



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

**Regular Meeting of the Board of Trustees
Monday, December 9, 2013
6:00 p.m.
MINUTES**

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District will be held on Monday, December 9, 2013 at the Santa Maria ISD Board Room, 11119 Military Hwy Santa Maria, Texas 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact Elizabeth Stenhouse, Administrative Assistant to the Superintendent of Schools at (956) 565-6308 for assistance.

CALL TO ORDER

The meeting was called to order at 6:03 p.m. for the Regular Meeting of the Board of Trustees.

ESTABLISH QUORUM

Present:

Melissa Aleman, President
Belinda Lugo, Vice-President
Noe Aleman, Secretary
Miguel Zavala, Board Member
Jose Gonzales, Board Member
Leonardo Martinez, Board Member
Adolfo Hinojosa, Board Member (arrived at 6:04 p.m.)

Present from the District:

Maria J. Chavez, Superintendent of Schools
Enrique Cuellar, Business Manager
Maxine Longoria-Nash, School Attorney
Elizabeth Stenhouse, Assistant to the Superintendent of Schools
Dr. John A. Jauregui, Director of Curriculum
Jaime Lopez, TGE Principal
Cindy Taylor, SMMS Principal
James Jauregui, SMHS Principal

PLEDGE OF ALLEGIANCE



Public participation is limited to the designated open forum portion of the meeting, pursuant to District Policy BED (Local). At all times during board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the Board President. Complaints and concerns for which other resolution channels are provided shall be directed through those channels. No presentation shall exceed five minutes.

SUPERINTENDENT'S REPORT

1. Student/Attendance Enrollment

The Superintendent of Schools presented the overall attendance for Santa Maria ISD

2. Student Recognition

The Superintendent of Schools presented the top three reading performers from each campus for Santa Maria ISD

Recommend approving the agenda of the Regular Board Meeting of Monday, December 9, 2013 with any corrections or deletions.

The Superintendent of Schools addressed approving the agenda of December 9, 2013 with no corrections or deletions as presented to the Board of Trustees.

Motion by

ACTION AGENDA

Business Office

3. Discussion and possible action on records management consultant for student and administrative records in accordance with the Records Retention schedules

The Superintendent of Schools addressed the records management consultant for student and administrative records in accordance with the Records Retention schedules. No further questions or comments.

Motion made by Belinda Lugo, seconded by Miguel Zavala. The motion passed unanimously

4. Discussion and possible action to renew the TASB Annual Membership for Legal Services for 2013-2014

The Superintendent of Schools addressed the renewal of the TASB Annual Membership for Legal Services for 2013-2014. No further questions or comments.

Motion made by Belinda Lugo, seconded by Noe Aleman. The motion passed unanimously.



5. Report and discuss the Notice of Increase of Water and Sewer Rates for the Military Highway Water Supply Corporation

The Superintendent of Schools addressed the report of the Notice of Increase of Water and Sewer Rates for the Military Highway Water Supply Corporation. No further questions or comments.

Report only, no motion taken.

Curriculum and Instruction

6. Discussion and possible action on the approval of the Gifted and Talented Handbook for 2013-2014

The Superintendent of Schools addressed the approval of the Gifted and Talented Handbook for 2013-2014. No further questions or comments.

Motion by Miguel Zavala, seconded by Now Aleman. The motion passed unanimously.

7. Discussion and possible action on the MOU between Teaching and Mentoring Communities (TMC) and Santa Maria Independent School District for 2013-2014

The Superintendent of Schools addressed the MOU between Teaching and Mentoring Communities (TMC) and Santa Maria Independent School District for 2013-2014. No further questions or comments.

Motion by Belinda Lugo, seconded by Miguel Zavala. The motion passed unanimously.

8. Discussion and possible action on the MOU between Rio Grande Valley Council, Inc. and Santa Maria Independent School District for 2013-2014

The Superintendent of Schools addressed the MOU between Rio Grande Valley Council and Santa Maria Independent School District for 2013-2014. No further questions or comments.

Motion made by Miguel Zavala, seconded by Noe Aleman. The motion passed unanimously.

9. Discussion and possible action to approve the PBMAS Improvement Plan for Santa Maria Independent School District for 2013-2014

The Superintendent of Schools addressed the PBMAS Improvement Plan for Santa Maria Independent School District for 2013-2014. No further questions or comments.

Motion made by Belinda Lugo, seconded by Miguel Zavala. The motion passed unanimously.

Facilities

10. Discussion and possible action on the redefined scope of the parking lot project for implementation

The Superintendent of Schools addressed redefined scope of the parking lot project for implementation. The item had been previously approved on July 18, 2012 and was approved by Cameron County on August 16, 2012. Mr. Jose Gonzales asked what was the initial cost. The Superintendent of Schools addressed the question. Mrs. Belinda Lugo asked if this was for all three parking lots. The Superintendent of Schools addressed the question. Mrs. Belinda Lugo asked If this was going to cover the drainage and gutters. The Superintendent of Schools addressed the question. Mr. Noe Aleman asked if they were going to break the existing cement. The Superintendent of Schools addressed the question. No further questions or comments.

Motion made by Belinda Lugo, seconded by Miguel Zavala. The motion passed unanimously.

Governance

11. Report of Board member training received to date

The Superintendent of Schools addressed the report of Board member training received to date. No further questions or comments.

No motion taken.

12. Discussion and possible action regarding South Texas Educational Technologies (STET) a non-profit corporation intends to submit an amendment request to the State Board of Education (SBOE) for an open-enrollment charter school in Harlingen, Texas

The Superintendent of Schools addressed South Texas Educational Technologies (STET) a non-profit corporation intends to submit an amendment request to the State Board of Education (SBOE) for an open-enrollment charter school in Harlingen, Texas. No further comments or questions.

Motion made by Miguel Zavala, seconded by Noe Aleman. The motion passed unanimously.

Human Resources

13. Discussion and possible action on the No Child Left Behind (NCLB) Highly Qualified Report

The Superintendent of Schools addressed the No Child Left Behind (NCLB) Highly Qualified Report. No further questions or comments.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.



Travel

14. Discussion and possible action regarding the MASBA 2014 Annual Convention held Thursday, January 30 – Sunday, February 2, 2014 at the McAllen Convention Center in McAllen, Texas

The Superintendent of Schools addressed the MASBA 2014 Annual Convention held Thursday, January 30 – Sunday, February 2, 2014 at the McAllen Convention Center in McAllen, Texas. No further questions or comments.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.

CONSENT AGENDA

Finance

15. Approval of Check Payments since last report for November 2013
16. Approval of the Tax Collection Report for November 2013
17. Approval of Monthly Investment Report for November 2013
18. Approval of Revenue and Expenditure Report for November 2013
19. Approval of Budget Amendment
20. Approval of 2013 Preliminary Values as of November for taxing units

Governance

21. Approval of the Minutes for the Regular Board Meeting – November 11, 2013
22. Approval of Policy Revision
 - BBE (Local): Board Members – Authority
 - CKE (Local): Safety Program/Risk Management – Security Personnel
 - DBA (Local): Employment Requirements and Restrictions – Credential and Records
 - DFFA (Local): Reduction in Force – Financial Exigency
 - DFFB (Local): Reduction in Force – Program Change
 - DGBA (Local): Personnel – Management Relations – Employee Complaints/Grievances
 - DH (Local): Employee Standards of Conduct
 - DNA (Local): Performance Appraisal – Evaluation of Teachers
 - EC (Local): School Day
 - EIA (Local): Academic Achievement – Grading/Progress Reports to Parents
 - FEA (Local): Attendance – Compulsory Attendance
 - FEC (Local): Attendance – Attendance for Credit



The Board President addressed the Consent Agenda items and if there were any questions or comments. Mr. Martinez questioned item #15 on check number 98525 on page 3 of 4. The item was explained by the Superintendent of Schools. No further questions or comments.

Motion made by Noe Aleman, seconded by Miguel Zavala. The motion passed unanimously.

The Board President announced it is 7:02 p.m. and the Board of Trustees are now going into Executive Session.

EXECUTIVE SESSION

Present:

Melissa Aleman, President
Belinda Lugo, Vice-President
Noe Aleman, Secretary
Miguel Zavala, Board Member
Jose Gonzales, Board Member
Leonardo Martinez, Board Member
Adolfo Hinojosa, Board Member (arrived at 6:04 p.m.)

RECONVENE IN OPEN SESSION

The Board President announced that it is 7:25 p.m. and the Board of Trustees are now in open session.

1. Discussion and possible action on items discussed in Executive Session
 - a) Discussion and possible action on recommendations for employment of contractual and non-contractual personnel

EXECUTIVE SESSION

(May be reconvened, if necessary)

ADJOURNMENT

The Superintendent of Schools addressed the recommendations of the personnel report and the recommendations of Saul Sandoval to be named Migrant Tutor, Daniel Kafka, District Truancy Officer

Motion made by Belinda Lugo, seconded by Noe Aleman. Motion passed unanimously.

The Board President announced that is 7:27 p.m. and if there is a motion to adjourn.

Motion made by Miguel Zavala, seconded by Belinda Lugo. Motion passed unanimously.

