The best education for every student.

STEILACOOM Historical School District No. 1

Est. 1854

Regular Meeting Agenda

Steilacoom Historical School District Professional Development Center
511 Chambers Street, Steilacoom, WA

https://steilacoom-k12-wa-us.zoom.us/j/81964379187

or call 253-215-8782 and enter Webinar ID: 819 6437 9187

Wednesday, April 17, 2024 06:00 PM

I. CALL TO ORDER (Action)

A. Pledge of Allegiance
B. Roll Call
C. Agenda Review
D. Approval of Agenda

II. PRESENTATIONS

A. Chloe Clark Leadership Through STEAM Club (Presentation)

Presenter: Loretta Duncan

Chloe Clark Leadership Through STEAM Club.pdf (p. 4)

B. SHS BSU and Speech & Debate Clubs (Presentation)

Presenter: Jake Tyrrell

C. Community Partner Recognition - DuPont Lions Club (Presentation)

Presenter: Shawn Lewis

D. Certificated School Employees Recognition (Presentation)

Presenter: Susanne Beauchaine

E. Volunteer Appreciation (Presentation)

Presenter: Susanne Beauchaine

III. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IV. REPORTS

A. Budget Status Report (Information)

Presenter: Shawn Lewis

Budget Status Report.pdf (p. 14)

B. Washington School Improvement Framework (WSIF) (Information)

Presenter: Laurie Vallieres

2024 WSIF Presentation.pdf (p. 25)

V. CONSENT AGENDA (Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of March and April 2024 Accounts Payable and March 2024 Payroll.pdf (p. 37)

Approval of March 20 2024 Regular Board Meeting Minutes.pdf (p. 91)

Approval of March 26 2024 Board Retreat Minutes.pdf (p. 95)

Board Background Cherrydale Primary School Principal Recommendation.pdf (p. 97)

Approval of Admin Personnel Report.pdf (p. 98)

Approval of Classified Personnel Report.pdf (p. 99)

Approval of Co-Curricular Personnel Report.pdf (p. 100)

Approval of Memorandum of Understanding SHSD and Veteran Affairs Puget Sound Health Care.pdf (p. 101)

Approval of SHS Jazz Band Trip to Idaho.pdf (p. 110)

Approval of SHS Football Team Building Trip to Oregon.pdf (p. 115)

Approval of SHS Music Boosters Donation.pdf (p. 123)

VI. NEW BUSINESS

A. Resolution 922-04-17-24 Mental Health Awareness Month (Action)

Presenter: Mary Snyder

Resolution 922-04-17-24 Mental Health Awareness Month.pdf (p. 124)

B. State Audit Results (Information)

Presenter: Shawn Lewis

State Audit Results.pdf (p. 126)

C. Board Goal - Professional Learning (Discussion)

Presenter: Sam Scott

VII. BOARD COMMUNICATION (Information)

VIII. ANNOUNCEMENTS (Information)

IX. RECESS TO CLOSED SESSION

X. CLOSED SESSION

Closed hearing for a quasi-judicial matter pursuant to RCW 42.30.140(2)

XI. RETURN TO REGULAR MEETING

XII. ADJOURNMENT (Action)

Chloe Clark Elementary School

Leadership with STEAM

Behind the Program

Who?

This after-school program is offered to all third graders. The program currently has 27 leaders and is hosted by Denise Isler, third grade teacher.

What?

This program focuses on building leadership skills, learning about the habits of an effective leader, all while doing so with STEAM related projects. The leaders also engage in community-building activities.

How?

Ms. Isler's position is funded by the Project INSPIRE DoDEA Grant. This program currently serves 85% military-connected students.

Habit 1: Be Proactive

To be proactive is to stay calm in any situation. "Be calm like water, not shaken like soda."

The STEAM activity was REACTIVE PUMPKINS- The students gutted pumpkins and were then given scenarios that would shake anyone up. The leaders then created reactions with baking soda, soap, and vinegar.









Habit 2: Begin with the End in Mind



With this habit in mind, the leaders learned to plan ahead and set a goal. They did so with a community project - our Chloe Clark Annual Sock Drive. We collected socks to donate to Caring for Kids.



The leaders:

- Set a goal of collecting at least 1,000 socks
- Made posters and a promotional video
- Collected and counted socks
- Made a prize video (incentives for the winning class)
- Delivered the socks to Caring for Kids







Building Community

Chloe Clark Elementary School, the leaders, and the community collected **8,243** pairs of socks!

It filled a whole window in our library and then some!











Habit 3: Put First Things First

A Leader finds balance in life while also putting the most important things first. The leaders made balance stick people.

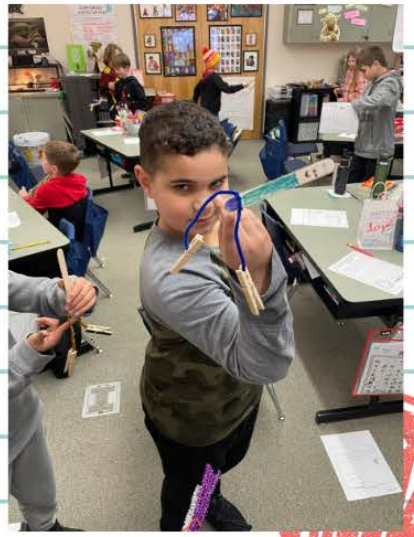




We also learned to have a little fun and made a balloon reindeer that raced across the classroom.







Habit 4: Think Win-Win

Think Win- Win is understanding that everyone can win. The leaders learned about different win-lose scenarios and how to put themselves in win-win situations. This habit was taught over a few weeks, but the leaders didn't know. They built catapults where Ms. Isler gave them a tool that would not fly far. They also were not given an essential piece. The leaders all thought they lost. A few weeks later, Ms. Isler gave them the correct tools.









Habit 5: Seek first to Understand then be understood

This habit involves listening and understanding. The leaders made string cup phones.







Habit 6: Synergize



Synergizing is being able to work with others, uplifting their strengths . With this habit, the leaders made motivational Valentines for all second graders at Chloe Clark. Some students came up with the words while others added creative touches. The leaders also began planning for our Chloe Clark STEAM FAIR. They created the materials list for the Makerspace, the activities they think should be there, and made the posters that can be seen around Chloe Clark right now.







Thank You !

STEILACOOM
Historical School District No. 1

April 10, 2024

To: Dr. Kathi Weight, Superintendent

From: Shawn Lewis

Subject: Financial Update

Attached are the Budget Status Reports for all funds as of the end of March 2024, along with charts and data showing our monthly attendance, general fund balance, and general fund cash balance.

Enrollment is generally flat – no significant increase or decrease in our schools or in the Running Start program.

Our General Fund Balance is extremely steady at $1.7 million – and changed only by $12,938 from last month.

General Fund cash balance as of the end of March is $1,736,940. In the attached charts, you may notice that the cash and investment balance change from last year is not as significant this month as it was last month. The reason for this is due to the large cash transfer we made last year from the Capital Projects Fund – and should not cause any concern about this year's activity. The cash balance reported for this month is actually a little better than we anticipated – mainly because we have several large bills that we are paying in April – including a $600,000 invoice for Running Start at Pierce College and a $325,000 invoice for insurance.

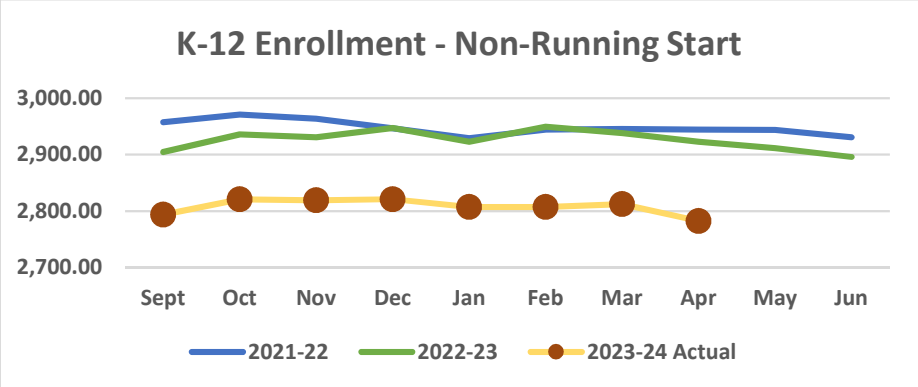
Capital Projects Fund balance is nearly $460,000 as we continue receiving capital projects and technology levy proceeds following last November's successful election. In May, I anticipate transferring about $1.6 million from the capital projects fund to the debt service fund for future payment of the McNeil Street property. We also anticipate other large capital project expenses to begin, with the Cherrydale HVAC system being the single largest expense. Smaller expenses include traffic studies, which have already started at our elementary schools.

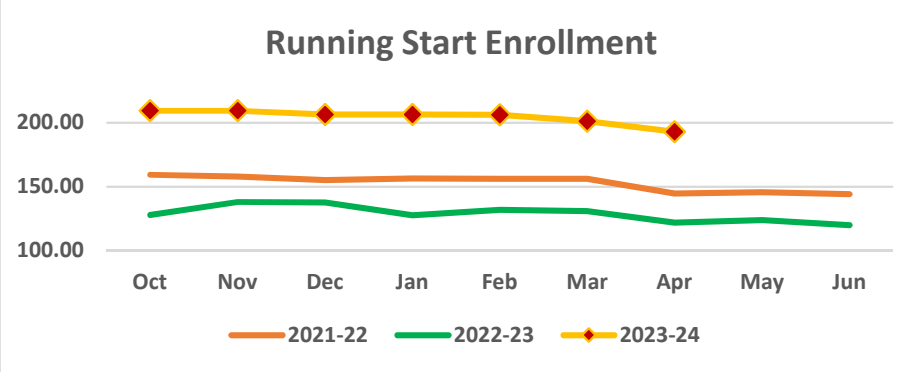
No items of significance to report in other funds.

Steilacoom Historical School District No. 1
Monthly Budget Report
2023-24 Executive Summary
Mar-24

Enrollment

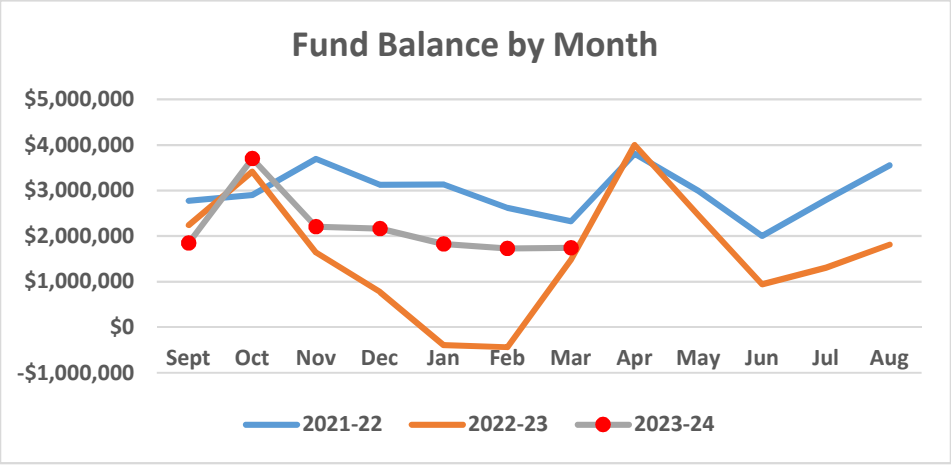
Budgeted FTE	3,037.00
Actual Average Annual FTE	3,012.62
FTE Over/Under Budget	(24.38)





General Fund Balance

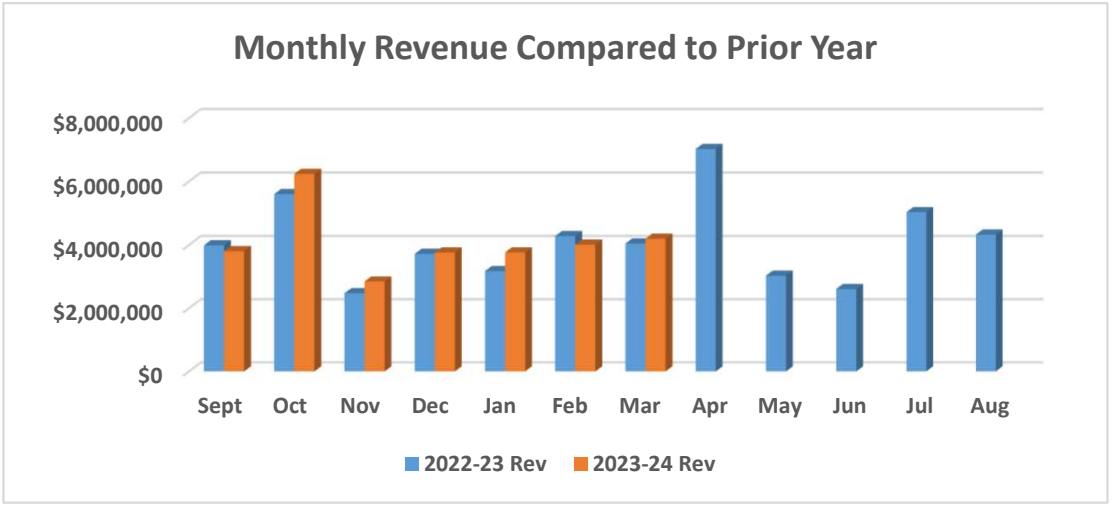
Actual as of Prior Month	$1,730,966
Actual as of Current Month	$1,743,904
Increase/Decrease in Fund Balance	$12,938
Fund Balance as a % of Budgeted Expenditures	3.42%

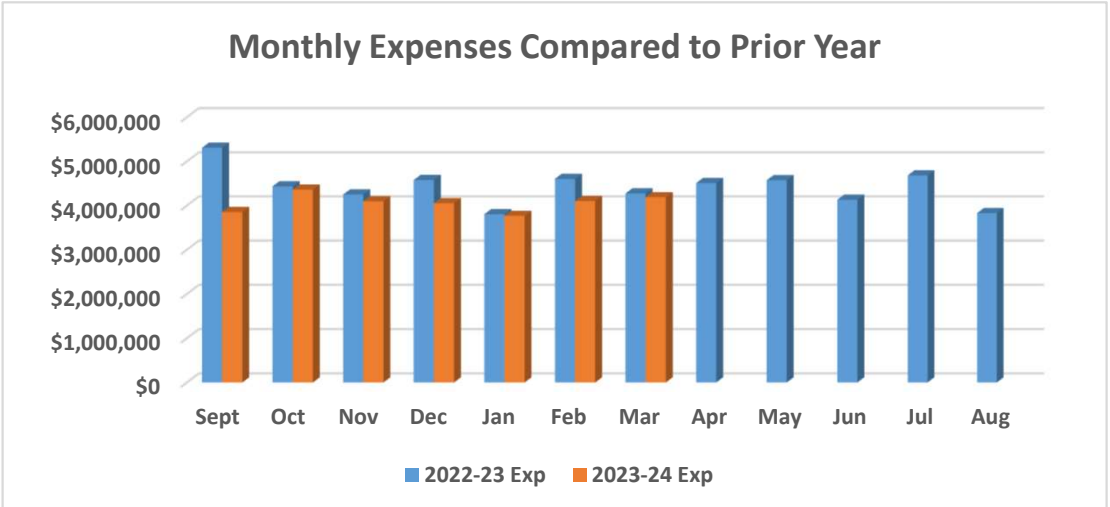


General Fund Cash and Investment Balance

As of Month End

	2021-22	2022-23	2023-24	Change From Prior Year
Sept	$3,699,925	$2,127,134	$1,739,546	($387,588)
Oct	$4,954,039	$3,382,880	$3,636,745	$253,865
Nov	$4,196,404	$1,628,957	$2,386,579	$757,622
Dec	$3,792,454	$751,911	$2,138,377	$1,386,466
Jan	$3,830,686	$370,061	$1,795,477	$1,425,416
Feb	$3,317,966	($1,964)	$1,724,610	$1,726,575
Mar	$2,991,604	$785,205	$1,736,940	$951,734
Apr	$4,489,799	$3,972,916		
May	$3,627,568	$2,365,690		
Jun	$2,705,656	$852,646		
Jul	$2,773,910	$1,171,464		
Aug	$2,924,278	$1,691,540		





10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of March, 2024

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	8,336,223	451,960.87	3,782,511.94		4,553,711.06	45.37
2000 LOCAL SUPPORT NONTAX	857,000	86,751.06	675,897.97		181,102.03	78.87
3000 STATE, GENERAL PURPOSE	30,608,676	2,660,628.66	17,194,495.61		13,414,180.39	56.18
4000 STATE, SPECIAL PURPOSE	8,992,655	758,482.27	4,826,727.58		4,165,927.42	53.67
5000 FEDERAL, GENERAL PURPOSE	399,000	.00	423,853.28		24,853.28-	106.23
6000 FEDERAL, SPECIAL PURPOSE	2,536,337	239,759.16	1,423,493.08		1,112,843.92	56.12
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	3,000.00		3,000.00-	0.00
9000 OTHER FINANCING SOURCES	0	2,386.97	2,386.97		2,386.97-	0.00
Total REVENUES/OTHER FIN. SOURCES	51,729,891	4,199,968.99	28,332,366.43		23,397,524.57	54.77
B. EXPENDITURES						
00 Regular Instruction	27,814,301	2,084,184.03	14,944,974.29	9,886,128.49	2,983,198.22	89.27
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	7,224,977	591,676.22	4,242,461.08	2,836,664.84	145,851.08	97.98
30 Voc. Ed Instruction	2,263,813	164,457.15	1,179,787.70	746,712.17	337,313.13	85.10
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,689,402	101,886.17	703,248.14	469,347.48	516,806.38	69.41
70 Other Instructional Pgms	592,263	96,507.67	527,318.75	345,965.40	281,021.15-	147.45
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	11,477,509	1,149,326.52	6,886,715.24	3,197,058.76	1,393,735.00	87.86
Total EXPENDITURES	51,062,265	4,188,037.76	28,484,505.20	17,481,877.14	5,095,882.66	90.02
C. OTHER FIN. USES TRANS. OUT (GL 536)	450,000	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	217,626	11,931.23	152,138.77-		369,764.77-	169.91-
F. TOTAL BEGINNING FUND BALANCE	500,000		1,896,042.46			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	717,626		1,743,903.69			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810	Restricted For Other Items	0	.00
G/L 815	Restric Unequalized Deduct Rev	0	.00
G/L 821	Restricted for Carryover	0	.00
G/L 823	Restricted for Carryover of Tra	0	.00
G/L 825	Restricted for Skills Center	0	.00
G/L 828	Restricted for C/O of FS Rev	0	.00
G/L 830	Restricted for Debt Service	0	.00
G/L 835	Restrictd For Arbitrage Rebate	0	.00
G/L 840	Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845	Restricted for Self Insur	0	.00
G/L 850	Restricted for Uninsured Risks	0	.00
G/L 870	Committed to Other Purposes	450,000-	.00
G/L 872	Committd to Econmc Stabilizatn	0	.00
G/L 873	Committed to Depreciation Sub-F	0	.00
G/L 875	Assigned Contingencies	0	.00
G/L 884	Assigned to Other Cap Projects	0	.00
G/L 888	Assigned to Other Purposes	0	.00
G/L 890	Unassigned Fund Balance	1,167,626	1,743,903.69
G/L 891	Unassigned Min Fnd Bal Policy	0	.00
G/L 896	Change in Accounting Principles	0	.00
G/L 897	Change to or within the Financi	0	.00
	TOTAL	717,626	1,743,903.69

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of March, 2024

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	3,000,000	275,522.67	405,886.37		2,594,113.63	13.53
2000 Local Support Nontax	151,000	18,330.15	53,556.10		97,443.90	35.47
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	3,151,000	293,852.82	459,442.47		2,691,557.53	14.58
B. EXPENDITURES						
10 Sites	0	.00	.00	18,166.50	18,166.50-	0.00
20 Buildings	1,450,000	4,592.49	58,944.53	113,619.75	1,277,435.72	11.90
30 Equipment	200,000	20,192.35	20,192.35	18,623.42	161,184.23	19.41
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	6,000.00	6,000.00	0.00	6,000.00-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	1,650,000	30,784.84	85,136.88	150,409.67	1,414,453.45	14.28
C. OTHER FIN. USES TRANS. OUT (GL 536)	1,625,000	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	124,000-	263,067.98	374,305.59		498,305.59	401.86-
F. TOTAL BEGINNING FUND BALANCE	170,000		183,530.62			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	46,000		557,836.21			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810	Restricted For Other Items	0	.00
G/L 825	Restricted for Skills Center	0	.00
G/L 830	Restricted for Debt Service	0	.00
G/L 835	Restrictd For Arbitrage Rebate	0	.00
G/L 840	Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850	Restricted for Uninsured Risks	0	.00
G/L 861	Restricted from Bond Proceeds	0	.00
G/L 862	Committed from Levy Proceeds	1,600,000-	32,768.91-
G/L 863	Restricted from State Proceeds	0	.00
G/L 864	Restricted from Fed Proceeds	0	.00
G/L 865	Restricted from Other Proceeds	0	.00
G/L 866	Restricted Impact Fees	270,000	156,133.18
G/L 867	Restrictd Mitigation Fees	0	.00
G/L 869	Restricted fr Undistr Proceeds	0	.00
G/L 870	Committed to Other Purposes	0	.00
G/L 889	Assigned to Fund Purposes	1,376,000	434,471.94
G/L 890	Unassigned Fund Balance	0	.00
G/L 896	Change in Accounting Principles	0	.00
G/L 897	Change to or within the Financi	0	.00
	TOTAL	46,000	557,836.21

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of March, 2024

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	4,071,610	13,882.77	3,879,013.51		192,596.49	95.27
2000 Local Support Nontax	1,000	6,240.13	29,126.96		28,126.96-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	725,000	.00	.00		725,000.00	0.00
Total REVENUES/OTHER FIN. SOURCES	4,797,610	20,122.90	3,908,140.47		889,469.53	81.46
B. EXPENDITURES						
Matured Bond Expenditures	8,870,000	.00	8,330,000.00	0.00	540,000.00	93.91
Interest On Bonds	710,000	.00	297,600.00	0.00	412,400.00	41.92
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	9,580,000	.00	8,627,600.00	0.00	952,400.00	90.06
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)	4,782,390-	20,122.90	4,719,459.53-		62,930.47	1.32-
F. TOTAL BEGINNING FUND BALANCE	5,441,308		6,130,439.64			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	658,918		1,410,980.11			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	658,918		1,410,980.11			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
TOTAL	658,918		1,410,980.11			

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of March, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	260,710	27,292.00	149,618.69		111,091.31	57.39
2000 Athletics	178,332	1,968.96	20,847.47		157,484.53	11.69
3000 Classes	219,200	2,209.11	14,464.06		204,735.94	6.60
4000 Clubs	568,580	27,823.38	151,325.79		417,254.21	26.61
6000 Private Moneys	21,100	490.00	2,520.94		18,579.06	11.95
Total REVENUES	1,247,922	59,783.45	338,776.95		909,145.05	27.15
B. EXPENDITURES						
1000 General Student Body	298,660	2,805.20	34,753.71	19,081.13	244,825.16	18.03
2000 Athletics	234,461	17,322.48	119,392.78	27,861.11	87,207.11	62.81
3000 Classes	229,100	697.06	10,393.39	14,087.56	204,619.05	10.69
4000 Clubs	622,037	29,099.02	124,242.93	40,937.34	456,856.73	26.55
6000 Private Moneys	29,275	510.00	2,436.00	0.00	26,839.00	8.32
Total EXPENDITURES	1,413,533	50,433.76	291,218.81	101,967.14	1,020,347.05	27.82
C. EXCESS OF REVENUES OVER(UNDER) EXPENDITURES (A-B)	165,611-	9,349.69	47,558.14		213,169.14	128.72-
D. TOTAL BEGINNING FUND BALANCE	277,387		361,478.59			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)	111,776		409,036.73			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	111,776		409,036.73			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
TOTAL	111,776		409,036.73			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of March, 2024

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	601.38	4,085.80		3,085.80-	408.58
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	1,000	601.38	4,085.80		3,085.80-	408.58
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	1,000	601.38	4,085.80		3,085.80-	408.58
D. EXPENDITURES						
Type 30 Equipment	4,000	.00	.00	0.00	4,000.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	4,000	.00	.00	0.00	4,000.00	0.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)	3,000-	601.38	4,085.80		7,085.80	236.19-
H. TOTAL BEGINNING FUND BALANCE	140,603		155,621.43			
I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	137,603		159,707.23			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	137,603		159,707.23			
G/L 830 RES FOR DEBT SERVICE	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
TOTAL	137,603		159,707.23			

********** End of report **********

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: 04/17/2024

Strategic Focus Area

☒ Achieve

☒ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

The Washington School Improvement Framework (WSIF) serves as a guide for schools seeking improvement, consolidating up to nine indicators including attendance, graduation rates, and proficiency in English Language Arts and Math into a 1-10 score. This score determines the level of state support allocated to each school for improvement efforts.

Initially launched in March 2018, WSIF was temporarily halted during the COVID-19 pandemic and resumed its operations in March 2023, with a subsequent update in March 2024.

In the 2023 assessment, both Pioneer Middle School and Saltar's Point Elementary were classified as Targeted Tier I schools. Pioneer fell short of the All Schools Threshold for Students with Disabilities, while Saltar's Point failed to meet the Title I Threshold for Students with Disabilities and Multi-Lingual Learners.

In the March 2024 iteration, Cherrydale Primary, Anderson Island Elementary, Chloe Clark Elementary, Pioneer Middle School, and Steilacoom High School were all categorized as Foundational, signaling that they have not been identified by OSPI as needing improvement. Saltar's Point saw a modest improvement in the category of Students with Disabilities, but remains in improvement status.

Having missed the Title I Threshold for two consecutive years in two categories, Saltar's Point is now eligible for federal grant funds of up to $27,000. These funds will be utilized for school improvement initiatives commencing in the 2024-2025 academic year.

RECOMMENDED ACTION:

No action needed, information only.

Report prepared by: Laurie Vallieres

Washington School Improvement Framework (WSIF)



The Washington School Improvement Framework (WSIF) identifies how schools can improve the education of all students. The Framework combines as many as nine indicators (such as graduation rates, attendance, and proficiency on state tests in math and English language arts) into a 1-10 score. The school's score then determines the state's supports for the school to improve.

• For the 2023 Identification, there are some differences in calculations as the impact of COVID-19 data disruptions linger because we use three years of data for calculating WSIF:

- Used assessment data from the three most recent years of available data: SY 2018–2019, SY 2021–2022, and SY 2022–2023.
- Used only the Median Student Growth Percentile Measure for the Other Academic Indicator using growth calculations from SY 2018 to SY 2019 and SY 2022 to SY 2023.

• The English Language Proficiency (ELP) assessment is now calculated exclusively with WIDA.

MEASURES COMBINE INTO OVERALL SCORE

Each indicator noted below is mapped to a 1-10 score. These scores are combined based on the grade span of the school, creating the Framework.

The lowest performing 5% of school scores establish a support threshold—any school under the threshold will be identified for comprehensive support, and any school with a student group under the threshold will be identified for targeted support.

STEILACOOM Historical School District No. 1

How are measure rates translated into measure scores?

ELA Proficiency Measure is based on the percent of students meeting standard in English Language Arts on the SBA or WA-AIM assessments.*

% MET STANDARD	SCORE
78-100%	10
70-77.9%	9
64-69.9%	8
58-63.9%	7
53-57.9%	6
49-52.9%	5
43-48.9%	4
38-42.9%	3
29-37.9%	2
0-28.9%	1

ELA Growth Measure is based on the two-year median growth percentile in English Language Arts.

MEDIAN SGP	SCORE
≥ 60.5	10
57.0-60.4	9
54.5-56.9	8
52.5-54.4	7
50.5-52.4	6
48.5-50.4	5
46.0-48.4	4
44.0-45.9	3
40.0-43.9	2
<40.0	1

Math Proficiency Measure is based on the percent of students meeting standard in Mathematics on the SBA or WA-AIM assessments.*

% MET STANDARD	SCORE
69-100%	10
58-68.9%	9
51-57.9%	8
45-50.9%	7
41-44.9%	6
35-40.9%	5
30-34.9%	4
24-29.9%	3
16-23.9%	2
0-15.9%	1

Math Growth Measure is based on the two-year median growth percentile in Mathematics.

MEDIAN SGP	SCORE
≥ 62.0	10
58.0-61.9	9
55.0-57.9	8
53.0-54.9	7
50.0-52.9	6
48.0-49.9	5
45.5-47.9	4
42.0-45.4	3
38.0-41.9	2
<37.9	1

Regular Attendance Measure is based the percentage of students who regularly attended school (missed less than two days of school per month, on average).

% REGULARLY ATTENDING	SCORE
98-100%	10
86-97.9%	9
82-85.9%	8
78-81.9%	7
75-77.9%	6
72-74.9%	5
69-71.9%	4
66-68.9%	3
60-65.9%	2
0-59.9%	1

English Language Progress Measure is based on the percent of students making sufficient progress to exit English Language Learning services in a 6-year timeframe, based on the annual English Language Proficiency (ELP) assessment.

% PROGRESSING	SCORE
63-100%	10
55-62.9%	9
49-54.9%	8
44-48.9%	7
39-43.9%	6
33-38.9%	5
25-32.9%	4
18-24.9%	3
12-17.9%	2
0-11.9%	1

Dual Credit Measure is based on the percent of students in grades 9 to 12 enrolled in dual credit programs.

% ENROLLMENT	SCORE
82-100%	10
70-81.9%	9
61-69.9%	8
53-60.9%	7
42-52.9%	6
30-41.9%	5
16-29.9%	4
5-15.9%	3
1-4.9%	2
0-0.9%	1

Ninth Grade On Track Measure is based on the percentage of first time ninth grade stud track to graduate with their cohort in 4 y

% ON TRACK	
92-100%	
87-91.9%	
81-86.9%	
76-80.9%	
71-75.9%	
67-70.9%	
60-66.9%	
54-59.9%	
41-53.9%	
0-40.9%	

Graduation Measure is based on a composite 3 year Ad-

Extra Credit for Graduation points based on the percentage increases in 5, 6, and 7-year graduation rates across cohorts. This indicator applies only to schools that serve 12th grade students.

EXTENDED CREDIT FOR GRADUATTION RATE	EXTRA CREDIT
22-100%	2
13-21.9%	1

STEILACOOM Historical School District No. 1

Identification: Washington uses two threshold scores in its identification process:

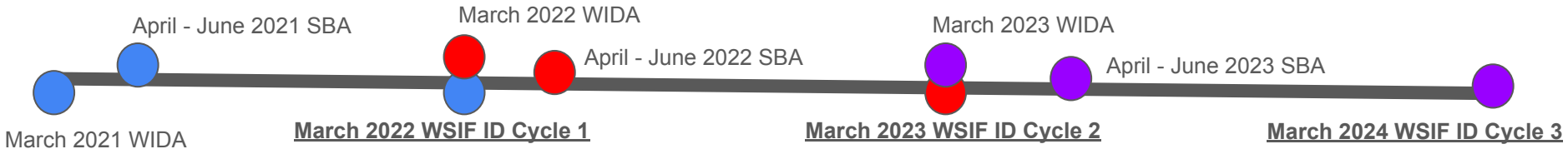
- The first applies to all schools with a WSIF Composite School Score, and it is equal to the lowest performing five percent of schools based on the All Students student group. For the 2023 Identification, the **threshold is 2.25**. This is called the All Schools Threshold. The following school MUST meet the All Schools Threshold:
    - Steilacoom HIgh School
    - Pioneer Middle School
    - Chloe Clark Elementary
- The second applies to Title I schools with a WSIF Composite School Score, and it is equal to the lowest performing five percent of Title I schools based on the All Students student group. For the 2023 Identification, the **threshold is 1.90**. This is called the Title I Threshold. THe following schools must meet the Title I Threshold:
    - Anderson Island Elementary (Schoolwide Title I)
    - Cherrydale Primary (Schoolwide Title I)
    - Saltar's Point Elementary (Targeted Assistance Title I)



Note:
Last year the All Schools Threshold was 2.85

The Title I Threshold was 1.85.

Timeline



March 2022 WSIF ID Cycle 1

- Saltar's Point Targeted Tier 1
- Pioneer Targeted Tier 1

March 2023 WSIF ID Cycle 2

- Saltar's Point Tier 3 - Compound
- Pioneer moves to Foundational status

March 2024 WSIF ID Cycle 3

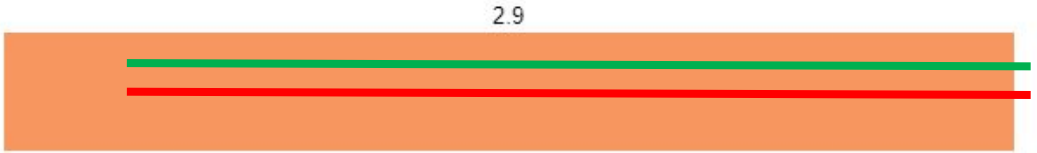


Anderson Island Elementary
Final Score by Student Group

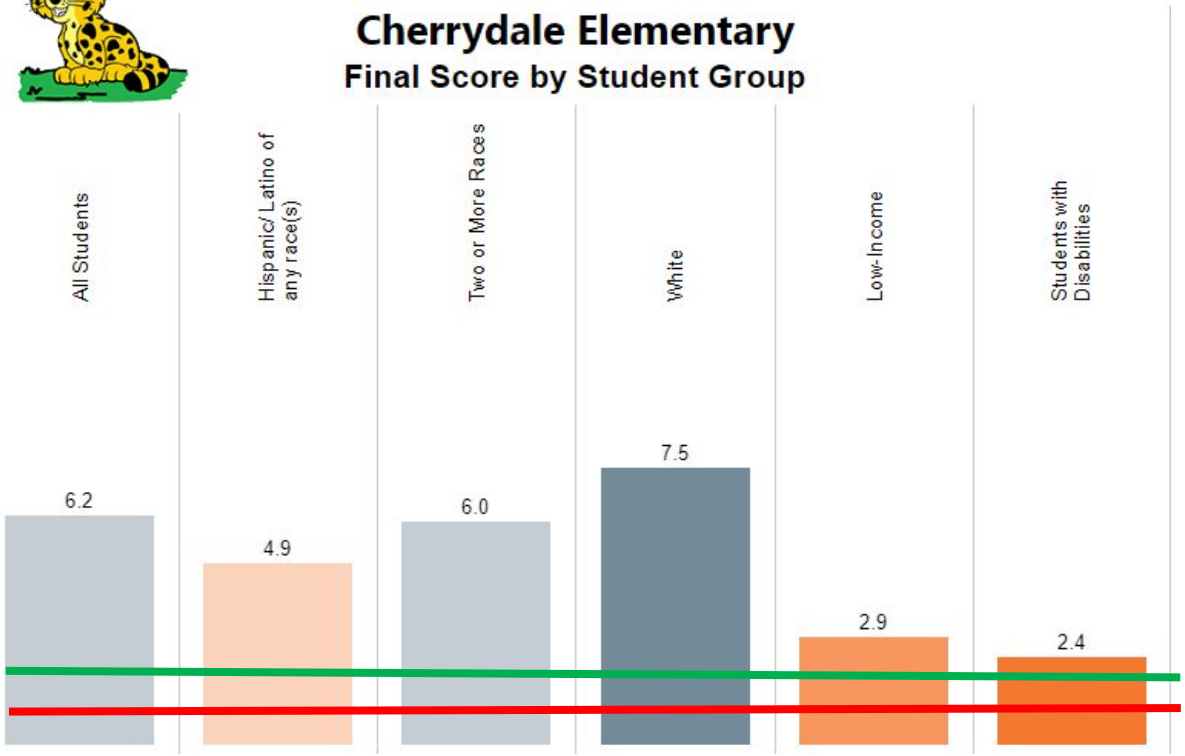
Anderson Island Elementary currently only qualifies to be measured in the all student category due to their small size.

All Students

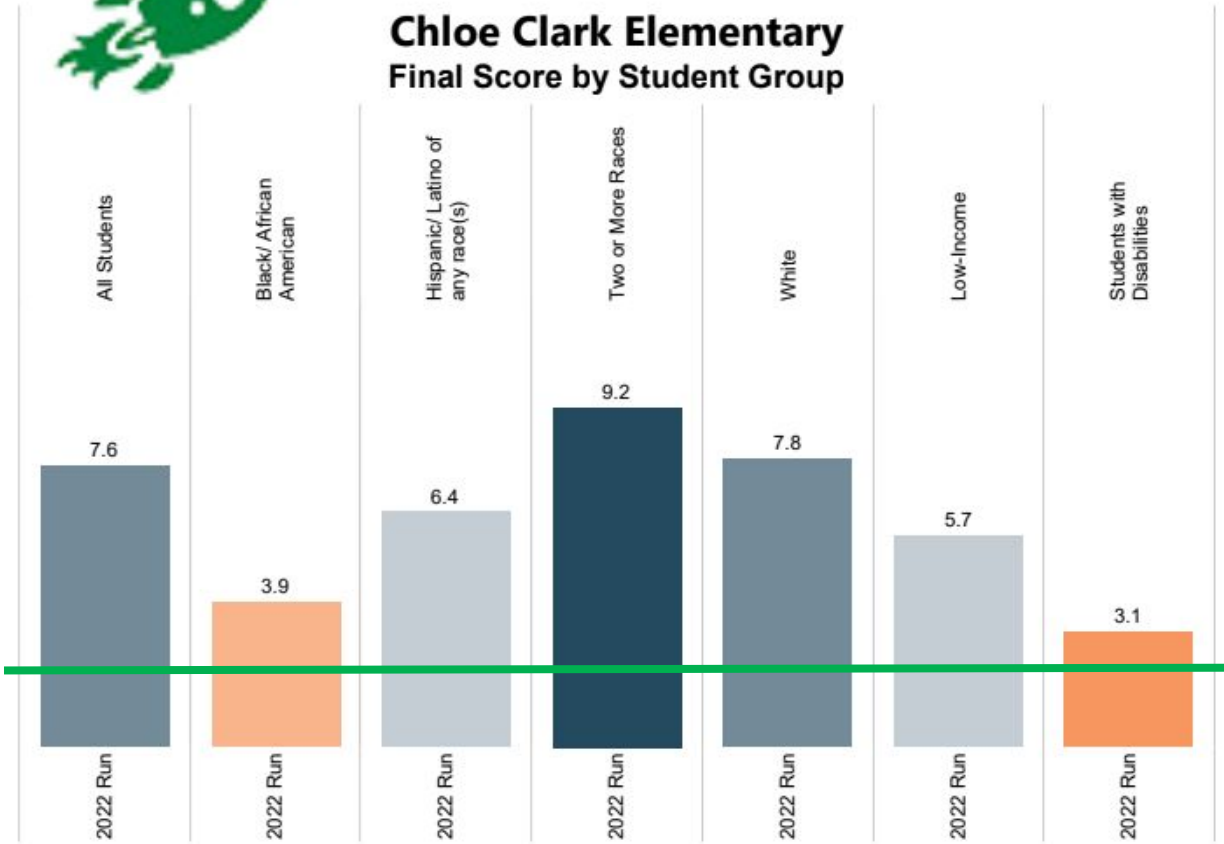
Anderson Island is above both the All School Threshold and Title I School Threshold!



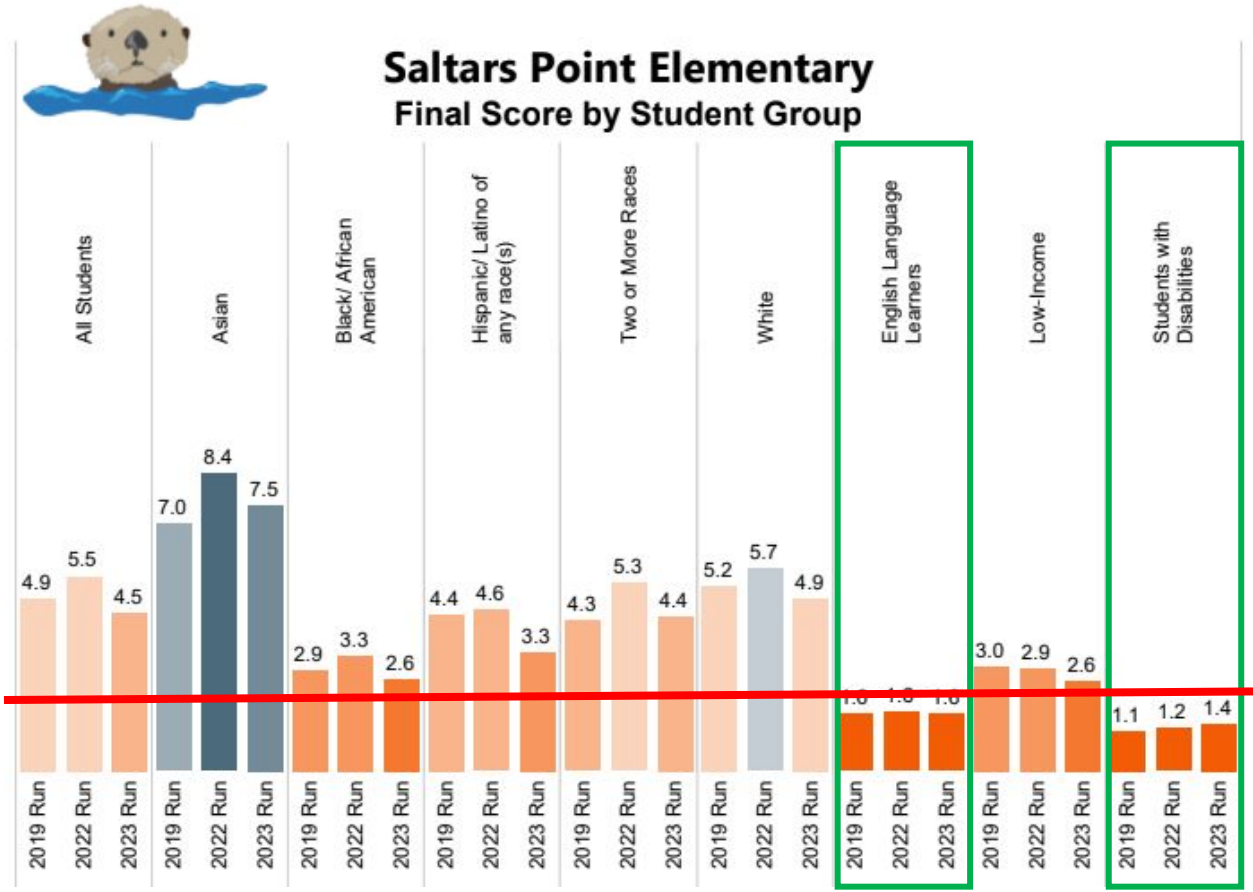
All Schools Threshold 2.25
Title I Schools Threshold 1.90



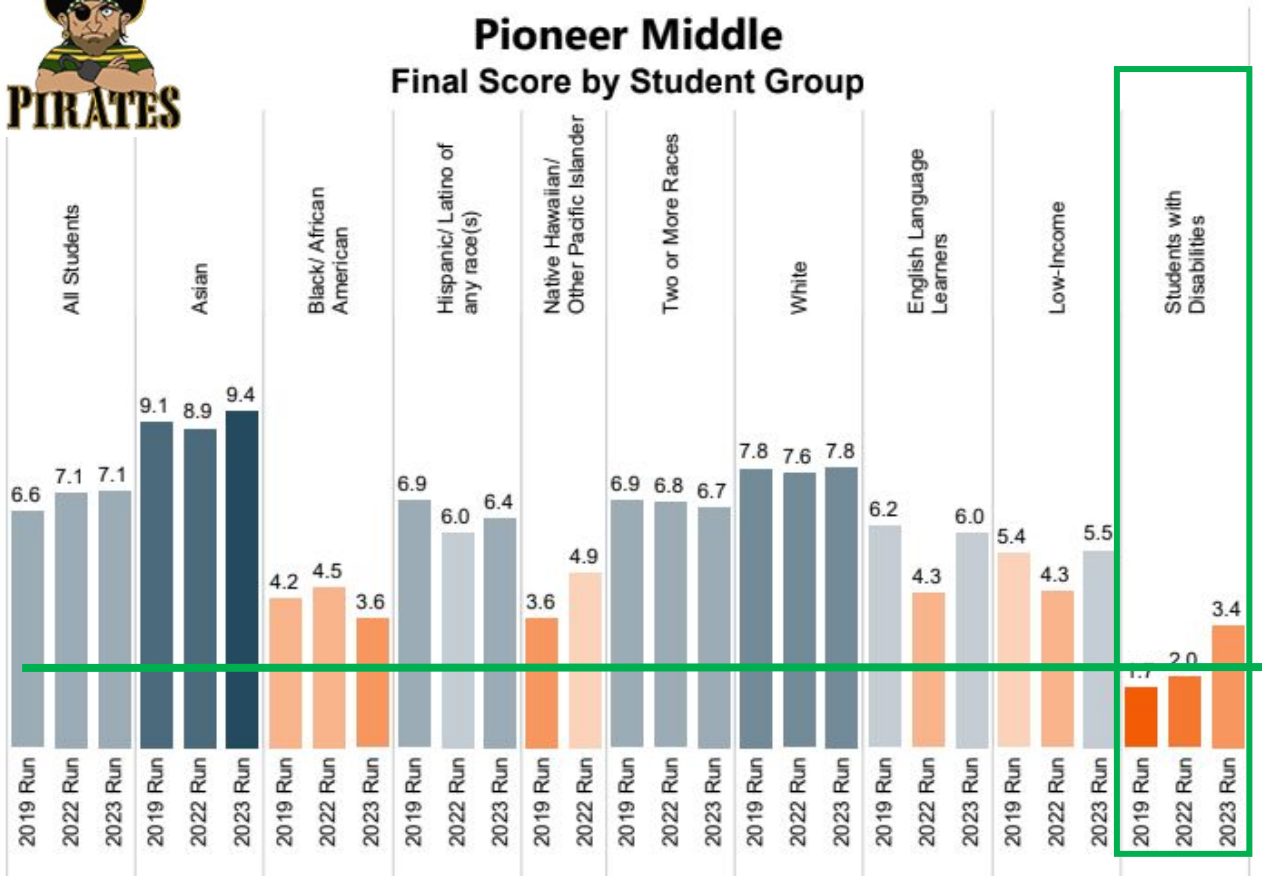
Cherrydale is above both the All School Threshold and Title I School Threshold!



Chloe Clark has met the the All School Threshold in all categories!

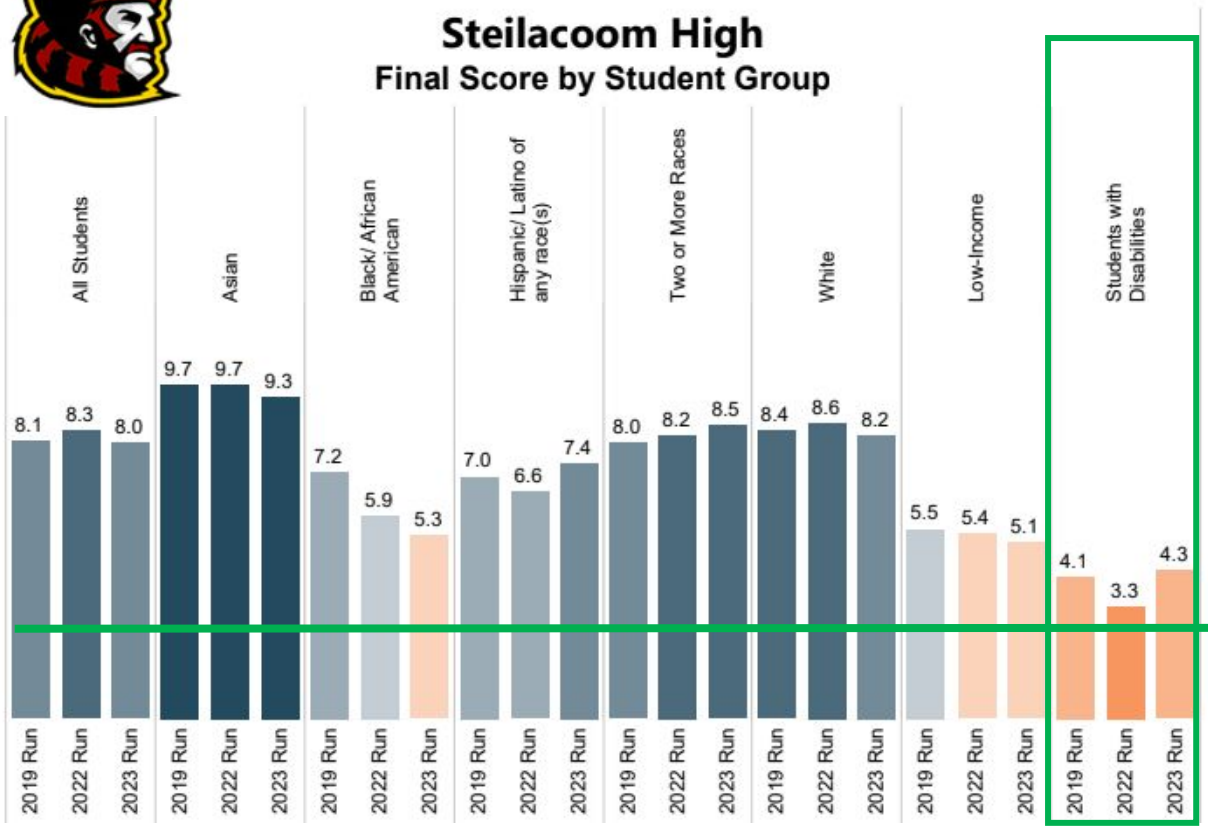


Saltar's is eligible for a grant from OSPI for staff professional development.



Pioneer has moved out of Targeted Tier I into Foundational status!

All Schools Threshold 2.25



SHS meets the All School Thresholds in every category!

QUESTIONS?



STEILACOOM
Historical School District No. 1

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: April 17, 2024

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Shawn Lewis, Assistant Superindendent

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
	Payroll	800949	to	800949	$ 1,384.76
	Payroll A/P	134240	to	134253	$ 502,100.80
	Payrol ACH Payments		to		$ 488,305.54
	Payroll Taxes		to		$ 603,282.12
	Direct Deposit		to		$ 1,716,943.44
March 21, 2024	Accounts Payable	134201	to	134239	$ 256,497.77
April 8, 2024	Accounts Payable	134254	to	134254	$ 54.84
April 9, 2024	Accounts Payable	134255	to	134300	$ 803,745.61
April 9, 2024	Accounts Payable	134301	to	134301	$ 37.75
April 1, 2024	Accounts Payable		to		$ 6,912.49
				TOTAL GENERAL FUND:	$ 4,379,265.12
CAPITAL PROJECTS FUND:			to		
March 22, 2024	Accounts Payable	200565	to	200566	$ 24,083.93
April 9, 2024	Accounts Payable	200567		200567	$ 19,277.41
				TOTAL CAPITAL PROJECTS FUND:	$ 24,083.93
ASSOCIATED STUDENT BODY FUND:					
March 21, 2024	Accounts Payable	405373	to	405373	$ 10.00
March 22, 2024	Accounts Payable	405374		405386	$ 25,910.88
April 8, 2024	Accounts Payable	405387	to	405387	$ 17.03
April 9, 2024	Accounts Payable	405388	to	405392	$ 9,111.90
April 1, 2024	Accounts Payable		to		$ 9,627.39
				TOTAL ASSOCIATED STUDENT BODY FUND:	$ 35,049.81
TRANSPORTATION VEHICLE FUND:					
			to		
			to		
				TOTAL TRANSPORTATION VEHICLE FUND:	$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

PAYROLL

A/P

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $502,100.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134240 through 134253, totaling $502,100.80

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134240	*CSIDENTITY CORPORATION	03/29/2024	20240329ADNWEXP	Payroll accrual	0	33.00	33.00
134241	*DVM INSURANCE AGENCY - DBA NA	03/29/2024	20240329ADNWPI	Payroll accrual	0	81.39	81.39
134242	*EMPLOY SEC DEPTS - WA LTC	03/29/2024	20240329AD1WLTC	Payroll accrual	0	12,047.26	12,047.26
134243	*EMPLOYMENT SECURITY DEPARTMEN	03/29/2024	20240329AD1PFML	Payroll accrual	0	13,184.48	18,457.25
			20240329AF1PFML	Payroll accrual	0	5,272.77	
134244	*ESD UNEMPLOYMENT POOL	03/29/2024	20240329AF1UC	Payroll accrual	0	5,533.67	5,533.67
134245	*LEGAL ACCESS CONSULTING LLC -	03/29/2024	20240329ADNWLE	Payroll accrual	0	139.60	139.60
134246	*PUGET SOUND WORKERS COMP TRUS	03/29/2024	20240329AD1WC	Payroll accrual	0	4,050.76	21,318.21
			20240329AF1WC	Payroll accrual	0	17,267.45	
134247	*STEILACOOM IMPREST FUND	03/29/2024	20240329ADRSad0	Payroll accrual	0	267.73	267.73
134248	*WEA PAYROLL DEDUCTIONS	03/29/2024	20240329ADC0UA	Payroll accrual	0	18,475.76	22,864.54
			20240329ADC0UB	Payroll accrual	0	186.20	
			20240329ADC0UC	Payroll accrual	0	60.80	
			20240329ADC1UB	Payroll accrual	0	960.57	
			20240329ADC1UC	Payroll accrual	0	453.32	
			20240329ADC1UD	Payroll accrual	0	1,060.38	
			20240329ADC1UE	Payroll accrual	0	1,295.19	
			20240329ADC1UG	Payroll accrual	0	27.08	
			20240329ADC3UB	Payroll accrual	0	27.00	
			20240329ADC4UC	Payroll accrual	0	253.50	
			20240329ADCOUS	Payroll accrual	0	64.74	
134249	HCA-SEBB BENEFITS	03/29/2024	20240329AFSEBB	Payroll accrual	0	367,400.00	367,400.00
134250	HCA-SEBB BENEFITS	03/29/2024	20240329ADKP1CR	Payroll accrual	0	350.00	42,770.00
			20240329ADKP1ER	Payroll accrual	0	100.00	
			20240329ADKP2CR	Payroll accrual	0	750.00	
			20240329ADKP2ER	Payroll accrual	0	429.00	
			20240329ADKP2FR	Payroll accrual	0	479.00	
			20240329ADKP3ER	Payroll accrual	0	237.00	
			20240329ADKP3FR	Payroll accrual	0	711.00	
			20240329ADKW1CR	Payroll accrual	0	168.00	
			20240329ADKW1ER	Payroll accrual	0	240.00	
			20240329ADKW1FR	Payroll accrual	0	144.00	
			20240329ADKW2CR	Payroll accrual	0	172.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20240329ADKW2ER	Payroll accrual	0	490.00	
			20240329ADKW2FR	Payroll accrual	0	882.00	
			20240329ADKW2SR	Payroll accrual	0	196.00	
			20240329ADKWSCR	Payroll accrual	0	2,010.00	
			20240329ADKWSER	Payroll accrual	0	2,440.00	
			20240329ADKWSFR	Payroll accrual	0	2,465.00	
			20240329ADKWSSR	Payroll accrual	0	1,890.00	
			20240329ADPHCR	Payroll accrual	0	804.00	
			20240329ADPHER	Payroll accrual	0	1,430.00	
			20240329ADPHFR	Payroll accrual	0	3,155.00	
			20240329ADPHSR	Payroll accrual	0	1,610.00	
			20240329ADPMCR	Payroll accrual	0	35.00	
			20240329ADPMER	Payroll accrual	0	80.00	
			20240329ADPMFR	Payroll accrual	0	180.00	
			20240329ADPSCR	Payroll accrual	0	1,008.00	
			20240329ADPSER	Payroll accrual	0	1,088.00	
			20240329ADPSFR	Payroll accrual	0	1,828.00	
			20240329ADPSSR	Payroll accrual	0	921.00	
			20240329ADV1CR	Payroll accrual	0	302.00	
			20240329ADV1ER	Payroll accrual	0	86.00	
			20240329ADV1FR	Payroll accrual	0	774.00	
			20240329ADV2CR	Payroll accrual	0	151.00	
			20240329ADV2ER	Payroll accrual	0	688.00	
			20240329ADV2FR	Payroll accrual	0	824.00	
			20240329ADV2SR	Payroll accrual	0	516.00	
			20240329ADVACR	Payroll accrual	0	2,970.00	
			20240329ADVAER	Payroll accrual	0	1,582.00	
			20240329ADVAFR	Payroll accrual	0	3,051.00	
			20240329ADVASR	Payroll accrual	0	2,712.00	
			20240329ADVHSAE	Payroll accrual	0	63.00	
			20240329ADVHSAF	Payroll accrual	0	252.00	
			20240329ADVHSAS	Payroll accrual	0	84.00	
			20240329ADVUCR	Payroll accrual	0	462.00	
			20240329ADVUER	Payroll accrual	0	704.00	
			20240329ADVUFR	Payroll accrual	0	1,081.00	
			20240329ADVUSR	Payroll accrual	0	176.00	
134251	HCA-SEBB FLEX SPEND	03/29/2024	20240329ADDCFSA	Payroll accrual	0	951.39	5,021.43
			20240329ADHCFSA	Payroll accrual	0	4,070.04	
134252	IDAHO CHILD SUPPORT RECEIPTING	03/29/2024	20240329ADCSIDS	Payroll accrual	0	295.00	295.00
134253	The Standard Insurance Company	03/29/2024	20240329ADLTD50	Payroll accrual	0	1,115.33	5,871.72
			20240329ADLTD60	Payroll accrual	0	4,756.39	

14 Computer Check(s) For a Total of 502,100.80

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	14	Computer	Checks For a Total of	502,100.80
Total For	14	Manual, Wire Tran, ACH & Computer Checks		502,100.80
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	502,100.80

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $1,091,587.66. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202300118 through 202300122, totaling $1,091,587.66

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300118	KEYBANK NATIONAL ASSOCIATION	03/29/2024	20240329AD1FIC	Payroll accrual	0	149,995.44	603,282.12
			20240329AD1FIT	Payroll accrual	0	214,579.05	
			20240329AD1FIT+	Payroll accrual	0	18,552.91	
			20240329AD1Med	Payroll accrual	0	35,079.64	
			20240329AF1FIC	Payroll accrual	0	149,995.44	
			20240329AF1Med	Payroll accrual	0	35,079.64	
202300119	*KEYBANK NA - OMNI	03/29/2024	20240329ADA101	Payroll accrual	0	1,400.00	20,625.40
			20240329ADA104	Payroll accrual	0	3,137.50	
			20240329ADA104R	Payroll accrual	0	1,953.90	
			20240329ADA105R	Payroll accrual	0	2,600.00	
			20240329ADA106	Payroll accrual	0	200.00	
			20240329ADA107	Payroll accrual	0	2,666.00	
			20240329ADA108	Payroll accrual	0	2,325.00	
			20240329ADA108R	Payroll accrual	0	2,175.00	
			20240329ADA109	Payroll accrual	0	3,868.00	
			20240329ADA109R	Payroll accrual	0	300.00	
202300120	*KEYBANK NA - DSHS	03/29/2024	20240329ADCS%50	Payroll accrual	0	1,958.44	1,958.44
202300121	*KEYBANK NA - DRS	03/29/2024	20240329AD1ReE0	Payroll accrual	0	0.00	441,739.26
			20240329AD1ReE2	Payroll accrual	0	24,472.95	
			20240329AD1ReE3	Payroll accrual	0	15,275.01	
			20240329AD1ReT0	Payroll accrual	0	0.00	
			20240329AD1ReT2	Payroll accrual	0	47,130.07	
			20240329AD1ReT3	Payroll accrual	0	94,058.86	
			20240329ADA81%3	Payroll accrual	0	1,276.10	
			20240329ADA8103	Payroll accrual	0	22,279.00	
			20240329AF1ReE0	Payroll accrual	0	0.00	
			20240329AF1ReE2	Payroll accrual	0	34,470.36	
			20240329AF1ReE3	Payroll accrual	0	23,139.41	
			20240329AF1ReT0	Payroll accrual	0	0.00	
			20240329AF1ReT2	Payroll accrual	0	56,719.89	
			20240329AF1ReT3	Payroll accrual	0	120,981.61	
			20240329AFZ457n	Payroll accrual	0	1,936.00	
202300122	*KEYBANK NA - VEBA	03/29/2024	20240329ADV1119	Payroll accrual	0	2,100.00	23,982.44

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20240329ADV2119	Payroll accrual	0	4,400.00	
			20240329ADV3119	Payroll accrual	0	15,243.68	
			20240329ADV3ps	Payroll accrual	0	1,038.76	
			20240329ADV4119	Payroll accrual	0	900.00	
			20240329ADV4ps	Payroll accrual	0	300.00	
				5 Wire Transfer Check(s) For a Total of			1,091,587.66

	0	Manual	Checks For a Total of	0.00
	5	Wire Transfer	Checks For a Total of	1,091,587.66
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	5	Manual, Wire Tran, ACH & Computer Checks		1,091,587.66
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,091,587.66

GENERAL FUNDS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $256,497.77. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134201 through 134239, totaling $256,497.77

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134201	AMAZON.COM SALES, INC	03/25/2024	11YR-LC4C-WMGG	SHS - Open PO for Amazon Purchases	4312324004	387.12	2,745.03
			11YR-LC4C-X3HR	CTE - FRONT DESK SUPPLIES	0	63.62	
			13CF-CHKW-PVMW	SHS - Open PO for Amazon Purchases	4312324004	335.07	
			14CC-F1CC-Q3JF	SP - LIBRARY SUPPLIES	0	21.74	
			17L4-L9RX-PXXP	CD - Amazon: Open purchase order for 1st quarter of 23/24 school year.	1462324003	78.03	
			17L4-L9RX-QFDJ	MAINT - OPEN PURCHASE ORDER 2023-2024 for MAINTENANCE SUPPLIES	102324032	242.65	
			1C46-LW4N-WRPR	STUDENT SVCS - Special Education Teaching Supplies	92324006	36.54	
			1DPW-DGP1-WVTW	CTE - MATTES SUPPLIES	0	181.84	
			1FMF-X3DM-XHV3	CTE - FRONT DESK SUPPLIES	0	66.05	
			1FNL-HFKW-QVQ1	CTE - MOCK ART SUPPLIES	0	63.29	
			1GK6-VJYJ-RCNT	CTE - MATTES SUPPLIES	0	116.65	
			1H4G-WT9V-WR6H	CTE - SCIENCE SUPPLIES	0	223.09	
			1J1T-QT44-XCTK	PIO - AMAZON - ELA DEPT.	2372324019	137.74	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				CLASSROOM SUPPLIES TERM 2-3			
			1JNL-MMRP-XNK7	PIO - AMAZON - Principal Supplies Term 2 - End of Semester 1 December2023 - February 2024	2372324017	59.86	
			1KFY-6HWY-XCFP	CD - Amazon: Open purchase order for 1st quarter of 23/24 school year.	1462324003	212.38	
			1P7C-3VJK-QWDK	PIO - Principal Supplies Term 2 - End of Semester 1 December2023 - February 2024	2372324017	13.32	
			1Q1J-T1MW-XG3T	MAINT - OPEN PURCHASE ORDER 2023-2024 for MAINTENANCE SUPPLIES	102324106	71.55	
			1Q1J-T1MW-Y17V	CTE - MOCK ART SDUPPLIES	0	256.86	
			1X1J-9J1G-X6FG	CTE - OFFICE SUPPLIES	0	110.09	
			1XRN-HRNJ-YR7L	SP - HEALTH ROOM SUPPLIES	0	67.54	
134202	BUILDER'S HARDWARE & SUPPLY	03/25/2024	S3853321.001	OPEN PURCHASE ORDER 2023-2024 for HARDWARE SUPPLIES	102324084	561.84	561.84
134203	CAPITAL BUSINESS MACHINES INC	03/25/2024	INV196885	SHSD ADMIN BLDG 511 COPIER USAGE	0	237.99	3,368.17
			INV196886	CHERRYDALE PRIMARY SCHOOL COPIER USAGE	0	539.58	
			INV196887	PIONEER MIDDLE SCHOOL COPIER USAGE	0	593.39	
			INV196888	STEILACOOM HIGH SCHOOL COPIER USAGE	0	673.25	
			INV196889	SALTAR'S POINT ELEMENTARY SCHOOL COPIER USAGE	0	430.69	
			INV196890	CHLOE CLARK ELEMENTARY SCHOOL	0	573.70	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				COPIER USAGE			
			INV196891	SHSD IT BLDG 510	0	10.86	
				COPIER USAGE			
			INV196892	SHSD MAINTENANCE	0	22.43	
				COPIER USAGE			
			INV196893	ANDERSON ISLAND ELEMENTARY SCHOOL	0	106.26	
				COPIER USAGE			
			INV198942	SP - TONER SUPPLY	0	180.02	
134204	CARDCONNECT LLC	03/25/2024	REMI1696791	CREDIT CARD SERVICES SPRING 2023-24 (JAN-APR)	82324036	2,478.35	2,478.35
134205	CENTURYLINK #300493944	03/25/2024	300493944_3.2.24	COMMUNICATION SERVICES	0	245.14	245.14
134206	CENTURYLINK #78245209	03/25/2024	680638046	COMMUNICATION SERVICES	0	1.79	1.79
134207	CENTURYLINK #206-Z25-0055-467B	03/25/2024	Z250055467_2.25.24	COMMUNICATION SERVICES	0	1,635.79	1,635.79
134208	CITY OF TACOMA - TACOMA PUBLIC	03/25/2024	100683154_3.15.24	STEILACOOM HIGH SCHOOL READER BOARD UTILITIES	0	33.76	33.76
134209	CLOVER PARK TECHNICAL COLLEGE	03/25/2024	MSC-0000025375	RUNNING START FEES FALL QTR OCT, NOV, DEC 2023	82324043	17,752.72	17,752.72
134210	DEPT OF LICENSING (WA STATE)	03/25/2024	L0229239222	OPEN PURCHASE ORDER 2023-2024 for TYPE 2 Driving Abstracts	102324098	30.00	30.00
134211	ESD 113	03/25/2024	6402400307	SKYWARD WESPAC OR QMLATIV LICENSING/HOSTING & TRAINING/SUPPORT SERVICES BY CRISC FY 2023-24	82324031	14,622.83	29,245.66
			6402400359	SKYWARD WESPAC OR QMLATIV LICENSING/HOSTING & TRAINING/SUPPORT SERVICES BY CRISC FY 2023-24	82324031	14,622.83	
134212	EVERDRIVEN TECHNOLOGIES, LLC	03/25/2024	48524	Student Transportation in accordance with IEP	92324007	336.90	2,021.40
			48981	Student Transportation in accordance with	92324007	1,684.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				IEP			
134213	FERGUSON ENTERPRISES, LLC	03/25/2024	2314873	OPEN PURCHASE 2023-2024 for PLUMBING SUPPLIES	102324091	15.26	15.26
134214	FERNANDES, JOANNE	03/25/2024	reim_2.8.24	MILEAGE REIMBURSEMENT FOR STEMBRIDGE STUDIO @ BELLEVUE COLLEGE	0	123.68	123.68
134215	G12 COMMUNICATIONS, LLC	03/25/2024	135325	QUARTERLY SERVICE CHARGES (JAN -APR) FY 2023-24	82324034	742.54	742.54
134216	HAYDEN, CHRISTINA MARIE	03/25/2024	reim_2.13.24	SHS - DECA CONFERENCE PARKING FEE	0	50.11	50.11
134217	JOHNSTONE SUPPLY	03/25/2024	11-S100971794.001	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324082	49.64	93.98
			11-S100971866.001	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324082	44.34	
134218	LAKE JOSEPHINE RIVIERA WATER	03/25/2024	100811_3.1.24	ANDERSON ISLAND ELEMENTARY SCHOOL WATER USAGE: LOC 99-0260	0	46.66	90.66
			100812_3.1.24	ANDERSON ISLAND ELEMENTARY SCHOOL WATER USAGE: LOC 99-0270	0	44.00	
134219	LAKEWOOD HARDWARE & PAINT	03/25/2024	736971	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324081	4.78	4.78
134220	LEADER SERVICES	03/25/2024	WA12603	PROFESSIONAL SERVICES	0	25.20	25.20
134221	MAXIM HEALTHCARE STAFFING SERV	03/25/2024	E12489060294	Psychologist Michael Austin	92324001	3,430.00	6,860.00
			E12570760294	Psychologist Michael Austin	92324001	3,430.00	
134222	MILLER, KAMI	03/25/2024	reim_1.8.24	DECEMBER 2023 MILEAGE REIMBURSEMENT	0	9.10	62.88
			reim_10.31.23	OCTOBER 2023 MILEAGE REIMBURSEMENT	0	6.88	
			reim_12.7.23	NOVEMBER 2023 MILEAGE REIMBURSEMENT	0	15.00	
			reim_3.1.24	FEBRUARY 2024 MILEAGE REIMBURSEMENT	0	9.96	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			reim_9.29.23	SEPTEMBER 2023 MILEAGE REIMBURSEMENT	0	21.94	
134223	PACIFICA LAW GROUP, LLP	03/25/2024	88740	PROFESSIONAL SERVICES RENDERED THROUGH FEBRUARY 29, 2024	0	144.00	144.00
134224	PUGET SOUND ESD 121	03/25/2024	2002400013	2 DAY PD FOR SALTAR'S POINT	272324066	6,000.00	6,000.00
134225	QUADIENT LEASING USA, INC.	03/25/2024	Q1225606	COVERAGE PERIOD 01APR24 - 30JUN24	0	515.70	515.70
134226	REFRIGERATION SUPPLIES DISTRIB	03/25/2024	26344734-00	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324090	169.84	169.84
134227	SARCO SUPPLY	03/25/2024	1154705	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324058	306.64	467.34
			1154706	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324089	8.03	
			1154707	SP OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324057	56.04	
			1154708	CC OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324101	96.63	
134228	SLATER, LISA MARIE	03/25/2024	reim_3.5.24	STEILACOOM HIGH SCHOOL EYEBOLTS FOR PICKLE NET PURCHASE REIMBURSEMENT	0	7.00	7.00
134229	SODEXO INC & AFFILIATES	03/25/2024	1002493560	FOOD SERVICE MANAGEMENT SERVICES: 2ND SEMESTER FY 2023-24	82324044	138,142.83	138,142.83
134230	STATE AUDITOR'S OFFICE	03/25/2024	L160157	FEDERAL AND FINANCIAL AUDIT SERVICES FY 2023 - 24	82324042	19,599.19	19,599.19
134231	TACOMA COMMUNITY COLLEGE	03/25/2024	PC-0000003154	RUNNING START FEBRUARY 2024	0	987.35	987.35
134232	TACOMA-PIERCE CO HEALTH DEPT	03/25/2024	IN0234045-1	CHLOE CLARK ELEMENTARY F&CS LATE FEE	102324060	149.25	1,051.75
			IN0235785-1	ANDERSON ISLAND	102324060	149.25	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELEMENTARY F&CS LATE FEE			
			IN0235801-1	CHERRYDALE PRIMARY F&CS LATE FEE	102324060	26.75	
			IN0235885-1	SALTAR'S POINT ELEMENTARY SCHOOL F&CS LATE FEE	102324060	26.75	
			IN0236112-1	PIUONEER MIDDLE SCHOOL F&CS LATE FEE	102324060	149.25	
			IN0236113-1	STEILACOOM HIGH SCHOOL F&CS LATE FEE	102324060	550.50	
134233	TED BROWN MUSIC CO	03/25/2024	5390888	SHS - Instrument Repairs from Ted Brown	4312324005	43.98	43.98
134234	THE HOME DEPOT PRO	03/25/2024	794050658	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324061	483.11	483.11
134235	TOWN OF STEILACOOM	03/25/2024	2024-3-05-01	Town of Steilacoom SRO	182324005	8,926.49	8,926.49
134236	WEX BANK	03/25/2024	95757322	MOTOR VEHICLE FUEL SUPPLY: 2ND SEMESTER FY2023-24	82324033	2,159.69	2,159.69
134237	WSRA, INC.	03/25/2024	1808	EVALUATION SERVICES FOR DODEA 2019	272324064	5,625.00	9,375.00
			1809	EVALUATION SERVICES FOR EVALUATION SERVICES DODEA 2022 2ND QUARTER	272324065	3,750.00	
134238	ZAJAC-MATTES, MEGGAN ELIZABETH	03/25/2024	reim_3.11.24	CTE - FCCLA STATE CONVENTION TRAVEL REIMBURSEMENT	0	186.00	186.00
134239	AMAZON.COM SALES, INC	03/25/2024	1PJ1-FK9W-XHLL	CC - PO for Amazon - Second-grade team Kiwanis grant	4022324010	49.76	49.76

39 Computer Check(s) For a Total of 256,497.77

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	39	Computer	Checks For a Total of	256,497.77
Total For	39	Manual, Wire Tran, ACH & Computer Checks		256,497.77
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	256,497.77

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $54.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134254 through 134254, totaling $54.84

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134254	STEILACOOM HIST SCHOOL DIST #1	04/10/2024	CTAX11 20240408AAA	Comp Tax owed for Cash Account 11 through 03/31/2024	0	54.84	54.84
				1 Computer Check(s) For a Total of			54.84

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	54.84
Total For	1	Manual, Wire Tran, ACH & Computer Checks		54.84
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	54.84

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $803,745.61. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134255 through 134300, totaling $803,745.61

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134255	ALTA LANGUAGE SERVICES, INC.	04/10/2024	IS709693	ALTAL LANGUAGE SERVICES - OPEN PO FOR INVOICES RECEIVED FOR STUDENTS TAKING THE SEAL OF BILITERACY TEST FOR THE 23-24 SCHOOL YEAR.	272324017	66.00	66.00
134256	AMAZON.COM SALES, INC	04/10/2024	147F-DH14-DQPK	CTE - TEXTILES SUPPLIES MATTES	0	216.75	1,589.02
			16WM-FTRY-WNQP	MAINT - APPLY CREDTI MEMO 1W4J-QP9Y-D663 ($26.57)	102324106	227.90	
			19RX-GF6V-F6VP	CD - Open purchase order for Amazon purchases	1462324016	74.81	
			19YJ-GNYM-CRWH	SHS - Open PO for Amazon Purchases	4312324004	299.93	
			1HHL-3H3D-VNQL	CD - Open purchase order for Amazon purchases	1462324016	250.75	
			1K9M-XQ9X-7QR1	CTE - APPLY CREDIT MEMO 1F6W-QTVL-WJPH($31.81)	0	8.92	
			1LLF-CV9Y-F677	CTE - SCIENCE SUPPLIES JARNAGIN	0	44.03	
			1NT9-XCK4-DLCP	CTE - PHOTOGRAPHY SUPPLIES WEBSTER	0	220.08	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1XD6-69N7-9PFQ	PIO - Principal Supplies: APPLY CM 1RK3-XLV3-FJX1($97.47)	2372324017	245.85	
134257	BRIGHAM YOUNG UNIVERSITY	04/10/2024	DCE-00016364	BYU OPEN PO FOR 23-24 SHS INVOICING (ORIGINAL CREDIT AND CREDIT RECOVERY)	272324025	1,280.00	1,280.00
134258	CDW-G	04/10/2024	QL30515	APC SMART UPS TOWER	272324067	516.97	516.97
134259	CENTURYLINK #300493944	04/10/2024	30049344_4.2.24	COMMUNICATION SERVICES	0	246.53	246.53
134260	CENTURYLINK #206-Z25-0055-467B	04/10/2024	Z250055467_3.25.24	COMMUNICATION SERVICES	0	1,635.79	1,635.79
134261	CLOVER PARK TECHNICAL COLLEGE	04/10/2024	MSC-0000026857	RUNNING START FEES: WINTER QUARTER - JAN, FEB, MAR 2023-24	82324046	17,078.42	17,078.42
134262	COMCAST	04/10/2024	198296300	ETHERNET NETWORK SERVICES	0	113.24	113.24
134263	DURHAM SCHOOL SERVICES	04/10/2024	00001202	STUDENT TRANSPORTATION: 2ND SEMESTER 2023-24	82324040	313,482.16	313,482.16
134264	ESD 113	04/10/2024	6402400411	SKYWARD WESPAC OR QMLATIV LICENSING/HOSTING & TRAINING/SUPPORT SERVICES BY CRISC FY 2023-24	82324031	14,622.83	15,072.83
			7422400497	Fingerprinting	182324007	450.00	
134265	EVERDRIVEN TECHNOLOGIES, LLC	04/10/2024	49756	APPLY CREDIT MEMO 50235-CM ($180.00)	92324007	1,347.60	4,211.25
			50510	APPLY CREDIT MEMO - 50510 CM($180.00)	92324007	1,347.60	
			50748	APPLY CM 50748-CM ($202.50)	92324007	1,516.05	
134266	FERNANDES, JOANNE	04/10/2024	reim_3.7.24	PIONEER MIDDLE SCHOOL COPY PAPER SUPPLY PURCHASE REIMBURSEMENT	0	238.20	238.20
134267	FIRST-CITIZENS BANK & TRUST CO	04/10/2024	44468228	QUARTERLY COPIER LEASE JAN - APR 2023-24	82324032	7,537.80	7,537.80

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134268	G12 COMMUNICATIONS, LLC	04/10/2024	138159	QUARTERLY SERVICE CHARGES (JAN -APR) FY 2023-24	82324034	740.79	740.79
134269	GRADUATION ALLIANCE, INC.	04/10/2024	GA71231	GRAD ALLIANCE INVOICES FOR THE 23-24 SCHOOL YEAR	272324037	1,777.24	1,777.24
134270	GRAINGER	04/10/2024	9069113828	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324083	310.42	368.84
			9070387593	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324083	58.42	
134271	HAROLD LEMAY ENTERPRISES	04/10/2024	18143149S180	SHSSD MAINT BLDG DIGGS 1100 LOC 18251-001	0	225.35	9,435.36
			18146003S180	CHERRYDALE PRIMARY SCHOOL LOC 18251-003	0	565.10	
			18146004S180	SHSD ADMIN BLDG 510 LOC 18251-004	0	225.35	
			18146005S180	PIONEER MIDDLE SCHOOL LOC 18251-006	0	1,561.74	
			18146006S180	PIONEER MIDDLE SCHOOL LOC 18251-007	0	920.46	
			18146007S180	STEILACOOM HIGH SCHOOL LOC 18251-008	0	2,072.07	
			18146008S180	STEILACOOM HIGH SCHOOL LOC 18251-009	0	669.43	
			18146009S180	CHERRYDALE PRIMARY SCHOOL LOC 18251-010	0	259.80	
			18146010S180	SHSD ADMIN BLDG 510 LOC 18251-011	0	149.87	
			18146011S180	SALTAR'S POINT ELEMENTARY LOC 18251-013	0	1,043.53	
			18146012S180	SALTAR'S POINT ELEMENTARY LOC 18251-014	0	149.87	
			18146013S180	CHLOE CLARK ELEMENTARY LOC 18251-015	0	1,171.98	
			18146014S180	CHLOE CLARK ELEMENTARY LOC 18251-016	0	270.94	
			18146015S180	SHSD MAINT BLDG	0	149.87	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				DIGGS 1100 LOC 18251-019			
134272	HONEY BUCKET	04/10/2024	0554056325	Standard Unit Weekly Services for Baseball Field at SHS	102324105	290.50	290.50
134273	JOSTENS INC	04/10/2024	33537127	Honor Cords and Medallions for graduation	4312324014	528.48	667.15
			33601902	Diploma Covers for the 2024 graduation	4312324012	138.67	
134274	LAKEWOOD HARDWARE & PAINT	04/10/2024	738520	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324081	55.18	55.18
134275	LEMAY MOBILE SHREDDING	04/10/2024	4833983S185	SALTAR'S POINT ELEMENTARY LOC 814398	0	185.38	468.38
			4833984S185	SHSD ADMIN BLDG 510 LOC 814400-001	0	63.00	
			4833985S185	PIONEER MIDDLE SCHOOL LOC 814410-001	0	87.00	
			4834917S185	CHLOE CLARK ELEMENTARY LOC 961556	0	133.00	
134276	LES SCHWAB TIRES	04/10/2024	30500824145	OPEN PURCHASE ORDER 2023-2024 for VEHICLE SUPPLIES/MAINTENANCE/REPAIRS	102324096	356.44	510.54
			30500824322	OPEN PURCHASE ORDER 2023-2024 for VEHICLE SUPPLIES/MAINTENANCE/REPAIRS	102324096	154.10	
134277	LOWE'S / CREDIT SERVICES	04/10/2024	923004	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	25.91	928.88
			923023	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	83.05	
			923412	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	127.03	
			923683	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	99.77	
			923864	OPEN PURCHASE	102324079	28.54	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2023-2024 for SUPPLIES			
			958851	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	130.73	
			970631	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	87.86	
			980577	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	51.76	
			983253	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	23.20	
			985131	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	73.82	
			988214	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	6.89	
			990384	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	94.04	
			997151	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	53.26	
			998341	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324079	43.02	
134278	MAXIM HEALTHCARE STAFFING SERV	04/10/2024	E12617480294	Psychologist Michael Austin	92324001	3,430.00	6,860.00
			E12698640294	Psychologist Michael Austin	92324001	3,430.00	
134279	MURREY'S DISPOSAL CO., INC.	04/10/2024	12020094S111	SHSD ADMIN BLDG 511 LOC 11075000	0	17.96	17.96
134280	O'REILLY AUTO PARTS	04/10/2024	3626-467021	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324095	59.45	513.60
			3626-467341	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324095	13.65	
			3626-467359	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324095	33.02	
			3626-467855	OPEN PURCHASE ORDER 2023-2024 for VEHICLE	102324095	187.37	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				PARTS/SUPPLIES			
			3626-467859	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324095	1.10	
			3626-467860	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324095	8.80	
			3626-467871	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324095	21.33	
			3626-467987	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324095	44.03	
			3626-468067	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324095	-20.28	
			3626-468337	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324095	165.13	
134281	ODP SOLUTIONS, LLC	04/10/2024	358261186001	CD - ODP: open p.o. for 3rd quarter copy paper	1462324011	618.16	618.16
134282	PAPE' MACHINERY, INC.	04/10/2024	15163933	OPEN PURCHASE ORDER 2023-2024 for Grounds Supplies and Repairs	102324059	63.63	63.63
134283	PARTS TOWN, LLC.	04/10/2024	2101971951	APPLY CREDIT MEMO FOR DOC #32551913, 04/10/2023, AMT ($175.49)	102324063	885.30	885.30
134284	PERCEFULL, SAMANTHA CHRISTEL B	04/10/2024	reim_1.3.24	PIONEER MIDDLE SCHOOL: SOCIAL STUDIES CONFERENCE MILEAGE REIMBURSEMENT	0	272.61	272.61
134285	PETROCARD, INC.	04/10/2024	C425883	MOBILE FLEET FUEL SUPPLY: 2ND SEMESTER FY 2023-24	82324038	22,654.59	22,654.59
134286	PIERCE COUNTY REFUSE	04/10/2024	18150548S180	ANDERSON ISLAND	0	187.40	215.29

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELEMENTARY LOC 18251-017			
			18150549S180	ANDERSON ISLAND ELEMENTARY LOC 18251-018	0	27.89	
134287	PIERCE COUNTY SEWER	04/10/2024	1354221_4.1.24	PIONEER MIDDLE SCHOOL SEWER CHARGES	0	224.87	466.36
			858625_4.1.24	CHLOE CLARK ELEMENTARY SCHOOL SEWER CHARGES	0	241.49	
134288	PUGET SOUND ENERGY	04/10/2024	200002143960_4.1.24	PIONEER MIDDLE SCHOOL UTILITIES	0	13,938.60	29,878.36
			200008146082_4.1.24	SHSD ADMIN BLDG 511 NATURAL GAS UTILITIES	0	386.71	
			200018787412_4.1.24	STEILACOOM HIGH SCHOOL NATURAL GAS UTILITIES	0	4,081.41	
			200023874882_4.1.24	CHLOE CLARK ELEMENTARY SCHOOL ELECTRIC UTILITIES	0	11,206.47	
			220005466069_4.1.24	SHSD ADMIN BLDG 510 NATURAL GAS UTILITIES	0	265.17	
134289	QUADIENT FINANCE USA, INC.	04/10/2024	3.15.24_PPLN01	POSTAGE SERVICES 2023-24	0	1,000.00	1,000.00
134290	SARCO SUPPLY	04/10/2024	1154885	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324058	388.78	2,529.25
			1154886	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324058	366.80	
			1154922	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324089	175.32	
			1154923	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324089	149.14	
			1154924	CC OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324101	128.87	
			1154930	SHS OPEN PURCHASE ORDER 2023-2024	102324058	24.99	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				for CUSTODIAL SUPPLIES			
			1154931	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324058	110.74	
			1155054	AI OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324102	315.44	
			1155056	MAINT OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324078	106.42	
			1155058	SP OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324057	762.75	
134291	SCHINDLER ELEVATOR CORPORATION	04/10/2024	9170256276	OPEN PURCHASE ORDER 2023-2024 for ELEVATOR MAINTENANCE SERVICE @ SHS and PIO	102324110	3,251.40	3,251.40
134292	SECURE PACIFIC CORP	04/10/2024	404174	OPEN PURCHASE ORDER 2023-2024 for BURGLARY, FIRE & ELEVATOR MONITORING District Wide	102324027	216.27	392.43
			404175	OPEN PURCHASE ORDER 2023-2024 for BURGLARY, FIRE & ELEVATOR MONITORING District Wide	102324027	176.16	
134293	TACOMA COMMUNITY COLLEGE	04/10/2024	PC-0000003210	RUNNING START: MARCH 2024	0	987.35	987.35
134294	TACOMA SCREW PRODUCTS, INC.	04/10/2024	100280123-00	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324062	10.49	114.68
			100280241-00	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324062	12.77	
			100281370-00	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324062	91.42	
134295	TANNER ELECTRIC	04/10/2024	72131000_4.1.24	ANDERSON ISLAND ELEMENTARY	0	915.96	915.96

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELECTRIC UTILITIES			
134296	THE HOME DEPOT PRO	04/10/2024	796301794	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324061	655.72	766.00
			796303501	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324061	110.28	
134297	TOWN OF STEILACOOM	04/10/2024	10777.0_3.20.24	SHSD MAINT MOD BLDG UTILITIES	0	362.03	27,274.06
			1199.1_3.20.24	SHSD ADMIN BLDG 511 UTILITIES	0	1,362.95	
			1409.0_3.20.24	STEILACOOM HIGH SCHOOL UTILITIES	0	235.23	
			1409.1_3.20.24	STEILACOOM HIGH SCHOOL UTILITIES	0	13,898.69	
			1884.0_3.20.24	SHSD ADMIN BLDG 510 UTILITIES	0	711.57	
			2075.0_3.20.24	SALTAR'S POINT ELEMENTARY SCHOOL MOD UTILITIES	0	319.08	
			2456.0_3.20.24	SHSD MAINTENANCE BLDG 1100 DIGGS ST UTILITIES	0	36.51	
			2456.1_3.20.24	SHSD MAINT BLDG 1100 DIGGS ST UTILITIES	0	1,069.37	
			2662.0_3.20.24	SALTAR'S POINT ELEMENTARY SCHOOL UTILITIES	0	1,122.51	
			2662.1_3.20.24	SALTAR'S POINT ELEMENTARY SCHOOL UTILITIES	0	4,082.34	
			3181.0_3.20.24	STEILACOOM HIGH SCHOOL IRR	0	0.00	
			3533.0_3.20.24	CHERRYDALE PRIMARY SCHOOL UTILITIES	0	893.92	
			3533.1_3.20.24	CHERRYDALE PRIMARY SCHOOL UTILITIES	0	2,429.64	
			6571.0_3.20.24	SHSD ADMIN BLDG 511 PDC UTILITIES	0	427.26	
			9157.0_3.20.24	SALTAR'S POINT ELEMENTARY SCHOOL UTILITIES	0	322.96	
134298	WSIPC	04/10/2024	1002301775	WSIPC NEW Student Online Enrollment	182324002	319.65	319.65
134299	WSRMP	04/10/2024	1059_4.8.24	ANNUAL RISK POOL CONTRIBUTION FY	82324005	312,746.00	312,746.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134300	WSSDA	04/10/2024	55752	2023-24 WSSDA 2024 Annual Dues, 2024 Policy & Legal News, 2024 Model Policy Online	282324001	12,691.90	12,691.90

46 Computer Check(s) For a Total of 803,745.61

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	46	Computer	Checks For a Total of	803,745.61
Total For	46	Manual, Wire Tran, ACH & Computer Checks		803,745.61
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	803,745.61

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $37.75. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134301 through 134301, totaling $37.75

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134301	MAIAVA, JENNIFER	04/10/2024	RR_3.25.24	CHERRYDALE PRIMARY SCHOOL FOOD SERVICE BALANCE REIMBURSEMENT	0	37.75	37.75

1 Computer Check(s) For a Total of 37.75

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	37.75
Total For	1	Manual, Wire Tran, ACH & Computer Checks		37.75
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	37.75

GF

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $6,912.49. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202300123 through 202300123, totaling $6,912.49

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300123	**BMO FINANCIAL GROUP**	**04/16/2024**		**CREDIT CARD PAYMENT CHECK**			**6,912.49**
	ANDERSON ISLAND GENERAL STORE		GFC240300030	Credit Card Payment AP Invoice.	82324041	240.50	
	ANDERSON ISLAND GENERAL STORE		GFC240300031	Credit Card Payment AP Invoice.	82324041	195.11	
	ANDERSON ISLAND GENERAL STORE		GFC240300032	Credit Card Payment AP Invoice.	82324041	279.83	
	ANDERSON ISLAND GENERAL STORE		GFC240300033	Credit Card Payment AP Invoice.	0	266.97	
	BARNES & NOBLE		GFC240300021	Credit Card Payment AP Invoice.	0	239.21	
	BATTERIES PLUS		GFC240300034	Credit Card Payment AP Invoice.	0	314.47	
	BMO FINANCIAL GROUP		GFC240300000	Credit Card Payment AP Invoice.	0	-91.66	
	BMO FINANCIAL GROUP		GFC240300023	Credit Card Payment AP Invoice.	0	1,318.75	
	BMO FINANCIAL GROUP		GFC240300027	Credit Card Payment AP Invoice.	0	71.75	
	BOWLERO LANES		GFC240300022	Credit Card Payment AP Invoice.	0	57.75	

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	CLAY ART CENTER		GFC240300009	Credit Card Payment AP Invoice.	0	301.68	
	JW PEPPER & SON INC		GFC240300029	Credit Card Payment AP Invoice.	0	56.93	
	KCDA		GFC240300028	Credit Card Payment AP Invoice.	0	697.20	
	LAKEWOOD IRON WORKS		GFC240300005	Credit Card Payment AP Invoice.	0	275.75	
	MARRIOTT - PCARD		GFC240300013	Credit Card Payment AP Invoice.	0	396.60	
	MCCLATCHY COMPANY LLC		GFC240300006	Credit Card Payment AP Invoice.	0	-2,960.24	
	ODP SOLUTIONS, LLC		GFC240300025	Credit Card Payment AP Invoice.	0	957.70	
	PACIFIC LUTHERAN UNIVERSITY		GFC240300024	Credit Card Payment AP Invoice.	0	636.00	
	PIERCE COUNTY FERRY		GFC240300001	Credit Card Payment AP Invoice.	102324099	7.50	
	PIERCE COUNTY FERRY		GFC240300002	Credit Card Payment AP Invoice.	102324099	22.50	
	PIERCE COUNTY FERRY		GFC240300003	Credit Card Payment AP Invoice.	102324099	45.00	
	PIERCE COUNTY FERRY		GFC240300004	Credit Card Payment AP Invoice.	0	135.50	
	PIERCE COUNTY FERRY		GFC240300007	Credit Card Payment AP Invoice.	1402324002	22.50	
	PIERCE COUNTY FERRY		GFC240300016	Credit Card Payment AP Invoice.	92324005	540.00	
	PIERCE COUNTY FERRY		GFC240300018	Credit Card Payment AP Invoice.	92324005	405.00	
	PUGET SOUND ESD 121		GFC240300017	Credit Card Payment AP Invoice.	0	300.00	
	QUADIENT, INC.		GFC240300020	Credit Card	0	256.26	

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240300008	Credit Card	142324010	107.47	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240300010	Credit Card	142324010	320.24	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240300011	Credit Card	142324010	544.69	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240300012	Credit Card	142324010	98.28	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240300014	Credit Card	142324010	445.10	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240300015	Credit Card	142324010	62.96	
				Payment AP Invoice.			
	TED BROWN MUSIC CO		GFC240300019	Credit Card	0	400.50	
				Payment AP Invoice.			
	WALMART - PCARD		GFC240300026	Credit Card	0	-55.31	
				Payment AP Invoice.			

1 Wire Transfer Check(s) For a Total of 6,912.49

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	6,912.49
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		6,912.49
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	6,912.49

CAPITAL PROJECTS FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $24,083.93. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200565 through 200566, totaling $24,083.93

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200565	CORAL SALES COMPANY	03/25/2024	INV-77921	FLASHING BEACON SYSTEM (PALISADE BLVD) QUOTE QT-24437	2002324010	10,679.70	18,083.93
			INV-77922	FLASHING BEACON SYSTEM (BOBS HOLLOW) QUOTE QT-24438	2002324008	7,404.23	
200566	STEILACOOM HIST SCHOOL DIST #1	03/25/2024	CPF2GF_$6000	CAPITAL PROJECT FUNDS TO REIMBURSE GF FOR NOVEMBER 2023 ELECTION COSTS	0	6,000.00	6,000.00

2 Computer Check(s) For a Total of 24,083.93

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	24,083.93
Total For	2	Manual, Wire Tran, ACH & Computer Checks		24,083.93
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	24,083.93

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $19,277.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200567 through 200567, totaling $19,277.41

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200567	LONG BUILDING TECHNOLOGIES INC	04/10/2024	JC155509	HVAC Controls Replacement @ SHS and PIO	2002324006	17,526.51	19,277.41
			JC155607	HVAC Controls Replacement @ SHS and PIO	2002324006	1,750.90	
				1 Computer Check(s) For a Total of			19,277.41

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	19,277.41
Total For	1	Manual, Wire Tran, ACH & Computer Checks		19,277.41
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	19,277.41

ASSOCIATED STUDENT BODY FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $10.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405373 through 405373, totaling $10.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405373	NGUYEN, EMILY	03/25/2024	reim_3.10.24	STEILACOOM HIGH SCHOOL CLASS OF 2025 KRISPY KREME FUNDRAISER PAYMENT REIMBURSEMENT	0	10.00	10.00

1 Computer Check(s) For a Total of 10.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	10.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		10.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $25,910.88. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405374 through 405386, totaling $25,910.88

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405374	AMAZON.COM SALES, INC	03/25/2024	177F-9NCX-WRJC	PIO - BAND SUPPLIES	0	10.94	1,916.96
			19KD-VF4W-PW9Q	PIO - BAND SUPPLIES	0	257.71	
			1GY7-XWQV-YFK6	PIO - STUDENT STORE SUPPLIES	0	315.19	
			1R3Q-V317-QP67	SHS - KEY CLUB TIGER HEADBANDS	0	233.28	
			1V4C-GYW6-PYHY	PIO - AIRPODS & CANDY	0	324.70	
			1XGV-F694-RP4V	SHS - ATHLETICS SUPPLIES	0	501.67	
			1XRM-KJD7-QCMT	SHS - DRAMA CLUB SUPPLIES	0	55.03	
			1Y74-LM9K-134T	PIO - STUDENT STORE SUPPLIES	0	218.44	
405375	AWSL	03/25/2024	2023-2024	PIONEER MIDDLE SCHOOL 2023-2024 MEMBERSHIP FEES	0	100.00	100.00
405376	BRADBURY JR, THOMAS A	03/25/2024	reim_3.1.24	STEILACOOM HIGH SCHOOL ATHLETICS MILEAGE REIMBURSEMENT	0	228.60	228.60
405377	GAFFEY, SCOTT MICHAEL	03/25/2024	reim_3.10.24	SALTAR'S POINT ELEMENTARY SCHOOL: SCIENCE DOME FIELD TRIP ADMISSION COST REIMBURSEMENT	0	40.00	40.00
405378	L.O.S. EMBROIDERY	03/25/2024	000159	STEILACOOM HIGH SCHOOL GIRLS TENNIS SHIRTS & EMBROIDERY	0	374.34	374.34

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405379	OLYMPIA JUNIOR PROGRAMS	03/25/2024	2024-119	SALTAR'S POINT ELEMENTARY SCHOOL 4TH GRADE ENTRY FEES FOR "DINO LIGHT" 03/13/2024	0	125.00	125.00
405380	PACIFIC PUBLISHING COMPANY INC	03/25/2024	24-137	STEILACOOM HIGH SCHOOL SENTINEL FEBRUARY ISSUE	0	784.67	784.67
405381	PERMA-BOUND BOOKS	03/25/2024	1982543-00	CHLOE CLARK ELEMENTARY SCHOOL LIBRARY BOOKS SUPPLY	0	922.75	922.75
405382	SCHENCK, SUZANNE T	03/25/2024	reim_2.8.24	CHLOE CLARK ELEMENTARY SCHOOL LIBRARY SUPPLIES PURCHASE REIMBURSEMENT	0	79.78	79.78
405383	SCHOLASTIC BOOK FAIRS	03/25/2024	W5406179BF	PIONEER MIDDLE SCHOOL BOOK FAIR FEES	0	870.30	870.30
405384	SORTORE, PATRICIA R	03/25/2024	reim_3.11.24	TRAVEL REIMBURSEMENT FOR CHEER NATIONALS - PER DIEM OWED	0	18.62	18.62
405385	STEILACOOM HIST SCHOOL DIST #1	03/25/2024	SHSASB2GF_$4427.68	SHS - ASB TO REIMBURSGE GF FOR FEBRUARY 2024 ATHLETICS BUS TRANSPORTATION	0	4,427.68	11,074.86
			SHSASB2GF_$6647.18	SHS - ASB TO REIMBURSE GF FOR DEC-JAN 2023 ATHLETICS BUS TRANSPORTATION	0	6,647.18	
405386	YMCA OF GREATER SEATTLE	03/25/2024	96516	PIONEER MIDDLE SCHOOL: 4030 YMCA 37,500.00 PO	4052324009	4,687.50	9,375.00
			96517	PIONEER MIDDLE SCHOOL: 4030 YMCA 37,500.00 PO	4052324009	4,687.50	

13 Computer Check(s) For a Total of 25,910.88

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	13	Computer	Checks For a Total of	25,910.88
Total For	13	Manual, Wire Tran, ACH & Computer Checks		25,910.88
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	25,910.88

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $17.03. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405387 through 405387, totaling $17.03

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405387	STEILACOOM HIST SCHOOL DIST #1	04/10/2024	CTAX41 20240408AAA	Comp Tax owed for Cash Account 41 through 03/31/2024	0	17.03	17.03
				1 Computer Check(s) For a Total of			17.03

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	17.03
Total For	1	Manual, Wire Tran, ACH & Computer Checks		17.03
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	17.03

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $9,111.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405388 through 405392, totaling $9,111.90

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405388	AMAZON.COM SALES, INC	04/10/2024	1T4K-H1PK-D77R	PIO - STUDENT STORE SUPPLIES	0	16.70	498.36
			1XD6-69N7-9GXT	CC - Amazon - Second-grade team Kiwanis grant	4022324010	481.66	
405389	NOURISH PIERCE COUNTY	04/10/2024	SHSdon_2.13.24	STEILACOOM HIGH SCHOOL ART CLUB DONATION TO THE NOURISH FOOD BANK	0	347.01	347.01
405390	ODP SOLUTIONS, LLC	04/10/2024	354630406001	SHS ASB ATHLETICS JV/VARSITY LETTER CERTIFICATES	0	223.38	223.38
405391	SENTINELS BOOSTER CLUB OF STEI	04/10/2024	wntr_tcktng_3.19.24	STEILACOOM HIGH SCHOOL: 2000 Athletics winter ticketing	4062324048	1,650.00	1,650.00
405392	STEILACOOM HIST SCHOOL DIST #1	04/10/2024	PIOASB2GF_$1266.21	PIO ASB ATHLETIS TO REIMBURSE GF FOR JANUARY 2024 TRANSPORTATION COSTS	0	1,266.21	6,393.15
			PIOASB2GF_$1619.46	PIO ASB ATHLETICS TO REIMBURSE GF FOR DECEMBER 2023 TRANSPORTATION	0	1,619.46	
			PIOASB2GF_$233.89	PIO MS CHOIR to REIMBURSE GF FOR PATRIOT'S LANDING FIELD TRIP	0	233.89	
			PIOASB2GF_$2586.45	PIO ASB ATHLETICS TO REIMBURSE GF FOR FEBRUARY 2024 TRANSPORTATION	0	2,586.45	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				COSTS			
			PIOASB2GF_$687.14	PIO ASB BAND TO REIMBURSE GF FOR MUSEUM OF POP FIELD TRIPS	0	687.14	
			5	Computer	Check(s) For a Total of		9,111.90

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	9,111.90
Total For	5	Manual, Wire Tran, ACH & Computer Checks		9,111.90
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	9,111.90

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 17, 2024, the board, by a _____ vote, approves payments, totaling $9,627.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202300124 through 202300124, totaling $9,627.30

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300124	**BMO FINANCIAL GROUP**	**04/16/2024**		**CREDIT CARD PAYMENT CHECK**			**9,627.30**
	ANCEA/SAKURA-CON		ASBC240300001	Credit Card Payment AP Invoice.	4062324043	1,440.00	
	BMO FINANCIAL GROUP		ASBC240300008	Credit Card Payment AP Invoice.	0	616.24	
	BMO FINANCIAL GROUP		ASBC240300010	Credit Card Payment AP Invoice.	0	1,170.18	
	COSTCO BUSINESS CENTER - PCARD		ASBC240300003	Credit Card Payment AP Invoice.	4062324045	373.14	
	COSTCO MEMBERSHIP		ASBC240300007	Credit Card Payment AP Invoice.	4062324029	359.51	
	DOUBLETREE HOTEL SPOKANE		ASBC240300012	Credit Card Payment AP Invoice.	4062324034	651.69	
	DOUBLETREE HOTEL SPOKANE		ASBC240300013	Credit Card Payment AP Invoice.	4062324034	569.94	
	DOUBLETREE HOTEL SPOKANE		ASBC240300014	Credit Card Payment AP Invoice.	4062324034	569.94	
	DOUBLETREE HOTEL SPOKANE		ASBC240300015	Credit Card Payment AP Invoice.	4062324034	202.13	
	GOPHER SPORT		ASBC240300011	Credit Card Payment AP Invoice.	0	147.05	

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	JW PEPPER & SON INC		ASBC240300009	Credit Card Payment AP Invoice.	0	408.43	
	MARRIOTT - PCARD		ASBC240300006	Credit Card Payment AP Invoice.	0	793.20	
	NASSP		ASBC240300002	Credit Card Payment AP Invoice.	0	385.00	
	SAFEWAY, INC		ASBC240300004	Credit Card Payment AP Invoice.	0	463.34	
	TACOMA TROPHY		ASBC240300016	Credit Card Payment AP Invoice.	0	313.79	
	TEPALE-VAZQUEZ, ADAN THELINEUP		ASBC240300005	Credit Card Payment AP Invoice.	0	165.15	
	WALMART - PCARD		ASBC240300000	Credit Card Payment AP Invoice.	0	998.57	
			1	Wire Transfer Check(s) For a Total of			9,627.30

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	9,627.30
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		9,627.30
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	9,627.30

Regular Meeting Minutes
Steilacoom Historical School District Professional Development Center
511 Chambers Street, Steilacoom, WA
March 20, 2024

I. CALL TO ORDER

Chair Scott called the meeting to order at 6:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Director Rohrer made a motion to excuse Director Lewis, Director Tinsley seconded the motion, and the motion passed (4/0).
Directors McDonald, Rohrer, Scott, and Tinsley present.
Chair Scott inquired if any board members had questions about the agenda. No questions.
Director Rohrer made a motion to approve the amended agenda, with additions to the Approval of Certificated Personnel Report, Director Tinsley seconded the motion, and the motion passed (4/0).

II. PRESENTATION - Recognition of Education Support Professionals

Susanne Beauchaine, Executive Director for Human Resources, thanked the district's amazing education support professionals for keeping our students safe, healthy, and ready to learn. The district currently employs 69 paraeducators/library techs/campus supervisors, 27 custodians/grounds/maintenance staff, 22 office professionals, 7 licensed professional nurses, and 2 information technology staff members. Mary Hilton, President of the SCEA, joined Ms. Beauchaine for the presentation.

III. COMMENTS FROM THE AUDIENCE

Mary Hilton, SCEA President, thanked the SHSD Board of Directors and the district for recognizing the district's classified staff. She shared the district's paraeducators are burned out and she is concerned we will lose valuable staff. She asked the directors to visit the buildings to see how hard staff work.

IV. REPORTS

A. Steilacoom High School Athletics Recap and Winter Student Athlete Recognition

Tracy Garza, Steilacoom High School Assistant Principal, shared the Steilacoom High School Winter 2024 Athletics Recap. She shared accomplishments for the girls' basketball, boys' basketball, bowling, wrestling, boys' swim & dive, and cheer teams. Boys' Basketball coach Matt Robles was honored by WII in their Salute to Coaches recognition, and Wrestling coach Randy Barkhurst was named the SPSL Wrestling Coach of the Year.

B. Budget Status Report

Shawn Lewis, Assistant Superintendent, shared budget status reports for all funds as of the end of February 2024, along with charts and data showing monthly attendance, general fund

balance, and general fund cash balance. Mr. Lewis shared enrollment is generally flat with no significant increase or decrease to our schools or in the Running Start program. The district has begun receiving capital projects and technology level proceeds following last November's successful election. In May, about $1.6 million will be transferred from the capital projects fund to the debt service fund for future payment of the McNeil Street property. There are no items of significance to report in other funds. Overall cash flow remains low but acceptable, and the district does not anticipate needing an interfund loan this year. The district will need to do a budget extension later in the year due to the large enrollment of students participating in Running Start.

Director Rohrer shared she and Director Tinsley participate in the board audit committee, and she shared Mr. Lewis and the district's administrators have done a great job to get the district back on track and the district is ready to do great things moving forward. Director Tinsley reiterated she appreciates the transparency of the district and the focus on minimizing expenses. Director McDonald shared she is impressed by Mr. Lewis's financial abilities and she appreciates the sacrifices the district's staff is making. She appreciates the staff and the exceptional job they have done. Chair Scott shared with 3 months left in the school year, staff should reach out to Kiwanis for support through their Mini Grants.

C. **Legislative Update**

Director Rohrer shared information regarding HB2494 as well as other bills, resolutions, and funding decisions. She also shared about SB5462 involving inclusive learning standards and the implications of that bill. She shared all increases in funding are nominal increases.

V. **CONSENT AGENDA**

Director McDonald made a motion to approve the Consent Agenda, Director Tinsley seconded the motion, and the motion passed (4/0). The Consent Agenda included February and March 2024 Accounts Payable and February 2024 Payroll; February 21, 2024 Regular Board Meeting Minutes; Personnel Reports; Sports Boosters Donation; Cherrydale HVAC Unit Replacement Bid Award; Resolution 921-03-20-24 Cancellation of Municipal Warrant; and Approval of Contract with Long Building Technologies for SHS DDC Controls Replacement Project.

VI. **NEW BUSINESS**

A. **Approval of Resolution 920-03-20-24 Success Conferences Waiver**

Mr. Lewis presented Resolution 920-03-20-24 Success Conferences Waiver. The district would like to continue the use of the first two days of the school year to meet with first through fifth grade students and their families in “Success Conferences.” We believe that these conferences have helped set the stage for a better learning environment and higher academic achievement. While there is a requirement to provide 180 days of instruction for all students, parent teacher conferences may be conducted in lieu of these days if a waiver is submitted to the state accompanied by a board resolution. While the district has other school conference days in the school calendar, a resolution and waiver request is only required when districts use a full day for parent teacher conferences. This proposal has been discussed with our school principals and with the Steilacoom Education Association, and both groups support the proposal and the focus on connecting directly with students and families before the school year starts.
Director Rohrer made a motion to approve Resolution 920-03-20-24 Success Conferences Waiver, Director McDonald seconded the motion, and the motion passed (4/0).

B. **Approval of Resolution 919-03-20-24 Month of the Military Child**

Mary Snyder, Director of Student Supports, shared Resolution 919-03-20-24 Month of the Military Child. Through April, in recognition of the Month of the Military Child, Steilacoom Historical School District honors our military-connected and civilian families who, together, ensure all our children thrive.

The Steilacoom Historical School District, in conjunction with community partners, is planning an exciting month of celebrations designed to bring all our military and civilian families together for fun-filled activities and resource sharing. Families will have access to both virtual and in-person events in April including virtual field trips, community organization activities, creative art experiences, and of course: SteillyCon.

The accompanying resolution honors and recognizes our military children and families, encourages all school staff and community members to support and participate in activities to recognize and support our military-connected youth, and declares April to be the Month of the Military Child in the Steilacoom Historical School District.

Director McDonald made a motion to approve Resolution 919-03-20-24 Month of the Military Child, Director Tinsley seconded the motion, and the motion passed (4/0).

C. **Board Goal - Professional Learning**

The Board established professional learning goals for the 2023-24 school year based on the most recent Board self-evaluation process. This agenda item is a "standing" item at our Regular Board Meetings to provide an opportunity for Board members to discuss and share around their goals.

Chair Scott shared about WSSDA's Regional Meeting in Carbonado on May 16 as an option for board members to work towards their professional learning goals and to develop their expertise. He also reminded everyone about the SHSD Board Retreat on March 26 which will be held in the PDC.

VII. **BOARD COMMUNICATION**

- Chair Scott shared he received an Invitation to a JBLM Educator Event vent at North Fort Conference Center on April 11.
- Chair Scott also shared about emails received from Mr. Nolan McNamara concerning students being discriminated against in interscholastic sports programs. There was confusion because the documents mentioned Tacoma Public School District and not SHSD, but Chair Scott was able to connect with Mr. McNamara, and he appreciated his thoughts also being shared with our district. Chair Scott is passing this message on to Superintendent Weight for follow up.
- Nancy Henderson also contacted Chair Scott regarding the Green Building Initiative.
- The board received communication recognizing two exceptional Steilacoom High School Staff members. Dakota Schrimsher is an English teacher at SHS and was recognized as a solid, reliable, and excellent leader who makes herself available to collaborate and help her teammates. Ms. Schrimsher is a teacher that students look up to and return to, even when they are no longer in her classes. Also recognized was Kristin Tinsley, the Attendance Secretary at SHS. Staff shared Ms. Tinsley is a ray of sunlight and brings joy

to the school every day. She is helpful and kind to both students and staff, and the students adore her. She is excellent at her job and is a positive role model for students.

- Director McDonald shared she received communication received regarding accessibility issues at district elementary schools.
- Director McDonald also received communication inquiring if staff members can submit Kiwanis Mini Grant requests, or if it is only for teachers. Chair Scott shared other staff members are also welcome to apply for grants.

VIII. **ANNOUNCEMENTS**

- Director Rohrer shared Pioneer Middle School was a great support for the Military Order of World Wars as they hosted Patriotic Day at the school. Chair Scott shared the event was well attended and groups and organizations from around the area were represented.
- Director Rohrer also shared she appreciated participating in the Read Across America event at Chloe Clark Elementary School.
- Director McDonald shared she is very impressed with our student athletes and the high standards - both academically and behaviorally - they are held to by teachers, coaches, and community members.
- Superintendent Weight shared the district choral festival is next Tuesday evening, March 26, at Pacific Lutheran University.
- Director McDonald shared about upcoming fundraising events coordinated by the Steilacoom High School Music Boosters.
- Director Rohrer shared about the SHS music department's upcoming trip to Disneyland.
- Chair Scott commented about the high caliber programs offered in our district.

IX. **ADJOURNMENT**

Director Tinsley made a motion to adjourn the meeting at 6:53 p.m., Director Rohrer seconded the motion, and the motion passed (4/0).

_____
(Chair)

_____

_____

_____ _____
(Secretary/Superintendent)

_____

SHSD Board of Directors Board Retreat Minutes
Steilacoom Historical School District Professional Development Center
511 Chambers Street, Steilacoom, WA
March 26, 2024

I. CALL TO ORDER

Chair Scott called the meeting to order at 1:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Directors Lewis, McDonald, Rohrer, Scott, and Tinsley all present.
Chair Scott inquired if any board members had questions about the agenda. No questions.
Director Tinsley made a motion to approve the agenda, Director Lewis seconded the motion, and the motion passed (5/0).

II. TOPICS FOR BOARD DISCUSSION

A. Board Governance

The SHSD Board of Directors discussed 2024 board governance goals and reviewed key functions of the board including responsible governance, creating conditions for student and staff success, high expectations for student learning, accountability for student learning, and community engagement.

Major board policies were reviewed, followed by discussion around effective superintendent and school board collaboration including data from Hanover Research.

Finally, board protocol was discussed including a review of the current board protocol, developing common understanding and language, and board vs superintendent role.

B. 2024-25 Budget Development

Assistant Superintendent Shawn Lewis shared information regarding budget development for the 2024-25 school year.

III. RECESS TO EXECUTIVE SESSION

The board recessed to Executive Session at 3:09 p.m., sharing they expected to return to the Regular Meeting in approximately 15 minutes.

IV. EXECUTIVE SESSION

Per RCW 42.30.110(1)(g) to review the performance of a public employee (Information) (Executive Session) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring,

setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

V. **RETURN TO REGULAR MEETING**

The board returned to the Regular Meeting at 3:19 p.m.

VI. **ADJOURNMENT**

Director Tinsley made a motion to adjourn the meeting at 3:19 p.m., Director McDonald seconded the motion, and the motion passed (5/0).

_____
(Chair)

_____

_____

_____ _____
(Secretary/Superintendent)

_____

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: April 17, 2024

ISSUE

☒ Action - Personnel Action – Recommendation for Hire of Cherrydale Principal

☐ Information

BACKGROUND INFORMATION:

The posting for the Cherrydale Primary Principal position on March 13th received significant interest, with 33 candidates applying. Prior to evaluating applicants, Dr. Weight and district staff held a listening session with our Cherrydale team to gather input on the essential qualifications and skills for the role. Cherrydale families were also invited to provide feedback through a survey.

This feedback played a crucial role in shaping the screening and interview protocols during the selection process. A comprehensive screening, interview, and reference check process was conducted with Cherrydale staff participation.

Following this process and in accordance with Board policy 5000, the Superintendent recommends Mrs. Christine Firth for the role of principal at Cherrydale Primary School. Mrs. Firth has been the Assistant Principal at Cherrydale Primary School, Chloe Clark Elementary School, and Saltar's Point Elementary School since 2021. Prior to this, she served as the Dean of Students in the district for three years and had a ten-year tenure as a classroom teacher.

Mrs. Firth holds a Bachelor's Degree in Family Studies from Central Washington University, a Master's Degree in Teaching, and a Master's Degree in Education Administration from City University of Seattle. She is certified in Elementary Education Teaching and holds a Principal Administration Certification.

We are delighted to welcome Mrs. Firth back to Cherrydale, where she began her teaching journey as a Kindergarten teacher. Her extensive leadership experience within our district, combined with her dedication to our students, staff, and families, makes her the ideal candidate for the position of Cherrydale principal.

FISAL IMPLICATIONS:
Replacing existing employee

RECOMMENDED ACTION:
It is the recommendation of the Superintendent that the Board approve issuance of a contract to Christine Firth for the position of Cherrydale Primary principal to commence on July 1, 2024.

Report prepared by: Dr. Kathi Weight, Superintendent

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

ADMIN PERSONNEL REPORT - APRIL 17, 2024

Name	Position	Location	Effective Date	Action
FIRTH CHRISTINE	PRINCIPAL	CHERRYDALE	7/1/2024	NEW HIRE

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - APRIL 17, 2024

Name	Position	Hours	Location	Effective Date	Action	Comment
LARSON SHARON	OFFICE COORDINATOR	8.00	HIGH SCHOOL	8/31/2024	RETIREMENT	
MOREY CORTNEY	COTA	7.00	STUDENT SERVICES	8/31/2024	RESIGNATION	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

CO-CURRICULAR PERSONNEL REPORT - APRIL 17, 2024

Name	Position	Location	Effective Date	Amount	Comment
ENGQUIST SHEREE	LITERACY LAB STIPEND	CHLOE CLARK	04/08/2024	$ 600.00	DODEA
ZENNER WHITNEY	LITERACY LAB STIPEND	CHLOE CLARK	04/08/2024	$ 600.00	DODEA
SANNE CAROLINE	LITERACY LAB STIPEND	CHLOE CLARK	04/08/2024	$ 600.00	DODEA
KAY HOLLY	LITERACY LAB STIPEND	CHLOE CLARK	04/08/2024	$ 600.00	DODEA
REGER JENNIFER	LITERACY LAB STIPEND	CHLOE CLARK	04/08/2024	$ 600.00	DODEA
MORITZ SHELLEY	LITERACY LAB STIPEND	CHLOE CLARK	04/08/2024	$ 600.00	DODEA
WIDMAN COURTNEY	LITERACY LAB STIPEND	CHLOE CLARK	04/08/2024	$ 600.00	DODEA
SIMON ABBY	LITERACY LAB STIPEND	SALTARS POINT	04/15/2024	$ 1,200.00	DODEA
OLIVER NICOLETTE	LITERACY LAB STIPEND	SALTARS POINT	04/15/2024	$ 1,800.00	DODEA
SARGENT RICK	LITERACY LAB STIPEND	SALTARS POINT	04/15/2024	$ 600.00	DODEA
MORFIN MERIDITH	LITERACY LAB STIPEND	SALTARS POINT	04/15/2024	$ 600.00	DODEA
FRIEND CHRISTINE	LITERACY LAB STIPEND	SALTARS POINT	04/15/2024	$ 600.00	DODEA
SMITH KYLE	LITERACY LAB STIPEND	SALTARS POINT	04/15/2024	$ 600.00	DODEA
FREEBY QUINN	LITERACY LAB STIPEND	CHERRYDALE	04/08/2024	$ 600.00	DODEA
POE JACKIE	LITERACY LAB STIPEND	CHERRYDALE	04/08/2024	$ 600.00	DODEA

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: April 17, 2024

Strategic Focus Area

☒ Achieve

☒ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

Mary Snyder has worked with Veteran Affairs Puget Sound Healthcare to provide a therapeutic, integrated arts program for selected students. Their focus is to provide additional supports for military connected youth.

This program is provided at no cost to the district. All staff provided by Veteran Affairs Puget Sound Healthcare will be vetted through our normal contractor process by Human Resources.

As our normal process, for interagency agreements and MOUs with government entities that provide services to students at no cost, the District Superintendent or Assistant Superintendent approve these and then provide to the board as part of the consent agenda. If the Board ultimately does not approve as part of the consent agenda, the district would cease services immediately and provide 30 days notice for termination.

RECOMMENDED ACTION:

Approve the Memorandum of Understanding with Veteran Affairs Puget Sound Healthcare.

Report prepared by:
Shawn Lewis, Assistant Superintendent

Steilacoom Historical School District
Memorandum of Understanding

SECTION I: PARTIES TO MOU:

MEMORANDUM OF UNDERSTANDING BETWEEN
Steilacoom School District
AND
Veteran Affairs Puget Sound Health Care

This Memorandum of Understanding ("MOU") is entered into between Steilacoom School District ("District") and Veteran Affairs Puget Sound Health Care ("Provider") to provide school based behavioral health services to Steilacoom District students at elementary, middle and high schools

NOW, THEREFORE, THE DISTRICT AND PROVIDER AGREE AS FOLLOWS:

SECTION II: SCOPE OF SERVICES:

A. Mental Health/Social Service Focused

Veteran Affairs Puget Sound Health Care is one of the leading health care systems serving Veterans in the VA Northwest Health Network. We're an innovative care center within the Veterans Integrated Service Network 20 (VISN 20), which includes health care systems in Alaska, Idaho, Oregon and Washington.

VA Puget Sound Health Care will provide the following services to students at the Steilacoom School District:

School-based education and skill building small groups, prioritizing military-connected students, utilizing the Express It! integrated arts program curriculum. Groups will be facilitated by a LICSW.

Day(s) of the week:
Monday through Friday

Time(s):
8:00 am through 4 pm

School Locations:
Steilacoom Schools

Number of Students Served:
Service Provider will allocate FTE based on the number of referred students by each school

Duration of Program:

B. Payment

Provider and the District wish to enter into an agreement to assist in providing the services described above by means of referrals made to the students and/or families in need identified by district staff. Provider shall receive funding for services through outside sources such as Medicaid, private insurance, private pay and grants. There will be no charge to the District or students/families. Services performed will be provided as deemed appropriate by the primary clinician, including duration, frequency and number of sessions.

C. Professional Qualifications

Provider declares that it has complied with all federal, state and local laws regarding business permits, and licenses that may be required to carry out the work to be performed under this agreement. Provider further declares that it has the requisite qualifications, skills and experience necessary to provide such services.

D. General Terms and Conditions for School-based education and skill building groups:

1) **Services to be performed**
Provider agrees to and will perform the following services;

i. **School-based education and skill building small groups, prioritizing military-connected students, utilizing the Express It! integrated arts program curriculum. Groups will be facilitated by a LICSW.**

2) **Referral process**
Students shall be referred to services according to the school's referral process, utilizing Provider's Referral Form. The referral form is made available to all schools where services are being provided.

E. Check-in Procedures

Upon arrival at any District School building on each day of service, each Service Provider provider shall report to the main office and sign-in to the Visitor's Log. Service Provider personnel shall wear a badge identifying them as "Visitors" in the building, which is clearly visible to anyone passing them in the hall. Ongoing regular providers shall have their agency issued badge, which is clearly visible to anyone passing them in

the hall. Service Provider staff shall notify the school personnel the name of the students they will be visiting each time they are at a school.

F. Meeting Space

The School site will provide a meeting space in the school building for services to be conducted. The school will attempt to provide consistent space, which is conducive to the privacy and confidential needs of services and to the needs of other students and staff. In the event the use of the space conflicts with any school event or program, the District may elect to use the space for such school event or program, that the District will provide reasonable notice to the Provider of the need for such use. All reasonable efforts will be made to provide similar alternative spaces. The building principal will have final authority over building use and availability issues.

Alterations to the facility structure, room space or access are not part of this agreement. If there are required changes or enhancements such as but not limited to: windows, furniture, walls, doors, technology, electrical, plumbing, heating, ventilation or any other facility changes, a separate agreement will need to be added to this agreement. It is Service Provider practice not to ask for this accommodation given the limited schools budgets and lack of space.

SECTION III

A. Background Checks

Provider agrees that all staff assigned to work in a District school or with District students under this MOU have undergone a criminal history background check. Service Provider will conduct a Washington State Patrol (WSP) criminal background check, full FBI fingerprint background check, and a check of the National Sex offender Registry upon hiring and annually for all its employees. Service Provider will provide to the Steilacoom District copies of the provider's criminal background checks that will be visiting the Steilacoom Schools. Any costs associated with these checks are paid by Service Provider. Service Provider will not assign a provider to the school that has been charged with a crime against minors.

B. Confidential Student and Staff Information

The School District and the Service Provider agrees that any student information obtained as a result of providing services pursuant to this MOU is confidential and cannot be disclosed to a third-party unless disclosure is required by law. Provider further agrees and understands that the District will only provide educational record information to Provider upon a signed release of Educational information, which must be signed by a parent or the student, if the student is 18 years of age or older. Provider has the responsibility to get the consent form signed and will make a copy of the consent form available to the District. The District and Service Provider agree that

students' health information is protected under the HIPPA rule and 42 CFR federal confidentiality law for substance use individuals.

C. Independent Provider

The parties agree this MOU does not make any person an employee of the other party. Provider shall be an independent provider and not an agent or representative of the District with regard to the services provided under this MOU. It is understood that the District does not agree to use Provider exclusively. It is further understood that Provider is free to contract for similar services to be performed for other Districts or agencies while under this MOU with the District. No Provider assigned to work at a District location or for a District student shall be considered a District employee because of this MOU. Provider is responsible for all wages and benefits owned to Provider staff, agents, or volunteers. Further, the District retains the right to immediately prohibit any Provider staff, agent, or volunteer from coming on District property if the District has good reason, which includes but is not limited to violation of a District policy, procedure, or guideline.

D. Indemnification

Indemnification

The Provider agrees that to the fullest extent permitted by law, Provider will hold harmless, defend, and indemnify the District, its agents, employees, and board members from any and all liabilities, penalties, losses, damages, claims, expenses, attorneys' fees, taxes, expenses of litigation, judgments, suits, liens, and encumbrances, without limitation, arising out of or resulting from any and all acts or omission by Provider under this agreement. The District shall have the right to demand that Provider defend any and all claims, lawsuits, or proceedings related to services provided under the agreement, without cost to the District, with legal representation acceptable to the District. The terms of this section shall survive termination of this agreement.

The District agrees that to the fullest extent permitted by law, the District will hold harmless, defend, and indemnify the Provider, its agents, employees, and the board members from any liabilities, penalties, losses, damages, claims, expenses, attorneys' fees, taxes, expenses of litigation, judgments, suits, liens, and encumbrances, without limitation, arising out of or resulting from the negligence by the District.

Insurance

The Provider, at its own cost, shall maintain and provide evidence of the following insurance coverage.

1. Commercial general liability insurance for the benefit of district and contractor jointly against liability for bodily injury and property damage for a combined single limit of not less than One Million Dollars ($1,000,000) for any one occurrence and Three Million Dollars ($3,000,000) in the aggregate for this location, including coverage for contractual liability and personal injury;
2. If contractor operates or allows subcontractors to operate child-serving programs (any program where children are on District premises and not under the care or supervision of their own parents), sexual abuse or molestation coverage shall be provided with a minimum limit of $1,000,000 per occurrence and $3,000,000 annual aggregate;
3. If contractor provides or allows its subcontractors to provide professional medical or mental health services, medical professional liability (errors and omissions) coverage shall be required with a minimum limit of $1,000,000 per wrongful act and $3,000,000 annual aggregate;
4. Statutory Workers' Compensation, including Employer's Contingent Liability (Stop Gap) in Tenant's commercial general liability coverage with a limit of at least $1,000,000 per bodily injury/accident; $1,000,000 bodily injury/disease-policy aggregate, and $1,000,000 bodily injury/disease-employee;
5. Automobile Liability Insurance with a combined single limit for bodily injury and property damage of not less than $1,000,000, including all owned, non-owned and hired vehicles and covering claims for damages because of bodily injury or death of any person or property damage arising out of ownership, maintenance or use of any motor vehicle; and
6. Products/Completed Operations Liability in the amount of $1,000,000 per occurrence and $3,000,000 general aggregate.
7. The foregoing insurance shall be placed with an insurance company or companies licensed to do business in the State of Washington. Contractor shall furnish the district with a copy or certificate of such policies before the commencement date of this contract and whenever required shall satisfy the district that such policies are in full force and effect. Such policies shall list the District as an additional insured and shall be primary and non-contributing with any insurance carried by the District. Such policies shall not be cancelable or materially altered without forty-five (45) days' prior written notice to District. In addition, the policies shall provide for ten (10) days' written notice to District in the event of cancellation for non-payment of premium.

Prior to the commencement of this Contract, Provider will furnish Steilacoom School District with evidence of such insurance protection in the form of a certificate of insurance.

F. Terms of the Agreement

This MOU is effective when signed by both parties and ends on *July 31, 2024.*

G. Termination

The District may terminate the MOU for cause immediately and may terminate this MOU, with 30 days written notice to the Provider. The Provider may, at any time, terminate this MOU, with 90 days written notice to the District.

H. Notices

All notices contemplated or required under this MOU shall be in writing and delivered by hand or U.S. Mail as follows:

To the District:
Kathi Weight, Superintendent
511 Chambers St,
Steilacoom, WA 98388

To the Provider:
Heather Sanchez
9600 Veterans Dr
Tacoma, WA 98493

I. Other Provisions

1) Entire Agreement. This Agreement constitutes the entire agreement between the parties, and supersedes all prior oral or written agreements, commitments, or understandings concerning the matters provided herein.

2) Amendment. Modifications to this MOU must be in writing and be signed by each party.

3) Governing Law. The terms of this MOU shall be interpreted according to and enforced under the law of the State of Washington and is subject to all laws and regulations of the State of Washington.

4) Severability. If any provision of this MOU is held invalid or unenforceable, the remainder of the MOU will not be affected, but continue in full force.

5) Assignment. The Provider shall not assign its rights or responsibilities under this Agreement, unless it receives written permission from the District.

6) Non-Waiver. Any expressed waiver or failure to exercise promptly any right under this MOU will not create a continuing waiver or expectation of non-enforcement of any MOU provision.

7) District Policies and Procedures. Provider agrees that all staff assigned to a District school or to provide services to District students under this MOU shall comply with all District policies, procedures, and guidelines.

8) Counterparts. The parties agree that this MOU may be executed in one or more counterparts, each of which shall constitute an enforceable original of the Agreement, and that facsimile signatures shall be as effective and binding as original signatures.

STEILACOOM SCHOOL DISTRICT:

SIGNATURE

SHAWN LEWIS
PRINTED NAME

ASST. SUPERINTENDENT
TITLE

04/08/2024
DATE

PROVIDER:

Heather Sanchez
SIGNATURE

Heather Sanchez
PRINTED NAME

Community Engagement and Partnership Coord.
TITLE

3-29-24
DATE

Steilacoom Historical School District
511 Chambers Street Steilacoom, WA 98388 (253) 983-2200

SUPERINTENDENT/ SCHOOL BOARD APPROVAL REQUIRED
FIELD TRIP REQUEST FORM – A1

Superintendent approval required for overnight or over Cascade Mountain travel; School Board for out-of-state trips.

Date of Request: 3/20/24 School: SHS

Name of teacher(s) requesting field trip: Matt Vegh

Proposed student group: SHS Jazz Band

Proposed date(s) of field trip: 4/19-4/21 Proposed destination(s): Moscow, ID

Departure time from School: 8:35 AM Transportation by: ☒ Bus ☐ Private Car ☐ Air

Return time to School: 5 PM Will students need meals: ☒ Yes ☐ No

Content area(s) addressed: performance, clinic, guest artist concert

Description of proposed field trip and ASB fundraising efforts (please attach itinerary):

please see attachments

Number of Students: 23 Number of Chaperones: 1-2

Revenue Source: ☐ General Fund (GF) ☒ ASB Is this in the ASB Budget? ☒ Yes ☐ No

Individual student cost to be used for: n/a (other than meals)

Estimated individual student cost $ 0

Current GF/ASB Fund Balance: $ 2,009.60 (with $4,500 coming from Music Boosters)

Total Cost $ 5,390.00

Account code 4002

Teacher Name: Matt Vegh Signature: [signature]

Teacher Name: _____ Signature: _____

Approve **Deny**

Principal Name: J. Tyree Signature: [signature]

8.2019

Steilacoom HS Band Proposed Trip to Moscow, ID

Purpose, Budget, and Fundraising

Purpose: The Steilacoom Jazz Band has been invited to perform in a competitive jazz band festival at the University of Idaho in Moscow, Idaho. This is one of the largest jazz festivals in the entire world, and is world-renowned for its educational clinics, guest artist performances, and the quality of jazz bands that perform. Jazz Band students who attend will perform in one of several festival venues and receive a live clinic and written and recorded feedback from professional jazz performers and educators. The band will also watch and listen to other high school bands from around the Pacific Northwest. On Saturday night, April 20, there is a special evening concert in which the top bands from each venue open for saxophonist Kenny Garrett, the Lionel Hampton Big Band featuring Joe DoubleDay, and Hamp's Jazz Ambassadors.

Budget: The high school band ASB account will serve as the primary account for all expenditures related to this trip. Steilacoom HS Music Boosters has offered to donate up to $4,500 towards the cost of this event, which will go into our band ASB account upon approval of the trip. This event will NOT be a grade for the jazz band class.

7 double bed rooms (fits up to 28 students) for two nights—nights of April 19-20)	$2,226.00
3 single bed rooms for two nights (1 for Mr. Vegh, 1 for a chaperone, and 1 for the bus driver)	$834.00
Registration for Festival	$300.00
April 20 Concert Tickets (26 tickets at $30/ticket)	$780.00
Estimated busing costs (calculated at rate of $62.50/hour for 20 hours)	$1,250.00
TOTAL ESTIMATED COSTS (for 23 students)	**$5,390.00**
All funds to pay for this trip will be through our band ASB account (with SHS Music Boosters donating $4,500 to help cover the cost)	**-$5,390.00**
Estimated Remaining Balance in ASB account #4002	**$1,119.60**

Fundraising: The band ASB account currently has $2,009.60, NOT counting the $4,500 that will be coming from Steilacoom HS Music Boosters to help cover the cost of this trip. This will leave $1,119.60 of cushion in our band ASB account in case of rising transportation or other expenses.

Steilacoom High School Jazz Band
Lionel Hampton Jazz Festival
April 19-21, 2024

Students and Parents,

We are sending along information concerning the Lionel Hampton Jazz Festival at this time. This is an ungraded trip, but can serve as a phenomenal learning opportunity for our jazz band students. We need everyone to go!

Cost per student

Food during trip (dependent on each student's dietary needs, but plan on 6 meals)
All other expenses will be covered by prior fundraising!

Lionel Hampton Jazz Festival (Moscow, ID)

Friday, April 19

6:30 AM	arrive at High School, ready to rehearse
	• have your bag and overnight things with you
	• if desired, bring snacks for the day
	• bring instrument, music, mutes, etc
	  ○ drums=bring own cymbals (max of two)
	  ▪ hi hat is provided
	  ○ guitar and bass amps are provided, but patch cords are not
	  ○ vibraphone is NOT provided

7:35 AM	go to 1st Period (and other classes)
12:07 PM	finish eating lunch, go to the band room, load bus, leave for Moscow, ID
7:15 PM	Dinner at the Palouse Mall (Moscow)
8:15 PM	load bus, head to the Fairbridge–Moscow (our hotel) 101 Baker St Moscow, ID 83843 208-882-5511
8:30 PM	arrive at The Fairbridge-Moscow, check into rooms
10:00 PM	lights out

Saturday, April 20

7:30 AM	wake up, eat breakfast at hotel (student purchased separately), load bus
8:15 AM	On bus – leave for University of Idaho campus for workshops
9:00 AM	Attend workshop at Albertson Building room #101 (Double Bass Workshop) or 102 (Discovering the Sound of Drums & Cymbals)
10:30 AM	watch bands at the Administration Building Auditorium (851 Campus Dr, Moscow, ID 83844)
11:30 AM	get lunch at the Student Union Building (875 Perimeter Dr, Moscow, ID 83844)
1:00 PM	watch combos in the Teaching and Learning Center (TLC) Room 032 (875 Perimeter Dr, Moscow, ID 83844)
2:15 PM	Leave the TLC and **meet the bus** at the Lionel Hampton School of Music (1012 S Deakin St, Moscow, ID 83843)
2:50 PM	Take out instruments and leave cases in the Lionel Hampton School of Music Room #123

3:10 PM	Warm up in Room #116
3:30 PM	**Performance at Haddock Performance Hall (in the Lionel Hampton School of Music)**
3:50 PM	Clinic in room #216
4:10 PM	Clinic concludes, put instruments away, get on bus
5:00 PM	dinner at the Palouse Mall (Moscow)
6:00 PM	get on bus and head to the Idaho Central Credit Union Arena
7:00 PM	Concert at Idaho Central Credit Union Arena (featuring saxophonist Kenny Garrett, the Lionel Hampton Big Band featuring Joe DoubleDay, and Hamp's Jazz Ambassadors PLEASE NOTE: There is a clear bag policy for this event, which you can find here: https://www.uidaho.edu/dfa/auxiliary-services/administrative-operations/events/moscow/clear-bag
9:30 PM	load bus, head back to hotel
10:00 PM	arrive at hotel
11:00 PM	lights out

Sunday, April 21

8:00 AM	Breakfast at hotel (student purchased), pack up and clean up
9:00 AM	load bus, begin traveling back to school
Noon	eat lunch (Ellensburg)
5:00 PM	arrive at Steilacoom HS, go home

Monday, April 22

6:35 AM	Jazz Band will not meet on this day

For parents who might want to carpool and travel separately

Concert tickets – call the Lionel Hampton Ticket Office 208-885-5900

Minimum pricing will be $30

You are welcome to sit by the students if you would like

Hotel rooms can be difficult to find in or around Moscow on the jazz festival weekend, but the Fairbridge at which we are staying may have extra rooms.

Thank you!
Matt Vegh
SHS Band Director

University of Idaho
Lionel Hampton Jazz Festival

University of Idaho
Lionel Hampton Jazz Festival
875 Perimeter Drive MS 4021
Moscow, ID 83844-4021
Phone 208.885.5900

DATE: 01/30/2024

INVOICE # 2024 - Steilacoom Senior High School

PAYMENT DUE DATE: 02/13/2024

Bill To:
Steilacoom Senior High School
C/O Matt Vegh
54 Sentinel Dr
Steilacoom, Washington 98388

DESCRIPTION	UNIT COST	QUANTITY	SUBTOTAL
Instrumental Large Ensemble	$300	1	300
Instrumental Combo	$180	0	0
Instrumental Solo	$75	0	0
Vocal Large Ensemble	$300	0	0
Vocal Combo	$180	0	0
Vocal Solo	$75	0	0
FESTIVAL DATES: APRIL 17-20, 2024			
		TOTAL DUE	**300**

Please remit payment to:
Lionel Hampton Jazz Festival
875 Perimeter Dr. MS 4021
Moscow, ID 83844 4021
Note Please make sure the address and the mail stop (MS 4021) are included accurately to ensure the Jazz Festival office receives your payment.*

Thank you!

Stellacoom Historical School District
511 Chambers Street Steilacoom, WA 98388 (253) 983-2200

SUPERINTENDENT/ SCHOOL BOARD APPROVAL REQUIRED
FIELD TRIP REQUEST FORM – A1

Superintendent approval required for overnight or over Cascade Mountain travel; School Board for out-of-state trips.

Date of Request: 2/27/2024 School: Steilacoom HS

Name of teacher(s) requesting field trip: Kyle Haller

Proposed student group: Football

Proposed date(s) of field trip: June 15-June 18 Proposed destination(s): Linfield Univeristy

Departure time from School: June 15 Transportation by: ☒ Bus ☐ Private Car ☐ Air

Return time to School: June 18 Will students need meals: ☐ Yes ☒ No

Content area(s) addressed: Team Building

Description of proposed field trip and ASB fundraising efforts (please attach itinerary):

Linfield University Football Team Camp. Students would stay on campus and meals are provided.

Number of Students: 50 Number of Chaperones: 10

Revenue Source: ☐ General Fund (GF) ☐ ASB Is this in the ASB Budget? ☐ Yes ☒ No

Individual student cost to be used for: _____

Estimated individual student cost $ 290

Current GF/ASB Fund Balance: $ 2500

Total Cost $ 0

Account code 2001

Teacher Name: Kyle Haller Signature: [signature]

Teacher Name: _____ Signature: _____

Approve Deny

Principal Name: J. Tyrrell Signature: [signature]

Coach Haller is in the process of pricing out buses for transportation.

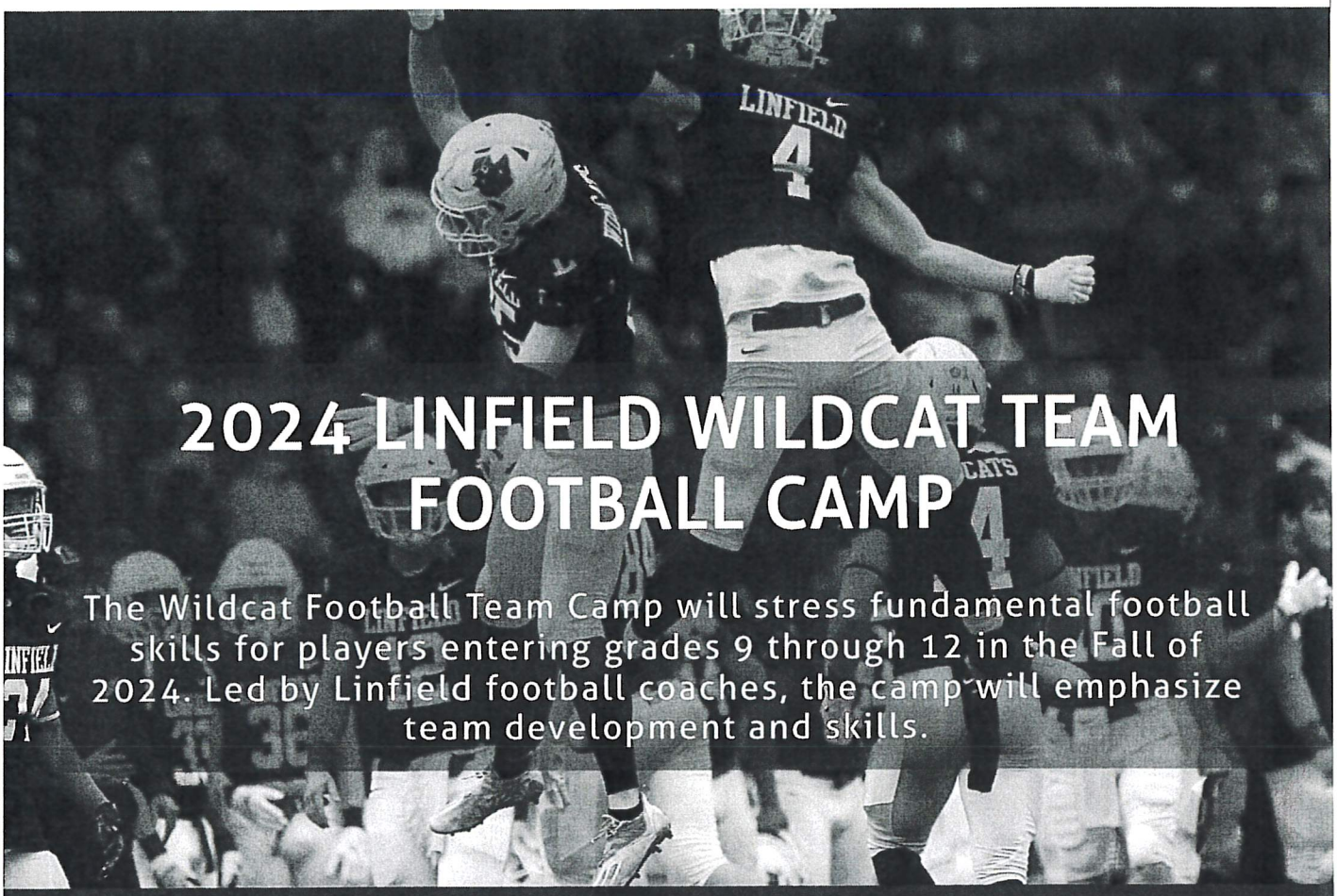
Players register and pay online. All players must be fully cleared w/ SHSD to travel and participate.

KW

8.2019

Estimated departure @ 9:00 AM.

Day 1	Day 2	Day 3	Day 4
10am - 2pm: Camp Registration	7am: Breakfast	7am: Breakfast	7am: Breakfast
3pm: Individuals 1/2 pads, Team Practice 30 mins	9am: Full Pads Individual Periods, Team Scrimmages	9am: Full Pads Individual Periods, Team Scrimmages	8:30am: Scrimmages Full Pads
5pm: Camp Orientation	11:30am: Lunch	11:30am: Lunch	11:00am: Closing Ceremony
5:30pm: Dinner	2pm: 1/2 pads, Individuals, Team Practice	2pm: 1/2 pads, Individuals, Team Practice	Estimated return to Camps @ 3:00 PM.
7:45pm: Full pads team scrimmages	5:30pm: Dinner	5:30pm: Dinner	
	7:30pm: Guest Speaker, 7-on-7 no pads	7:30pm: Guest Speaker, 7-on-7 no pads	
	9:30pm: Team Building	9:30pm: Team Building	



2024 LINFIELD WILDCAT TEAM FOOTBALL CAMP

The Wildcat Football Team Camp will stress fundamental football skills for players entering grades 9 through 12 in the Fall of 2024. Led by Linfield football coaches, the camp will emphasize team development and skills.

Camp Information

Session 1: June 15th-18th (SOLD OUT - Join Waitlist)

Session 2: June 22nd-25th (SOLD OUT - Join Waitlist)

- The camp will be staffed by the Linfield Football coaches

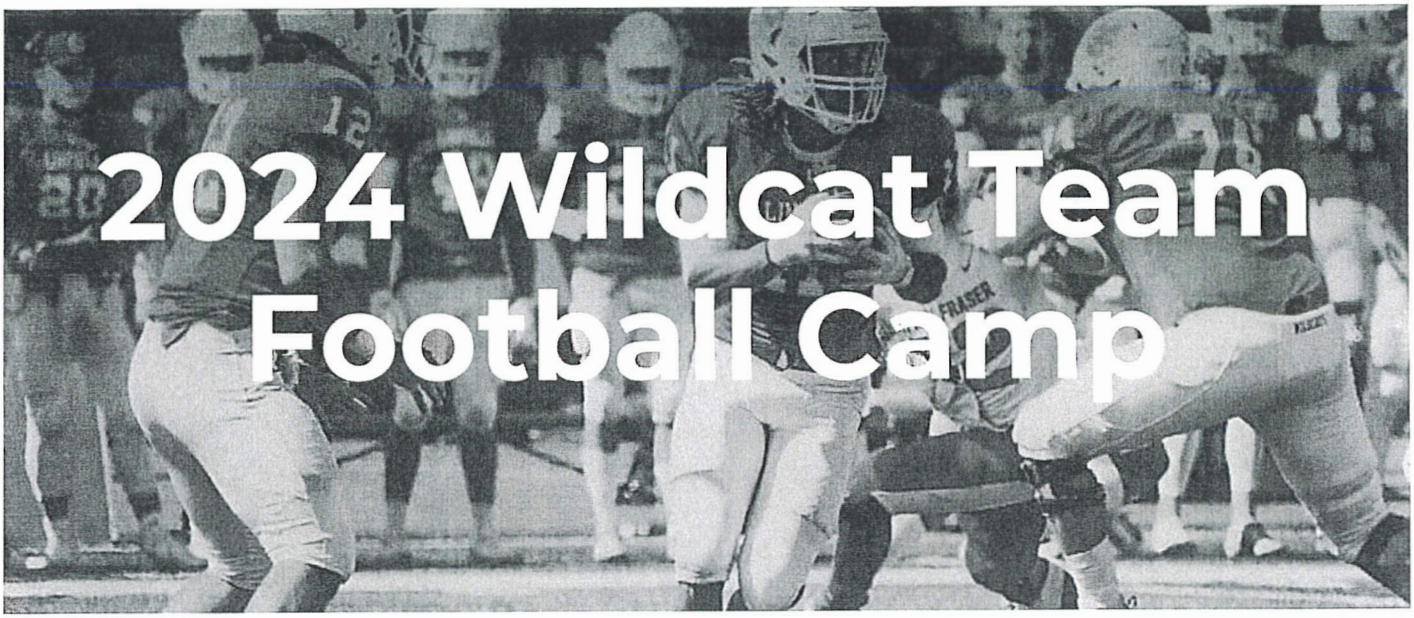
Camp Schedule

Day 1	Day 2	Day 3	Day 4
10am - 2pm: Registration 3pm: Individuals 1/2 pads,	7am: Breakfast 9am: Full Pads Individual Periods, Team	7am: Breakfast 9am: Full Pads Individual Periods, Team	7am: Breakfast 8:30am: Scrimmages Full Pads

- 24 hour professional security provided by Linfield
- Licensed Athletic Trainers will be at all practices and scrimmages
- All scrimmages are officiated by our staff, and all effort is given to reduce the risk for injury

Additional Camp Information Here

30 mins			Ceremony
5pm: Camp Orientation 5:30pm: Dinner 7:45pm: Full pads team scrimmages	11:30am: Lunch 2pm: 1/2 pads, Individuals, Team Practice 5:30pm: Dinner 7:30pm: Guest Speaker, 7-on-7 no pads 9:30pm: Team Building	11:30am: Lunch 2pm: 1/2 pads, Individuals, Team Practice 5:30pm: Dinner 7:30pm: Guest Speaker, 7-on-7 no pads 9:30pm: Team Building	



2024 Wildcat Team Football Camp

We are excited to welcome you to the 2024 Wildcat Team Football Camp!

Session 1 - June 15-18, 2024

Session 2 - June 22-25, 2024



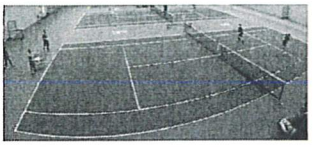
What should you bring to camp?

- Football gear/pads
- Bedding for Twin XL (Sheets, pillow, blanket or sleeping bag)
- Toiletries (Shampoo, conditioner, body wash, shower shoes etc.)
- Towel
- Fan if desired (rooms do not have AC)
- Sunscreen
- Water bottle

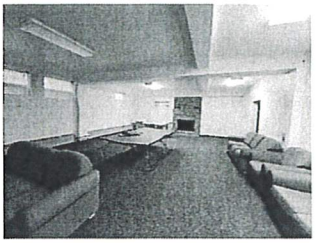
Linfield University is not responsible for any items lost or stolen. We suggest you put your name on everything you bring to the camp!

Housing

You and your team will be staying in a university residence hall, field house, or apartment . All room assignments are decided by your team coaches.





Dining

You will enjoy professionally prepared meals, while you are at camp, in an all-you-care-to-eat buffet style dining hall.

If you have any special dietary restrictions, please notify your coach or the conferences team at reserve@linfield.edu

Current Registered Teams

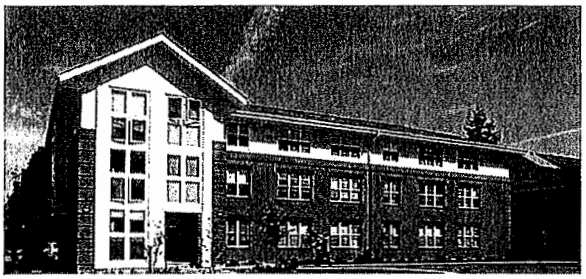
Please navigate to individual team pages below:

Session 1 Registered Teams

Session 2 Registered Teams

Contact the Office

Office of Conference & Event Planning
900 SE Baker St., Unit A450, McMinnville, OR 97128-6894
503-883-2448
reserve@linfield.edu



Steilacoom - Residence Hall Camper 2024

$290.00

Your campers will reside in a Linfield University Residence Hall.
We leave specific player rooming assignments to your team coaches.
*price includes online credit card processing fee

Breakfast, Lunch and Dinner are provided by a professional food service in a all-you-can-eat buffet style

Room Features:

- Guests share one bedroom
- Two twin beds per bedroom
- Bedding not included

Bathroom Features:

- Common bathrooms on each floor

Furniture and Furnishings:

- Furnished living space in each building
- Washer/dryer combination in each building
- Kitchen in each building *(dishes & cooking equipment not provided)*

Air Conditioning:

- Not available

Quantity

1

Contact the Office

Office of Conference & Event Planning
900 SE Baker St., Unit A450, McMinnville, OR 97128-6894
503-883-2448
reserve@linfield.edu

The best education for every student.
STEILACOOM
Historical School District No. 1
Est. 1854

511 Chambers Street
Steilacoom, WA 98388
PH: 253-983-2206

Donations

The Steilacoom Historical School District No. 1 (SHSD) is pleased to accept the following donation from: Music Boosters receipt #205022 totaling $6400.00

purpose of: helping with music expenses for the Lionel Hampton trip and the solo & ensemble competition

Donation Date: 4-9-24 Amount: 1. $4000.00 ck #1056 & 2. $2400.00 ck #1058

Deposit to Revenue Code (960): Band 4002 ☐ GF or ☑ ASB

Expend from Account Code (530): _____

☐ Attach documentation such as Kiwanis Mini Grant, Admin Approval etc

Donation Approved By:

Chief of Finance and Operations _____ Date: 4/11/2024

Donations in the amount of $5,000 or greater must be pre- approved by the Board of Directors prior to being used.

Board approval required? ☑ Yes ☐ No Board Meeting date: 4/17/2024

☐ Purchase Coordinator [accept funds / complete form / copy check & attach to form /deposit]

☐ Chief of Finance and Operations [review / approve / sign]

☐ Finance to forward donation form with attachments & check copy ($5,000 or greater) to Executive Assistant to the Superintendent for placement on next scheduled Board Meeting for review & approval

☐ Purchase Coordinator maintains all financial transaction records involving this donation to donor if requested

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: April 17, 2024

Strategic Focus Area

☒ Achieve

☒ Support

☒ Connect

☐ Plan

BACKGROUND INFORMATION

Each year, millions of Americans face the reality of living with a mental health condition. However, mental illness affects everyone directly or indirectly through family, friends, classmates, or colleagues. That is why this year, during the month of May, Steilacoom Historical School District and others across the country will work to raise awareness of mental illness, decrease the stigma associated with mental illness and connect our community with resources and support through Mental Health Awareness Month.

We believe that mental health conditions are important to discuss year-round, but highlighting them during this month provides a dedicated time for educators and families to come together as one unified voice.

The accompanying resolution recognizes that mental health is essential for a person's overall health. Prevention works, treatment is effective, and people can recover from mental disorders and live full and productive lives. We encourage all school staff and community members to support and participate in activities to recognize and support mental health awareness, and we declare May to be Mental Health Awareness Month in the Steilacoom Historical School District.

RECOMMENDED ACTION:

It is Superintendent’s recommendation that the School Board adopt Resolution No 922-04-17-24

Report prepared by:
Mary Snyder, Director of Student Supports

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 922-04-17-24

National Mental Health Awareness Month

WHEREAS, mental health conditions are a leading cause of disability in the United States and affect millions of children, adolescents and adults in Washington; and

WHEREAS, 1 in 20 U.S. adults experience serious mental illness each year, and in Washington, 300,000 adults have a serious mental illness; and

WHEREAS, 1 in 6 U.S. youth aged 6-17 experience a mental health disorder each year; and

WHEREAS, sharing personal knowledge and experience of what living with mental illness means can reduce the barriers and stigma associated with individuals seeking mental health treatment to live a longer, healthier life; and

NOW THEREFORE, BE IT RESOLVED that during Mental Health Awareness Month, the Steilacoom Historical School District joins the nation in raising awareness of mental health issues and services; and

BE IT FURTHER RESOLVED that the Steilacoom Historical School District Board of Directors proclaims the month of May 2023 as National Mental Health Awareness Month and encourages all schools within the district to commemorate this occasion with appropriate instructional activities.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on April 17, 2024

BOARD OF DIRECTORS

_____ _____
Chair Director

_____ _____
Director Director

_____
Director

ATTESTED TO BY: _____
Secretary, Board of Directors

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: April 17, 2024

Strategic Focus Area

☒ Achieve

☒ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

The State Auditor's Office has completed their audit of the 2022-23 school year. As part of the board materials, we have provided a copy of the final audit report and the exit conference summary.

In summary:

- The district had no findings related to internal controls
- The district had no findings related to compliance with federal programs
- The district financial position was found to be fairly stated in accordance with OSPI and SAO financial reporting requirements

There were a few recommendations made by the auditors related to financial reporting and internal controls, but all recommendations were identified as immaterial. Even though immaterial, the district implemented several of those recommendations and appreciates the work performed by the State Auditor's Office.

Due to a finding in the prior year, the district originally anticipated audit costs would be roughly $35,000 in the current school year. Instead due to the efforts of district staff and efficient auditors, we incurred audit costs, the actual costs were much lower. The district has already extended its appreciation to the audit staff for their efforts to save the district resources.

RECOMMENDED ACTION:

No action required.

Report prepared by:
Shawn Lewis, Assistant Superintendent

Office of the Washington State Auditor
Pat McCarthy

Financial Statements and Federal Single Audit Report

Steilacoom Historical School District No. 1

For the period September 1, 2022 through August 31, 2023

Published April 1, 2024

Report No. 1034533

Scan to see another great way we're helping advance #GoodGovernment

Office of the Washington State Auditor
Pat McCarthy

April 1, 2024

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

Report on Financial Statements and Federal Single Audit

Please find attached our report on Steilacoom Historical School District No. 1's financial statements and compliance with federal laws and regulations.

We are issuing this report in order to provide information on the District's financial activities and condition.

Sincerely,



Pat McCarthy, State Auditor

Olympia, WA

Americans with Disabilities

In accordance with the Americans with Disabilities Act, we will make this document available in alternative formats. For more information, please contact our Office at (564) 999-0950, TDD Relay at (800) 833-6388, or email our webmaster at webmaster@sao.wa.gov.

TABLE OF CONTENTS

Schedule of Findings and Questioned Costs 4

Summary Schedule of Prior Audit Findings 6

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* 8

Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance in Accordance With the Uniform Guidance 11

Independent Auditor's Report on the Financial Statements 15

Financial Section 19

About the State Auditor's Office 52

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Steilacoom Historical School District No. 1
September 1, 2022 through August 31, 2023

SECTION I – SUMMARY OF AUDITOR'S RESULTS

The results of our audit of Steilacoom Historical School District No. 1 are summarized below in accordance with Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Financial Statements

We issued an unmodified opinion on the fair presentation of the District's financial statements in accordance with its regulatory basis of accounting. Separately, we issued an adverse opinion on the fair presentation with regard to accounting principles generally accepted in the United States of America (GAAP) because the financial statements are prepared using a basis of accounting other than GAAP.

Internal Control over Financial Reporting:

- *Significant Deficiencies:* We reported no deficiencies in the design or operation of internal control over financial reporting that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified no deficiencies that we consider to be material weaknesses.

We noted no instances of noncompliance that were material to the financial statements of the District.

Federal Awards

Internal Control over Major Programs:

- *Significant Deficiencies:* We reported no deficiencies in the design or operation of internal control over major federal programs that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified no deficiencies that we consider to be material weaknesses.

We issued an unmodified opinion on the District's compliance with requirements applicable to each of its major federal programs.

We reported no findings that are required to be disclosed in accordance with 2 CFR 200.516(a).

Identification of Major Federal Programs

The following programs were selected as major programs in our audit of compliance in accordance with the Uniform Guidance.

ALN	Program or Cluster Title
10.553	Child Nutrition Cluster – School Breakfast Program
10.555	Child Nutrition Cluster – National School Lunch Program
84.027	Special Education Cluster (IDEA) – Special Education Grants to States
84.027	COVID-19 – Special Education Cluster (IDEA) – Special Education Grants to States
84.173	Special Education Cluster (IDEA) – Special Education Preschool Grants

The dollar threshold used to distinguish between Type A and Type B programs, as prescribed by the Uniform Guidance, was $750,000.

The District did not qualify as a low-risk auditee under the Uniform Guidance.

SECTION II – FINANCIAL STATEMENT FINDINGS

None reported.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None reported.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

Steilacoom Historical School District No. 1
September 1, 2022 through August 31, 2023

This schedule presents the status of findings reported in prior audit periods.

Audit Period:	**Report Reference No.:**	**Finding Ref. No.:**	**ALN(s):**
2022	1033214	2022-001	84.425

Federal Program Name and Granting Agency:	**Pass-Through Agency Name:**
COVID-19 – Education Stabilization Fund U.S. Department of Education	Office of Superintendent of Public Instruction

Finding Caption:

The District did not have adequate internal controls for ensuring compliance with federal wage rate requirements.

Background:

The District did not have adequate internal controls for ensuring compliance with federal wage rate requirements. Specifically, the District did not include the required federal wage rate clauses in a construction contract or collect weekly certified payroll reports from the contractor and its subcontractors to confirm they paid laborers the proper prevailing wages.

Status of Corrective Action: (check one)

☒ Fully Corrected	☐ Partially Corrected	☐ Not Corrected	☐ Finding is considered no longer valid

Corrective Action Taken:

The District has trained staff responsible for public works contracts to review the funding source for all public works contracts. Whenever a public works contract is funded with federal resources, District staff are now aware of the requirement to include the required federal wage rate clauses. The District's Assistant Superintendent is responsible for reviewing every public works contract and has reviewed applicable federal and state public works laws to better understand the required wage rate clauses and will review for these clauses prior to approval.

The District Maintenance and Facilities Manager is now responsible for collecting weekly certified payroll reports from the contractor and its subcontractors to confirm they paid the proper prevailing wages. While the District did not manage any federally funded public works

projects during the 2022-2023 fiscal year, the District fully implemented this process for state and locally funded public works projects.

INDEPENDENT AUDITOR'S REPORT

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Steilacoom Historical School District No. 1
September 1, 2022 through August 31, 2023

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Steilacoom Historical School District No. 1, as of and for the year ended August 31, 2023, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated March 25, 2024.

We issued an unmodified opinion on the fair presentation of the District's financial statements in accordance with its regulatory basis of accounting. We issued an adverse opinion on the fair presentation with regard to accounting principles generally accepted in the United States of America (GAAP) because, as described in Note 1, the *Accounting Manual for Public School Districts in the State of Washington* does not require the District to prepare the government-wide statements presenting the financial position and changes in financial position of its governmental activities as required by GAAP. The effects on the financial statements of the variances between the basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However,

this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.



Pat McCarthy, State Auditor

Olympia, WA

March 25, 2024

INDEPENDENT AUDITOR'S REPORT

Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance in Accordance with the Uniform Guidance

Steilacoom Historical School District No. 1
September 1, 2022 through August 31, 2023

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM

Opinion on Each Major Federal Program

We have audited the compliance of Steilacoom Historical School District No. 1, with the types of compliance requirements identified as subject to audit in the U.S. *Office of Management and Budget (OMB) Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended August 31, 2023. The District's major federal programs are identified in the auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended August 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States*;* and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)* are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on

compliance for each major federal program. Our audit does not provide a legal determination on the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and the Uniform Guidance will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgement made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

Performing an audit in accordance with GAAS, *Government Auditing Standards* and the Uniform Guidance includes the following responsibilities:

- Exercise professional judgment and maintain professional skepticism throughout the audit;
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances;
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed; and

- We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed. Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified.

Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other

purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.



Pat McCarthy, State Auditor

Olympia, WA

March 25, 2024\

INDEPENDENT AUDITOR'S REPORT

Report on the Audit of the Financial Statements

Steilacoom Historical School District No. 1
September 1, 2022 through August 31, 2023

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Unmodified and Adverse Opinions

We have audited the financial statements of Steilacoom Historical School District No. 1, as of and for the year ended August 31, 2023, and the related notes to the financial statements, as listed in the financial section of our report.

Unmodified Opinion on Regulatory Basis of Accounting (Accounting Manual)

As described in Note 1 the District has prepared these financial statements to meet the financial reporting requirements of state law and the accounting practices prescribed by the *Accounting Manual for Public School Districts in the State of Washington* (Accounting Manual). Those accounting practices differ from accounting principles generally accepted in the United States of America (GAAP). The differences in these accounting practices are also described in Note 1.

In our opinion, the financial statements referred to above present fairly, in all material respects, the regulatory basis financial position of Steilacoom Historical School District No. 1, as of the year ended August 31, 2023, and the regulatory basis of changes in financial position thereof for the year then ended, on the basis of accounting as described in Note 1.

Adverse Opinion on U.S. GAAP

The financial statements referred to above were not intended to, and in our opinion they do not, present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Steilacoom Historical School District No. 1, as of August 31, 2023, or the changes in financial position or cash flows thereof for the year then ended, because of the significance of the matter discussed below.

Basis for Unmodified and Adverse Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Governmental Auditing Standards*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Matter Giving Rise to Adverse Opinion on U.S. GAAP

Auditing standards issued by the American Institute of Certified Public Accountants (AICPA) require auditors to formally acknowledge when governments do not prepare their financial statements, intended for general use, in accordance with GAAP. As described in Note 1 of the financial statements, the government-wide financial statements are prepared by the District in accordance with state law using accounting practices prescribed by the Accounting Manual, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Matters of Emphasis

As discussed in Note 1 to the financial statements, in 2023, the District adopted new accounting guidance for presentation and disclosure for Subscription-Based Information Technology Arrangements (SBITA), as required by the Accounting Manual. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions of state law and the Accounting Manual described in Note 1. This includes determining that the basis of accounting is acceptable for the presentation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Performing an audit in accordance with GAAS and *Government Auditing Standards* includes the following responsibilities:

- Exercise professional judgment and maintain professional skepticism throughout the audit;
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements;
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed;
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements;
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time; and
- We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The Schedule of Long-Term Liabilities is also presented for

purposes of additional analysis, as required by the prescribed Accounting Manual. These schedules are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards,* we have also issued our report dated March 25, 2024 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Pat McCarthy, State Auditor

Olympia, WA

March 25, 2024

FINANCIAL SECTION

Steilacoom Historical School District No. 1
September 1, 2022 through August 31, 2023

FINANCIAL STATEMENTS

Balance Sheet – Governmental Funds – 2023
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds – 2023
Notes to Financial Statements – 2023

SUPPLEMENTARY AND OTHER INFORMATION

Schedule of Long-Term Liabilities – 2023
Schedule of Expenditures of Federal Awards – 2023
Notes to the Schedule of Expenditures of Federal Awards – 2023

Steilacoom Hist. School District No. 001

Balance Sheet - Governmental Funds

August 31, 2023

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Assets							
Cash and Cash Equivalents	1,978,446.14	128,674.81	5,242,862.66	164,924.37	21,126.21	0.00	7,536,034.19
Minus Warrants Outstanding	-284,066.14	-9,181.09	0.00	-8,774.64	0.00	0.00	-302,021.87
Taxes Receivable	3,189,834.61		3,951,186.65	0.00	0.00		7,141,021.26
Due From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due From Other Governmental Units	74,617.34	0.00	0.00	0.00	0.00	0.00	74,617.34
Accounts Receivable	2,781.26	0.00	0.00	0.00	0.00	0.00	2,781.26
Interfund Loans Receivable	0.00			0.00			0.00
Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	0.00	0.00		0.00			0.00
Prepaid Items	182,828.95	10,942.65			0.00	0.00	193,771.60
Investments	5,056.97	269,780.36	887,576.98	33,579.09	134,495.22	0.00	1,330,488.62
Investments/Cash With Trustee	0.00		0.00	0.00	0.00	0.00	0.00
Investments-Deferred Compensation	0.00			0.00			0.00
Self-Insurance Security Deposit	0.00						0.00
TOTAL ASSETS	**5,149,499.13**	**400,216.73**	**10,081,626.29**	**189,728.82**	**155,621.43**	**0.00**	**15,976,692.40**
DEFERRED OUTFLOWS OF RESOURCES:							
Deferred Outflows of Resources - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	**5,149,499.13**	**400,216.73**	**10,081,626.29**	**189,728.82**	**155,621.43**	**0.00**	**15,976,692.40**
LIABILITIES							
Accounts Payable	38,246.34	272.14	0.00	6,198.20	0.00	0.00	44,716.68
Contracts Payable Current	0.00	0.00		0.00	0.00	0.00	0.00
Accrued Interest Payable			0.00				0.00

The accompanying notes are an integral part of this financial statement.

Steilacoom Hist. School District No. 001

Balance Sheet - Governmental Funds

August 31, 2023

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Accrued Salaries	0.00	0.00		0.00			0.00
Anticipation Notes Payable	0.00		0.00	0.00	0.00		0.00
LIABILITIES:							
Payroll Deductions and Taxes Payable	0.00	0.00		0.00			0.00
Due To Other Governmental Units	0.00	0.00		0.00	0.00	0.00	0.00
Deferred Compensation Payable	0.00			0.00			0.00
Estimated Employee Benefits Payable	0.00						0.00
Due To Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Loans Payable	0.00		0.00	0.00	0.00		0.00
Deposits	1,420.39	910.00		0.00			2,330.39
Unearned Revenue	0.00	0.00	0.00	0.00	0.00		0.00
Matured Bonds Payable			0.00				0.00
Matured Bond Interest Payable			0.00				0.00
Arbitrage Rebate Payable	0.00		0.00	0.00	0.00		0.00
TOTAL LIABILITIES	**39,666.73**	**1,182.14**	**0.00**	**6,198.20**	**0.00**	**0.00**	**47,047.07**
DEFERRED INFLOWS OF RESOURCES							
Unavailable Revenue	23,955.33	37,556.00	0.00	0.00	0.00	0.00	61,511.33
Unavailable Revenue - Taxes Receivable	3,189,834.61		3,951,186.65	0.00	0.00		7,141,021.26
TOTAL DEFERRED INFLOWS OF RESOURCES	**3,213,789.94**	**37,556.00**	**3,951,186.65**	**0.00**	**0.00**	**0.00**	**7,202,532.59**
FUND BALANCE:							
Nonspendable Fund Balance	182,828.95	10,942.65	0.00	0.00	0.00	0.00	193,771.60
Restricted Fund Balance	0.00	350,535.94	6,130,439.64	103,597.18	155,621.43	0.00	6,740,194.19
Committed Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assigned Fund Balance	0.00	0.00	0.00	79,933.44	0.00	0.00	79,933.44

The accompanying notes are an integral part of this financial statement.

Steilacoom Hist. School District No. 001

Balance Sheet - Governmental Funds

August 31, 2023

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Unassigned Fund Balance	1,713,213.51	0.00	0.00	0.00	0.00	0.00	1,713,213.51
TOTAL FUND BALANCE	**1,896,042.46**	**361,478.59**	**6,130,439.64**	**183,530.62**	**155,621.43**	**0.00**	**8,727,112.74**
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND FUND BALANCE	**5,149,499.13**	**400,216.73**	**10,081,626.29**	**189,728.82**	**155,621.43**	**0.00**	**15,976,692.40**

The accompanying notes are an integral part of this financial statement.

Steilacoom Hist. School District No. 001

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds

For the Year Ended August 31, 2023

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
REVENUES:							
Local	7,559,736.50	316,939.25	8,651,299.56	146,656.64	5,525.59		16,680,157.54
State	37,975,117.28		0.00	0.00	12,792.85		37,987,910.13
Federal	3,775,577.62		0.00	0.00	0.00		3,775,577.62
Other	0.00			0.00	0.00	0.00	0.00
TOTAL REVENUES	**49,310,431.40**	**316,939.25**	**8,651,299.56**	**146,656.64**	**18,318.44**	**0.00**	**58,443,645.29**
EXPENDITURES:							
CURRENT:							
Regular Instruction	29,562,811.32						29,562,811.32
Special Education	6,519,915.86						6,519,915.86
Vocational Education	2,415,213.43						2,415,213.43
Skill Center	0.00						0.00
Compensatory Programs	1,933,143.30						1,933,143.30
Other Instructional Programs	659,443.77						659,443.77
Federal Stimulus COVID-19	17,370.73						17,370.73
Community Services	8,673.83						8,673.83
Support Services	11,898,674.44						11,898,674.44
Student Activities/Other		287,251.63				0.00	287,251.63
CAPITAL OUTLAY:							
Sites				15,035.02			15,035.02
Building				1,177,245.15			1,177,245.15
Equipment				21,143.74			21,143.74
Instructional Technology				0.00			0.00
Energy				2,481.78	0.00		2,481.78
Transportation Equipment					0.00		0.00
Sales and Lease				3,752.50			3,752.50
Other	249,971.20						249,971.20
DEBT SERVICE:							
Principal	40,526.20		8,392,697.56	0.00	0.00		8,433,223.76

The accompanying notes are an integral part of this financial statement.

Steilacoom Hist. School District No. 001

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds

For the Year Ended August 31, 2023

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Interest and Other Charges	59,945.31		563,725.44	0.00	0.00		623,670.75
Bond/Levy Issuance				0.00	0.00		0.00
TOTAL EXPENDITURES	**53,365,689.39**	**287,251.63**	**8,956,423.00**	**1,219,658.19**	**0.00**	**0.00**	**63,829,022.21**
REVENUES OVER (UNDER) EXPENDITURES	-4,055,257.99	29,687.62	-305,123.44	-1,073,001.55	18,318.44	0.00	-5,385,376.92
OTHER FINANCING SOURCES (USES):							
Bond Sales & Refunding Bond Sales	0.00		4,052,697.56	0.00	0.00		4,052,697.56
Long-Term Financing	244,444.80			0.00	0.00		244,444.80
Transfers In	2,150,000.00		0.00	0.00	0.00		2,150,000.00
Transfers Out (GL 536)	0.00		0.00	-2,150,000.00	0.00	0.00	-2,150,000.00
Other Financing Uses (GL 535)	0.00		-4,000,000.00	0.00	0.00		-4,000,000.00
Other	0.00		0.00	1,828,679.10	0.00		1,828,679.10
TOTAL OTHER FINANCING SOURCES (USES)	**2,394,444.80**		**52,697.56**	**-321,320.90**	**0.00**	**0.00**	**2,125,821.46**
EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	**-1,660,813.19**	**29,687.62**	**-252,425.88**	**-1,394,322.45**	**18,318.44**	**0.00**	**-3,259,555.46**
BEGINNING TOTAL FUND BALANCE	**3,556,855.65**	**331,790.97**	**6,382,865.52**	**1,577,853.07**	**137,302.99**	**0.00**	**11,986,668.20**
Prior Year(s) Corrections or Restatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING TOTAL FUND BALANCE	**1,896,042.46**	**361,478.59**	**6,130,439.64**	**183,530.62**	**155,621.43**	**0.00**	**8,727,112.74**

The accompanying notes are an integral part of this financial statement.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
Notes to the Financial Statements
September 1, 2022 Through August 31, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Steilacoom Historical School District No. 1 (District) is a municipal corporation organized pursuant to Title 28A of the Revised Code of Washington (RCW) for the purposes of providing public school services to students in grades K–12. Oversight responsibility for the District's operations is vested with the independently elected board of directors. Management of the District is appointed by and is accountable to the board of directors. Fiscal responsibility, including budget authority and the power to set fees, levy property taxes, and issue debt consistent with provisions of state statutes, also rests with the board of directors.

The District presents governmental fund financial statements and related notes on the modified accrual basis of accounting in accordance with the *Accounting Manual for Public School Districts in the State of Washington*, issued jointly by the State Auditor's Office and the Superintendent of Public Instruction by the authority of RCW 43.09.200, RCW 28A.505.140, RCW 28A.505.010(1) and RCW 28A.505.020. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

(1) Districtwide statements, as defined in GAAP, are not presented.
(2) A Schedule of Long-Term Liabilities is presented as supplementary information.
(3) Supplementary information required by GAAP is not presented.
(4) Property Taxes collected after the end of the fiscal period are not considered available for revenue accrual as described below.

Fund Accounting

Financial transactions of the District are reported in individual funds Each fund uses a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures (or expenses) as appropriate. All funds are considered major funds. The various funds in the report are grouped into governmental funds as follows:

Governmental Funds

General Fund

This fund is used to account for all expendable financial resources, except for those that are required to be accounted for in another fund. In keeping with the principle of having as few funds as are necessary, activities such as food services, maintenance, data processing, printing, and student transportation are included in the General Fund.

Capital Projects Funds

These funds account for financial resources that are to be used for the construction or acquisition of major capital assets. There are two funds that are considered to be of the capital projects fund type: the Capital Projects Fund and the Transportation Vehicle Fund.

Capital Projects Fund. This fund is used to account for resources set aside for the acquisition and construction of major capital assets such as land and buildings.

Transportation Vehicle Fund. This fund is used to account for the purchase, major repair, rebuilding, and debt service expenditures that relate to pupil transportation equipment.

Debt Service Fund

This fund is used to account for the accumulation of resources for and the payment of matured general long-term debt principal and interest.

Special Revenue Fund

In Washington state, the only allowable special revenue fund for school districts is the Associated Student Body (ASB) Fund. This fund is accounted for in the District's financial statements as the financial resources legally belong to the District. As a special revenue fund, amounts within the ASB Fund may only be used for those purposes that relate to the operation of the Associated Student Body of the District.

Measurement focus, basis of accounting, and fund financial statement presentation

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are measurable and available. Revenues are considered "measurable" if the amount of the transaction can be readily determined. Revenues are considered "available" when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days after year-end. Categorical program claims and interdistrict billings are measurable and available and are accrued. Property taxes not collected by the fiscal year end are measurable and recorded as a receivable, however the receivable is not considered available revenue and is recorded as a deferred inflow of resources.

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for unmatured principal and interest on long-term debt which are recorded when due. Purchases of capital assets are expensed during the year of acquisition. For federal grants, the recognition of expenditures is dependent on the obligation date.

(Obligation means a purchase order has been issued, contracts have been awarded, or goods and/or services have been received.)

Budgets

Chapter 28A.505 RCW and Chapter 392-123 Washington Administrative Code (WAC) mandate school district budget policies and procedures. The board adopts annual appropriated budgets for all governmental funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Appropriations lapse at the end of the fiscal period.

Budgets are adopted on the same modified accrual basis as used for financial reporting. Fund balance is budgeted as available resources and, under statute, may not be negative, unless the District enters into binding conditions with state oversight pursuant to RCW 28A.505.110.

The government's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

The District receives state funding for specific categorical education-related programs. Amounts that are received for these programs that are not used in the current fiscal year may be carried forward into the subsequent fiscal year, where they may be used only for the same purpose as they were originally received. When the District has such carryover, those funds are expended before any amounts received in the current year are expended.

Additionally, the District has other restrictions placed on its financial resources. When expenditures are recorded for purposes for which a restriction or commitment of fund balance is available, those funds that are restricted or committed to that purpose are considered first before any unrestricted or unassigned amounts are expended.

The government's fund balance classifications policies and procedures.

The District classifies ending fund balance for its governmental funds into five categories.

Nonspendable Fund Balance. The amounts reported as Nonspendable are resources of the District that are not in spendable format. They are either non-liquid resources such as inventory or prepaid items, or the resources are legally or contractually required to be maintained intact.

Restricted Fund Balance. Amounts that are reported as Restricted are those resources of the District that have had a legal restriction placed on their use either from statute, WAC, or other legal requirements that are beyond the control of the board of directors. Restricted fund balance includes anticipated recovery of revenues that have been received but are restricted as to their usage.

Committed Fund Balance. Amounts that are reported as Committed are those resources of the District that have had a limitation placed upon their usage by formal action of the District's board of directors. Commitments are made either through a formal adopted board resolution or are related to a school board policy. Commitments may only be changed when the resources are used for the intended purpose or the limitation is removed by a subsequent formal action of the board of directors.

Assigned Fund Balance. In the General Fund, amounts that are reported as Assigned are those resources that the District has set aside for specific purposes. These accounts reflect tentative management plans for future financial resource use such as the replacement of equipment or the assignment of resources for contingencies. Assignments reduce the amount reported as Unassigned Fund Balance, but may not reduce that balance below zero.

In other governmental funds, Assigned fund balance represents a positive ending spendable fund balance once all restrictions and commitments are considered. These resources are only available for expenditure in that fund and may not be used in any other fund without formal action by the District's board of directors and as allowed by statute.

The Superintendent and the District Board of Directors are the only persons who have the authority to create Assignments of fund balance.

Unassigned Fund Balance. In the General Fund, amounts that are reported as Unassigned are those net spendable resources of the District that are not otherwise Restricted, Committed, or Assigned, and may be used for any purpose within the General Fund.

In other governmental funds, Unassigned fund balance represents a deficit ending spendable fund balance once all restrictions and commitments are considered.

A negative Unassigned fund balance means that the legal restrictions and formal commitments of the District exceed its currently available resources.

Cash and Cash Equivalents

All of the District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Receivables and Payables

All receivables and payables are expected to be collected or paid within one year.

Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements (SBITAs)

The District had one lease for copiers in place as of 8/31/2023.

The District had no SBITAs that extended beyond one year as of 8/31/2023.

The District follows the modified accrual basis of accounting in its treatment of leases and SBITAs. Agreements are evaluated regarding the lease term, payments, and discount rates as well as materiality to the District's financial position. The District's capitalization threshold for recognition of leases and SBITAs is twenty thousand dollars ($20,000). Arrangements that are considered short term or do not meet capitalization thresholds are treated as revenues and expenditures in the current year.

Inventory

The District had no inventory as of the end of the year.

NOTE 2: DEPOSITS AND INVESTMENTS

All of the District's bank balances are insured by the Federal Depository Insurance Corporation (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

Statutes authorize the District to invest in (1) securities, certificates, notes, bonds, short-term securities, or other obligations of the United States, and (2) deposits in any state bank or trust company, national banking association, stock savings bank, mutual savings bank, savings and loan association, and any branch bank engaged in banking in the state in accordance with RCW 30.04.300 if the institution has been approved by the Public Deposit Protection Commission to hold public deposits and has segregated eligible collateral having a value of not less than its maximum liability.

The Pierce County Treasurer is the *ex officio* treasurer for the District and holds all accounts of the District. The District directs the County Treasurer to invest those financial resources of the District that the District has determined are not needed to meet the current financial obligations of the District.

The district's deposits and certificates of deposit are mostly covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

The district's participation in the Pierce County Investment Pool is voluntary and the pool does not have a credit rating. The district reports its investment in the pool at the fair value amount,

which is the same as the value of the pool per share. The fair value of the district's investment in the pool is measured using a net asset value (NAV) as determined by the pool. The pool maintains a weighted average maturity of 60 days or less.

All of the District's investments during the year and at year-end were insured or registered and held by the District or its agent in the District's name.

Washington State statutes authorize the district to invest in the following types of securities:

- Certificates, notes, or bonds of the United States, its agencies, or any corporation wholly owned by the government of the United States,
- Obligations of government-sponsored corporations which are eligible as collateral for advances to member banks as determined by the Board of Governors of the Federal Reserve System,
- Bankers' acceptances purchased on the secondary market,
- Repurchase agreements for securities listed in the three items above, provided that the transaction is structured so that the public treasurer obtains control over the underlying securities,
- Investment deposits with qualified public depositories,
- Washington State Local Government Investment Pool, and
- County Treasurer Investment Pools.

The District's investments as of August 31, 2023, are as follows:

Type of Investment	(District's) own investments	Total
County Treasurer's Investment Pool	$1,330,489	$1,330,489
Total	$1,330,489	$1,330,489

NOTE 3: SIGNIFICANT EFFECTS OF SUBSEQUENT EVENTS

The District Board of Directors placed a Capital Projects Levy on the November 7, 2023 ballot in the amount of $6 million to be collected in 2024 and $6 million to be collected in 2025. $4 million of the total $12 million Capital Projects Levy is assigned to pay the outstanding principal of non-voted debt. The voters of the district passed the levy with over 57% supporting the measure. The district certified the levy collection to Pierce County and will use the proceeds in the 2024 to pay for the outstanding principal as identified in the authorizing resolution.

NOTE 4: PENSION PLANS

General Information

The Washington State Department of Retirement Systems (DRS), a department within the primary government of the state of Washington, prepares a stand-alone annual comprehensive financial report that includes financial statements and required supplementary information for each pension plan. The pension plan's basic financial statement is accounted for using the accrual basis of accounting. The measurement date of the pension plans is June 30. Benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The school district is reporting the net pension liability in the notes and on the Schedule of Long-term Liabilities calculated as the district's proportionate allocation percentage multiplied by the total plan collective net pension liability. The DRS total collective net pension liabilities for the pension plans school districts participate in are shown here.

The Collective Net Pension Liability (Asset)

The collective net pension liability or asset for the pension plans districts participated in are reported in the following tables.

The Collective Net Pension Liability or (Asset) as of June 30, 2023				
	Total Pension Liability	Plan fiduciary net position	Participating employers' net pension liability or (Asset)	Plan fiduciary net position as a percentage of the total pension liability
PERS 1	11,508,253,000	9,225,521,000	2,282,732,000	80.16%
SERS 2/3	9,283,864,000	9,427,008,000	(143,144,000)	101.54%
TRS 1	8,491,576,000	7,225,059,000	1,266,517,000	85.09%
TRS 2/3	24,937,867,000	25,060,682,000	(122,815,000)	100.49%

Detailed information about the pension plans' fiduciary net position is available in the separately issued DRS report. Copies of the report may be obtained by contacting the Washington State Department of Retirement Systems, P.O. Box 48380, Olympia, WA 98504-8380; or online at Annual Comprehensive Financial Report or http://www.drs.wa.gov.

Membership Participation

Substantially all school district full-time and qualifying part-time employees participate in one of the following three contributory, multi-employer, cost-sharing statewide retirement systems managed by DRS: Teachers' Retirement System (TRS), Public Employees' Retirement System (PERS) and School Employees' Retirement System (SERS).

Membership & Plan Benefits

Certificated employees are members of TRS. Classified employees are members of PERS (if Plan 1) or SERS. Plan 1 under the TRS and PERS programs are defined benefit pension plans whose members joined the system on or before September 30, 1977. TRS 1 and PERS 1 are closed to new entrants.

TRS Plan Information

TRS was established in 1938, and its retirement provisions are contained in Chapters 41.32 and 41.34 RCW. TRS eligibility for membership requires service as a certificated, public-school employee working in an instructional, administrative, or supervisory capacity. TRS is a cost-sharing multi-employer retirement system comprised of three separate plans for membership purposes: Plans 1 and 2 are defined benefit plans and Plan 3 is a defined benefit plan with a defined contribution component.

TRS is comprised of three separate plans for accounting purposes: Plan 1, Plan 2/3, and Plan 3. Plan 1 accounts for the defined benefits of Plan 1 members. Plan 2/3 accounts for the defined benefits of Plan 2 members and the defined benefit portion of benefits for Plan 3 members. Plan 3 accounts for the defined contribution portion of benefits for Plan 3 members. Although members can only be a member of either Plan 2 or Plan 3, the defined benefit portions of Plan 2 and Plan 3 are accounted for in the same pension trust fund. All assets of this Plan 2/3 defined benefit plan may legally be used to pay the defined benefits of any of the Plan 2 or Plan 3 members or beneficiaries, as defined by the terms of the plan. Therefore, Plan 2/3 is a single plan for accounting purposes.

TRS Plan 1 provides retirement, disability, and death benefits. Retirement benefits are calculated using 2% of the member's Average Final Compensation (AFC) times the member's years of service – up to a maximum of 60%. AFC is the average of the member's two consecutive highest-paid fiscal years.

Members are eligible for retirement at any age after 30 years of service, at the age of 60 with five years of service, or at the age of 55 with 25 years of service. Other benefits include temporary and permanent disability payments, an optional cost-of-living adjustment (COLA).

TRS Plan 2/3 provides retirement, disability and death benefits. Retirement benefits for Plan 2 are calculated using 2% of the member's Average Final Compensation (AFC) times the

member's years of service. Retirement defined benefits for Plan 3 are calculated using 1% of AFC times the member's years of service. AFC is the monthly average of the member's 60 consecutive highest-paid service credit months. TRS Plan 2/3 has no cap on years of service credit.

Members are eligible for retirement with a full benefit at age 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. TRS Plan 2/3 members who have at least 20 years of service credit and are 55 years of age or older are eligible for early retirement with a reduced benefit. The benefit is reduced by a factor that varies according to age for each year before age 65. TRS Plan 2/3 retirement benefits are actuarially reduced to reflect the choice of a survivor benefit.

Other TRS Plan 2/3 benefits include a Cost-of-Living Adjustment (COLA) based on the Consumer Price Index, capped at 3% annually.

Annuities purchased with plan 3 defined contributions that are invested within the WSIB TAP are considered defined benefits. Plan 3 WSIB TAP annuities are actuarially reduced if a survivor benefit is chosen and TAP annuities include a COLA of 3% annually.

TRS Plan 3 defined contribution benefits are totally dependent on employee contributions and investment earnings on those contributions. Members are eligible to withdraw their defined contribution upon separation. Members have multiple withdrawal options, including purchase of an annuity.

PERS Plan Information

PERS was established in 1947, and its retirement benefit provisions are contained in Chapters 41.34 and 41.40 RCW. PERS is a cost-sharing, multiple-employer retirement system. PERS Plan 1 provides retirement, disability, and death benefits. Retirement benefits are determined as 2% times the member's Average Final Compensation (AFC) times the member's years of services. AFC is the average of the member's 24 highest consecutive service months. Members are eligible for retirement from active status at any age with at least 30 years of service, at age 55 with at least 25 years of service, or at age 60 with at least five years of service.

PERS Plan 1 retirement benefits are actuarially reduced is a survivor benefit is chosen. Members retiring from inactive status before age 65 may also receive actuarially reduced benefits. Other benefits include an optional Cost-of-Living Adjustment (COLA).

SERS Plan Information

SERS was established by the legislature in 1998, and the plan became effective in 2000. SERS retirement benefit provisions are established in Chapters 41.34 and 41.35 RCW. SERS members include classified employees of school districts and educational service districts.

SERS is a cost-sharing, multiemployer retirement system comprised of two separate plans for membership purposes. SERS Plan 2 is a defined benefit plan and SERS Plan 3 is a defined benefit plan with a defined contribution component.

Although members can only be a member of either Plan 2 or Plan 3, the defined benefit portions of Plan 2 and Plan 3 are accounted for in the same pension trust fund. All assets of this Plan 2/3 defined benefit plan may legally be used to pay the defined benefits of any of the Plan 2 or Plan 3 members or beneficiaries. Therefore, Plan 2/3 is a single plan for accounting purposes.

SERS provides retirement, disability, and death benefits. Retirement benefits for Plan 2 are calculated as 2% times the member's Average Final Compensation (AFC) times the member's years of service. Defined benefits for Plan 3 are calculated using 1% times the member's AFC times the member's years of service. AFC is the monthly average of the member's 60 consecutive highest-paid service credit months.

Members are eligible for retirement with a full benefit at age 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. SERS members who have at least 20 years of service credit and are 55 years of age or older are eligible for early retirement with a reduced benefit. The benefit is reduced by a factor that varies according to age for each year before age 65.

SERS Plan 2/3 retirement benefits are actuarially reduced if a survivor benefit is chosen.

Other SERS Plan 2/3 benefits include a Cost-of-Living Adjustment (COLA) based on the Consumer Price Index, capped at 3% annually.

SERS 3 defined contributions benefits are totally dependent on employee contributions and the investment earnings on those contributions. Annuities purchased with plan 3 defined contributions that are invested within the WSIB TAP are considered defined benefits. Plan 3 WSIB TAP annuities are actuarially reduced if a survivor benefit is chosen and TAP annuities include a 3% annually.

Plan Contributions

The employer contribution rates for PERS, TRS, and SERS (Plans 1, 2, and 3) and the TRS and SERS Plan 2 employee contribution rates are established by the Pension Funding Council based upon the rates set by the Legislature. The methods used to determine the contribution requirements are established under state statue in accordance with Chapters 41.40 and 41.45 RCW for PERS, Chapters 41.35 and 41.45 RCW for SERS, and Chapters 41.32 and 41.45 RCW for TRS. Employers do not contribute to the defined contribution portions of TRS Plan 3 or SERS Plan 3. Under current law the employer must contribute 100 percent of the employer-required contribution. The employee contribution rate for Plan 1 in PERS and TRS is set by statute at six percent and does not vary from year to year.

The employer and employee contribution rates for all plans were effective as of September 1, 2022. PERS contribution rates changed on July 1, 2023. The pension plan contribution rates (expressed as a percentage of covered payroll) for fiscal year 2023 are listed below:

	From this date	Through this date	Member rate	Employer rate	
PERS 1	7/1/2022	6/30/2023	6.00%	10.39%	
PERS 1	7/1/2023	8/31/2023	6.00%	9.39%	
SERS 2	9/1/2022	8/31/2023	7.76%	11.79%	
SERS 3	9/1/2022	8/31/2023	*	11.79%	**
TRS 1	9/1/2022	8/31/2023	6.00%	14.69%	
TRS 2	9/1/2022	8/31/2023	8.05%	14.69%	
TRS 3	9/1/2022	8/31/2023	*	14.69%	**
Note: The Employer rates include .0018 DRS administrative expense.					
* – TRS and SERS Plan 3 Employee Contribution Variable from 5% to 15% based on rate selected by the employee member.					
** – TRS and SERS Plan 2/3 Employer Contributions for defined benefit portion only.					

The School District's Proportionate Share of the Net Pension Liability (Asset)

At June 30, 2023, the school district reported a total liability of $4,354,022 for its proportionate shares of the individual plans' collective net pension liability and $634,450 for its proportionate shares of net pension assets. Proportions of net pension amounts are based on annual contributions for each of the employers participating in the DRS administered plans. At June 30, 2023 the district's proportionate share of each plan's net pension liability is reported below:

June 30, 2023	PERS 1	SERS 2/3	TRS 1	TRS 2/3
District's Annual Contributions	244,705	496,360	1,506,123	1,890,443
Proportionate Share of the Net Pension Liability (Asset)	819,738	(291,334)	3,534,284	(343,115)

At June 30, 2023, the school district's percentage of the proportionate share of the collective net pension amount was as follows and the change in the allocation percentage from the prior period is illustrated below.

Change in Proportionate Shares	PERS 1	SERS 2/3	TRS 1	TRS 2/3
Current year proportionate share	.035910%	.203525%	.279055%	.279376%
Prior year proportionate share	.073537%	.206720%	.268766%	.271419%
Net difference percentage	-0.001627%	-0.003195%	0.010289%	0.007957%

Actuarial Assumptions

The total pension liabilities for TRS 1, TRS 2/3, PERS 1 and SERS 2/3 were determined by actuarial valuation as of June 30, 2022, with the results rolled forward to June 30, 2023, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation	2.75% total economic inflation, 3.25% salary inflation
Salary increases	In addition to the base 3.25% salary inflation assumption, salaries are also expected to grow by promotions and longevity.
Investment rate of return	7.00%

Mortality Rates

Mortality rates used in the plans were developed using the Society of Actuaries' Pub.H-2010 Mortality rates, which vary by member status as the base table. OSA applies age offsets for each system to better tailor the mortality rates to the demographics of each plan. OSA applied the long-term MP-2017 generational improvement scale to project mortality rates for every year after the 2010 base table. The actuarial assumptions used in the June 30, 2022, valuation were based on the results of the *2013–2018 Demographic Experience Study Report and the 2021 Economic Experience Study*. Additional assumptions for subsequent events and law changes are current as of the 2022 actuarial valuation report.

Long-term Expected Rate of Return

OSA selected a 7.00% long-term expected rate of return on pension plan investments using a building-block method. In selecting the assumptions, OSA reviewed the historical experience data, considered the historical conditions that produced past annual investment returns, and considered Capital Market Assumptions (CMAs) and simulated expected investment returns the Washington State Investment Board (WSIB) provided.

The CMAs contain three pieces of information for each class of assets the WSIB currently invest in:

- Expected annual return
- Standard deviation of the annual return
- Correlations between the annual returns of each asset class with every other asset class

WSIB uses the CMAs and their target asset allocation to simulate future investment returns over various time horizons.

The expected future rates of return are developed by the WSIB for each major asset class.

Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2021, are summarized in the following table:

TRS 1, TRS 2/3, PERS 1, and SERS 2/3		
Asset Class	Target Allocation	% Long-term Expected Real Rate of Return
Fixed Income	20.00%	1.50%
Tangible Assets	7.00%	4.70%
Real Estate	18.00%	5.40%
Global Equity	32.00%	5.90%
Private Equity	23.00%	8.90%

The inflation component used to create the above table was 2.20% and represents WSIB's long-term estimate of broad economic inflation consistent with their 2021 CMAs.

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. To determine the discount rate, an asset sufficiency test was completed to test whether the pension plan's fiduciary net position was sufficient to make all projected future benefit payments of current plan members.

Based on the assumptions described in the DRS Certification Letter, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return, a 7.00% on pension plan investments was applied to determine the total pension liability or (asset).

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following table presents the Steilacoom Historical School District's proportionate share of the collective net pension liability or asset calculated using the discount rate of 7.00%, as well as what the net pension liability or asset would be if it were calculated using a discount rate that is 1 percentage-point lower (6.00%) or 1 percentage-point higher (8.00%) than the current rate. Amounts are calculated using the school district's specific allocation percentage, by plan, to determine the proportionate share of the collective net pension liability or asset.

Sensitivity of the Net Pension Liability or Asset to Changes in the Discount Rate			
	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
PERS 1	$3,189,149,000	$2,282,732,000	$1,491,643,000
Allocation Percentage	0.035910%	0.035910%	0.035910%
Proportionate Share	$1,145,237	$819,738	$535,655
SERS 2/3	$1,168,408,000	($143,144,000)	($1,224,160,000)
Allocation Percentage	0.203525%	0.203525%	0.203525%
Proportionate Share	$2,378,007	($291,334)	($2,491,476)
TRS 1	$1,927,853,000	$1,266,517,000	$688,424,000
Allocation Percentage	0.279055%	0.279055%	0.279055%
Proportionate Share	$5,379,777	$3,534,284	$1,921,084
TRS 2/3	3,965,509,000	(122,815,000)	(3,446,561,000)
Allocation Percentage	0.279376%	0.279376%	0.279376%
Proportionate Share	$11,078,666	($343,115)	($9,628,852)

NOTE 5: ANNUAL OTHER POST-EMPLOYMENT BENEFIT COST AND NET OPEB OBLIGATIONS

The state, through the Health Care Authority (HCA), administers a defined benefit other post-employment benefit (OPEB) plan that is not administered through a qualifying trust. The Public Employees Benefits Board (PEBB), created within the HCA, is authorized to design benefits, and determine the terms and conditions of employee and retired employee participation and coverage, including establishment of eligibility criteria for both active and retired employees. Benefits purchased by PEBB include medical, dental, life insurance and long-term disability insurance. (5).

The relationship between the PEBB OPEB plan and its member employers and their employees and retirees is not formalized in a contract or plan document. Rather, the benefits are provided in accordance with a substantive plan. A substantive plan is one, which the employers and plan members understand the plan terms. This understanding is based on communications between

the HCA, employers and plan members, and historical pattern of practice with regards to sharing of benefit costs.

Employers participating in the plan include the state of Washington (which includes general government agencies and higher education institutions), political subdivisions and tribal governments. Additionally, the PEBB plan is available to the retirees of the K–12 school districts and ESDs. The District's seventy-one (71) retirees are eligible to participate in the PEBB plan under this arrangement.

Eligibility

District members are eligible for retiree medical benefits after becoming eligible for service retirement pension benefits (either reduced or full pension benefits) Under PERS 1, 2, 3; TRS 1, 2, or 3; or SERS 2 and 3 plans.

Former members who are entitled to a deferred vested pension benefit are not eligible to receive medical and life insurance benefits after pension benefit commencement. Survivors of covered members who die are eligible for medical benefits.

Medical Benefits

Upon retirement, members are permitted to receive medical benefits. Retirees pay the following monthly rates for pre-65 medical coverage for 2023.

Members not eligible for Medicare			
(or enrolled in Part A only)	**Type of Coverage**		
Descriptions	**Employee**	**Employee & Spouse**	**Full Family**
Kaiser Permanente NW Classic	$841.77	$1,678.60	$2,306.22
Kaiser Permanente NW CDHP	$700.40	$1394.80	$1,870.59
Kaiser Permanente WA Classic	$836.57	$1,668.20	$2,291.92
Kaiser Permanente WA CDHP	$699.88	$1,393.04	$1,869.16
Kaiser Permanente WA Sound Choice	$715.63	$1,426.32	$1,959.34
Kaiser Permanente WA Value	$764.09	$1,523.24	$2,092.60
UMP Classic	$805.36	$1,605.78	$2,206.10
UMP Select	$729.13	$1,453.32	$1,996.46
UMP CDHP	$704.42	$1,402.12	$1,881.65
UMP Plus-Puget Sound High Value Network	$766.95	$1,528.96	$2,100.47
UMP Plus-UW Medicine Accountable Care Network	$766.95	$1,528.96	$2,100.47

Retirees enrolled in Medicare Parts A and B receive an explicit subsidy in the form of reduced premiums on Medicare supplemental plans. Retirees pay the following monthly rates.

Members enrolled in Part A and B of Medicare	**Type of Coverage**		
Descriptions	**Employee**	**Employee & Spouse[1]**	**Full Family[1]**
Kaiser Permanente NW Senior Advantage	$176.13	$347.32	$974.94
Kaiser Permanente WA Medicare Plan	$174.59	$344.24	N/A
Kaiser Permanente WA Classic	N/A	N/A	$967.96
Kaiser Permanente WA Sound Choice	N/A	N/A	$877.26
Kaiser Permanente WA Value	N/A	N/A	$913.60
UMP Classic	$438.34	$871.74	$1,472.06
Note 1: Employee–Spouse and Full Family with two Medicare eligible subscribers.			

Funding Policy

The School Employees Benefits Board (SEBB) Program administers health insurance and other benefits to all employees in school districts and charter schools, and union-represented employees of educational service districts in Washington. The SEBB studies, designs, and approves comprehensive and cost-effective insurance benefit plans for school employees and establishes eligibility criteria for participation in these plans. The SEB Board is separate and independent from the Public Employees Benefits Board (PEBB).

The funding policy is based upon pay-as-you go financing.

The SEBB collects benefit premiums from all school district entities for covered employees. The premium includes a fee, established in state law. The purpose of this fee is to cover the impact of the subsidized rate of health care benefits for school retirees who elect to purchase their health care benefits through the state Health Care Authority PEBB plan. The amount collected is set forth in the state's operating budget and is subject to change on an annual basis. This amount is not actuarially determined and is not placed in a trust to pay the obligations for post-employment health care benefits.

For the fiscal year 2022-23, the Steilacoom Historical School District paid $4,429,242 in total to HCA-SEBB.

The District has no control over the benefits offered to retirees, the rates charged to retirees, nor the fee paid to the Health Care Authority. The District does not determine its annual required

contribution, nor the net other post-employment benefit obligation associated with this plan. These amounts are not shown on the financial statements.

For further information on the results of the actuarial valuation of the employer provided subsidies associated with the state's PEBB plan, refer to the Office of the State Actuary. The plan does not issue a separate report; however, additional information is included in the State of Washington Annual Comprehensive Financial Report, which is available on the OFM website

NOTE 6: LEASES

The district is committed under one capital lease for copy machines.

The leasing arrangement for the copy machines are as follows: The present value of the lease at inception was $244,445. The lease term was for 60 months, with the district making equal payments of $6,846.32. The monthly interest rate is 1.97%.

As of August 31, 2023, the principal and interest requirements to maturity are as follows:

Year ended August 31	Principal	Interest	Total
2024	$33,253	$42,056	$75,309
2025	$45,417	$36,739	$82,156
2026	$57,396	$24,760	$82,156
2027	$72,536	$9,620	$82,156
2028	$0	$0	$0
Total	$208,602	$113,175	$321,777

Changes in lease liabilities are presented in the accompanying Schedule of Long-Term Liabilities.

NOTE 7: REQUIRED DISCLOSURES ABOUT CAPITAL ASSETS

The District's capital assets are insured in the amount of $145,932,380 for fiscal year 2023. In the opinion of the District's insurance consultant, the amount is sufficient to adequately fund replacement of the District's assets.

NOTE 8: SHORT-TERM DEBT

Short-Term Debt

The district utilized an interfund loan from the capital projects fund to the general fund during the 2022-23 school year to address short term cash flow needs. The interfund loan and interest

as calculated by the Pierce County Treasurer was paid in full prior to the end of the fiscal year. This activity is disclosed in Note 11.

NOTE 9: LONG-TERM DEBT

Long-Term Debt

The accompanying Schedule of Long-Term Liabilities provides more details of the outstanding debt and liabilities of the district and summarizes the district's debt transactions for year ended August 31, 2023.

The following is a summary of changes in long-term debt of the District for the fiscal year ended August 31, 2023:

Governmental activities	Balance at Sept. 1, 2022	Increases	Decreases	Balance at Aug. 31, 2023	Due within One Year
General Obligation Bonds	$16,670,000		$8,340,000	$8,330,000	$8,330,000
Limited General Obligation Bonds	$4,000,000			$4,000,000	$538,000
Total	$20,670,000		$8,340,000	$12,330,000	$8,868,000

Long-term debt at August 31, 2023, are comprised of the following individual issues:

Issue Name	Amount Authorized	Annual Installments	Final Maturity	Interest Rate(s)	Amount Outstanding
General Obligation Bonds					
UTGO Bond, 2022	$16,670,000	Varies	12/01/2023	4.000%	$8,330,000
LGO Bond, 2023	$4,000,000	Varies	06/01/2028	6.550%	$4,000,000
Total	$20,670,000				12,330,000

Debt service requirements on long-term debt as of August 31, 2023, are as follows:

	UTGO Bond 2022		LGO Bond 2023		
Years Ending August 31	Principal	Interest	Principal	Interest	Total
2024	$8,330,000	$166,600	$538,000	$262,000	$9,296,600
2025	$0	$0	$784,955	$226,761	$1,011,716
2026	$0	$0	$836,370	$175,346	$1,011,716
2027	$0	$0	$891,152	$120,564	$1,011,716
2028	$0	$0	$949,523	$62,193	$1,011,716
Total	$8,330,000	$166,600	$4,000,000	$846,864	$13,343,464

At August 31, 2023, the District had $6,130,440 available in the Debt Service Fund to service the general obligation bonds.

NOTE 10: INTERFUND BALANCES AND TRANSFERS

The following table depicts interfund loan activity:

Debtor Fund	Due To	Balance at 9/1/2022	Loan Activity		Balance at 8/31/2023
			New Loans	Repayments	
General Fund	Capital Projects Fund	$0	$650,000	$650,000	$0
Totals		$0	$650,000	$650,000	$0

The following table depicts interfund transfer activity:

Transferred From (Fund) 535 or 536	Transferred To (Fund) 965 9900 or 9901	Amount	Description
Capital Projects Fund	General Fund	$2,150,000	Transfer of Basic Education

NOTE 11: ENTITY RISK MANAGEMENT ACTIVITIES

The district is a member of the Washington Schools Risk Management Pool (WSRMP). Chapter 48.62 RCW authorizes the governing body of any one or more governmental entities to form together into or join a pool or organization for the joint purchasing of insurance, and/or joint self-insuring, and/or joint hiring or contracting for risk management services to the same extent that they may individually purchase insurance, self-insure, or hire or contract for risk management services. An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. WSRMP was formed in 1986 when educational service districts and school districts in the state of Washington joined by signing the Cooperative Risk Management Pool Account Agreement (Account Agreement) to pool their self- insured losses and jointly purchase insurance and administrative services. Over 90 school and educational service districts have joined WSRMP.

WSRMP allows members to jointly purchase insurance coverage, establish a plan of self-insurance, and provide related services, such as risk management. WSRMP provides the following coverages for its members: property, liability, vehicle, school board liability, crime, employment practices, errors and omissions, equipment breakdown, cyber security, crisis/active shooter coverage, and stop gap liability.

Members make an annual contribution to fund WSRMP. WSRMP purchases reinsurance and excess insurance from unrelated carriers subject to a per-occurrence self-insured retention of $1 million for property risk $2M for liability risk shared by WSRMP. Reinsurance or Excess carriers cover losses over the self-insured retention to the maximum limits of each Coverage Agreement. Since WSRMP is a cooperative program, there is a joint liability among the participating members.

Members contract to remain in WSRMP for a minimum of three years and must give notice three years before terminating participation. The Account Agreement is renewed automatically each year after the initial three-year period. Even after termination, a member is still responsible for their share of contributions to WSRMP for any unresolved, unreported, and in-process claims for the period in which they were a signatory to the Account Agreement. For the year ending August 31, 2023, the District made payments to WSRMP in the amount of $501,871.

WSRMP is fully funded by its member participants and is governed by a board of directors that consists of one designated representative from each participating member. An executive board is elected at the annual meeting and is responsible for overseeing the business affairs of WSRMP.

Worker's Compensation: In fiscal year ending August 2022, the district made payments totaling $252,911 to the Puget Sound Workers' Compensation Trust, which administers claims on behalf of several local school districts. This fund is operated for the district's benefit in-lieu-of the district having to make monthly premium payments to the State of Washington for industrial insurance, thus minimizing the district's cost.

Unemployment Compensation: The district is self-insured for unemployment benefits and reimburses the State of Washington Employment Security for benefits paid on behalf of the district. During 2021-22 the district made no contribution to the district's reserve account. The district's claims were managed by Puget Sound ESD from our reserve account.

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

NOTE 12: PROPERTY TAXES

Property tax revenues are collected as the result of special levies passed by the voters in the District. Taxes are levied on January 1. The taxpayer has the obligation of paying all taxes on April 30 or one-half then and one-half on October 31. Typically, slightly more than half of the collections are made on the April 30 date. The tax collections occurring after the end of the fiscal period are unavailable for revenue accrual. Therefore, the fall portion of property taxes is not accrued as revenue. Instead, the property taxes due after the end of the fiscal period are recorded as a deferred inflow of resources.

NOTE 13: JOINT VENTURES AND JOINTLY GOVERNED ORGANIZATIONS

The District is a member of the King County Director's Association (KCDA). KCDA is a purchasing cooperative designed to pool the member districts' purchasing power. The board authorized joining the association on December 1, 1971 and has remained in the joint venture ever since. The District's current equity of $30,608 is the accumulation of the annual assignment of KCDA's operating surplus based upon the percentage derived from KCDA's total sales to the District compared to all other districts applied against paid administrative fees. The District may withdraw from the joint venture and will receive its equity in ten annual allocations of merchandise or 15 annual payments.

NOTE 14: FUND BALANCE CLASSIFICATION DETAILS

The District's financial statements include the following amounts presented in the aggregate.

	General Fund	ASB Fund	Capital Projects Fund	Debt Service Fund	Trans-portation Vehicle Fund
Nonspendable Fund Balance					
Inventory and Prepaid Items	$182,829	$10,943			
Restricted Fund Balance					
For Other Items					
For Fund Purpose		$350,536			$155,621
For Debt Service				$6,130,440	
Restricted from Impact Fee Proceeds			$103,597		
Assigned Fund Balance					
Fund Purposes			$79,933		
Unassigned Fund Balance	$1,713,214				

The board of directors has established a minimum fund balance policy for the general fund to provide for financial stability and contingencies within the District. The policy is that the District shall maintain 6% of prior year general fund expenditures. For the 2022-23 and 2023-24 school year, the district board of directors voted to suspend that policy.

NOTE 15: TERMINATION BENEFITS

Compensated Absences

Employees earn sick leave at a rate of 12 days per year up to a maximum of one contract year.

Under the provisions of RCW 28A.400.210, sick leave accumulated by District employees is reimbursed at death or retirement at the rate of one day for each four days of accrued leave, limited to 180 accrued days. This chapter also provides for an annual buyout of an amount up to the maximum annual accumulation of 12 days. For buyout purposes, employees may accumulate such leave to a maximum of 192 days, including the annual accumulation, as of December 31 of each year.

These expenditures are recorded when paid, except termination sick leave that is accrued upon death, retirement, or upon termination provided the employee is at least 55 years of age and has sufficient years of service. Vested sick leave was computed using the termination payment method.

Steilacoom Hist. School District No. 001

Schedule of Long-Term Liabilities

For the Year Ended August 31, 2023

Description	Beginning Outstanding Debt September 1, 2022	Amount Issued / Increased	Amount Redeemed / Decreased	Ending Outstanding Debt August 31, 2023	Amount Due Within One Year
Voted Debt					
Voted Bonds	16,670,000.00	0.00	8,340,000.00	8,330,000.00	8,330,000.00
LOCAL Program Proceeds Issued in Lieu of Bonds	0.00	0.00	0.00	0.00	0.00
Non-Voted Debt and Liabilities					
Non-Voted Bonds	4,000,000.00	0.00	0.00	4,000,000.00	538,000.00
LOCAL Program Proceeds	0.00	0.00	0.00	0.00	0.00
Leases	0.00	244,444.75	35,843.01	208,601.74	36,645.22
Contracts Payable	0.00	0.00	0.00	0.00	0.00
Claims & Judgements	0.00	0.00	0.00	0.00	0.00
Compensated Absences	1,220,479.17	158,688.29	204,506.74	1,174,660.72	152,703.09
Long-Term Notes	0.00	0.00	0.00	0.00	0.00
Anticipation Notes Payable	0.00	0.00	0.00	0.00	0.00
Lines of Credit	0.00	0.00	0.00	0.00	0.00
Other Non-Voted Debt	0.00	0.00	0.00	0.00	0.00
Other Liabilities					
Non-Voted Notes Not Recorded as Debt	0.00	0.00	0.00	0.00	0.00
Net Pension Liabilities:					
Net Pension Liabilities TRS 1	5,111,474.00	0.00	1,577,191.00	3,534,283.00	
Net Pension Liabilities TRS 2/3	0.00	0.00	0.00	0.00	
Net Pension Liabilities SERS 2/3	0.00	0.00	0.00	0.00	
Net Pension Liabilities PERS 1	1,045,173.00	0.00	225,434.00	819,739.00	
Total Long-Term Liabilities	**28,047,126.17**	**403,133.04**	**10,382,974.75**	**18,067,284.46**	**9,057,348.31**

Other postemployment benefits other than pensions (OPEB) liabilities are not presented in the Schedule of Long Term Liabilities.

Steilacoom Historical School District No. 1
Schedule of Expenditures of Federal Awards
For the Year Ended August 31, 2023

Federal Agency (Pass-Through Agency)	Federal Program	ALN Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass-Through Awards	From Direct Awards	Total		
Child Nutrition Cluster								
FOOD AND NUTRITION SERVICE, AGRICULTURE, DEPARTMENT OF (via OSPI)	School Breakfast Program	10.553	NA	110,983	-	110,983	-	
FOOD AND NUTRITION SERVICE, AGRICULTURE, DEPARTMENT OF (via OSPI)	National School Lunch Program	10.555	NA	489,142	-	489,142	-	
FOOD AND NUTRITION SERVICE, AGRICULTURE, DEPARTMENT OF (via OSPI)	National School Lunch Program	10.555	NA	104,343	-	104,343	-	
FOOD AND NUTRITION SERVICE, AGRICULTURE, DEPARTMENT OF (via OSPI)	National School Lunch Program	10.555	NA	132,552	-	132,552	-	5
			Total ALN 10.555:	**726,037**	**-**	**726,037**	-	
			Total Child Nutrition Cluster:	**837,020**	**-**	**837,020**	-	
Forest Service Schools and Roads Cluster								
FOREST SERVICE, AGRICULTURE, DEPARTMENT OF (via OST)	Schools and Roads - Grants to States	10.665	NA	7,623	-	7,623	-	
	Total Forest Service Schools and Roads Cluster:			**7,623**	**-**	**7,623**	-	
DEPT OF DEFENSE, DEPT OF DEFENSE	Competitive Grants: Promoting K-12 Student Achievement at Military-Connected Schools	12.556		-	190,874	190,874	-	4
DEPT OF DEFENSE, DEPT OF DEFENSE	Competitive Grants: Promoting K-12 Student Achievement at Military-Connected Schools	12.556		-	307,168	307,168	-	4
			Total ALN 12.556:	**-**	**498,042**	**498,042**	-	

The accompanying notes are an integral part of this schedule.

Steilacoom Historical School District No. 1
Schedule of Expenditures of Federal Awards
For the Year Ended August 31, 2023

Federal Agency (Pass-Through Agency)	Federal Program	ALN Number	Other Award Number	Expenditures: From Pass-Through Awards	Expenditures: From Direct Awards	Expenditures: Total	Passed through to Subrecipients	Note
Department of Defense	Army JROTC	12.U01	WA152074	-	66,965	66,965	-	
FEDERAL COMMUNICATIONS COMMISSION, FEDERAL COMMUNICATIONS COMMISSION	UNIVERSAL SERVICE FUND - SCHOOLS and LIBRARIES	32.004		-	70,475	70,475	-	
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF (via OSPI)	Title I Grants to Local Educational Agencies	84.010	GT00074	467,329	-	467,329	-	3
Special Education Cluster (IDEA)								
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES, EDUCATION, DEPARTMENT OF (via OSPI)	Special Education Grants to States	84.027	0307674	526,316	-	526,316	-	
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES, EDUCATION, DEPARTMENT OF (via OSPI)	COVID 19 - Special Education Grants to States	84.027	0312253	65,986	-	65,986	-	
			Total ALN 84.027:	**592,302**	**-**	**592,302**	-	
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES, EDUCATION, DEPARTMENT OF (via OSPI)	Special Education Preschool Grants	84.173	0367070	19,184	-	19,184	-	
	Total Special Education Cluster (IDEA):			**611,486**	**-**	**611,486**	-	
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF	Impact Aid	84.041		-	500,646	500,646	-	

The accompanying notes are an integral part of this schedule.

Steilacoom Historical School District No. 1
Schedule of Expenditures of Federal Awards
For the Year Ended August 31, 2023

Federal Agency (Pass-Through Agency)	Federal Program	ALN Number	Other Award Number	Expenditures: From Pass-Through Awards	Expenditures: From Direct Awards	Expenditures: Total	Passed through to Subrecipients	Note
Office of Career, Technical, and Adult Education, EDUCATION, DEPARTMENT OF (via OSPI)	Career and Technical Education -- Basic Grants to States	84.048	0176224	17,442	-	17,442	-	
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF (via OSPI)	English Language Acquisition State Grants	84.365	0403172	14,772	-	14,772	-	
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF (via OSPI)	Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants)	84.367	GT00074	73,581	-	73,581	-	
EDUCATION, DEPARTMENT OF, EDUCATION, DEPARTMENT OF (via OSPI)	COVID 19 - Education Stabilization Fund	84.425	84.425D 0143124	5,250	-	5,250	-	
Medicaid Cluster								
CENTERS FOR MEDICARE AND MEDICAID SERVICES, HEALTH AND HUMAN SERVICES, DEPARTMENT OF (via HCA)	Medical Assistance Program	93.778	1584	19,226	-	19,226	-	
			Total Medicaid Cluster:	**19,226**	**-**	**19,226**	-	
CENTERS FOR DISEASE CONTROL AND PREVENTION, HEALTH AND HUMAN SERVICES, DEPARTMENT OF (via OSPI)	Improving Student Health and Academic Achievement through Nutrition, Physical Activity and the Management of Chronic Conditions in Schools	93.981	0930624	16,507	-	16,507	-	
			Total Federal Awards Expended:	**2,070,236**	**1,136,128**	**3,206,364**	**-**	

The accompanying notes are an integral part of this schedule.

STEILACOOM HISTORICAL SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR YEAR ENDED AUGUST 31, 2023

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE 1—BASIS OF ACCOUNTING

This Schedule is prepared on the same basis of accounting as the district's financial. The district uses the modified accrual basis of accounting. Expenditures represent only the federally funded portions of the program. District records should be consulted to determine amounts expended or matched from non-federal sources.

NOTE 2—FEDERAL DE MINIMIS INDIRECT RATE

The district has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance. The district used the federal indirect rates as calculated by the Office of Superintendent of Public Instruction as applicable for each grant.

NOTE – 3—TRANSFERABILITY

As allowed by federal regulations, the district elected to transfer program funds. The district expended $26,477 from its Title IV, Part A Student Support and Academic Enrichment Program (84.424) on allowable activities of the Title I, Part A Grants to Local Educational Agencies (84.010). This amount is reflected in the expenditures of Title I, Part A Grants to Local Educational Agencies (84.010).

NOTE 4—PROGRAM COSTS/MATCHING CONTRIBUTIONS

The amounts shown as current year expenses represent only the federal award portion of the program costs. Entire program costs, including the district's local matching share, may be more than shown. Such expenditures are recognized following, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 5—NONCASH AWARDS The amount of commodities reported on the schedule is the value of commodities distributed by the district during the current year and priced as prescribed by the USDA.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, www.sao.wa.gov. Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

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Office of the Washington State Auditor
Pat McCarthy

Exit Conference: Steilacoom Historical School District No. 1

The Office of the Washington State Auditor's vision is increased trust in government. Our mission is to provide citizens with independent and transparent examinations of how state and local governments use public funds, and develop strategies that make government more efficient and effective.

The purpose of this meeting is to share the results of your audit and our draft reporting. We value and appreciate your participation.

Audit Reports

We will publish the following reports:

- Financial statement and federal grant compliance audits for September 1, 2022 through August 31, 2023 – see draft report.

Audit Highlights

Shawn Lewis was great to work with. He made the audit a priority and provided documents timely, which allowed for a smooth audit process. We appreciate his positive approach to the audit process and the time he dedicated to the audit.

Recommendations not included in the Audit Reports

Exit Items

We have provided exit recommendations for management's consideration. Exit items address control deficiencies or noncompliance with laws or regulation that have an insignificant or immaterial effect on the entity, or errors with an immaterial effect on the financial statements. Exit items are not referenced in the audit report.

Financial Statement Audit Communication

We would like to bring the following to your attention:

- We did not identify any material misstatements during the audit.
- Uncorrected misstatements in the audited financial statements are listed below. We agree with management's representation that these misstatements are immaterial to the fair presentation of the financial statements. However, the conditions that led to these misstatements may result in more significant misstatements if not corrected.
    - The District reported $37,556 as unavailable revenue in the ASB fund that should be reported as unearned revenue.

- The District did not report the $4 million bond refunding transaction on the Schedule of Long-Term Liabilities. As a result, both the amount issued and amount redeemed are underreported by this amount.

- The audit addressed the following risks, which required special consideration:
  - Due to the possibility that management may be able to circumvent certain controls, standards require the auditor to assess the risk of management override.

Finalizing Your Audit

Report Publication

Audit reports are published on our website and distributed via email in a .pdf file. We also offer a subscription service that notifies you by email when audit reports are released or posted to our website. You can sign up for this convenient service at https://portal.sao.wa.gov/SAOPortal.

Management Representation Letter

We have included a copy of representations requested of management.

Audit Cost

At the entrance conference, we estimated the cost of the audit to be $35,000 and actual audit costs will be less than that amount.

Your Next Scheduled Audit

Your next audit is scheduled to be conducted in 2025 and will cover the following general areas:

- Accountability for public resources
- Financial statement
- Federal programs

The estimated cost for the next audit based on current rates is $54,850, plus travel expenses, which includes a review of two federal programs. This preliminary estimate is provided as a budgeting tool and not a guarantee of final cost.

Working Together to Improve Government

Audit Survey

When your report is released, you will receive an audit survey from us. We value your opinions on our audit services and hope you provide feedback.

Local Government Support Team

This team provides support services to local governments through technical assistance, comparative statistics, training, and tools to help prevent and detect a loss of public funds. Our website and client portal offers many resources, including a client Help Desk that answers auditing and accounting questions. Additionally, this team assists with the online filing of your financial statements.

The Center for Government Innovation

The Center for Government Innovation at the Office of the Washington State Auditor offers services specifically to help you help the residents you serve at no additional cost to your government. What does this mean? We provide expert advice in areas like Lean process improvement, peer-to-peer networking, and culture-building to help local governments find ways to be more efficient, effective and transparent. The Center can help you by providing assistance in financial management, cybersecurity and more. Check out our best practices and other resources that help local governments act on accounting standard changes, comply with regulations, and respond to recommendations in your audit. The Center understands that time is your most precious commodity as a public servant, and we are here to help you do more with the limited hours you have. If you are interested in learning how we can help you maximize your effect in government, call us at (564) 999-0818 or email us at Center@sao.wa.gov.

Questions?

Please contact us with any questions about information in this document or related audit reports.

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