LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the

MEASURE J

CITIZENS' BOND OVERSIGHT COMMITTEE

Measure J Meeting Minutes – ADOPTED

Date: November 29, 2016

Location: District Office, Board Room

Recorded by: Susan Kinder

Committee Members:	**Representing:**	**Present**	**Not Present**	**Term**	**Term Expires**
Barbara Bailey	**Community at-Large**	**x**		**2 years**	2018
Holly Barker	**Community at-Large**	**x**		**2 years**	2018
Timothy Buskard	**Parent-Teacher Organization**		**x**	**2 years**	2018
Karie Chamberlain	**Community at-Large**	**x**		**2 years**	2018
Betty Cleveland	**Senior Organization**	**x**		**2 years**	2018
Vaughn Draggoo	**Community at-Large**	**x**		**2 years**	2018
James Fisher	**Parent Community**		**x**	**2 years**	2018
Kareen Knowles	**Business Organization**	**x**		**2 years**	2018
Robert Kroepfl	**Parent Community**	**x**		**2 years**	2018
Kevin Lalor	**Parent Community**	**x**		**2 years**	2018
J. David Lopez	**Community at-Large**	**x**		**2 years**	2018
Will Macedo	**Taxpayer Organization**		**x**	**2 years**	2018
Chuck Oien	**Community at-Large**	**x**		**2 years**	2018
David Voltz	**Alternate**		**x**	**2 years**	2018
District Staff:					
Dr. Kelly Bowers	**Superintendent**	**x**			
Susan Kinder	**Chief Business Official**	**x**			
Invited Guests:					
Philip J. Henderson	**Orbach Huff Suarez & Henderson LLP**	**x**			

I. CALL TO ORDER

A quorum being present, Chief Business Official Kinder called the meeting to order at 6:33 p.m.

II. WELCOME AND INTRODUCTIONS

Susan Kinder made opening remarks and Superintendent Bowers welcomed the Committee.

III. APPOINTMENT OF COMMITTEE CHAIR

Superintendent Bowers appointed J. David Lopez as Committee Chair.

IV. ELECTION OF VICE CHAIR AND SECRETARY

Barbara Bailey volunteered to be Committee Vice Chair and the Committee members elected her unanimously. Kareen Knowles volunteered to be Secretary and the Committee members elected her unanimously.

V. SELECTION OF TERMS OF OFFICE

Committee members chose their position's term of office according to the Committee Bylaws:

Group 1: Barbara Bailey, Holly Barker, Vaughn Draggoo, Kareen Knowles, Robert Kroepfl, J. David Lopez, Chuck Oien.

Group 2: Timothy Buskard, Karie Chamberlain, Betty Cleveland, James Fisher, Kevin Lalor, Will Macedo.

The groups provide for staggered membership on the Committee over its expected 6 year life.

	Group 1	Group 2
1st Term	2-Year Term	2-Year Term
2nd Term	2-Year Term	***1-Year Term***
3rd Term	2-Year Term	2-Year Term

VI. BROWN ACT 101

Phil Henderson provided an overview of the Brown Act and how the Committee must conduct its business in accordance with Brown Act provisions.

VII. ROLES AND RESPONSIBILITIES

Phil Henderson explained the Committee's roles and responsibilities and provided a handout.

VIII. UPDATE ON BOND SALE AND PROJECT STATUS

Susan Kinder presented an update on the bond sale and the status of bond projects.

IX. SET FUTURE MEETING DATES

The Committee selected February 8 and April 12 as the next meeting dates, with meetings to begin at 6:30 p.m. in the Board Room.

X. SUGGESTIONS AND COMMENTS FROM COMMITTEE MEMBERS

The Committee would like to know the amount of money spent to date on bond projects.

XI. ADJOURNMENT

There being no further business before the Committee, Chair Lopez adjourned the meeting at 8:35 p.m.