



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

**NOTICE OF PUBLIC HEARING ON
SCHOOLS FIRST, FINANCIAL ACCOUNTABILITY RATING SYSTEM
Monday, November 11, 2013
6:00 p.m.
MINUTES**

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District will be held on Monday, November 11, 2013 at the Santa Maria ISD Board Room, 11119 Military Hwy Santa Maria, Texas 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact Elizabeth Stenhouse, Administrative Assistant to the Superintendent of Schools at (956) 565-6308 for assistance.

CALL TO ORDER

The meeting was called to order at 6:04 p.m. for the Public Hearing on the Schools First, Financial Accountability Rating System

ESTABLISH QUORUM

Present:

Melissa Aleman, President
Belinda Lugo, Vice-President
Noe Aleman, Secretary
Miguel Zavala, Board Member (arrived at 6:34 p.m.)
Jose Gonzales, Board Member (left meeting at 6:45 p.m.)
Leonardo Martinez, Board Member (arrived at 6:03 p.m.) (left meeting at 6:45 p.m.)

Absent:

Adolfo Hinojosa, Board Member

Present from the District:

Maria J. Chavez, Superintendent of Schools
Enrique Cuellar, Business Manager
Maxine Longoria-Nash, School Attorney
Elizabeth Stenhouse, Assistant to the Superintendent of Schools
Jaime Lopez, TGE Principal
Cindy Taylor, SMMS Principal
James Jauregui, SMHS Principal



Santiago Bernal, SMHS Teacher
Michael Abeyta, SMHS Teacher
Roxanne King, SMHS Teacher

OPEN FORUM

Public participation is limited to the designated open forum portion of the meeting, pursuant to District Policy BED (Local). At all times during board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the Board President. Complaints and concerns for which other resolution channels are provided shall be directed through those channels. No presentation shall exceed five minutes.

PUBLIC HEARING ON SCHOOLS FIRST, FINANCIAL ACCOUNTABILITY RATING SYSTEM

A Public Hearing on the School First, Financial Accountability Rating System will be held at the Administration Building located at 11119 Military Rd., Santa Maria, Texas.

Any taxpayer of the District may be present and participate in the Hearing [Policy CE(Legal)/CE(Local)]

Agenda

- A. Call the Public Hearing Meeting to order
- B. Overview of Schools FIRST (Financial Integrity Rating System of Texas)
- C. Santa Maria ISD Rating
- D. Public comments on the Report
- E. Adjournment

The Board President announced the Public Hearing and the Superintendent of Schools gave an overview of the Schools First, Financial Accountability Rating System to the public in attendance. The Business Manager discussed the scope of the Superintendent's Contract as required. The Business Manager also discussed Disclosure 6. The Board President asked the audience if there was any questions and/or comments. There was none and the Board President adjourned the meeting at 6:29 p.m.

REGULAR SCHOOL BOARD MEETING OF TRUSTEES TO FOLLOW AT 6:30 P.M.

CALL TO ORDER

The Board President called the Regular School Board Meeting of Trustees at 6:30 p.m.

ESTABLISH QUORUM

Present:

Melissa Aleman, President

Belinda Lugo, Vice-President

Noe Aleman, Secretary

Miguel Zavala, Board Member (arrived at 6:34 p.m.)

Jose Gonzales, Board Member (left meeting at 6:45 p.m.)

Leonardo Martinez, Board Member (arrived at 6:03 p.m.) (left meeting at 6:45 p.m.)

Absent:

Adolfo Hinojosa, Board Member

Present from the District:

Maria J. Chavez, Superintendent of Schools

Enrique Cuellar, Business Manager

Maxine Longoria-Nash, School Attorney

Elizabeth Stenhouse, Assistant to the Superintendent of Schools

Jaime Lopez, TGE Principal

Cindy Taylor, SMMS Principal

James Jauregui, SMHS Principal

Santiago Bernal, SMHS Teacher

Michael Abeyta, SMHS Teacher

Roxanne King, SMHS Teacher

PLEDGE OF ALLEGIANCE

Recommend approving the agenda of the Regular Board Meeting of November 11, 2013 with any corrections or deletions.

The Superintendent of Schools of approving the agenda of November 11, 2013 with any corrections or deletions as presented to the Board of Trustees. The High School Team is presenting the Campus Improvement Plan for Santa Maria High School year 2013-2014. Mr. James Jauregui, Santa Maria High School Principal is presenting.

Motion by Jose Gonzales, seconded by Noe Aleman. Motion passed unanimously.

SUPERINTENDENT'S REPORT

1. Student Enrollment

The Superintendent of Schools presented the overall attendance for Santa Maria ISD.

2. Student Recognition

The Superintendent of Schools presented the top three reading performers from each campus for Santa Maria ISD.

ACTION AGENDA

Santa Maria Independent School District

Regular Board Meeting, Monday, November 11, 2013

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Curriculum and Instruction

3. Discussion and possible action to approve the School Improvement Plan for Santa Maria High School for 2013-2014

The Superintendent of Schools presented the High School Administration for the Campus Improvement Plan for Santa Maria High School. The SMHS Principal presented the School Improvement Plan for Santa Maria High School.

Mr. Abeyta, Mr. Bernal and Mrs. King presented as well for the Campus Improvement Plan for Santa Maria High School on their campus curriculum departments.

The Superintendent of Schools discussed the instructional monitoring area for principals to communicate the standards of progress, academic performance and professional development at the campus level. In addition to the ELA staff, there is Mr. Soto to be the ESL contact for the Secondary Level. The Superintendent of Schools also discussed the attendance rate and for students who are in athletics to make the academic performance a priority. No further questions or comments.

Motion made by Belinda Lugo, seconded by Noe Aleman. Motion passed unanimously.

4. Discussion and possible action to approve the Region One Education Service Center's Local Assessment Fee Commitment Form for Special Service Projects for 2013-2014

The Superintendent of Schools addressed the Region One ESC Local Assessment Fee Commitment Form for Special Service Projects for 2013-2014. No further comments or questions.

Motion made by Belinda Lugo, seconded by Noe Aleman. Motion passed unanimously.

5. Discussion and possible action to approve the Santa Maria High School Art Club End of Year Trip May 2014, funded through Fundraising

The Superintendent of Schools addressed the Santa Maria High School Art Club End of the Year Trip May 2014. The trip is to Paris/Barcelona. Noe Aleman asked on how they are fundraising and a release form for the students that the parents have signed. The Superintendent confirmed there is proper documentation in place for the students to attend. No further questions or comments.

Motion made by Noe Aleman, seconded by Miguel Zavala. The motion passed unanimously.

Governance

6. Discussion and possible action on the approval of Resolution to Vote for position (8) Nominee of the Cameron Appraisal District Board of Directors

The Superintendent of Schools addressed the Resolution to Vote for Position 8 Nominee of the Cameron County Appraisal District. No further comments or questions.

Motion made by Noe Aleman, seconded by Miguel Zavala. The motion passed unanimously.



Human Resources

7. Discussion and possible action on Required Employee Acknowledgement Form with payback requirements for the Board Approved Retention Stipend for 2013-2014, scheduled to be implemented November 25, 2013

The Superintendent of Schools addressed the Required Employee Acknowledgement Form with payback requirements for the Board Approved Retention Stipend for 2013-2014. Miguel Zavala asked if this was for all personnel or just a selected amount and Belinda Lugo asked if there was a form that was going to be signed. The Superintendent confirmed it was the teachers before the beginning of school and confirmed a form was in place for a signature. No further questions or comments.

Motion made by Belinda Lugo, seconded by Noe Aleman. Motion passed unanimously.

8. Report and Discussion of Statement of District Compliance with Chapter 22 Fingerprinting and Criminal Background Check Requirements Due to TEA Monday, November 25, 2013

The Superintendent of Schools addressed the Statement of District Compliance with Chapter 22 Fingerprinting and Criminal Background Check Requirements due to TEA Monday, November 25, 2013. Belinda Lugo asked if this was on volunteers on campus. The Superintendent confirmed that volunteers were also checked as required. No further questions or comments.

Motion made by Noe Aleman, seconded by Belinda Lugo. Motion passed unanimously.

Student Services

9. Discussion and ratify approval on the Santa Maria High School Cross Country Team Out-Of-Valley Travel Saturday, November 9, 2013 for the UIL Cross Country Meet at Old Settlers Park in Round Rock, Texas

The Superintendent of Schools addressed the ratification approval on the Santa Maria High School Cross Country Team Out of Valley Travel Saturday, November 9, 2013 for the UIL Cross Country Meet at Old Settlers Park in Round Rock, Texas. No further questions or comments.

Motion made by Noe Aleman, seconded by Miguel Zavala. Motion passed unanimously.

Travel

10. Discussion and possible action to approve the travel of the Board members to attend the 17th Annual Winter Governance and Legal Seminar - Wednesday, February 26 – Saturday, March 1, 2014 in Corpus Christi, Texas

The Superintendent of Schools addressed the travel of the Board members to attend the 17th Annual Winter Governance and Legal Seminar. No further questions or comments.

Motion made by Noe Aleman, seconded by Belinda Lugo. Motion passed unanimously.



Finance

11. Approval of Check Payments since last report for October 2013
12. Approval of the Tax Collection Report for October 2013
13. Approval of Monthly Investment Report for October 2013
14. Approval of Revenue and Expenditure Report for October 2013
15. Approval of Budget Amendment
16. Approval of 2013 Preliminary Values as of October for taxing units

Governance

17. Approval of the Minutes for the Regular Board Meeting – October 28, 2013
18. Approval of the Minutes for the Special Board Meeting – October 30, 2013

The Superintendent of Schools addressed the items of the Consent Agenda. No items were pulled from the Consent Agenda. No further questions or comments.

Motion made by Noe Aleman, seconded by Miguel Zavala. Motion passed unanimously.

The Board President announced it is 7:38 p.m. and the Board of Trustees are now going into Executive Session.

EXECUTIVE SESSION

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 *et. seq.* of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

- A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited to:
 - 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
 - 2) Update on Threatened or Pending Litigation, *Edwin Barerra d/b/a PHD Vision v. Santa Maria Independent School District*; Cause No. 2013-CCL-98, In the County Court at Law No. 1, Cameron County, Texas
- B. Section 551.072—Deliberation Regarding Real Property
- C. Section 551.073—Deliberation Regarding Prospective Gift
- D. Section 551.074—Personnel Matters
 - 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties, and discipline of Professional, Paraprofessional and Non-Contract



Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department

- E. Section 551.076 – Deliberations on Security Devices or Security Audits
- F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
- G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

The Board President announced that it is 8:16 p.m. and the Board of Trustees are now in open session.

1. Discussion and possible action on items discussed in Executive Session
 - a) Discussion and possible action on recommendations for employment of contractual and non-contractual personnel

ADJOURNMENT

The Superintendent of Schools addressed the recommendation of the personnel report and the recommendation of Mr. Enrique Cuellar to be named Business Manager for Santa Maria ISD.

Motion made by Belinda Lugo, seconded by Noe Aleman. Motion passed unanimously.

The Board President announced that it is 8:17 p.m. and if there is a motion to adjourn.

Motion made by Belinda Lugo, seconded by Noe Aleman. Motion passed unanimously.

