. Such adjustments, if any, shall be in the form of a written addendum to this Contract or a new contract.

3.3 Other Benefits.

- A. **Insurance.** The District will provide the Superintendent with all insurances (health, disability or otherwise) currently being paid by the school district for its low plan.
- B. **Life Insurance.** Life Insurance for the Superintendent will be provided under the School District's insurance plan.
- C. **Professional fees.** Reasonable professional fees will be paid by the District up to \$500.00 per year.

- D. **Region One Mandatory Training.** The District will pay for Region One Superintendent Mandatory Training.
- E. Liability insurance. Liability insurance for the Superintendent will be provided under the School District's insurance plan.
- F. Travel Outside Region One. As per Board policy, Superintendent will be reimbursed for all expenses incurred by her while in the performance of her duties. This includes school related travel outside Region One. The Superintendent shall notify the Board at the board meeting prior to any expected travel outside of Region One. Superintendent will be reimbursed per diem \$45.00 a day, and mileage for travel outside of the Region One area.
- G. Travel Inside Region One. The District will reimburse Superintendent for mileage for travel within the Region One area. Additionally, the Superintendent will be reimbursed per diem \$45.00 a day and mileage for travel related to school conventions and/or conferences.
- H. Vacation Benefit. The Superintendent may take, at the Superintendent's choice, the days of vacation per year during the term of this Contract. Vacation days taken by the superintendent will be taken at such time or times as will least interfere with the performance of the Superintendent's duties.
- I. **Retirement Plan.** Member of the TRS of Texas.
- J. Outside consultant Activities, Etc. Benefit. With the prior written notice to the Board, the Superintendent may serve as a consultant to other school districts, or educational agencies, lecture, engage in writing activities and speaking engagements, and engage in other activities which are short-term duration at the Superintendent's expense.

IV. ANNUAL PERFORMANCE GOALS

4.1 **Development of Goals.** The Superintendent shall submit to the Board each school year a preliminary list of goals for the district. The goals approved by the Board shall at all times be reduced to writing and shall be among the criteria on which the Superintendent's performance is reviewed and evaluated.

V. REVIEW OF PERFORMANCE

- 5.1 **Time and Basis of Evaluation.** The Board shall evaluate and assess in writing the performance of the Superintendent at least once each year during the term of this Contract. The evaluation and assessment shall be performed in accordance with Board policy and State law.
- Confidentiality. The evaluation of the Superintendent shall at all times be conducted in executive session and shall be considered confidential to the extent permitted by law. Nothing herein shall prohibit the Board or the Superintendent from sharing the content of the Superintendent's evaluation with their respective legal counsel.
- 5.3 **Evaluation Format and Procedure.** The evaluation format and procedure shall be in accordance with the Board's policies, and state and federal law.

VI. RENEWAL OR NONRENEWAL OF EMPLOYMENT CONTRACT

6.1 **Renewal/Nonrenewal.** Renewal or Nonrenewal shall be in accordance with Board Policy and applicable law.

VII. TERMINATION OF EMPLOYMENT CONTRACT

- 7.1 **Mutual Agreement.** This Contract shall be terminated by the mutual agreement of the Superintendent and the Board in writing, upon such terms and conditions as may be mutually agreed upon.
- 7.2 **Retirement or Death.** This Contract shall be terminated upon the retirement or death of the Superintendent.
- 7.3 **Dismissal for Good Cause.** The Board may dismiss the Superintendent during the term of the Contract for good cause.
- 7.4 **Termination Procedure.** In the event that the Board terminates this Contract for "good cause" the Superintendent shall be afforded all the rights as set forth in the Board's policies, and state and federal law.

VIII. MISCELLANEOUS

- 8.1 **Controlling Law.** This Contract shall be governed by the laws of the State of Texas and shall be performable in Cameron County, Texas, unless otherwise provided by law.
- 8.2 **Complete Agreement.** This Contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties, except as expressly provided herein.
- 8.3 **Conflicts.** In the event of any conflict between the terms, conditions, and provisions of the Board's policies, or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Contract shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.
- 8.4 **Savings Clause.** In the event any one or more of the provisions contained in this Contract shall, for any reason, be held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. All existing agreements and contract, both verbal and written, between the parties hereto regarding the employment of the Superintendent have

been superseded by this Contract, and this Contract constitutes the entire agreement between the parties unless amended pursuant to the terms of this Contract.

8.5 Signed this <u>21</u> day of February, 2015

Ву:

Belinda Lugo

President, Board of Trustees

By:

Maria J. Chavez

Superintendent of Schools

Attest:

Miguel Havala

Secretary, Board of Trustees



2. Reimbursements Received by the Superintendent and Board Members for Fiscal Year 2014

For the Twelve-month Period													1		
Ended August 31, 2014					_		_		_					_	
Description of Relmbursement		Maria J. Chavez,		Aleman	Relli	Bellna Lugo		Noe Aleman		iel Zavala	Jose Gonzalez		Leonardo Martinez	Adolf	
Description of Reimbursement	Supen	Interident	IVICIISSO	Aleman	Delli		1400								
Meals	\$	1,012.50	\$	224.00	\$	360.00	\$	96.00	\$	488.00					
Lodging		3,321.92		1,245.88		1,806.64		556.00		2,361.17		339.54	339.54		170.54
Transportation		2,637.72		744.60		715.53		824.16		1,432.59					
Motor Fuel				25		95		-		3		4			20
Other		2,383.35		675.00		1,155.00		325.00		1,880.00		450.00	325.00		
Total	5	9,355.49	5	2,889.48	5	4,037.17	\$	1,801.16	\$	6,161.76	\$	789.54	\$ 664.54	\$	170.54

Note - The spirit of the rule is to capture all "reimbursements" fro fiscal year 2013, regardless of the manner of payment, including direct pay, credit card, cash, and purchase order. Reimbursements to be reported per category include:

Meals - Meals consumed off of the school district's premises, and in-district meals at area restaurants (excludes catered meals for board meetings).

Lodging - Hotel charges

Transportation - Airfare, car rental (can include fuel on rental), taxis, mileage reimbursements, leased cars, parking and tolls.

Motor fuel - Gasoline

Other - Registration fees, telephone/cell phone, internet service, fax machine, and other reimbursements (or on-behalf) to the superintendent and board member not defined above.



3. Outside Compensation and /or Fees Received by the Superintendent for Professional Consulting and/or Other Personal Services in Fiscal Year 2014

For the Twelve-month Period Ended August 31, 2014		
Ended August 51, 2014	_	
Name(s) of Entity(les)		
Maria J. Chavez	\$	
		[4]
		- 14
Total	s	12

Note - Compensation does not include business revenues for the superintendt's livestock or agricultural-based activities on a ranch or farm. Report gross amount received (do not deduct business expenses from gross revenues). Revenues generated from a family business that have no relationship to school district business are not to be disclosed.



4. Gifts Received by the Executive Officer(s) and Board Members (and First Degree Relatives, if any) in Fiscal Year 2014

			n e													
For the Twelve-month Period															1	
Ended August 31, 2014																
	Marla J.	Maria J. Chavez, Superintendent Mel							Miguel Jose Leonard		ardo	Adolf	ю			
	Superint			Aleman	Belina	Lugo	Noe /	gat.				Martl	Martinez		Hinojosa	
					١.				_		,		,		,	
Summary Amounts	\$		\$		Ş	- 2	\$	- 2	Ş	•	\$		>		13	-

Note - An executive officer is defined as the superintendent, unless the board trustees or the district administration names additional staff under this classification. Gifts received by first degree relatives, if any, will be reported under the applicable school official.



5. Business Transactions Between School District and Board Members for Fiscal Year 2014

For the Twelve-month Period Ended August 31, 2014															
Litucu August 51, 2014		Melissa A	leman	Belln	a Lugo	Noe	Aleman	Migu Zavala		Jose Gonza	ilez	Leon: Martl		Adolfo Hinojosa	
Summary Amounts	\$ F	\$	2	\$		\$	14	\$	12	\$		\$	\$	•	

Note - The summary amounts reported under this disclosure are not to duplicate the items reported in the summary schedule of reimbursements received by board members.



6. Any other information the board of trustees of the school district or open-enrollment charter school determins to be useful.

None