

Carmel Middle School PTO Executive Board Meeting  
1:00 Meeting on Thursday, March 21, 2024

Via Zoom: Jody Kent, Sarah Grelecki, Michele Kirby, Shanell Dominy, Deanna Pitman, Erin Schaum

I. Welcome–Jody Kent

- a. Kate Masterson:
  - i. CCS Tech Team
  - ii. Will be guest speaker for April 16 General Board Meeting
  - iii. Will have “Tech Talk” about issues families are facing
- b. Eclipse sunglasses
  - i. Will distribute to students prior to spring break
- c. PTO transition update
  - i. Still looking for committee chairs for:
    - 1. Dine to Donate
    - 2. Back to School Tailgate

II. Principal’s Report–Deanna Pitman

- a. Teacher grants
  - i. None at this time
- b. Everyone is looking forward to Spring Break
- c. ILEARN testing window opens April 15-May 3
  - i. Planning to get it done within first 2 weeks
  - ii. Have had some changes to schedules
- d. Date for 8th grade celebration
  - i. May 23-last day of school
- e. Anticipate to have “Team Money” spent in April and May- be on the lookout for budget purposes
- f. Have started to work on staffing for the next school year and will continue to do so after break.

III. PTO President’s Report–Jody Kent

- a. Committee Updates
  - i. Food Service Staff Appreciation Week-
    - 1. Gave gift cards to lunch helpers- Graeter’s
  - ii. Next Dine to Donate: 4-8 p.m. Monday, March 25 @ Chick-Fil-A on Thatcher Lane
  - iii. Pantry Pack
    - 1. Typically give out weekly bag, for spring break families receive 2 weeks worth
    - 2. Merciful Help Center will be giving out perishables
    - 3. Families will also receive gift cards as well due to the break
  - iv. Thankful Thursday
    - 1. March 28: Eclipse Extravaganza- sign up genius sent
    - 2. April 10: Staff breakfast

#### IV. Vice President's Report—Michele Kirby

- a. Solar Eclipse Parking Fundraiser update:
  - i. No one is signed up to help
    - 1. Will reach out to Emily, CCS Eclipse coordinator,
    - 2. There 30 people who have pre purchased spots
    - 3. Custodians will be picking up parking lot
    - 4. Michele is planning on going in the morning, check in and then come back later to assist
  - ii. 8th Grade Celebration Update:
    - 1. 380 total students
    - 2. Budget concerns:
      - a. Prices have increased, \$1000 budget will not cover much:
      - b. Fact Finding:
        - i. Chick-fil- A: \$2500 just for sandwich
        - ii. Air Brush Tattoo Station: \$750
        - iii. Kona Ice: only will serve 300 students-\$4/person for 2 hrs-1200
    - 3. Money Collection:
      - a. Questions on how to collect money and how to cover those students can't pay-
        - i. cash or check
    - 4. Food
      - a. Chips
      - b. Popsicles- plan to order through school catering
    - 5. Activities:
      - a. Looking for a free DJ
      - b. Tailgate games- will reach out to Stephanie
    - 6. Prizes:
      - a. A lot of donations that were sent in last year
      - b. Create amazon wish list

#### V. Treasurer's Report—Sarah Grelecki

- a. PTO fundraiser (PTO and Pantry Pack)
- b. Treasurer's Report
  - i. Transition update
  - ii. Check received from Kroger for \$381- deposited
  - iii. Have slowly received PTO donations
    - 1. increased by 1K-not a true increase
    - 2. - Due to update
  - iv. Updated budget sent
    - 1. Totals correct
    - 2. Checking: \$5k
    - 3. Savings: \$36K
  - v. Will make sure accounts have proper amount to avoid monthly service fees

- vi. No big payments have come out
- vii. No pantry pack donations recently
- viii. Clubs sponsorships
  - 1. Added \$3k to club budget help with spring clubs

VI. Communications Report–Shanell Dominy

- a. Nothing to report

VII. Secretary's Report–Erin Schaum

- a. SRE hosting 5th Grade Transition Night for Parents on April 23
  - i. Deanna will be presenting, as well as “experienced parent panel”
  - ii. If board is available, SRE would love to have you attend

VIII. Adjournment

April 16 PTO Meeting

9 a.m. Executive Board/ 10 a.m. General Meeting- will change to 930