

Woodside Elementary  
School Site Council Meeting  
Minutes (Draft)

October 31, 2023  
Location: Room E1  
Meeting Time: 3 pm to 4 pm

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**Meeting Call to Order:** Time: \_\_3:04\_\_

**Motion: Dena Westfall Second: Dianna Zimmer all in favor: 5 all opposed:0 abstained: 0**

**Member Roll Call**

- Chris Chenault, principal- Present
- Dena Westfall, teacher (2nd term)-Present
- Dianna Zimmer, librarian (1st term)-Present
- Robyn Reed, parent (2nd term)-Present
- Nicole Cleveland, parent (1st term)-Present
- Masoud Juya, parent (1st term)-Present

**Public Comment:**

**Review and Approval of Minutes from previous SSC Meeting, [October 17, 2023](#)**

Motion: Chris Chenault Second: Robin Reed All in Favor: 5 Opposed: 0 Abstained: 0

**Old Business**

1. Parent Advisory Committee Report from September 28th -Thank you Ms. Lefaver for attending!  
  
-Topics: support for college application, career, tutoring, sports, food and nutrition  
-Slide deck available

**New Business**

1. Thank you to Ms. Lefaver for representing Woodside again at the Oct. 17th PAC meeting
  - a. Ms. Lefaver - report regarding the 10/17 PAC meeting-

Mt. Diablo Unified School District (MDUSD) policies prohibit discrimination on the basis of sex. Please refer to Board Policies [5145.3](#), [5145.7](#) and Administrative Regulations [5145.3](#) and [5145.7](#) for more information on the District's anti-discrimination policies. Title IX requires MDUSD to take appropriate action to investigate when it knows or reasonably should know of a possible Title IX violation. You may file a complaint regarding gender equity or sexual harassment, or discrimination, including harassment, intimidation and bullying because of actual or perceived disability, sex, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics, under the District's Uniform Complaint and/or Title IX procedures, by contacting the Title IX Coordinator:

*Jennifer Sachs, Chief, Educational Services*  
(925) 682-8000 x 4016  
[sachsi@mdusd.org](mailto:sachsi@mdusd.org)  
1936 Carlotta Drive, Concord, CA 94519

Title IX complaints will proceed under the District's Administrative Regulation [AR 5145.71](#) Title IX Sexual Harassment Complaint Procedures. A complaint may also be filed with the school site principal or his/her designee or a teacher at the school site. <https://www.mdusd.org/community/concerns-and-complaints/title-ix-and-gender-equity>

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- b. Ms. Lefaver was not present to provide information regarding the 10/17 PAC meeting

2. Review and Vote: 2023-2024 [Single Plan for Student Achievement](#)

Chris Chenault reviewed the SPSA

Based on the SSC review of, and data-based discussions regarding the proposed 2023-2024 Woodside Elementary Single Plan for Student Achievement, I (Robyn Reed) move to approve the 2023-2024 Woodside Elementary Single Plan for Student Achievement

**Motion: Robyn Reed    Second: Dena Westfall    all in favor: 6    all opposed: 0    abstained: 0**

3. Review and Vote: 2023-2024 Single Plan for Student Achievement Budget

Chris Chenault reviewed the SPSA Budget

Based on the SSC review of, and data-based discussions regarding the proposed 2023-2024 Woodside Elementary Single Plan for Student Achievement Budget, I (Robyn Reed) move to approve the 2023-2024 Woodside Elementary Single Plan for Student Achievement Budget.

**Motion: Robyn Reed    Second: Nasoud Juya    all in favor: 6    all opposed: 0    abstained: 0**

**Meeting Adjournment:** Time 4:07 \_\_\_\_\_

**Motion: Robyn Reed    Second: Dianna Zimmer    all in favor: 6    all opposed: 0    abstained: 0**

**Next Meeting Date:** November 28, 2023

Regular monthly meetings are scheduled at 3 p.m. on the last Tuesday of the month.

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