

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, March 11, 2024 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

I. CALL TO ORDER

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance were Mr. Eric Hylton, Dr. Matt Freije, Mr. Mike Wells and Mrs. Katie Dixon. Administrators present were Dr. Kat Jessup, Mrs. Jodi Gordon and Ms. Vicki Murphy. Other administrators in attendance were Ms. Kim Lippe and Mr. Nick Meyerrose.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Ms. Heffernan asked for a moment of silence for reflection.

IV. COMMUNICATIONS

A. Commendation – BHS Wrestling Team and State Champion Wrestlers

Ms. Vicki Murphy, Communications Coordinator, introduced coach Darick Snyder and members and coaching staff of the state champion wrestling team. Junior Jake Hockaday was commended for his third state wrestling title and Sophomore Revin Dickman was commended for his second state wrestling title.

B. Brownsburg Education Foundation Report

Mrs. Dixon shared the following from the Brownsburg Education Foundation:

- 2024 Rally for Our Kids Gala – The Gala, presented by LeBlanc Nettles Law and Queen Anne’s Lace Flower & Gifts, was held Friday, March 8, 2024 at the Top Eliminator Club at Lucas Oil Raceway. The event was a huge success with over 370 guests in attendance raising \$75,000.
- Graduate Walk Brick Special – Through March 22, order a Graduate Walk Brick for \$10 off the regular price of a current student brick. Bricks must be ordered by March 22 to be available for photographs at commencement.
- Chip in for the Kids Golf Outing – This years outing, presented by Summers Plumbing, Heating and Cooling will be held Friday, June 14, 2024 at West Chase Golf Club. Individual reservations and sponsorship opportunities are available now.
- Pioneer Camp – BEF will once again be hosting Pioneer Camp this summer for two different weeks: June 17-20 and June 24-27 from 9:00 am-2:00 pm at the Log Cabin Homestead property. All exiting 3rd, 4th and 5th grade students are invited to attend. Registration is currently open. Visit the BEF website to learn more and to register.

C. Operations Update

Dr. Jessup shared a brief update on the construction projects at the high school noting that the aquatic center and field house projects are on schedule with the pool area scheduled to be open for next year’s swim season. Dr. Jessup also shared that a meeting was recently held with homeowners in Hunters Cove to discuss the new tennis complex construction that will

begin adjacent to that neighborhood. The meeting went well and we look forward to that project getting underway.

Dr. Jessup then shared information addressing a question from the previous meeting regarding a debt comparison of Brownsburg Schools to area districts. Dr. Jessup shared information from the FORM 9, verified as of July 1, 2023. She noted that this data is the most current certified data available. The information also noted districts that currently have a funding referendum in place, tax rate indicators and changes in enrollment.

D. First Reading of 2025-2026 School Calendar

Dr. Jessup shared the draft 2025-2026 draft school calendar. She noted that this calendar follows the same balanced calendar as in the previous ten years and takes into account area districts, especially Wayne Township, to be sure calendars are similar and align as closely as possible for the Area 31 program participants. She noted the calendar will be presented for final reading and approval at the April board meeting.

E. Notification of Change of Board Meeting Date from April 8, 2024 to April 15, 2024

Dr. Jessup explained that April 8, 2024, is “Eclipse” day in Indiana and as has been previously communicated, April 8 is an extension of Spring Break for students and is scheduled as a professional development day for staff. Hendricks County Emergency Management has recommended that everyone be off campus by noon on that day which has led to the recommendation to move the school board meeting scheduled for Monday, April 8 to Monday April 15 at the same time, 6:30 pm. Dr. Jessup noted no official action is needed, this communication is sufficient.

V. COMMENTS FROM PATRONS

There were no comments from patrons.

VI. CONSENT ITEMS

A. Approval of Minutes –

- **February 12, 2024 Business Meeting**
- **February 26, 2024 School Visit Meeting**
- **March 4, 2024 Executive Session**

B. Approval of Claims – P/R#2/16/2024 - \$1,940,014.51; P/R#3/1/24 - \$2,010,341.20; Claims 2/7/24-3/6/24 - \$16,893,796.91

C. Superintendent’s Report

The Superintendent’s Report was presented as follows:

1. Retirement – Certified Staff:

Name	Building	Position	Effective Date
a. Joe Stucker	BHS	Social Studies Teacher	End of the 2023-24 school year
b. Monique Mohler	BHS	Science Teacher	End of the 2023-24 school year

2. Termination – Support Staff:

Name	Building	Position	Effective Date
a. Miguelina Ventura Espinosa	BHS	Nutrition Services	February 9, 2024

3. Resignation – Administrative:

Name	Building	Position	Effective Date
a. Ginnie Wing	BCSC	Chief of Police	End of the 2023-24 school year

4. Resignation – Certified Staff:

Name	Building	Position	Effective Date
a. Pam Ancel	Lincoln	2/3 High Ability Teacher	End of the 2023-24 school year
b. Abby Johnson	Crossroads	4 th Grade Teacher	February 29, 2024
c. Allison Spencer	Cardinal	Special Education Teacher	End of the 2023-24 school year
d. Claire Fletchall	BHS	Spanish Teacher	End of the 2023-24 school year

5. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Olivia Newton	WMS	Special Education Instructional Assistant	March 1, 2024
b. Charles Heiss	Facility Services	Custodian	March 1, 2024
c. Lisa Moore	Facility Services	Custodian	February 29, 2024
d. Devin Jones	Delaware Trail	Special Education Instructional Assistant	February 28, 2024
e. Denise Ridenour	BHS	Nutrition Services	March 22, 2024
f. CeCe Polin	EMS	Nutrition Services	March 1, 2024
g. Troy Kutemeier	Facility Services	Custodial Team Lead	March 1, 2024
h. Kayla Carter	WMS	Nutrition Services	January 26, 2024
i. Amanda Pryor	Delaware Trail	Learning Lab Instructional Assistant	February 2, 2024
j. Jessica Rogers	BHS	Science Lab Assistant	December 17, 2023
k. Robin Shinall	BHS	Nutrition Services	February 7, 2024
l. Aline Nyiranome	Facility Services	Custodian	February 16, 2024

6. New Employment – Administrative:

Name	Building	Position	Effective Date	Reason for Employment
a. Scott Dunning	BCSC	Director of Safety / Chief of Police; 12-months	To be determined pending successful completion of standard law enforcement screenings	Replacing Ginnie Wing

7. New Employment – Certified Staff:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Melissa Hemmings	Crossroads	4 th Grade Teacher; Long term substitute	March 1, 2024 thru the end of the school year	Bachelors	Replacing Abby Johnson
b. Lucinda Kesterson	Eagle	1 st Grade Teacher; Temporary contract	March 1, 2024 thru the end of the school year	Bachelors	While Bethany Brown is on medical / maternity leave
c. Deborah Sides	BHS	Math Teacher; Temporary contract	February 26, 2024 thru approximately March 19, 2024	Masters	While Kendall Maddox is on family medical leave
d. Madison Schall	To be determined	Elementary Teacher	July 29, 2024	Bachelors	To be determined
e. Keelie King	To be determined	Elementary Teacher	July 29, 2024	Bachelors	To be determined
f. Melissa Hemmings	To be determined	Elementary Teacher	July 29, 2024	Bachelors	To be determined
g. Jennifer Finn	To be determined	Elementary Teacher	July 29, 2024	Bachelors	To be determined
h. Isabella Watts	To be determined	Elementary Teacher	July 29, 2024	Bachelors	To be determined
i. Olivia Fanning	To be determined	Elementary Teacher	July 29, 2024	Bachelors	To be determined
j. Olivia Alkire	To be determined	Elementary Teacher	July 29, 2024	Bachelors	To be determined

k. Elyse Beard	To be determined	Elementary Teacher	July 29, 2024	Bachelors	To be determined
l. Gabrielle Rose	To be determined	Elementary Special Education Teacher	July 29, 2024	Bachelors	To be determined

8. New Employment – Support Staff:

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Cortlind Mallory	BCSC	Police Officer	To be determined pending successful completion of standard law enforcement screenings	8	New position
b. Danielle Feller	ECC	Preschool Instructional Assistant 1:1; Part-time; 2 days / week	February 22, 2024	3.75	New position to support a student
c. Jaime Nugent	BHS	Science Lab Assistant; Part-time	February 22, 2024	As needed	Replacing Jessica Rogers
d. Jasmine Simmons	Crossroads	Special Education Instructional Assistant – Inclusion	March 1, 2024	7	Replacing Lauren Scott due to a job transfer

9. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date
a. Asiah Avery	Crossroads	Running Club Sponsor	For the 2023-24 school year
b. Emily Steffen	Lincoln	Running Club Sponsor	For the 2023-24 school year
c. Drew Koning	Reagan	½ Math Pentathlon Sponsor	For the 2023-24 school year
d. Katie Mitchell	Reagan	½ Math Pentathlon Sponsor	For the 2023-24 school year
e. Payton Haygood	EMS	Assistant Girls Tennis (Lay) Coach	For the 2023-24 season
f. Kay Yoder	WMS	Assistant Track (Lay) Coach	For the 2023-24 season

10. Leave of Absence – Support Staff:

Name	Building	Position	Type of Leave	Dates of Leave
a. Buddy Faulkner	Facility Services	Director of Facility Services	Medical	February 28, 2024 thru approximately March 22, 2024

11. Change of Status – Administrative:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Corey Ebert	BHS Assistant Principal; 220-day contract	Director of Finance; 260-day contract	July 1, 2024	Replacing Shane Hacker due to a job transfer

12. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Lauren Scott	Crossroads Special Education Instructional Assistant	CO Accounts Payable Specialist;	February 26, 2024	Replacing Sharlot Arndt

b. Vanessa Robertson	Nutrition Services	WMS Assistant Café Manager	February 5, 2024	Replacing Kayla Carter
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13. Job Titles Adjustments:

It is recommended the Board approve the following job title adjustments effective July 1, 2024:

- a. Vicki Nieman Murphy from Coordinator of Communications to Director of Communications
- b. Scott Smith from Coordinator of Assessment and Data to Director of Assessment and Data

14. Homebound Instructor Job Description:

It is recommended the Board approve the attached job description for the new position of Homebound Instructor.

15. BOOST Start-up Stipend:

It is recommended the Board approve a “start-up” stipend in the amount of \$5,000 to be paid to Regan Huff, the BOOST Program Manager / Operations Coordinator. The stipend will be paid due to the large amount of organization, development and coordinator work in order to get the BOOST Program ready to launch for the 2024-25 school year.

16. 2024-25 Job Share Application:

It is recommended the Board approve the following job share applications for the 2024-25 school year:

- a.) Gunnar Reed and Olivia Jacobs will be sharing the PE teaching position at White Lick Elementary.
- b.) Jennifer Miller and Lori Spears will be sharing a special education instructional assistant position at Reagan Elementary.
- c.) Kristy Teeple and Lauren Fair will be sharing the school nurse position at EMS.
- d.) Jessica Chevalier and Shae Simpson will be sharing the school nurse position at Eagle Elementary.
- e.) Abby Dennis and Janese Temm will be sharing the technology instructional assistant position at White Lick Elementary.
- f.) Allison O’Quin and Stacy Konger will be sharing the technology instructional assistant position at Eagle Elementary.

FOR BOARD INFORMATION

17. Approval of Construction Change Orders:

The Administration has approved the following construction change orders; the projects remain within their established budgets.

BHS Pool Renovation							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BSC Approval	Board Meeting	Description
BP 01 - JBM Contractors	3	\$ 10,106,768.00	\$ 3,071.00	\$ 10,109,839.00	2/29/2024	3/11/2024	CR 007 - ASI 007 - Hardware Changes, CR 009 - ASI 009 - Door Hardware Revisions, CR 5013 - RFI #39 - Soffit Put
BP 04 - Greiner Brothers	3	\$ 3,426,396.00	\$ 51,492.00	\$ 3,477,888.00	2/28/2024	3/11/2024	CR 5012 - North & South Mechanical Room Mains and CR 5015 - Modify Trench Drains
BP 05 - Electric Plus	3	\$ 1,983,327.52	\$ 2,915.00	\$ 1,986,242.52		3/11/2024	CR 011 - ASI 011 - Paging Speakers

18. Field Trip Requests:

The following field trip requests have been approved by the Interim Superintendent based on travel guidelines set forth by the Board.

- **Brownsburg High School HOSA – Overnight**
The Brownsburg High School HOSA club will be traveling to Indianapolis, Indiana to attend the HOSA State Leadership Conference April 10 through April 12, 2024. Approximately 30 students and 3 chaperones will be traveling together. The trip is being organized by Christina Duncan-Flory, BHS Teacher and HOSA Club Sponsor.
- **Brownsburg High School International Club – Overnight, Out of Country**
The Brownsburg High School International Club will be traveling to Bogota, Colombia for an international excursion March 22 through March 31, 2025. Approximately 8 students and 2 chaperones will be traveling together. The trip is being organized by Nick Freidman, BHS teacher and sponsor. International travel guidelines will be followed and the trip cancelled if safety is deemed a factor.
- **Brownsburg High School Choir – Overnight, Out of Country**
The Brownsburg High School competition choirs (Bel Canto and the Blend) will be traveling to Los Angeles, California to attend the Heritage Festival Competition April 10 through April 13, 2025.

Approximately 80 students and 12 chaperones will be traveling together. The trip is being organized by Melissa Stainbrook, BHS Choir Teacher.

Dr. Jessup recommended the Consent Agenda be approved as presented. Mr. Wells moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. Following the approval, Dr. Jessup introduced Mr. Scott Dunning, the newly appointed Director of Safety for the Brownsburg Schools.

VII. OLD BUSINESS

A. Recommendation to Approve 2024-2025 Student Handbooks

Dr. Jessup recommended the Board of School Trustees approve the 2024-2025 Student Handbooks. She explained that the handbooks are being presented for second reading with changes being shared for review. The handbooks include Elementary, Middle School, High School, ALPHA, Harris Academy, Early Childhood Center as well as the Middle School and High School Athletic Handbooks.

Mr. Hylton moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

VIII. NEW BUSINESS

A. Recommendation to Approve Holiday Compensation for BCSC Staff Members for April 8, 2024.

Dr. Jessup recommended the Board of School Trustees approve holiday compensation for all certified and support staff scheduled to work on Monday, April 8, 2024. She explained as previously shared; April 8 has been scheduled for a professional development day for staff. Meetings will be held from 7:45-10:45 with staff released by 11:00 am. This recommendation is to compensate staff for a full day.

Mr. Wells moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

IX. SUPERINTENDENT COMMENTS

Dr. Jessup congratulated the Brownsburg Education Foundation on another successful Gala and thanked Board Member Katie Dixon for her work on the event.

X. BOARD MEMBER COMMENTS

Mrs. Dixon congratulated the wrestling team and coaches on a successful season. She is always so glad to celebrate the good things our students and staff are doing.

Mr. Wells congratulated the wrestling team on their second state championship.

Dr. Freije welcomed new staff members. He congratulated the wrestling team and also those who worked so hard on the BEF Gala. He hopes everyone has a safe Spring Break.

Ms. Heffernan offered congratulations to the wrestling team and thanked Mrs. Dixon and BEF Executive Director Rene Behrend on another successful Gala. She welcomed Mr. Dunning to the BCSC Team.

XI. ADJOURNMENT

Ms. Heffernan called for a motion to adjourn. Dr. Freije moved to adjourn; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 6:47 pm.

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