

Woodside Elementary  
School Site Council Meeting  
Agenda/Minutes (Draft)

February 27, 2024  
Location: Room E1  
Meeting Time: 3 pm to 4 pm

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Meeting Call to Order: Time: \_\_3:07\_\_pm\_\_\_\_\_

Motion:   Dena                      Second:   Diana                      all in favor:   5                      all opposed: **0**  
abstained: **0**

**Member Roll Call**

- Chris Chenault, principal- present
- Dena Westfall, teacher (2nd term)-present
- Dianna Zimmer, librarian (1st term)-present
- Robyn Reed, parent (2nd term)-present
- Nicole Cleveland, parent (1st term)-present
- Masoud Juya, parent (1st term)- absent

Public/additional attendees:

- Keri Hallin, PFC president
- Megan Davis, 3rd-

**Public Comment: None**

**Review and Approval of Minutes from previous SSC Meeting, [January 30, 2024](#)**

Motion:    Diana Zimmer   Second:    Dena Westfall   All in Favor:   5   Opposed: 0  
Abstained: 0

**Old Business**

1. Next PAC meeting = February 20th
  - a. Woodside Representative?

Mt. Diablo Unified School District (MDUSD) policies prohibit discrimination on the basis of sex. Please refer to Board Policies [5145.3](#), [5145.7](#) and Administrative Regulations [5145.3](#) and [5145.7](#) for more information on the District's anti-discrimination policies. Title IX requires MDUSD to take appropriate action to investigate when it knows or reasonably should know of a possible Title IX violation. You may file a complaint regarding gender equity or sexual harassment, or discrimination, including harassment, intimidation and bullying because of actual or perceived disability, sex, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics, under the District's Uniform Complaint and/or Title IX procedures, by contacting the Title IX Coordinator:

*Jennifer Sachs, Chief, Educational Services*  
(925) 682-8000 x 4016  
[sachsi@mdusd.org](mailto:sachsi@mdusd.org)  
1936 Carlotta Drive, Concord, CA 94519

Title IX complaints will proceed under the District's Administrative Regulation [AR 5145.71](#) Title IX Sexual Harassment Complaint Procedures. A complaint may also be filed with the school site principal or his/her designee or a teacher at the school site. <https://www.mdusd.org/community/concerns-and-complaints/title-ix-and-gender-equity>

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2. Future PAC meetings = March 19, April 16, and May 21.

**New Business**

1. Woodside Safety Plan Review, Public Hearing, and Proposed Approval
  - a. [2023-2024 Safety Plan](#) -Mr. Chenault reviewed all pertinent sections of the Safety Plan and facilitated a discussion surrounding the goals and action items. Time for additional suggestions and questions was provided.
  - b. Based on the SSC review of and data-based discussion regarding the proposed updates to the 2023-2024 Woodside Elementary Comprehensive School Safety Plan, I (Robyn Reed) move that we approve the 2023-2024 Woodside Elementary Comprehensive School Safety Plan.
  - c. Second: "I (Dena Westfall) second the motion" by Robyn Reed motion, carried 5 yea/ 0 nay/0 abstain.
2. Budget Review

Reviewed LCFF and Site Discretionary spending to date and allocations moving forward.

The budget Review will be postponed until the next meeting due to the Safety plan discussion taking our session time.

**Meeting Adjournment:** Time 4:03

**Motion: Dena Second: Nicole all in favor: all opposed: 0 abstained: 0**

**Next Meeting Date:** March 26, 2024

Regular monthly meetings are scheduled at 3 p.m. on the last Tuesday of the month.

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