



**SANTA MARIA INDEPENDENT SCHOOL DISTRICT**

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**Regular Meeting of the Board of Trustees  
Monday, February 10, 2014  
6:00 p.m.  
MINUTES**

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District will be held on Monday, February 10, 2014 at the Santa Maria ISD Board Room, 11119 Military Hwy Santa Maria, Texas 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact Elizabeth Stenhouse, Administrative Assistant to the Superintendent of Schools at (956) 565-6308 for assistance.

**CALL TO ORDER**

The meeting was called to order at 6:03 p.m. for the Regular Meeting of the Board of Trustees.

**ESTABLISH QUORUM**

**Present:**

Melissa Aleman, President  
Belinda Lugo, Vice-President  
Miguel Zavala, Member  
Leonardo Martinez, Member  
Adolfo Hinojosa, Member

**Present from the District:**

Maria J. Chavez, Superintendent of Schools  
Enrique Cuellar, Business Manager  
Maxine Longoria-Nash, School Attorney  
Elizabeth Stenhouse, Assistant to the Superintendent of Schools

**PLEDGE OF ALLEGIANCE**

Public participation is limited to the designated open forum portion of the meeting, pursuant to District Policy BED (Local). At all times during board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the Board President. Complaints and concerns for which



other resolution channels are provided shall be directed through those channels. No presentation shall exceed five minutes.

## **SUPERINTENDENT'S REPORT**

### 1. Student/Attendance Enrollment

The Superintendent of Schools presented the overall attendance for Santa Maria ISD

### 2. Student Recognition

The Superintendent of Schools presented the most progressed readers from each campus for Santa Maria ISD.

### 3. Update on District Status of HS Project: USDA Application by Fulcrum Consulting Services

The Superintendent of Schools presented Mr. George Lazaro, Senior Engineer from Fulcrum Consulting Services who updated the Board of Trustees on the status of the Santa Maria High School Project.

Recommend approving the agenda of the Regular Board Meeting of Monday, February 10, 2014 with any corrections or deletions.

The Superintendent of Schools addressed approving the agenda of the Regular Board Meeting of Monday, February 10, 2014 with any corrections or deletions.

Motion made by Belinda Lugo, seconded by Miguel Zavala. The motion passed unanimously.

## **ACTION AGENDA**

### **Business and Finance**

4. Discussion and approval on the change to a district diesel fuel truck \$34,077 from State of Texas Purchasing Cooperative instead of gas fuel \$26,982 as approved on Monday, January 20, 2014

The Superintendent of Schools addressed the change to a district diesel fuel truck \$34,077 from State of Texas Purchasing Cooperative instead of gas fuel \$26,982 as approved on Monday, January 20, 2014. No further questions or comments.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.



5. Discussion and possible action on Board Resolution as per financial agreements for PlainsCapital Bank, formerly known as First National Bank, the district approved depository for 2013-2014

The Superintendent of Schools addressed the Board Resolution as per financial agreements for PlainsCapital Bank, formerly known as First National Bank, the district approved depository for 2013-2014. No further questions or comments.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.

6. Discussion and possible action regarding approval to request proposals for External Financial Auditor for the 2013-2014 school year

The Superintendent of Schools addressed the approval to request proposals for External Financial Auditor for the 2013-2014 school year. No further questions or comments.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.

### **Curriculum and Instruction**

7. Discussion and possible action on proposal for Bilingual/ESL Tutoring Plan/Program for Tony Gonzalez Elementary, Santa Maria Middle School and Santa Maria High School

The Superintendent of Schools addressed the proposal for Bilingual/ESL Tutoring Plan/Program for Tony Gonzalez Elementary, Santa Maria Middle School and Santa Maria High School. Mr. Zavala asked when the program would start. The Superintendent of Schools addressed the question. Mrs. Aleman asked if the program would be during the day. The Superintendent of Schools addressed the question. Mr. Hinojosa asked if there were enough students for this program. The Superintendent of Schools addressed the question. Mr. Zavala asked if there was training for the staff. The Superintendent of Schools addressed the question. No further questions or comments.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.

8. Discussion and possible action to approve Consultant to Santa Maria ISD from January 18, 2014 to August 31, 2014

The Superintendent of Schools addressed the approval of the Consultant to Santa Maria ISD from January 18, 2014 to August 31, 2014. Mr. Hinojosa asked if there were results. The Superintendent of Schools addressed the question. Mrs. Lugo asked if this program was for everyone in the district. The Superintendent of Schools addressed the question. No further questions or comments.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.



## **Facilities**

9. Discussion and possible action on request by the Office of the Elections Administrator of Cameron County to use a District facility as an Election Day site for the Democratic Primary Elections on Tuesday, March 4, 2014

The Superintendent of Schools addressed the request by the Office of the Elections Administrator of Cameron County to use a District facility as an Election Day site for the Democratic Primary Elections on Tuesday, March 4, 2014. The Superintendent of Schools specified that the board room would be used as the original facility for the High School was requested. No further questions or comments.

Motion made by Belinda Lugo, seconded by Miguel Zavala. The motion passed unanimously.

## **Governance**

10. Review and discuss the Compensation and Benefits Expense Reimbursement Policy DEE (Local) and Board Members Compensation and Expenses Policy (BBG)

The Superintendent of Schools addressed the Compensation and Benefits Expense Reimbursement Policy DEE (Local) and Board Members Compensation and Expenses Policy (BBG). No further questions or comments.

Report only, no action taken.

11. Discussion and possible action regarding Jubilee Academic Center, a charter school intends to submit a Statement of Impact amendment request to the Commissioner of Education

The Superintendent of Schools addressed the action regarding Jubilee Academic Center, a charter school intends to submit a Statement of Impact amendment request to the Commissioner of Education. No further questions or comments.

Motion made by Belinda Lugo, seconded by Miguel Zavala. The motion passed unanimously.

12. Discussion and possible action regarding March Regular Board Meeting of the Trustees to be moved from Monday, March 10, 2014 to Monday, March 24, 2014 at 6:00 p.m. due to Spring Break (March 10 – March 14, 2014)

The Superintendent of Schools addressed the action regarding March Regular Board Meeting of the Trustees to be moved from Monday, March 10, 2014 to Monday, March 24, 2014 at 6:00 p.m. due to Spring Break (March 10 – March 14, 2014). No further questions or comments.

Motion made by Belinda Lugo, seconded by Miguel Zavala. The motion passed unanimously.



### **Student Travel**

13. Discussion and possible action to approve Student Out-of-Valley Travel Request for Criminal Justice Team to participate at the Rock Port Law Enforcement Competition at Rock Port High School, Saturday, February 15, 2014

The Superintendent of Schools addressed the approval of the Student Out-of-Valley Travel Request for Criminal Justice Team to participate at the Rock Port Law Enforcement Competition at Rock Port High School, Saturday, February 15, 2014. No further questions or comments.

Motion made by Miguel Zavala, seconded by Adolfo Hinojosa. The motion passed unanimously.

### **CONSENT AGENDA**

#### **Finance**

14. Approval of Check Payments since last report for January 2014
15. Approval of the Tax Collection Report for January 2014
16. Approval of Monthly Investment Report for January 2014
17. Approval of Revenue and Expenditure Report for January 2014

#### **Governance**

18. Approval of the Minutes for the Regular Board Meeting – January 13, 2014
19. Approval of the Minutes for the Special Board Meeting – January 20, 2014
20. Approval of the Minutes for the Special Board Meeting – January 27, 2014

The Board President addressed the Consent Agenda items and asked if there were any questions or comments. Mr. Martinez commented to the Superintendent of Schools on the insert of payables was incorrect. The Superintendent of Schools acknowledged the comment. No further questions or comments.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.

The Board President announced it is 7:01 p.m. and the Board of Trustees are now going into Executive Session.

#### **Present:**

Melissa Aleman, President  
Belinda Lugo, Vice-President  
Miguel Zavala, Member  
Leonardo Martinez, Member  
Adolfo Hinojosa, Member  
Maria J. Chavez, Superintendent of Schools  
Maxine Longoria-Nash, School Attorney



**RECONVENE IN OPEN SESSION**

The Board President announced it is 7:48 p.m. and the Board of Trustees are now in open session.

**EXECUTIVE SESSION**

(May be reconvened, if necessary)

**ADJOURNMENT**

The Superintendent of Schools addressed the recommendation of the personnel report and no action was taken.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.

The Board President announced it is 7:48 p.m. and if there is a motion to adjourn.

Motion made by Miguel Zavala, seconded by Belinda Lugo. The motion passed unanimously.

