



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

**Regular Meeting of the Board of Trustees
Monday, December 9, 2013
6:00 p.m.
A G E N D A**

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District will be held on Monday, December 9, 2013 at the Santa Maria ISD Board Room, 11119 Military Hwy Santa Maria, Texas 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact Elizabeth Stenhouse, Administrative Assistant to the Superintendent of Schools at (956) 565-6308 for assistance.

CALL TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

Public participation is limited to the designated open forum portion of the meeting, pursuant to District Policy BED (Local). At all times during board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the Board President. Complaints and concerns for which other resolution channels are provided shall be directed through those channels. No presentation shall exceed five minutes.

SUPERINTENDENT'S REPORT

1. Student/Attendance Enrollment
2. Student Recognition

Recommend approving the agenda of the Regular Board Meeting of Monday, December 9, 2013 with any corrections or deletions.



Business Office

3. Discussion and possible action on records management consultant for student and administrative records in accordance with the Records Retention schedules
4. Discussion and possible action to renew the TASB Annual Membership for Legal Services for 2013-2014
5. Report and discuss the Notice of Increase of Water and Sewer Rates for the Military Highway Water Supply Corporation

Curriculum and Instruction

6. Discussion and possible action on the approval of the Gifted and Talented Handbook for 2013-2014
7. Discussion and possible action on the MOU between Teaching and Mentoring Communities (TMC) and Santa Maria Independent School District for 2013-2014
8. Discussion and possible action on the MOU between Rio Grande Valley Council, Inc. and Santa Maria Independent School District for 2013-2014
9. Discussion and possible action to approve the PBMAS Improvement Plan for Santa Maria Independent School District for 2013-2014

Facilities

10. Discussion and possible action on the redefined scope of the parking lot project for implementation

Governance

11. Report of Board member training received to date
12. Discussion and possible action regarding South Texas Educational Technologies (STET) a non-profit corporation intends to submit an amendment request to the State Board of Education (SBOE) for an open-enrollment charter school in Harlingen, Texas



Human Resources

13. Discussion and possible action on the No Child Left Behind (NCLB) Highly Qualified Report

Travel

14. Discussion and possible action regarding the MASBA 2014 Annual Convention held Thursday, January 30 – Sunday, February 2, 2014 at the McAllen Convention Center in McAllen, Texas

CONSENT AGENDA

Finance

15. Approval of Check Payments since last report for November 2013
16. Approval of the Tax Collection Report for November 2013
17. Approval of Monthly Investment Report for November 2013
18. Approval of Revenue and Expenditure Report for November 2013
19. Approval of Budget Amendment
20. Approval of 2013 Preliminary Values as of November for taxing units

Governance

21. Approval of the Minutes for the Regular Board Meeting – November 11, 2013
22. Approval of Policy Revision
 - BBE (Local): Board Members – Authority
 - CKE (Local): Safety Program/Risk Management – Security Personnel
 - DBA (Local): Employment Requirements and Restrictions – Credential and Records
 - DFFA (Local): Reduction in Force – Financial Exigency
 - DFFB (Local): Reduction in Force – Program Change
 - DGBA (Local): Personnel – Management Relations – Employee Complaints/Grievances
 - DH (Local): Employee Standards of Conduct
 - DNA (Local): Performance Appraisal – Evaluation of Teachers
 - EC (Local): School Day
 - EIA (Local): Academic Achievement – Grading/Progress Reports to Parents
 - FEA (Local): Attendance – Compulsory Attendance
 - FEC (Local): Attendance – Attendance for Credit

EXECUTIVE SESSION

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 *et. seq.* of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and



be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

- A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited to:
 - 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
 - 2) Update on Threatened or Pending Litigation, *Edwin Barerra d/b/a PHD Vision v. Santa Maria Independent School District*; Cause No. 2013-CCL-98, In the County Court at Law No. 1, Cameron County, Texas
- B. Section 551.072—Deliberation Regarding Real Property
- C. Section 551.073—Deliberation Regarding Prospective Gift
- D. Section 551.074—Personnel Matters
 - 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties, and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
- E. Section 551.076 – Deliberations on Security Devices or Security Audits
- F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
- G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

- 1. Discussion and possible action on items discussed in Executive Session
 - a) Discussion and possible action on recommendations for employment of contractual and non-contractual personnel

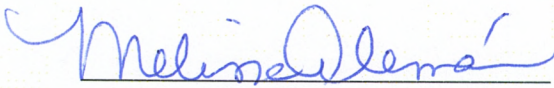
EXECUTIVE SESSION

(May be reconvened, if necessary)

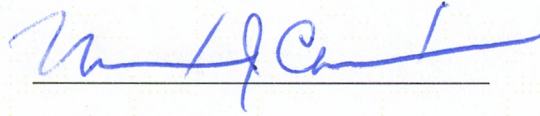


ADJOURNMENT

This notice was posted in compliance with the Texas Open Meetings Act on Friday, December 6, 2013 at 6:00 p.m.



Melissa Aleman
Board President



Maria J. Chavez
Superintendent of Schools

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This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Maria J. Chavez, Superintendent of Schools

Board of Trustees

Melissa Aleman, President

Belinda Lugo, Vice-President

Noe Aleman, Secretary

Miguel Zavala, Member

Jose Gonzales, Member

Leonardo Martinez, Member

Adolfo Hinojosa, Member



EXECUTIVE SESSION AUTHORIZATION DURING MEETING

If during the course or the meeting covered by this notice the Board should determine that a closed or executive meeting or session of the Board should be held or is required, then such closed or executive or session as authorized by chapter 551 or the Texas Government Code, the Open Meeting Act, will be held by the Board at the date, hour, and place given in this notice, as the Board may conveniently meet in such closed or executive session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through Section 551.084 inclusive of said Open Meeting Act including, but not limited to:

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| Section 551.071 | For the purpose of a private consultation with the Board's Attorney or any or all subjects or matters authorized; |
| Section 551.072 | For the purpose of discussing the purchase, exchange, lease or value of property; |
| Section 551.073 | For the purpose of discussing negotiated contracts for prospective gifts or donations; |
| Section 551.074 | For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee; |
| Section 551.075 | For the purpose of conferences with staff to receive information from staff, or to ask questions of staff, without discussion between or among Board Members. |
| Section 551.076 | For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices. |
| Section 551.082 | For the purpose of considering discipline of a public school child, or complaint or charge against personnel. |
| Section 551.083 | For the purpose of considering the standards, guidelines, terms, or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups. |

Section 551.084

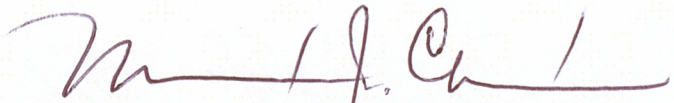
For the purpose of considering excluding witnesses from a hearing.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or;
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 6th Day of December, 2013 at 6:00 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the School District Administration Building of the Santa Maria Independent School District, the address of which is Military Highway 281, Santa Maria, Texas, 78592.



Ms. Maria J. Chavez
Superintendent of Schools
Santa Maria Independent School District