

Woodside Elementary
School Site Council Meeting
Minutes (Draft)

September 26, 2023
Location: Room E1
Meeting Time: 3 pm to 4 pm

Meeting Call to Order: Time: ____

Member Roll Call

- Chris Chenault, principal
- Dena Westfall, teacher (2nd term)
- Dianna Zimmer, librarian (1st term)
- Robin Reed, parent (2nd term)
- Nicole Cleveland, parent (1st term)
- Masoud Juya, parent (1st term)

All present except for Dianna Zimmer

Public Comment

None

Review and Approval of Minutes from previous SSC Meeting, [April 25, 2023](#)

Motion to Approve: Westfall

Motion Second: Reed

Vote: yes: 5 No: 0 Abstain: 0

Old Business

None

New Business

Posted 9/20/2023 Initials CC

Mt. Diablo Unified School District (MDUSD) policies prohibit discrimination on the basis of sex. Please refer to Board Policies [5145.3](#), [5145.7](#) and Administrative Regulations [5145.3](#) and [5145.7](#) for more information on the District's anti-discrimination policies. Title IX requires MDUSD to take appropriate action to investigate when it knows or reasonably should know of a possible Title IX violation. You may file a complaint regarding gender equity or sexual harassment, or discrimination, including harassment, intimidation and bullying because of actual or perceived disability, sex, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics, under the District's Uniform Complaint and/or Title IX procedures, by contacting the Title IX Coordinator:

Jennifer Sachs, Chief, Educational Services
(925) 682-8000 x 4016
sachsi@mdusd.org
1936 Carlotta Drive, Concord, CA 94519

Title IX complaints will proceed under the District's Administrative Regulation [AR 5145.71](#) Title IX Sexual Harassment Complaint Procedures. A complaint may also be filed with the school site principal or his/her designee or a teacher at the school site. <https://www.mdusd.org/community/concerns-and-complaints/title-ix-and-gender-equity>

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1. Welcome New SSC Members, Share Results of Elections/Collect ballots
 - a. (action item) Vote for SSC Chairperson, Vice Chairperson, parliamentarian, and note taker
 - i. Chenault to act as Chairperson and Note-taking will be shared by Zimmer and Westfall
2. [SSC Annual Training](#) & Annual Review of Uniform Complaint Policy and Procedures (UCP)
3. (action item) Vote/determine a Woodside Parent Advisory Committee ([PAC](#)) representative
 - a. it was determined that our SSC PAC representative will rotate among SSC members and/or Woodside Parents
 - b. Mrs. Duwana Lefaver (a parent meeting attendee) volunteered to attend this month's PAC meeting
 - i. Mrs. Lefaver will report out at our Oct. 17th or 31st meeting... or will provide Chenault information to share at SSC.
4. [Introduction](#) to the Single Plan for Student Achievement: [Student data](#) that drives our SPSA
 - a. 2022-23 CAASPP data was shared
 - b. CASSPP Three-year data trends were examined
 - i. In comparison to all students at Woodside, our emerging bilingual (ELL) students have been identified as a subgroup that needs additional support
 - ii. Mr. Juya would like to further analyze and compare CASSPP data among MDUSD schools and further expand the comparison to similar schools within California
 - iii. This will allow further discussion and discovery to determine our best next steps/action items for our Single Plan for Student Achievement

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- iv. Chenault will provide Mr. Juya with the proper resources to access and compile this data for comparison
- c. Regarding ELPAC testing data
 - i. Mr. Juya brought to our attention that some emerging bilingual families haven't received their ELPAC scores for their students
 - ii. Chenault will ensure that families have these scores by their scheduled conference with their teacher during conference week.
- 5. Members to approve one additional SSC meeting in October for a total of two October meetings in preparation for SPSA approval (Oct. 17th ? ... and Oct. 31st)
 - a. SSC members approved two October meetings:
 - i. Oct. 17th
 - ii. Oct. 31st

Meeting Adjournment: Time 4:04 pm

Motion to Approve: Reed

Motion Second: Juya

Vote: yes: 5 No: 0 Abstain: 0

Next Meeting Date: Oct. 17th and Oct. 31st at 3 p.m.

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