



Request for Proposals: Seeking Versatile Teaching Artists

Introduction

Propel Schools, located in Pittsburgh, Pennsylvania, is a prominent network of Charter Schools dedicated to the mission of catalyzing the transformation of public education so that all children have access to high-performing public schools. With a strong track record of scholar achievement, Propel serves approximately 4,000 scholars across 10 Allegheny County locations.

Objective:

Propel is seeking versatile teaching artists from local arts and cultural organizations, including non-profits, sole proprietors, or LLCs, to provide enriching arts experiences. These experiences should not only highlight the value of arts and cultures but also be scholar-focused and seamlessly integrated with other academic subjects.

Scope:

Teaching artists will be in residency at Propel for either 12-week trimesters or 18-week semesters. The CreativeArts classes encompass a wide range of disciplines including musical theater, drama, media, music production, dance, and movement arts. Each module concludes with a Celebration of Learning, where scholars showcase their achievements either through live performances or curated video presentations.

Request:

Propel invites proposals for Full Time or Part Time Contracts from teaching artists capable of engaging students from kindergarten through eighth grade. Artists will typically rotate to three different locations within the school year, spending one trimester at each school. Some may remain at the same school for the full year, instructing different grades each trimester. Teaching Artists for high school will be in residency for a period agreed upon, depending on the program provided.

Criteria:

We seek well-developed arts programs from Pittsburgh and surrounding areas. Artists should possess experience teaching in elementary, middle, and/or high school settings, particularly in urban environments. Furthermore, artists must demonstrate adaptability, being able to develop arts programming for scholars to engage in an online platform, such as Google Classroom, in the event of remote learning or blended in-person/online schedules.

Submission Details:

Interested parties are requested to submit their proposals, including program outlines, qualifications, and relevant experience, by **May 20, 2024**.

To be considered, please complete the Request for Proposal (RFP) for each program. Ensure all supporting materials are included to provide a comprehensive proposal. Email the completed application to LFerguson@propelschools.org.

Propel looks forward to partnering with passionate and innovative teaching artists to provide our scholars with dynamic arts experiences that inspire creativity, foster cultural understanding, and contribute to their overall academic success. Thank you for your interest in advancing our mission of transforming public education.

Artist/Contractor Information

Requirement	Response
Company Name	
Company Manager	
Organization Type <i>(Sole Proprietor, Non-Profit, LLC, etc.)</i>	
Company Website <i>(Insert link to company website, if applicable)</i>	
Program Description <i>Please briefly describe your program (<150 words):</i>	
Experience <i>Provide information on relevant experience in public, private, or charter schools. Include grade levels, relevant instructional conditions (co-taught or independently instructed), as well as references:</i>	<p>Teaching Artist: School: Dates employed: Reference name, position: Reference contact info: Description of programming provided:</p> <p>Teaching Artist: School: Dates employed: Reference name, position: Reference contact info: Description of programming provided:</p>

Summary of Arts Programming

Question	Response
Artist Bios	<i>*Please attach bios and/or resumes for each Teaching Artist</i>
Title of program/course	
Learner level(s) <i>On what grade levels is your programming focused?</i>	<input type="checkbox"/> <i>K - 8</i> <input type="checkbox"/> <i>K - 5 only</i> <input type="checkbox"/> <i>6 - 8 only</i> <input type="checkbox"/> <i>9 - 12 grade</i>
Media <i>What types of media will scholars engage within your program?</i> <i>What types of media do you engage in and through as a professional artist?</i> <i>Include Art form(s), technique, media, and theme (if applicable)</i>	
Arts Integration <i>Is your programming interdisciplinary in nature?</i> <i>Please describe any opportunities you may provide to integrate teaching and learning with other subject areas (technology, science, math, English language arts, social studies, etc.)</i> <i>Describe how you might collaborate with other content teachers to provide integrated learning experiences.</i>	

Program Design

Question	Response
<p>Enduring Understandings</p> <p><i>What are the long-term learning targets of the program; what will students know and be able to do at the end of the program/course?</i></p>	
<p>Content</p> <p><i>Please provide a summary of the structure for your programming. What vocabulary, concepts, techniques, or areas of study will the students be learning in the course? If programming is divided into units or sections, please indicate and define learning objectives for each unit of study.</i></p>	
<p>Performance or Showcase</p> <p><i>How will students be showcasing their work at the end of the program? Please describe the final performance, presentation, or production.</i></p>	
<p>Space</p> <p><i>What type of classroom space is necessary for your program?</i></p> <p><i>Please indicate what type of technology, equipment, and materials you will bring to the space and any other furniture/equipment that is essential to the success of your program.</i></p>	

Availability

Question	Response
<p>Timeframe</p> <p><i>Are you able to commit and provide high-quality instruction full-time, for the duration of the school year, or is your program part-time? Indicate your org/company's capacity here.</i></p> <p><i>If you are unable to commit for the entire year, please indicate the K-8 trimesters or High School semesters you would be available to teach.</i></p>	<p>K-8 Trimesters:</p> <ul style="list-style-type: none"><input type="checkbox"/> Full year (3 Trimesters) <input type="checkbox"/> First Trimester (August 16- November 22, 2024)*<input type="checkbox"/> Second Trimester (December 2, 2024 - March 14, 2025)*<input type="checkbox"/> Third Trimester (March 17, 2024 - June 13, 2025)* <p>High School Semesters:</p> <ul style="list-style-type: none"><input type="checkbox"/> First Semester (August 16, 2024 - January 24, 2025)*<input type="checkbox"/> Second Semester (January 27, 2025 - June 13, 2025)* <p><i>*Dates are approximate.</i></p>

Question	Response
<p>Supporting Information</p> <p><i>What other information do you want Propel to know about your program?</i></p> <p><i>Are there other program opportunities that your company offers that would be meaningful for our students to be involved in, e.g. field trips, on-site workshops, assemblies, high school intensives, internships, etc?</i></p>	