

**JACKSON PUBLIC SCHOOLS
REGULAR BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023**

AGENDA

5:30 pm

- **AGENDA - ESSER III Stakeholder Hearing**
 - ESSER III Presentation
 - ESSER III Community/Stakeholder Input
 - Close Public Hearing

Immediately following ESSER III Stakeholder Hearing

1. Call to Order
2. Pledge Ceremony - Sharp Park Academy
3. Roll Call
4. Approval of Agenda
5. Superintendent's Report
 - Sharp Park Academy Building Report - Mrs. Jasper Lusby
6. Consent Agenda
 - 23-24-43 Minutes
 - 23-24-44 Human Resources
 - 23-24-45 Monthly Financial Report, November
 - 23-24-46 Bond Financial Report, November
7. **Citizens Requesting to Address the Board** (*Board Policy 0167.3*) - *this is an opportunity for any citizen present to address the Board on any item. The time limit is normally five (5) minutes, but the president or presiding officer may impose a shorter time limit if necessary. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.*
8. Discussion Items
 - 23-24-47 All Covered Proposal for Managed IT Support and Services
 - 23-24-48 City Recreation Millage
9. Action Items
 - 23-24-49 NEOLA, Vol 38, No 1 Board Policy Update, 2nd Reading/Adoption
 - 23-24-50 Sharp Park Painting Project
 - 23-24-51 JHS Painting Project
 - 23-24-52 2023/24-1 Budget Amendment
 - 23-24-53 Superintendent Evaluation
 - 23-24-54 Superintendent Employment Agreement
10. Board Comments
11. Calendar
 - January 16, 2024 Organizational/Regular Board Meeting, 5:30 pm, JHS Media Center
12. Adjournment

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-43

SUBJECT: Minutes

FOR ACTION: Jeff Beal

STATEMENT OF THE ISSUE:

In accordance with Board policy, the minutes of the Board of Education must be approved by the Board.

RECOMMENDATION:

Administration recommends approval of the following minutes as presented:

| | |
|-------------------|------------------------------|
| November 21, 2023 | Regular Meeting |
| November 28, 2023 | Work Session |
| December 13, 2023 | Finance/Facilities Committee |

JACKSON PUBLIC SCHOOLS
Board of Education Minutes
Regular Meeting
November 21, 2023

The Board of Education of the Jackson Public Schools held a Regular Meeting at 5:30 p.m. on Tuesday, November 21, 2023 at Jackson High School, 544 Wildwood Ave., pursuant to notice duly given.

Present: Pam Fitzgerald, Angela Mitchell, Derek Dobies (arrived at 5:51 pm), Marilyn Acton-Dowell, Libby Brown, Kesha Hamilton, Shalanda Hunt

Approval of Agenda

Motion by A. Mitchell, supported by M. Acton-Dowell, to approve the agenda as presented. Motion carried unanimously.

Superintendent's Report

7th Grade Football Team Recognition – Eric Baldwin, Middle School Athletic Director, welcomed the players and coaches from the 7th grade football team. The team was undefeated this season – the future of the Vikings is bright!

Northeast Update – Principal Sandy Martin highlighted the Caring Communities curriculum with a role-playing simulation involving students and staff (Ms. Sparkman and Ms. Bentley); in addition, Ms. Adams shared the restorative circles process.

2022/23 Audit Presentation – Matt Kelly, Plante Moran, presented the annual audit to the board.

Consent Agenda

Ms. Hamilton requested the Human Resources and the PowerSchool Insights and MTSS be moved to Action.

The consent agenda consisted of the following items:

- 23-24-31 Minutes
- 23-24-33 Monthly Financial Report, October
- 23-24-34 Bond Financial Report, October
- 23-24-35 JHS Stadium Project Financial Report, October

Motion by L. Brown, supported by D. Dobies, to approve the consent agenda as amended. Motion carried unanimously.

Citizen(s) Requesting to Address the Board

Donita Bentley
Michael Young
Joni Orandello
William Hastings

Discussion Items

23-24-37 NEOLA, Vol 38 No 1 Board Policy Update, 1st Reading

The board policy updates were shared for first reading. Any questions can be directed to the Superintendent's office. The policies will be on the December agenda for adoption.

23-24-38 Sharp Park Painting Project

The bid for the Sharp Park painting project was shared. Approval will be recommended at the December meeting.

23-24-39 JHS Painting Project

The second floor at JHS is scheduled to be painted and the bid was shared with the Board. Approval will be recommended at the December meeting.

Action Items

23-24-40 2022/23 Audit Report

Motion by M. Acton-Dowell, supported by D. Dobies, to receive the audit report for 2022/23 as presented. Motion carried unanimously.

23-24-41 MISEC Solar Farm

Motion by L. Brown, supported by M. Acton-Dowell, to approve the resolution to enter into a power purchase agreement with MISEC as presented. Motion carried unanimously.

23-24-42 2024 Summer Property Tax Levy Resolution

Motion by D. Dobies, supported by L. Brown, to adopt the 2024 Summer Property Tax Levy Resolution as presented. Motion carried unanimously.

23-24-32 Human Resources

Ms. Hamilton asked for exit interview information to be sent to her and Libby Brown. Ms. Hunt requested the information be shared with the entire Board.

Motion by D. Dobies, supported by S. Hunt, to approve the Human Resources recommendations as presented. Motion carried unanimously.

23-24-36 Unified Insights and MTSS

Ms. Hamilton inquired why this item was in the consent agenda after being a discussion item last month – expected it in the Action items.

Motion by S. Hunt, supported by M. Acton-Dowell, to approve the purchase of Unified Insights/MTSS in the amount of \$55,115 as presented. Motion carried unanimously.

Board Comments

| | |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| S. Hunt | attended MASB conference; highlighted some information she learned |
| A. Mitchell | thanked Northeast for the presentations and wished everyone a happy Thanksgiving |
| M. Acton | recently spent lunch at Northeast – thrilled with what is going on |
| D. Dobies | thanked everyone for helping to “Believe the Hype” |
| L. Brown | also attended MASB; shared a recap of her sessions |
| K. Hamilton | thanked Northeast for work being done and presentation; been traveling to national school board sessions, which have highlighted student and parent advisory boards and community forums with board members |
| P. Fitzgerald | continue to be impressed with school presentations |

Calendar

- November 8, 2023 Board Work Session (Supt Evaluation), 5:30 pm, JCISD
- December 19, 2023, Regular Board Meeting, 5:30 pm, Jackson High School

Adjournment

Meeting adjourned at 7:03 pm.

Elizabeth Brown, Secretary

JACKSON PUBLIC SCHOOLS
Board of Education Minutes
Work Session
November 28, 2023

The Board of Education of the Jackson Public Schools held a Work Session at 5:30 p.m. on Tuesday, November 28, 2023 at Jackson County Intermediate School District, 6700 Browns Lake Rd, Jackson, MI 49201 pursuant to notice duly given.

Present: Angela Mitchell, Libby Brown, Shalanda Hunt, Pam Fitzgerald, Kesha Hamilton, Marilyn Acton-Dowell, Derek Dobies

Approval of Agenda

Motion by A. Mitchell, supported by D. Dobies, to approve the agenda as presented. Motion carried unanimously.

Work Session

Superintendent Evaluation

The Board completed the Superintendent evaluation using the MASB Evaluation model.

Mrs. Fitzgerald will prepare the summary of the evaluation to be presented at the December 19, 2023 meeting. Board members should submit any comments/feedback to Pam for preparation of the summary.

Adjournment

Meeting adjourned at 6:49 pm.

Elizabeth Brown, Secretary

JACKSON PUBLIC SCHOOLS
Finance/Facilities Committee
Reynolds Hall
Meeting Minutes of 12/13/23

Call to Order:

The meeting was called to order at 3:00 pm by Marcus Leon.

Members Present:

Libby Brown, Jeff Beal, Marcus Leon, Todd Frey, Joe Boertman, Matt Farhat

Approval of Agenda and Minutes:

The agenda for today's meeting and the minutes from the 10/25/23 meeting were approved.

Finance Update:

The check registers for October and November were presented and all questions have been answered.

The November Financial Report was provided. Revenue is tracking slightly ahead of schedule due to timing of tax collections. Expenditures are up due to timing of expenditures. Some items budgeted for the prior year came in this year such as playground upgrades and ESSER curriculum adoptions. In addition, the payment to our Energy Advisor for the EV buses was paid this year.

The Bond financial report was presented with expenditures reaching 96.44% spent through November. Final punch list work is being completed at JHS and the Stadium. The high school will be fully paid in about 60 days and the stadium is being closed out in December. From there, only completion of Sharp Park and other ancillary projects will remain.

The 2023/24-1 budget amendment was presented. It will be presented at the December BOE meeting for approval. Revenue has increased by approximately 3.5 million due to the state budget being finalized. The district is currently projecting excess revenue over expenditures of 1.2 million at year end. Expenditure increases include: retirement rate increase (2%), health insurance increase (8%), textbooks adoptions, vehicles, building improvements, energy advisor payment, playground equipment, etc. The next amendment will be provided in March.

An update on capital projects was provided for the JHS elevator and JHS roof. As previously discussed, the elevator at JHS has been out of commission for quite some time. TMP has been tasked with managing a proposal to replace the elevator. For the roof, consultants recently updated the report on the roof condition at JHS. Admin is reviewing ideas on what should be replaced and/or repaired with the impending future bond that may address air conditioning and would need roof access for installation. The district does not want to replace roof areas that may have to be altered when air conditioning is installed. Dibble, Hunt and Lewis solar

projects are still in motion. Awards for the Michigan Community Center grant are delayed. The district hopes to be able to replace tennis courts and lighting at both the stadium and Mehall Field with these funds.

The City Recreation Millage was discussed. The district operates as a pass through for the City of Jackson Recreation Millage. This levies funds for local recreation for our kids. Discussion will occur at the December BOE meeting on the timeline for reauthorizing this millage.

JPS has partnered with All Covered to provide a technology roadmap to transition services from ISD to All Covered. Base fees are similar to what we pay the ISD for tech services. There will be some new costs to update licensing and purchase items such as access points to move the district forward with technology needs that are out of date. The proposal will be provided for discussion in December. Approval will be sought in January.

Adjournment:

The meeting was adjourned at 3:47 pm; next meeting will be January 24; 3:00 pm; Reynolds Hall.

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-44

SUBJECT: Human Resources

FOR ACTION: Jessica Carter/Jeff Beal

STATEMENT OF THE ISSUE:

New Hires

Bernard Schmit has been hired to teach math at Middle School at Parkside. Bernard received his Master's degree from DePaul University.

Mark Short has been hired to teach grade 5 at Northeast Elementary School. Mark received his master's degree from Eastern Michigan University.

Shaelyn Swope has been hired to teach grade 4 at Hunt Elementary School. Shaelyn received her bachelor's degree from Eastern Michigan University.

Greg Vieau has been hired to teach social studies for Jackson High School. Greg received his master's degree from Spring Arbor University.

Resignations

Kelli Bammer has resigned from the district effective December 8, 2023. She was hired to teach grade 1 at Northeast.

Douglas Greer has been let go from the district effective November 17, 2023. He was a special education teacher at Jackson High School.

Andrea McCabe has resigned from the district effective December 1, 2023. She was hired to teach grade 3 at Cascades.

Selya Price has resigned from the district effective December 22, 2023. She was hired to teach math at Middle School at Parkside.

Matthew Salgat has resigned from the district effective December 7, 2023. He was hired to teach social studies at Jackson High School

Karah Slater has resigned from the district effective January 8, 2024. She was hired as a special education teacher.

Brandon Valentine has resigned from the district effective November 20, 2023. He was hired to teach grade 4 at Cascades.

Retirements

Vickie Bynum is retiring from the district effective December 31, 2023. She has been with the district for 24.5 years. She has worked at Frost, Cascades and Hunt.

Michael Cowan is retiring from the district effective December 31, 2023. He has been with the district for 28.5 years, he has worked at Parkside his whole teaching career with JPS.

RECOMMENDATION:

Administration recommends the Board receive the Human Resources report as presented.

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-45

SUBJECT: [Monthly Financial Report, November](#)

FOR ACTION: Mr. Marcus Leon

STATEMENT OF THE ISSUE:

The November Financial Report has been prepared.

Overall, revenues at 25%, are slightly higher than the expected revenues of 22% through the same time period last year. This is due to higher than expected tax collection rates. Current overall expenses at 34% are higher than the expected expenses of 30% through the same time period last year. Most categories are tracking to budget, with some exceptions due to timing of when invoices were received from spring/summer purchasing.

RECOMMENDATION:

The administration recommends approval of the November 2023 Financial Report as presented.

JACKSON PUBLIC SCHOOLS

Revenues and Expenditures for the Five Month Period
Ending November, 2023

| | Prior Year Ending | Current Year Budget | Prior Year to Date Actual | Current Year to Date Actual | % YTD | % Prior YTD |
|---------------------------------------|----------------------|------------------------|------------------------------|--------------------------------|------------|----------------|
| REVENUES: | | | | | | |
| Local Revenues | 11,415,349 | 11,669,375 | 9,399,615 | 10,555,825 | 90% | 82% |
| State Revenues | 48,371,230 | 46,920,135 | 8,106,359 | 8,225,901 | 18% | 17% |
| Federal | 16,279,389 | 14,332,064 | 232,084 | 337,049 | 2% | 1% |
| Transfer-In | 3,620,155 | 2,989,910 | 12,320 | 28,800 | 1% | 0% |
| TOTAL REVENUE | 79,686,123 | 75,911,484 | 17,750,378 | 19,147,575 | 25% | 22% |
| EXPENDITURES: | | | | | | |
| Instruction | | | | | | |
| Elementary | 17,800,185 | 16,954,449 | 3,999,897 | 4,517,649 | 27% | 22% |
| Middle School | 6,268,631 | 5,973,975 | 1,449,977 | 1,529,892 | 26% | 23% |
| High School | 10,743,107 | 9,671,077 | 2,734,350 | 2,609,750 | 27% | 25% |
| Summer Programs | 149,302 | 323,047 | 26,011 | 105,602 | 33% | 17% |
| Special Education | 6,804,758 | 7,661,643 | 1,648,263 | 2,086,654 | 27% | 24% |
| Compensatory Education | 3,017,017 | 3,204,950 | 717,179 | 895,691 | 28% | 24% |
| Vocational Education | - | 8,268 | - | - | 0% | 0% |
| Total Instructional | 44,783,000 | 43,797,409 | 10,575,677 | 11,745,237 | 27% | 24% |
| Support Services | | | | | | |
| Pupil Support | 2,079,856 | 2,331,925 | 551,667 | 715,098 | 31% | 27% |
| Instructional Support | 2,002,551 | 2,063,274 | 734,405 | 760,513 | 37% | 37% |
| Executive Administration | 697,833 | 751,611 | 341,152 | 348,790 | 46% | 49% |
| School Administration | 4,982,302 | 5,308,950 | 1,629,978 | 1,830,555 | 34% | 33% |
| Business Services | 1,492,186 | 1,421,111 | 717,850 | 563,264 | 40% | 48% |
| Maintenance & Operations | 6,814,306 | 7,055,996 | 2,336,401 | 3,363,839 | 48% | 34% |
| Transportation | 3,484,633 | 2,917,613 | 1,196,131 | 2,048,021 | 70% | 34% |
| Central Services | 2,005,667 | 2,100,678 | 708,577 | 664,461 | 32% | 35% |
| Technology | 2,282,753 | 1,915,350 | 1,749,844 | 1,223,506 | 64% | 77% |
| Athletics | 1,079,359 | 1,279,151 | 505,885 | 380,294 | 30% | 47% |
| Other Support | 458,491 | 167,500 | 86,641 | 47,875 | 29% | 19% |
| Total Support Services | 27,379,939 | 27,313,159 | 10,558,531 | 11,946,216 | 44% | 39% |
| Community Activities | 1,145,894 | 1,394,627 | 129,213 | 171,495 | 12% | 11% |
| Site & Building Improvements | 389,702 | 41,500 | 668,021 | 456,432 | 1100% | 171% |
| Transfers-Out | 109,975 | 75,000 | - | 75,000 | 100% | 0% |
| TOTAL EXPENDITURES | 73,808,511 | 72,621,695 | 21,931,443 | 24,394,381 | 34% | 30% |
| Excess of Revenues, over Expenditures | 5,877,612 | 3,289,789 | (4,181,065) | (5,246,806) | | |

Half of new curriculum paid in 23/24 (400k)

Utility costs, summer painting/maintenance projects
Energy advisor fee for clean bus rebate (875k)

playground updates not reflected in budget

approx \$3.6 million fed grant revenue to draw

| | | |
|----------------------|----------|----------|
| Foundation | 9,150.00 | 9,608.00 |
| State Aid Membership | 4,839.00 | 4,859.00 |

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-46

SUBJECT: Bond Financial Report, November

FOR ACTION: Marcus Leon

STATEMENT OF THE ISSUE:

The Bond Financial Report details expenditures through the month of November 2023.

RECOMMENDATION:

Administration recommends the Board approve the November Bond Financial Report as presented.

Jackson Public Schools

2018 Bond Issue Projects - Overall
For Period Ending 11/30/2023

| Contractor | Original Bid | Change Orders | Contract Amount | Payments to date | Balance Owed | Budget | Over(Under) Budget | percent allocated |
|-----------------------------|---------------|---------------|-----------------|------------------|--------------|---------------|--------------------|-------------------|
| TMP Architecture | 4,067,528.00 | 90,437.51 | 4,157,965.51 | 4,157,965.51 | - | 4,157,965.51 | - | 100.00% |
| CSM Group - Const Mgr | 4,095,128.00 | 820,388.00 | 4,915,516.00 | 4,898,765.00 | 16,751.00 | 4,915,516.00 | - | 100.00% |
| Other items / Reimbursables | 108,421.10 | 332.65 | 108,753.75 | 108,753.75 | - | (736,845.51) | 845,599.26 | -14.76% |
| Bond Fees/Costs | 445,596.87 | - | 445,596.87 | 445,596.87 | - | 774,681.00 | (329,084.13) | 57.52% |
| Buses | 1,914,738.86 | - | 1,914,738.86 | 1,914,738.86 | - | 2,000,000.00 | (85,261.14) | 95.74% |
| Cascades Elem. | 13,908,312.70 | 461,465.39 | 14,369,778.09 | 14,323,358.79 | 46,419.30 | 16,794,051.00 | (2,424,272.91) | 85.56% |
| Dibble Elem. | 4,374,664.56 | 422,619.98 | 4,869,931.54 | 4,846,939.84 | 22,991.70 | 5,050,118.00 | (180,186.46) | 96.43% |
| Hunt Elem. | 4,394,730.13 | (8,093.79) | 4,461,679.34 | 4,423,986.51 | 37,692.83 | 4,881,974.00 | (420,294.66) | 91.39% |
| Hunt Parking Lot | 444,215.65 | 48,505.95 | 492,721.60 | 487,410.60 | 5,311.00 | 598,406.00 | (105,684.40) | 82.34% |
| Northeast Elem. | 4,207,984.65 | (53,619.79) | 4,154,364.86 | 4,143,775.85 | 10,589.01 | 4,580,373.00 | (426,008.14) | 90.70% |
| Lewis Elem. | 8,241,180.28 | 416,915.87 | 8,876,829.15 | 8,871,546.96 | 5,282.19 | 8,611,501.00 | 265,328.15 | 103.08% |
| Sharp Park Elem. | 5,907,674.99 | 338,315.61 | 6,582,707.60 | 5,180,605.23 | 1,402,102.37 | 4,518,365.00 | 2,064,342.60 | 145.69% |
| Montessori | 1,058,237.16 | 43,405.00 | 1,126,319.16 | 1,101,970.65 | 24,348.51 | 2,048,140.00 | (921,820.84) | 54.99% |
| Parkside | 9,524,593.31 | 1,268,296.17 | 10,792,889.48 | 10,574,283.58 | 218,605.90 | 11,468,141.00 | (675,251.52) | 94.11% |
| High School | 19,265,937.99 | 756,039.88 | 20,021,977.87 | 19,993,294.52 | 28,683.35 | 19,643,398.00 | 378,579.87 | 101.93% |
| High School Phase 3 | 3,769,575.88 | 298,486.06 | 4,068,061.94 | 3,800,556.84 | 267,505.10 | 4,894,145.75 | (775,565.00) | 83.12% |
| Total | 85,728,520.13 | 4,903,494.49 | 91,359,831.62 | 89,273,549.36 | 2,086,282.26 | 94,199,929.75 | (2,789,579.32) | 96.99% |

LOCAL CONTRACTS AWARDED \$ 24,210,324

*** Local = within 40 miles of Jackson

TOTAL SPEND % 96.44%

| | Estimated | Actual |
|-----------------|---------------|---------------|
| Bond Proceeds | 86,740,000.00 | 87,008,281.00 |
| Interest Income | 1,504,681.00 | 5,556,570.13 |
| | 88,244,681.00 | 92,564,851.13 |

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-47

SUBJECT: All Covered Proposal for Managed IT
Support and Services

FOR DISCUSSION: Jeff Beal

STATEMENT OF THE ISSUE:

The Superintendent will provide an update to the Board on the All Covered Proposal for Managed IT Support and Services. The Board approved the Discovery phase of the project in October.

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-48

SUBJECT: City Recreation Millage

FOR INFORMATION: Jeff Beal

STATEMENT OF THE ISSUE:

The district operates as a pass through for the City of Jackson Recreation Millage. This levies funds for local recreation for our kids.

The timeline for reauthorizing this millage will be shared.

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-49

SUBJECT: [NEOLA Vol 38 No 1 Board Policy](#)
Update, 2nd Reading/Adoption

FOR ACTION: Jeff Beal

STATEMENT OF THE ISSUE:

Several times per year, NEOLA provides updates to districts when laws change or new information becomes available that needs to be considered.

The policy committee met on October 19, 2023 to review the following:

- Vol. 38 No. 1 Update

RECOMMENDATION:

Administration recommends adoption of the updated policies as presented.



| | |
|---------|-----------------------------------------------------------------------------|
| Book | Policy Manual |
| Section | Ready for Neola |
| Title | Vol. 38, No. 1 - September 2023 New ADMINISTRATIVE STAFF REDUCTIONS/RECALLS |
| Code | po1540 |
| Status | First Reading |

New Policy - Vol. 38, No. 1

1540 - ADMINISTRATIVE STAFF REDUCTIONS/RECALLS

It is the policy of this Board of Education that all personnel decisions shall be based on retaining effective administrators in situations involving a staffing or program reduction or any other personnel decision resulting in the elimination of a position, as well as for hiring after such reductions/position eliminations or recall to vacant positions. Length of service or tenure status may only be considered when all other factors are considered equal amongst the potentially affected administrators.

The effectiveness of administrators shall be measured in accordance with the District's performance evaluation system developed under Section 1249 of the School Code.

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| | |
|-------|-----------------|
| Legal | PA 102, 2011 |
| | M.C.L. 380.1248 |



| | |
|---------|------------------------------------------|
| Book | Policy Manual |
| Section | Ready for Neola |
| Title | Copy of ON-LINE/BLENDED LEARNING PROGRAM |
| Code | po2370.01 |
| Status | First Reading |
| Adopted | July 13, 2015 |

2370.01 - ON-LINE/BLENDED LEARNING PROGRAM

The District shall provide eligible students the option of participating in on-line or blended learning courses. The purpose of the program is to make instruction available to eligible students using on-line and distance education technology in both traditional and nontraditional classroom settings. The District must make all eligible students and their parents or guardians aware of this program.

A. Definitions

1. **On-Line Learning** - Means a course of study that is capable of generating a credit or a grade, that is provided in an interactive internet-connected learning environment, in which students and their teachers are separated by time or location, or both, and in which the teacher is responsible for determining appropriate instructional methods for each student, diagnosing learning needs, assessing student learning, prescribing intervention strategies, reporting outcomes, and evaluating the effects of instruction and support strategies.
2. **Blended Learning** - A hybrid instructional delivery model where students are provided content, instruction, and assessment in part at the classroom, with a teacher, and in part through internet-connected learning environments with some degree of student control over time, location, and pace of instruction.

B. Program Eligibility

The District shall offer a program for students in K-12.

The District may offer a full time or part time program for grade 9-12 students enrolled in dropout prevention, academic intervention, core courses to meet graduation requirements, or dual enrollment programs.

C. Student Eligibility

- ~~1. Students eligible for the District on line/blended learning program must meet at least one of the following conditions:~~
 - ~~a. The student has spent the prior school year in attendance at a public school in this State and was enrolled and reported by a public school district.~~
 - ~~b. The student is a dependent child of a member of the United States Armed Forces who was transferred within the last twelve (12) months to Michigan from another state or foreign country pursuant to the parent's permanent change of station orders.~~
- ~~2. Only students enrolled in grades 6 to 12 are eligible to enroll in an On-Line Learning course. Students in grades K-5 are only eligible to participate in Blended Learning Courses.~~

D. Course Availability and Access

1. The District shall provide access to enroll and participate in the available courses and shall award credit, as may be appropriate, for successful completion. Access shall be available to eligible students during or after the school day and during summer school enrollment.
 2. The District shall enroll an eligible student in up to two (2) on-line courses as requested by the student during an academic term, semester, or trimester. Consent from the student's parent or legal guardian must be obtained for students under the age of eighteen (18); except that permission shall not be required if the course is being provided as permitted by M.C.L. 388.1621f(14), which allows a district to provide online instruction for not more than fifteen (15) days per school year under specific circumstances.
- + A student may enroll in more than two (2) virtual courses in a specific academic term, semester, or trimester if both of the following conditions are met:
 - + The District has determined that it is in the best interest of the student.

4. ~~b. The student agrees with the recommendation of the District.~~
5. The District will provide two (2) or fewer courses per semester in Grades K-5 and one (1) or more courses per semester in Grades 6-12. If students are taking more than two (2) courses per semester, the guidance found in the Pupil Accounting Manual 5-0- B shall be followed and seat time waivers obtained.
6. An eligible student may enroll in an on-line course published in the District on-line course syllabus, as described in section 8 below, or the statewide catalog of on-line courses maintained by the Michigan Virtual University.
7. The District may deny a student enrollment in an on-line course if any of the following apply, as determined by the District:
 - a. ~~The student is enrolled in any of grades K to five (5).~~
 - ~~b. The student has previously gained the credits provided from the completion of the on-line course.~~
 - c. The on-line course is not capable of generating academic credit.
 - d. The on-line course is inconsistent with the remaining graduation requirements or career interests of the student.
 - e. ~~The student has not completed the prerequisite coursework for the requested virtual course or has not demonstrated proficiency in the prerequisite course content does not possess the prerequisite knowledge and skills to be successful in the on-line course or has demonstrated failure in previous on-line coursework in the same subject.~~
 - f. The on-line course is of insufficient quality or rigor. If the District denies a student enrollment for this reason, the District shall make a reasonable effort to assist the student in finding to find an alternative course in the same or a similar subject that is of acceptable rigor and quality.
 - ~~g. The cost of the virtual course causes the District to exceed the target foundation allowance percentage.~~
 - ~~h. The request for a virtual course enrollment was not made in the academic term, semester, trimester, or summer preceding the enrollment. This subsection does not apply to a request made by a student who is newly enrolled in the District.~~
 - ~~j. If a student is denied enrollment in an on-line course by the District, the student may appeal the denial by submitting a letter to the Superintendent. The appeal must include the reason provided by the District for not enrolling the student and the reason why the student is claiming that the enrollment should be approved.~~

The Superintendent shall respond to the appeal within five (5) days after it is received. If the Superintendent determines that the denial of enrollment does not meet one (1) or more of the reasons specified in this subsection ~~4(E)-vi~~, the District shall allow the student to enroll in the on-line course.
8. An on-line learning student shall have the same rights and access to technology in his/her District's school facilities as all other students enrolled in that District.
9. If a student successfully completes an on-line course, as determined by the District, the District shall grant appropriate academic credit for completion of the course and shall count that credit toward completion of graduation and subject area requirements. A student's school record and transcript shall identify the on-line course title as it appears in the on-line course syllabus.
10. The enrollment of a student in one (1) or more on-line courses shall not result in a student being counted as more than 1.0 full-time equivalent student under this act.

E. ~~Nonresident Applicants~~

- ~~1. The District shall determine whether or not it has capacity to accept applications for enrollment from nonresident applicants in on-line courses and may use that limit as the reason for refusal to enroll an applicant.~~
2. If the number of nonresident applicants eligible for acceptance in an on-line course does not exceed the capacity of the District to provide the on-line course, the District shall accept for enrollment all of the nonresident applicants eligible for acceptance.
3. If the number of nonresident applicants exceeds the District's capacity to provide the on-line course, the District shall use a random draw system.
- ~~4. The District shall determine whether or not it has the capacity to accept applications for enrollment from nonresident applicants in online courses and may use that limit as the reason for refusal to enroll an applicant.~~

F. Requirements Specific to On-Line Learning Courses

To offer an on-line course, the District must:

1. Provide the Michigan Virtual University with the course syllabus in a form and method prescribed by the Michigan Virtual University for inclusion in a statewide on-line course catalog.
2. Provide on its publicly accessible website a link to the course syllabi for all of the on-line courses offered by the District, as described in section 8, and a link to the statewide catalog of on-line courses maintained by the Michigan Virtual University.
- ~~3. Assign to each student a teacher of record.~~
4. Offer the on-line course on an open entry and exit method, or aligned to a semester, trimester, or accelerated academic term format.

G. On-line Course Syllabus

The District must publish an on-line course syllabus for each on-line course offered. The on-line course syllabus must include:

1. An alignment document showing how the course meets applicable State academic standards addressed in an on-line course.
2. On-line course content outline.
3. On-line course required assessments.
4. On-line course prerequisites.
5. Expectations for actual teacher contact time with the on-line learning student and other student-to-teacher communications.
6. Academic support available to the on-line learning student.
7. On-line course learning outcomes and objectives.
8. Name of the institution or organization providing the online content.
9. Name of the institution or organization providing the teacher of record on-line instructor.
10. The course titles assigned by the provider and the course titles and course codes from the National Center for Education Statistics school codes for the exchange of data.
11. Number of eligible nonresident students that will be accepted by the District in the on-line course. This may include limiting enrollment to students enrolled in the District.
12. Results of the on-line course quality review using the guidelines and model review process published by the Michigan Virtual University.

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Legal

M.C.L. 388.1621f, 388.1621f



| | |
|--------------|-----------------|
| Book | Policy Manual |
| Section | Ready for Neola |
| Title | Copy of WEAPONS |
| Code | po7217 |
| Status | First Reading |
| Adopted | July 13, 2015 |
| Last Revised | July 20, 2016 |

7217 - WEAPONS

The Board of Education prohibits visitors from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the Board for the purpose of school activities approved and authorized by the Board including, but not limited to, property leased, owned, or contracted for by the Board, a school-sponsored event, or in a Board-owned vehicle.

The Board has a constitutional and statutory obligation to provide a free and appropriate education to all students who qualify. This includes the obligation to provide a safe and secure learning environment. The presence of dangerous weapons on school property or at school-sponsored events, except under very controlled circumstances, creates a potentially dangerous situation for students, staff and visitors, and may trigger precautionary safety responses which disrupt the educational process and learning environment for students.

The Board, therefore prohibits concludes that prohibiting weapons on school property and at school-sponsored events is reasonably related to legitimate educational concerns, including the ability to provide a safe and secure learning and social environment for its students and controlling and minimizing disruptions to the educational process.

State law establishes a "Weapon-Free School Zone" that extends 1,000 feet from the boundary of any school property.

The term "weapon" means any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms, guns of any type, including air and gas-powered guns, (whether loaded or unloaded), that will expel a BB pellet, or paintball, knives, razors, clubs, electric weapons, metallic knuckles, martial arts weapons, ammunition, and explosives.

This prohibition applies regardless of whether the visitor is otherwise authorized by law to possess the weapon, including if the visitor holds a concealed weapons permit.

The Superintendent shall refer a visitor who violates this policy to law enforcement officials and may take any necessary steps to exclude the visitor from Board property and Board-sponsored events.

Exceptions to this policy include:

- A. weapons under the control of law enforcement personnel;
- B. items approved by a principal as part of a class or individual presentation under adult supervision, if used for the purpose of and in the manner approved (working firearms and ammunition shall never be approved);
- C. theatrical props used in appropriate settings;
- D. starter pistols used in appropriate sporting events.

These restrictions shall not apply in the following circumstances to persons who are properly licensed to carry a concealed weapon:

- A. A parent or legal guardian of a student of the school may carry a concealed weapon while in a vehicle on school property; if the parent or legal guardian s/he is dropping the student off at the school or picking up the child from the school and any person may carry a concealed weapon solely in the parking lot.
- B. A county corrections officer, a member of a Sheriff's posse, a police or sheriff's reserve or auxiliary officer, or a State Department of Corrections parole or corrections officer, a private investigator, a Michigan State Police motor carrier officer or Capitol security officer, a State court judge, a security officer required by the employer to carry a concealed weapon while on the premises, a court officer, or a parole, probation, or corrections officer or absconder recovery unit member of the Department of Corrections, if that individual has obtained a Michigan Department of Corrections weapons permit.
- C. A retired police or law enforcement officer or a retired State court judge, a parole, probation, or corrections officer or absconder recovery unit member of the Department of Corrections, if that individual has obtained a Michigan Department of Corrections weapons permit.

✚ A retired police or law enforcement officer, a retired Federal law enforcement officer, or a retired State court judge, a retired corrections officer of a county sheriff's department, if that individual has received county sheriff approved weapons training, or a retired parole, probation, or corrections officer or retired absconder recovery unit member of the Department of Corrections, if that individual has obtained a Michigan Department of Corrections weapons permit.

The Superintendent shall take the necessary steps to prosecute for a violation of the Weapon-Free School Zone.

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Legal

Michigan Open Carry, Inc. v. Clio Area School District

Michigan Gun Owners, Inc. v. Ann Arbor Public Schools

18 U.S.C. 922

M.C.L. 28.425o

20 U.S.C. 4141(g)



| | |
|--------------|------------------------------------------------------|
| Book | Policy Manual |
| Section | Ready for Neola |
| Title | Copy of STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY |
| Code | po7540.03 |
| Status | First Reading |
| Adopted | July 13, 2015 |
| Last Revised | June 20, 2023 |

7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY

Technology directly affects the ways in which information is accessed, communicated, and transferred in society. Educators are expected to continually adapt their means and methods of instruction, and the way they approach student learning, to incorporate the rate the latest technologies. The Board of Education provides Information & Technology Resources (as defined in Bylaw 0100) (collectively, "District Information & Technology Resources") to support the educational and professional needs of its students and staff. With respect to students, District Information & Technology Resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides Education Technology so that students can acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board of Education provides students with access to the Internet for educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its stated educational purpose.

The Board regulates the use of Information & District Technology Resources in a manner consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District Information & Technology Resources and students' personal communication devices when they are connected to District Information & Technology Resources, including online educational services/apps, regardless of whether such use takes place on or off school property. (See Policy 5136).

Students are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines and the Student Code of Conduct (e.g., making personal attacks or injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on students' First Amendment rights. Because its Information & Technology Resources are not unlimited, the Board may institute restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

Students have no right or expectation to privacy when using District Information & Technology Resources (including, but not limited to, privacy in the content of their personal files, messages/e-mails, and records of their online activity).

While the Board uses various technologies to limit students using its Information & Technology Resources to only use/access online educational services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent students from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them) when significant portions of students' education take place online or through the use of online educational services/apps.

Pursuant to Federal law, the Board implements technology protection measures which protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of students to restrict access to child pornography and other material that is obscene, objectionable, inappropriate, and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act (CIPA). Any student who attempts to disable the technology protection measures will be disciplined.

The Superintendent/Technology Director may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been mistakenly, improperly, or inadvertently blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

Parents are advised that a determined user may be able to gain access to online content and/or services/apps that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to content that they and/or their parents may find inappropriate, offensive, objectionable, or controversial.

Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Principals are responsible for providing training so that students under their supervision are knowledgeable about this policy and its accompanying guidelines.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications
- B. the dangers inherent with the online disclosure of personally identifiable information
- C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.) cyberbullying and other unlawful or inappropriate activities by students online, and
- D. unauthorized disclosure, use, and dissemination of personally-identifiable information regarding minors

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified above. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and cyberbullying awareness and response. Furthermore, staff members will monitor the online activities of students while they are at school.

All students who use of District Information & Technology Resources (and their parents if they are minors) are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines.

Students are responsible for good behavior when using District Information & Technology Resources – i.e., behavior comparable to that expected of students when they are in physical classrooms and school buildings and at school-sponsored events. Because communications on the Internet are often public in nature, general school rules for behavior and communication apply. The Board does not approve any use of its Information & Technology Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

[X] Use of Artificial Intelligence/Natural Language Processing Tools For School Work

Students are required to rely on their own knowledge, skills, and resources when completing school work. In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, the use of Artificial Intelligence (AI) and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") is strictly prohibited for the completion of school work. The use of AI/NLP tools, without the express permission/consent of a teacher, undermines the learning and problem-solving skills that are essential to academic success and that the staff is tasked to develop in each student. Students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools and they should ask their teachers when they have questions and/or need assistance. Unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students can use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

- Research assistance:** AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.
- Data Analysis:** AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.
- Language translation:** AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.
- Writing assistance:** AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.
- Accessibility:** AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments understand spoken language.

As outlined above, under appropriate circumstances, AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students can use such resources to help them better understand and analyze information and/or access course materials. If a student has any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology Resources that are not authorized by this Board policy and its accompanying guidelines.

The Board designates the Superintendent/designee as the administrator responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District Information & Technology Resources.

Revised 1/17/18

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P.L. 110-385, Title II, Protecting Children in the 21st Century Act

18 U.S.C. 1460

18 U.S.C. 2246

18 U.S.C. 2256

20 U.S.C. 6777, 9134 (2003)

20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)

47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)

47 C.F.R. 54.500 – 54.523

Cross
References

po5500



| | |
|---------|---------------------------------------------------------------------------|
| Book | Policy Manual |
| Section | Vol. 38, No. 1 - September 2023 |
| Title | Vol. 38, No. 1 - September 2023 Technical Correction INFORMATION SECURITY |
| Code | po8305 |
| Status | From Neola |

Technical Correction - Vol. 38, No. 1

8305 - INFORMATION SECURITY

The District collects, classifies, and retains data/information from and about students, staff, vendors/contractors, and other individuals, about programs and initiatives undertaken by the school system, and about and related to the business of the District. This data/information may be in hard copy or digital format and may be stored in the District or offsite with a third party provider.

Data/Information Data/information collected by the District shall be classified as Confidential, Controlled, or Published. Data/Information Data/information will be considered Controlled until identified otherwise.

Protecting District Information & Technology Resources (as defined in Bylaw 0100) is of paramount importance. Information security requires everyone's active participation to keep the District's data/information secure. This includes Board of Education members, staff members/employees, students, parents, contractors/vendors, and visitors who use District Information & Technology Resources (as defined in Bylaw 0100).

Individuals who are granted access to data/information collected and retained by the District must follow established procedures so that the data/information is protected and preserved. Board members, administrators, and all District staff members (), as well as contractors, vendors, and their employees, [END OF OPTION] granted access to data/information retained by the District are required to certify annually that they shall comply with the established information security protocols pertaining to District data/information. Further, all individuals granted access to Confidential Data/Information retained by the District must certify annually that they will comply with the information security protocols pertaining to Confidential Data/Information. Completing the appropriate section of the Staff Technology Acceptable Use and Safety form (Form 7540.04 F1) shall provide this certification.

All Board members, staff members/employees, students, contractors/vendors, and visitors who have access to Board-owned or managed data/information must maintain the security of that data/information and the District Information & Technology Resources on which it is stored.

If an individual has any questions concerning whether this Policy and/or its related administrative guidelines apply to them, or how they apply to them, the individual should contact the District's Technology Director or Information Technology Department/Office.

The Superintendent shall develop administrative guidelines that set forth the internal controls necessary to provide for the collection, classification, retention, access, and security of District Data/Information.

Further, the Superintendent is charged with developing procedures that can be implemented in the event of an unauthorized release or breach of data/information. These procedures shall comply with the District's legal requirements if such a breach of personally-identifiable information occurs.

The Superintendent shall require staff members to participate in training related to the internal controls applicable to the data/information that they collect and have access to and for which they are responsible for the security protocols.

Third party contractors/vendors who require access to Confidential Data/Information collected and retained by the District will be informed of relevant Board policies that govern access to and use of District Information & Technology Resources, including the duty to safeguard the confidentiality of such data/information.

Failure to adhere to this Policy and its related administrative guidelines may put data/information collected and retained by the District at risk. Employees who violate this policy and/or its related administrative guidelines may be disciplined, up to and including termination of employment and/or referral to law enforcement. Students who violate this Policy and/or its related administrative guidelines will be disciplined, up to and including expulsion and/or referral to law enforcement. () Contractors/vendors who violate this Policy and/or its related administrative guidelines may face termination of their business relationships with and/or legal action by the District. [END OF OPTION] Parents and visitors who violate this Policy and/or its related administrative guidelines may be denied access to the District's Information & Technology Resources.

The Superintendent shall conduct () an annual () a periodic [END OF OPTION] assessment of risk related to the access to and security of the data/information collected and retained by the District.

Cross References
po0100



| | |
|---------|--------------------------------------|
| Book | Policy Manual |
| Section | Ready for Neola |
| Title | Copy of FREE AND REDUCED-PRICE MEALS |
| Code | po8531 |
| Status | First Reading |
| Adopted | July 13, 2015 |

8531 - FREE AND REDUCED-PRICE MEALS

The Board of Education recognizes the importance of good nutrition to each student's educational performance.

The Board shall provide needy children with breakfast and lunch at a reduced rate or at no charge to the student.

Children, eligible for free or reduced-price meals, shall be determined by the criteria established by the Child Nutrition Program. These criteria are issued annually by the Federal government through the State Department of Education.

X1 Parents or guardians will be required to fill out relevant information to determine student eligibility for Federal free or reduced-cost meal reimbursement rates and CEP eligibility determinations.

The Board designates the Superintendent to determine in accordance with Board standards, the eligibility of students for free and/or reduced-price meals.

The schools shall annually notify all families of the availability, eligibility requirements, and/or application procedure for free and reduced-price meals by distributing an application to the family of each student enrolled in the school and shall seek out and apply for such Federal, State, and local funds as may be applied to the District's program of free and reduced-price meals.

However, in accordance with the provisions outlined in State Aid Section 31k, this procedure prohibits:

- the requiring of any student who cannot pay for a school meal or who has a negative meal payment balance to wear a wristband or handstamp;
- the requiring of any student who cannot pay for a school meal or who has a negative meal payment balance to perform chores or other work to pay for school meals;
- the requiring of any student to dispose of a meal after it has been served because the student is unable to pay for the meal or has a negative meal payment balance;
- communicating directly with a student about a student meal debt unless the District has attempted to contact, but has been unsuccessful in communicating with, a student's parent or legal guardian through telephone, mail, and email; and
- discussing a negative meal payment balance with a student in the presence of other students.

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Legal
M.C.L. 388.1630d
M.C.L. 388.1631k
M.C.L. 380.1272 et seq.



| | |
|---------|----------------------------------|
| Book | Policy Manual |
| Section | Ready for Neola |
| Title | Copy of USE OF SCHOOL FACILITIES |
| Code | po7510 |
| Status | First Reading |
| Adopted | July 13, 2015 |

7510 - USE OF SCHOOL FACILITIES

The Board of Education believes that the school facilities of this District should be made available for community purposes, provided that such use does not infringe on the original and necessary purpose of the property or interfere with the educational program of the schools.

The Board will permit the use of school facilities when such permission has been requested in writing by a responsible organization or a group of citizens and has been approved by the Superintendent/designee.

When there are competing interests for the use of facilities, approval will be given according to the following priorities:

A. uses directly related to the schools and the operations of the schools

B. community organizations or groups of individuals

C. commercial or profit-making organizations or individuals offering services for profit

The use of District grounds and facilities shall not be granted for any purpose which is prohibited by law.

Should all or any part of the District's community be struck by a disaster, the Board shall make District grounds and/or facilities available, at no charge, for the housing, feeding, and care of victims or potential victims when requested by local, State, or Federal authorities. The Superintendent should meet with the local governing body to establish a disaster preparedness plan in order to ensure that proper procedures are established to minimize confusion, inefficiency, and disruption of the educational program.

The Superintendent shall develop administrative guidelines for the granting of permission to use District facilities including a schedule of fees. Such guidelines are to include the following:

A. Each user shall present evidence of the purchase of organizational liability insurance to the limit prescribed by District administrative guidelines.

B. Use of school equipment in conjunction with the use of school facilities must be requested specifically in writing, and may be granted by the procedure by which permission to use facilities is granted. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where rules so specify, no item of equipment may be used except by a qualified operator.

C. Users shall be liable financially for damage to the facilities and for proper chaperonage.

~~Withington Community Stadium Turf Replacement Fee~~Withington Community Stadium Turf Replacement Fee

~~All activities at Dunav Field at Withington Community Stadium, except Michigan High School Athletic Association (MHSAA) tournaments, shall be subject to a turf replacement fee. All fees and donations, shall be deposited in a capital projects account.~~

~~All activities at the Dunav Field at Withington Community Stadium, except Michigan High School Athletic Association (MHSAA) tournaments, shall include a turf replacement fee. The turf replacement fee for Dunav Field shall be \$1,000 per varsity game.~~

~~All fees and donations, excluding maintenance fees, shall be deposited in the Withington Stadium Turf Trust Fund and shall be used exclusively for the replacement of the stadium turf.~~

No liability shall attach to this District, any employee, officer, or member of this District specifically as a consequence of permitting access to these facilities.

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-50

SUBJECT: [Sharp Park Painting Project](#)

FOR ACTION: Jeff Beal

STATEMENT OF THE ISSUE:

Sharp Park painting was discussed at the October Finance/Facilities committee meeting. Lenco Painting quoted the project at \$36,648. This would provide a full refresh to Sharp Park to complete the areas not covered by the bond.

RECOMMENDATION:

Administration recommends the Sharp Park painting project in the amount of \$36,648 as presented.

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-51

SUBJECT: [JHS Painting Project](#)

FOR ACTION: Jeff Beal

STATEMENT OF THE ISSUE:

In April 2023, the Board approved the quote for the 3rd floor at JHS to be painted, which was completed during the summer. It is now time to move forward with painting the 2nd floor. The cost is \$77,125 and will be paid for through the General Fund, split between the 23/24 and 24/25 fiscal years. This information was shared with the Finance/Facilities committee at the October meeting.

RECOMMENDATION:

Administration recommends the Jackson High painting project in the amount of \$77,125 as presented.

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-52

SUBJECT: [2023/24-1 Budget Amendment](#)

FOR ACTION: Jeff Beal

STATEMENT OF THE ISSUE:

The 2023/24-1 budget amendment will be discussed. Some changes include:

- Increased revenue due to additional per pupil funding over budget. Pupil count close to flat (increase of approximately 25 FTE).
- Increased expenses due to timing of playground updates, ESSER purchasing, along with staff tech devices, normal staffing increases, and summer facility maintenance work.

The amendment was shared in more detail at the December 13 Facilities/ Finance meeting.

RECOMMENDATION:

Administration recommends approval of the 2023/24-1 budget amendment as presented.

2023-24 School Year General Fund Budget

| | Original Adopted | Dec-23 Amended | Mar-24 Amended | Jun-24 Amended | Comments |
|----------------------------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------------------------------------------------|
| Revenue: | | | | | |
| Local Sources | \$ 11,669,375 | \$ 11,783,436 | \$ - | \$ - | |
| State Sources | 46,920,135 | 50,215,650 | - | - | |
| Federal Sources | 14,332,064 | 14,317,922 | - | - | |
| Other Sources | 2,989,910 | 2,994,910 | - | - | |
| Total Revenue | \$ 75,911,484 | \$ 79,311,918 | \$ - | \$ - | |
| Expenditures: | | | | | |
| Instruction: | | | | | |
| Elementary | 16,954,449 | 18,304,411 | - | - | ESSER textbooks; retirement/health increases |
| Middle School | 5,973,975 | 6,126,509 | - | - | Retirement/health increases |
| High School | 9,671,077 | 10,065,013 | - | - | ESSER textbooks; retirement/health increases |
| Summer Programs | 323,047 | 228,882 | - | - | |
| Special Education | 7,661,643 | 8,082,836 | - | - | Retirement/health increases |
| Compensatory Education | 3,204,950 | 3,204,950 | - | - | |
| Vocational Education | 8,268 | 8,268 | - | - | |
| SUBTOTAL | 43,797,409 | 46,020,869 | - | - | |
| Support Services: | | | | | |
| Pupil Support | 2,331,925 | 2,331,925 | - | - | |
| Instructional Staff | 2,063,274 | 2,063,274 | - | - | |
| Executive Administration | 751,611 | 745,260 | - | - | Retirement/health increases |
| School Administration | 5,308,950 | 5,511,087 | - | - | |
| Business Services | 1,421,111 | 1,460,057 | - | - | |
| Maintenance & Operations | 7,055,996 | 7,793,145 | - | - | Vehicles, mulch, utilities, summer improvements (concrete, paint, etc.) |
| Transportation | 2,917,613 | 3,997,212 | - | - | Energy advisory pmt-clean school bus rebate |
| Central Services | 2,100,678 | 2,100,678 | - | - | |
| Technology | 1,915,350 | 2,650,840 | - | - | Chromebooks (400k), Retirement/health increases |
| Athletics | 1,279,151 | 1,279,151 | - | - | |
| Other Support | 167,500 | 167,500 | - | - | |
| SUBTOTAL | 27,313,159 | 30,100,129 | - | - | |
| Community Activities | 1,394,627 | 1,394,627 | - | - | |
| Site & Building Improvements | 41,500 | 462,000 | - | - | Playground equipment |
| Debt Service & Transfers Out | 75,000 | 75,000 | - | - | |
| Total Expenditures | \$ 72,621,695 | \$ 78,042,625 | \$ - | \$ - | |
| Excess Rev Over (Under) Exp | 3,289,789 | 1,269,293 | 0 | 0 | |
| Beginning Fund Balance | \$ 15,661,332 | \$ 17,079,894 | \$ 17,079,894 | \$ 17,079,894 | |
| Ending Fund Balance | \$ 18,951,121 | \$ 18,349,187 | \$ 17,079,894 | \$ 17,079,894 | |
| Projected Fund Balance % of Exp | 26.10% | 23.51% | 0.00% | 0.00% | |

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-53

SUBJECT: [Superintendent Evaluation](#)

FOR ACTION: Board of Education

STATEMENT OF THE ISSUE:

The Board of Education completed the Superintendent Evaluation on November 30, 2023. A summary will be shared at the meeting.

RECOMMENDATION:

The Board will make a recommendation to approve the Superintendent Evaluation document as presented.

JACKSON PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
Jackson High School
December 19, 2023

ITEM: 23-24-54

SUBJECT: [Superintendent](#)
[Employment Agreement](#)

FOR ACTION: Board of Education

RECOMMENDATION:

The term of employment for the Superintendent is considered annually by the Board for a one-year extension. The one-year extension would expire on June 30, 2028. All other language in the contract remains the same.