



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

**Special Meeting of the Board of Trustees
Monday, June 29, 2015
6:00 p.m.**

MINUTES

Notice is hereby given that a scheduled Special Meeting of the Board of Trustees of Santa Maria Independent School District was held on Monday, June 29, 2015 at 6:00 p.m. at the Santa Maria ISD Board Room, 11119 Military Hwy Santa Maria, Texas 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Nancy E. Vallejo, Administrative Assistant to the Superintendent of Schools at (956) 565-6308 for assistance.

CALL TO ORDER

The Board President called Special Board Meeting to order at 6:01 p.m.

ESTABLISH QUORUM

Present:

Belinda Lugo, President
Rambaldo "Ram" Rivera, Jr., Vice-President
Miguel Zavala, Secretary
Noe Aleman, Member
Consuelo De la Rosa, Member
Oralia "Lala" Ortiz, Member

Members Absent:

Adolfo Hinojosa, Member

Present from the District:

Maria J. Chavez, Superintendent of Schools
Dalia Rodriguez,
Enrique Cuellar, Business Manager
Juan Guerra, The Law Offices of Guerra & Farah, PLLC

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

1. Presentation update of TGE 5th Grade Wing by Mr. George Lazaro, Fulcrum Consulting Services

Ms. Maria J. Chavez, Superintendent of Schools asked Mr. George Lazaro to give the board a status report on the 5th Grade project.



Mr. Lazaro, greets and addressed the board and stated some have had the opportunity to go by the construction site and see that the contractor has begun his mobilization on the project. He has brought his construction equipment and materials. He has begun to formulate all the necessary activities that are required as part of mobilization. He has secured the necessary builders risks policies and has been working diligently since the time that was given on the project to proceed working with school staff to secure necessary documents to secure permits from the county for electrical, plumbing, building and windstorm guidance for insurance purposes. Contractor has secured all permits for construction with the exception of the one for the building, because there is some collaboration that needs to be coordinated between the local county staff and also the state staff in Austin that works the Texas Department of Insurance Windstorm or Hurricane Insurance program. As per the contractor, pending is the official notification of the project from Austin and we did verify with the local county permit department. Initially was expected to be done today but didn't happen. We anticipate it should be done in the next 24-36 hours. This officially completes the process to be able to begin working on the foundation and the relocation of certain lines with respect to sewer. The contractor has submitted a partial payment estimate for the project. He has broken it down in mobilization the way we asked him to. In percentages of standard building industry and it totals around \$143,000.00 and after we reviewed we have signed off on it and we bring it before you for your consideration.

Mr. Rambaldo "Ram" Rivera, Jr. stated he sees they have followed through with all the permits.

Mr. Miguel Zavala stated that we are still waiting for one, and what if we don't get it in twenty four hours, they can say tomorrow and it can be next week.

Mr. Lazaro stated a lot of it is the time to get it registered in the state and entered into the data base. The main concern is that we need to build this building under the supervision of a Windstorm Inspector. He is a professional engineer in the state of Texas. The guidelines are set up the contractor is required to higher that person to submit the paperwork. He works with the contractor and the design professional which is Fulcrum to assure that all the guidelines are met. As the process starts, he comes in and before the concrete is poured he makes an independent report that he will provide to the contractor to Fulcrum and eventually will be provided to you, that it's in compliance. As he starts erecting the steel and masonry he also does a report on that. He also does a report on the roofing (the building envelope) and then at the end he checks to make sure that all the air conditioning units are tied down securely so that if a storm comes they won't loose them during a hurricane event.

ACTION AGENDA

Curriculum and Instruction

2. Discussion and possible action to approve the Memorandum of Understanding (MOU) between Santa Maria Independent School District and the Cameron County Juvenile Justice Alternative Education Program for the 2015-2016 school year

Ms. Chavez stated these are the disciplinary services provided to the school district. It is strictly for mandatory placeable offenses such as drug related offenses. An average per school year, about seven students are sent to DAEP. A combination of high school and middle school students. As per this years count we can get you a count for Friday's report.

Motion made by Rambaldo "Ram" Rivera, Jr. seconded by Oralia "Lala" Ortiz. The motion passed unanimously.



3. Discussion and possible action to approve the Memorandum of Understanding (MOU) between Santa Maria Independent School District and La Feria Independent School District for the 2015-2016 school year. Ms. Chavez stated, SMISD students will attend La Feria ISD for the endorsement programs as per House bill 5, we are responsible for our students transportation but no additional fees. This coming year we will be extending additional programs Tuesday and Thursday evening. This will apply to students who meet the required criteria and hours.

Motion made by Consuelo De la Rosa, seconded by Miguel Zavala. The motion passed unanimously.

4. Discussion and possible action to approve the Region One ESC Center Commitment for Library Services & Instructional Resources Cooperative for 2015-2016 school year

Motion made by Consuelo De la Rosa, seconded by Oralia "Lala" Ortiz. The motion passed unanimously.

Finance

5. Discussion and possible action regarding approval to request proposals for External Financial Auditor for the 2014-2015 school year

Motion made by Rambaldo "Ram" Rivera, Jr., seconded by Noe Aleman. The motion passed unanimously.

6. Discussion and possible action to approve employee payroll dates for the 2015-2016 school year

Ms. Chavez stated calendars provided are for support staff and professional staff. Checks are distributed at the closure of the employees work day, at the campus where they are assigned, maintenance checks are issued to the department supervisors and they will be picked up at the office of maintenance and transportation. We have been working on getting employees to get set up with the direct deposit system and as of today we only have one person that has not signed up. Everyone clocks in on an electronic system with the exception of Saturday academy and the substitutes.

Motion made by Miguel Zavala, seconded by Oralia "Lala" Ortiz. The motion passed unanimously.

7. Discussion and possible action to approve work calendar for the 2015-2016 school year

Motion made by Miguel Zavala, seconded by Rambaldo "Ram" Rivera, Jr. The motion passed unanimously.

8. Discussion and possible action to approve payment to M-5 Texas Enterprises, LLC for 5th Grade Building

Motion made by Rambaldo "Ram" Rivera, Jr., seconded by Oralia "Lala" Ortiz. The motion passed unanimously.

9. Discussion and possible action to approve Bank Depository Services for services beginning 2015-2016 school year

Mr. Cuellar recommended bank #1-Lone Star National Bank from the two bids that were submitted. Bank #2 is International Bank does not service any school districts currently.



Motion made by Rambaldo "Ram" Rivera, Jr., seconded by Noe Aleman. The motion passed unanimously.

Travel

- 10. Discussion and possible action to approve Board travel to TASA/TASB Convention at Austin, October 2-4, 2015

Motion made by Rambaldo "Ram" Rivera, Jr., seconded by Oralia "Lala" Ortiz. The motion passed unanimously.

CONSENT AGENDA

Governance

The Administration removed item # 11 pending review of the minutes and to be presented at the upcoming special board meeting.

- 11. Approval of the Minutes for the Regular Board Meeting - June 8, 2015

No action taken.

- 12. Approval of the Minutes for the Special Board Meeting – June 9, 2015

Motion made by Rambaldo "Ram" Rivera, Jr., seconded by Noe Aleman. The motion passed unanimously.

The Board President requested motion to go into Executive Session.

Motion made by Noe Aleman seconded by Oralia "Lala" Ortiz. The motion passed unanimously.

The Board President announced it is 6:33 p.m. and Board of Trustees will now be going into Executive Session.

EXECUTIVE SESSION

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 *et. seq.* of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited to:

- 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege

B. Section 551.072—Deliberation Regarding Real Property

C. Section 551.073—Deliberation Regarding Prospective Gift

D. Section 551.074—Personnel Matters

- 1) Discuss all items as appropriate on Superintendent's personnel recommendations

- 2) Discussion and consideration regarding proposed probationary contractual personnel for 2015-2016

E. Section 551.076 – Deliberations on Security Devices or Security Audits



- F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
 - G. Section 551.0821—Personally Identifiable Information about Public School Student
- The Board President asked for a motion to reconvene in open session.

Motion made by Miguel Zavala second by Consuelo De la Rosa. The motion passed unanimously.

The Board President announced it is 7:10 p.m. and the Board of Trustees is now in open session.

- 1. Discussion and possible action on items discussed in Executive Session
 - a. Discuss all items as appropriate on Superintendent’s personnel recommendations

Motion made by Noe Aleman second by Oralía “Lala” Ortiz. The motion passed unanimously.

- 2 Discussion and consideration regarding proposed probationary contractual personnel for 2015-2016

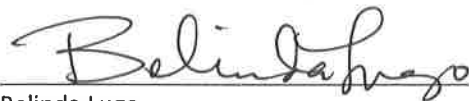
Motion made by Rambaldo “Ram” Rivera, Jr. second by Noe Aleman. The motion passed unanimously.

ADJOURNMENT

The Board President asked for a motion to adjourn meeting.

Motion made by Rambaldo “Ram” Rivera, Jr. second by Oralía “Lala” Ortiz . The motion passed unanimously.

The Board President announced it is 7:11 p.m. the meeting is now adjourned.


 Belinda Lugo
 Board President


 Miguel Zavala
 Board Secretary

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 This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District’s internet web site (www.smysd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

María J. Chavez, Superintendent of Schools

Board of Trustees

- Belinda Lugo, President***
- Rambaldo “Ram” Rivera, Jr., Vice-President***
- Miguel Zavala, Secretary***
- Noe Aleman, Member***
- Consuelo De La Rosa, Member***
- Adolfo Hinojosa, Member***
- Oralía “Lala” Ortiz, Member***

