## **GRADEBOOK SETUP - TOTAL POINTS**

 Go to one of your courses, then click "Grade Setup" on left side

| or | Period 1                           | Sandbox: Section 1 🗐      |  |  |  |  |  |
|----|------------------------------------|---------------------------|--|--|--|--|--|
|    | Mrs. Seugling                      | Add Materials - Options - |  |  |  |  |  |
| L  | <ul> <li>Course Options</li> </ul> | 7000                      |  |  |  |  |  |
|    | 📑 Materials 🔹                      |                           |  |  |  |  |  |
|    | Updates                            | Peer Revising Information |  |  |  |  |  |
|    | Gradebook                          | 19 au                     |  |  |  |  |  |
|    | Grade Setup                        | sample                    |  |  |  |  |  |
| n  | Mastery                            | Summer Break Assessment   |  |  |  |  |  |

2. Click "Add" Next to Categories to create your custom Categories

| ategories 🕐 | Weight Categories | + Add |
|-------------|-------------------|-------|
| Category    |                   |       |
| A           |                   | s de  |

- After Categories are created, click on the PowerSchool app on the left side of the screen, then click "Configuration" button.
- 4. Match Schoology Categories to PowerSchool Categories. Click "Automatically shorten assignment titles." Make sure to click "Save Changes"

| 6th Grade Science   | PowerSchool   |                                  |  |             |
|---------------------|---|----------------------------------|--|-------------|
| Ms Collett          | Sync Grades Configuration                               |                                  |  |             |
| Course Options      |   | Sync Osanges v<br>assignments th | ill only sync<br>at have been modified | Sync Change |
| Windows ·           | ASSICNMENT  | LAST SUCCESSFUL SYNC             | STATUS                                 | ACTION      |
| Gradebook           | Quest #1: Safety in the New World                       | Tue 9:04 AM                      | Successful                             | 0           |
| Grade Setup         | Science Safety Quiz                                     |                                  | Not yet synced                         | 0           |
| C Mastery           | Metric Measurement/Conversion Guided Notes and Practice |                                  | Not yet synced                         | 0           |
| 1 Badges            | Daily Warm Ups 9/3 - 10/2                               | Tue 9:04 AM                      | Successful                             | 0           |
| Analytics           |   |                                  |  |             |
| 6 Workload Planning |   |                                  |  |             |
| Conferences         |   |                                  |  |             |
| E) Educate          |   |                                  |  |             |

| 6th Grade Science                  | PowerSchool  |  |  |
|------------------------------------|--|--|--|
| Ms. Caster                         | Sync Grades Configuration  |  |  |
| <ul> <li>Course Options</li> </ul> | Configuration  |  |  |
| Materials •                        | PowerSchool limits the characters for assignme   | ent titles to 50 characters. The checkbox below          | v controls whether Schoology will automatically trim the title if it detects |
| Updates                            | utomatically shorten assignment titles   |  |  |
| Gradebook                          | Map your Schoology categories to you   | r categories in PowerSchool for this                     | section  |
| Grade Setup                        | Note: Any Schoology categories that are not m<br>associated with those categories will also be e | apped to a PowerSchool category will not be in<br>whiled | icluded in the grade sync. Assignments, Test/Quizzes, and Discussions        |
| Mastery                            | estado e e e e e e e e e e e e e e e e e e e   |  |  |
| P Badges                           | Schoology Course Categories  | PowerSchool Categories                                   |  |
| Members                            | Classroom Assignments 👻 Add  | Classwork  |  |
| Analytics                          | Homework 👻 🛪   |  |  |
| Workload Planning                  | Projects 🗸 🗙   |  |  |
| Conferences                        | Projects × Add   | Project  |  |
| Edpuzzle                           | 1000   |  |  |
|                                    | Ouizzes × Add  | Quiz   |  |
| PowerSchool                        | dourses . 1900   |  |  |

 Open PowerTeacher in a new window, and then select PowerTeacher Pro (by clicking it from the left menu or under any course.

| DowerSe                   | Proof SIS          |  |   |   |          |         | Welcome, Amber Catlett   | Help   Sign |
|---------------------------|--------------------|--|---|---|----------|---------|--------------------------|-------------|
| - Fowersc                 | 1001 313           |  |   |   |          | School: | Mendenhall Middle School | Term: 20-21 |
|                           |                    |  |   |   |          |         |                          |             |
| lavigation                | Current            | Classes                                |   |   |          |         |                          |             |
| owerTeacher Pro           | Current            | Classes                                |   |   |          |         |                          |             |
| tart Page Lauro           | h PowerTeacher Pro |  |   |   |          |         |                          |             |
| aily Bulletin<br>Ichedule | 1(A)               | Science 6<br>PowerTeacher Pro          | R | Ŗ | $\times$ | 6       | 8                        |             |
| Italf Directory<br>feals  | 2(A)               | STEM Exploration 2<br>PowerTeacher Pro | 푞 | Ŗ | $\times$ | 6       | ā                        | 2           |
| eports<br>ecommendations  | 3(A)               | Science 6<br>PowerTeacher Pro          | 景 | Ŗ | $\times$ | 6       | 8                        |             |
| PTG 2.8                   | 48(A)              | Science 6<br>PowerTeacher Pro          | 푞 | R | $\times$ | 6       | 8                        |             |
|                           | 5(A)               | Science 6<br>PowerTeacher Pro          | 룪 | Ŗ | $\times$ | 6       | 8                        |             |
|                           | 6(A)               | STEM Exploration 1<br>PowerTeacher Pro | 푞 | R | ×        | 6       | 8                        |             |

Once clicked, if it asks you to "Migrate", click "accept". On the left, click "Settings", then "Traditional Grade Calculations". Verify that your courses say "Total Points"



 Go back to Schoology, Click on your Gradebook, and click the circular arrow button near the upper right corner of your gradebook. This is your sync button.

| 6th Grade Science | Science 6: Section 50 +     |                |        |           |              |               |             |            | $\frown$   |    |
|-------------------|-----------------------------|----------------|--------|-----------|--------------|---------------|-------------|------------|------------|----|
| Ms. Catlett       | Trimester 1: 8/ 👻 A         | ll Materials 👻 | Due    | Date, A 👻 | View 👻       |               |             | (          | <b>₩</b> 0 | 0: |
|                   | Last Name, A-Z 👻            | OVERALL        |        | Trimes.   | Quest #1: Sa | Science Safet | Metric Meas | Daily Warm | $\smile$   |    |
|                   |                             | Calc.          | 75 PTS | Calc.     | 25 PTS       | 15 PTS        | 15 PTS      | 20 PTS     |            |    |
| Updates           | • •                         | A+<br>100      | 40.00  | A+<br>100 | 25           | 15 *          |             |            |            |    |
| Gradebook         | · · · · · · · · · ·         | F<br>0         | 0.00   | F<br>0    | 0            |               |             |            |            |    |
| Grade Setup       | Server, 1998                | N/A            | 0.00   | N/A       |              |               |             |            |            |    |
| Mastery           | · · · · · · · · · · · · · · | N/A            | 0.00   | N/A       |              |               |             |            |            |    |
| Badges            |                             | A+<br>100      | 25.00  | A+<br>100 | 25           |               |             |            |            |    |
| Members           | · · · · · · · · ·           | F              | 0.00   | F         | 0            |               |             |            |            |    |
| Workload Planning |                             | F              | 0.00   | F         | 0            |               |             |            |            |    |
| Conferences       |                             | A+<br>100      | 25.00  | A+<br>100 | 25           |               |             |            |            |    |
|                   |                             |                |        |           |              |               |             |            |            |    |

8. You can click on the clipboard to the right of the sync button to check your sync status. Your sync may take a long time, so try to sync frequently and at low traffic times

|                                   | Sync Changes w<br>assignments tha | ill only sync<br>at have been modified | Sync Changes |
|-----------------------------------|-----------------------------------|--|--------------|
| ASSIGNMENT                        | LAST SUCCESSFUL SYNC              | STATUS                                 | ACTION       |
| Quest #1: Safety in the New World | Tue 9:04 AM                       | Successful                             | 0            |
| Science Safety Quiz               | -                                 | Queued                                 |              |
| Metric Measurement/Conversion G   | -                                 | Queued                                 |              |
| Daily Warm Ups 9/3 – 10/2         | Tue 9:04 AM                       | Successful                             | 0            |
| ×                                 |                                   |  |              |
|                                   |                                   |  |              |

9. To verify grades, go back to
PowerTeacher Pro gradebook. On the left menu, click on "A+ Grading", then
"Scoresheet" to verify that the student grades are coming over from Schoology correctly

| р Р                       | owerTeacher Pro      | ► 1(A) Science 6 - 20-21 | 🕂 Create 🚺 🥐 🛔 Amber Cati |
|---------------------------|----------------------|--------------------------|---------------------------|
| A <sup>+</sup><br>Grading | Assignments          | ations                   | Expand All Collapse All   |
| 2                         | Assignment List      |                          |                           |
| Students                  | Scoregrant           |                          |                           |
| Progress                  | Categories           |                          |                           |
| Reports                   | Grades               |                          |                           |
| Settings                  | Traditional          |                          |                           |
|                           | Standards            |                          |                           |
| Apps                      | Comment Verification |                          |                           |
|                           | Category Totals      |                          |                           |

10. From here, you can verify that your sync brought grades over correctly. If a grade is incorrect, you can manually override the grade for report cards. Please reference the "Manual Grade Entry" <u>one-sheet for</u> directions.

| <b>р</b>                  | owerTeacher Pro                   |                           |      | Þ                             | 1(A) Science                   | 6 - 20-21                   |                              |  |  |  |  |
|---------------------------|-----------------------------------|---------------------------|------|-------------------------------|--------------------------------|-----------------------------|------------------------------|--|--|--|--|
| A <sup>+</sup><br>Grading | Scoresheet - P1<br>1(A) Science 6 |                           |      |                               |                                |                             |                              |  |  |  |  |
|                           | Class Grade: P1                   | Calculation: Total Points |      |                               |                                |                             |                              |  |  |  |  |
| 52                        | Grade Scale Type: (A+ - F)        |                           |      |                               | Grade: A+   100%   40 / 40     |                             |                              |  |  |  |  |
| Students                  |                                   | GRADE                     |      | QUEST #1: SAFE<br>(9/14/2020) | . SCIENCE SAFET<br>(9/17/2020) | METRIC MEASU<br>(9/21/2020) | DAILY WARM UP<br>(10/2/2020) |  |  |  |  |
|                           | 1. Annarouth. Management          | A+                        | 100% | 25                            | 15                             |                             |                              |  |  |  |  |
| Progress                  | G. MINING, Marketty               | F                         | 0%   | 0                             | 3                              |                             |                              |  |  |  |  |
| riogress                  | 1. Barrows, Pagine                |                           |      |                               |                                |                             |                              |  |  |  |  |
|                           | the Manufacture Manufacture       |                           |      |                               |                                |                             |                              |  |  |  |  |
|                           | 3 Short, one                      | A+                        | 100% | 25                            |                                |                             |                              |  |  |  |  |
| Reports                   | D. Million, Tanini                | F                         | 0%   | 0 5                           | 3                              |                             |                              |  |  |  |  |
|                           | 1. Bernary, Solla                 | F                         | 0%   | 0                             | 9                              |                             |                              |  |  |  |  |
| -                         | 8. Chartenname, State             | A+                        | 100% | 25                            |                                |                             |                              |  |  |  |  |
|                           | R. Communic. Namilier             | A+                        | 100% | 25                            |                                |                             |                              |  |  |  |  |