



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees
Thursday, January 25, 2024
6:00 PM

AGENDA

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District will be held on Thursday, January 25, 2024 at 6:00 p.m. This meeting will be held at the Santa Maria ISD Board Room, in the Administration Bldg. located at 11119 Military Road, Santa Maria, TX 78592.

Zoom Link: <https://us06web.zoom.us/j/82269001508?pwd=dgtml7s0QJhiCHd0XeQLImP2LvMQSW.1>

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida Torres, Administrative Assistant to the Superintendent/District Receptionist, at (956) 565-6308 for assistance.

CALL TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

OPEN FORUM

At regular meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

ACTION AGENDA

1) Awards & Recognition

- 1) Recognition of SMISD Board Members in Honor of School Board Appreciation Month
- 2) Student Recognition

2) Construction

- 1) Project update by JPena Construction and Brighton Group of the construction status of the 2021 SMISD Bond Project-Concession Stand/Ticket Booth with JPena Construction.
- 2) Discussion, consideration and approval of JPena Construction Pay App #1 for the total of \$45,000.00 for the construction activity as indicated in Pay App #1 which has been reviewed by ERO Architects and Brighton Group.
- 3) Presentation discussion and possible action regarding Change order #1 for \$2,250.00 to the Contract with JPena Construction to cover required permits and fees that are items outside of the Construction contract for the SMISD Concession Stand/Ticket Booth Project as listed below:
 - Windstorm Plans and WPI-1 registration and inspections
 - TDLR registration with Texas, Plan Review, and Final Inspections and Reports



3) Finance

- 1) Presentation, discussion and possible action to approve invoice #19 to Brighton Group for the total of \$2,900 for SMISD Bond Program Project Management Services as indicated below:
 - Site Observations
 - Review of Submittals
 - Project Meetings
 - Pay Application Review
 - Project Administration
 - Public Board Meeting Presentations
- 2) Presentation and possible action to approve the District Audit for 2022- 2023
- 3) Consider and possible action to approve the submission of a Low Attendance Waiver to the Texas Education Agency (TEA) (No Financial Impact)

4) Board Travel

- 1) Discussion and possible action to approve School Board travel to New Orleans, LA for the Annual NSBA Conference on April 6-8, 2024.

CONSENT AGENDA

1) Finance

1. Approval of Check Payments since last report unaudited for December 2023.
2. Approval of Monthly Investment Report for the period of December 2023.
3. Approval of Revenue and Expenditure Report unaudited ending December 30, 2023.
4. Approval of the Tax Collection Report for December 2023.

2) Governance

1. Discussion and possible action to approve Local School - Wellness Policy (LSWP).

3) Minutes

1. Approval of Minutes for Regular Board Meeting on November 16, 2023.
2. Approval of Minutes for Public Hearing & Regular Board Meeting on December 14, 2023.

EXECUTIVE SESSION

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

- A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
 - 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
- B. Section 551.072—Deliberation Regarding Real Property
- C. Section 551.073—Deliberation Regarding Prospective Gift
- D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government



Code And Attorney consultation pursuant to Section 551.071 of the Texas Government Code

- 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
 - 2) Discuss all items as appropriate on Superintendent's personnel recommendations
- E. Section 551.076 – Deliberations on Security Devices or Security Audits
- F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
- G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

1. Discussion and possible action on items discussed in Executive Session
2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.

EXECUTIVE SESSION

(May be reconvened, if necessary)

ADJOURNMENT

This notice was posted in compliance with the Texas Open Meetings Act on Monday, January 22, 2024, at 5:00 p.m.



Adolfo Hinojosa
Board President



Martin Cuellar
Superintendent of School

This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees

Adolfo Hinojosa, President
Javier E. Jimenez, Jr., Vice-President
Casey Espinoza, Secretary
Marco Aleman, Member
Andrew "Andy" De La Rosa, Member
Michele Garcia, Member
Miguel Zavala, Member

