

Woodside School
School Site Council
Meeting Minutes
DRAFT
September 8, 2022
Location: E1
Meeting Time: 3:00-4:00

Meeting Call to Order

Member Roll Call

- | | |
|--|---|
| <input type="checkbox"/> Chris Chenault, Principal | |
| <input type="checkbox"/> Megan Shortlidge, Teacher, Term 2021 – 2022 | <input type="checkbox"/> Robert Sears, Parent, Term 2022-2023 |
| <input type="checkbox"/> Dena Westfall, Teacher, Term 2021 – 2022 | <input type="checkbox"/> Stacey Carroll, Parent, Term 2022-2023 |
| <input type="checkbox"/> Carole Penalozza, Other, Term 2021 – 2022 | <input type="checkbox"/> Jessica Harris, Parent, Term 2022-2023 |
| <input type="checkbox"/> Jessica Sears, Parent, Term 2022-2023 | <input type="checkbox"/> |

Quorum:

Yes

Public Comment:

None

Review and Approval of Minutes

N/A due to September 8th being the first SSC meeting of the school year.

Old Business

N/A

New Business

- Introductions of SSC members
- Requirements, roles, and responsibilities of SSC

The Mt. Diablo Unified School District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identify, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, actual or potential parental, family, marital status, or association with a person or a group with one or more of these actual or perceived characteristics. Questions, concerns or complaints regarding compliance with Title IX student issues, please contact the Title IX Compliance Officer, Chris Holleran, Assistant Superintendent High School, at 1936 Carlotta Drive, Concord, CA 94519, by phone (925) 682-8000, or email at holleranc@mdusd.org. Questions, concerns or complaints regarding compliance with Title IX employee issues, please contact the Executive Director of Personnel, Leyla Benson, at 1936 Carlotta Drive, Concord, CA 94519, by phone (925) 682-8000, or email at bensonl@mdusd.org. Questions, concerns or complaints regarding harassment, discrimination, intimidation and bullying, please contact the Equity Compliance Officer, Jennifer Sachs, Executive Director of Instructional Support, at 1936 Carlotta Drive, Concord, CA 94519, by phone (925) 682-8000, or email at sachsj@mdusd.org.

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- CA Ed Code mandates schools write a plan to describe how categorical money will be spent
- SSC develop and approves the School Plan for Student Achievement, reviews and modifies the SPSA, collaborates with advisory groups such as ELPAC and PAC, encourages parent, family, and community involvement
- Primary responsibility is to develop, approve, monitor, and evaluate effectiveness of SPSA and suggest changes to the plan as necessary
- Council composition definitions
 - Require 5 members: 5 parents, 3 teachers, 1 other, and 1 principal
- Duties of officers/members
 - Makeup of SSC:
 - Principal: permanent member of the council. May not assign responsibilities to another designee
 - Teachers/Others
 - Parent/Community
 - Officers/members
 - Chairperson: Stacey Caroll
 - Vice-Chairperson: Vacant
 - Secretary: Megan Shortlidge
 - Parliamentarian: Jessica Sears
- Tools for a successful SSC
 - Copy of School Site Plan including its adopted budget
 - Copy of most recent FEderal PProgram Monitoring (FPM) or Western Association of Schools and Colleges (WASC)
 - Student achievement data
 - Knowledge of implementation of various components of SPSA
 - Ongoing information regarding effectiveness and strategies
 - Understanding of SSC's ability to make modifications to the SPSA as needed
- Reviewed establishing a quorum and voting
-

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Meeting Adjournment at 3:52 pm

Motion: Dena Westfall

Second: Jessica Harris

Vote : yea's 8 no's 0 abstentions 0

Next Meeting Date: to be determined

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