

Malcolm L. Davis
BMEF Teacher/FBLA Adviser
Westminster High School
6933 Raleigh St
Westminster, Co 80030
March 1, 2024

Dear Awards Committee,

It is with great pleasure that I write this letter of recommendation for Lottie Wilson, the CTE Administrator, at Westminster High School, Westminster Public Schools. I have had the pleasure of working closely with Ms. Wilson in the CTE department as the BMEF teacher and FBLA Adviser for the past five years, and I am confident that she is the deserving candidate of the Administrator of the year Award.

Lottie Wilson has been an integral part of Westminster High School's Career and Technical Education (CTE) program for the past 11 years, demonstrating unwavering support and dedication. In her role as the CTE Administrator, she has actively facilitated student engagement in the ACEC (Adams County Education Consortium) on an annual basis. Lottie has played a key role in the "Why Westy" recruitment initiative, contributing significantly to the enrollment growth of CTE programs and the expansion of the overall CTE curriculum and especially FBLA.

Her involvement extends to the Future Business Leaders of America (FBLA), where she has seamlessly promotes the integration of this essential component into the classroom experience. Lottie's commitment to the FBLA is not only evident in the classroom but also extends to her participation as a district judge each year and at the state level for multiple years.

In addition to her involvement with students, Lottie actively supports the CTE program by contributing to Advisory Board recruitment, training, and placement efforts. Her expertise and experience have made her an invaluable resource, particularly in assisting new FBLA advisers from other districts in navigating the intricacies of Perkins funding.

Lottie Wilson's leadership style stands out for its emphasis on fostering adviser growth and encouraging autonomy within the BMEF (Business, Marketing, and Entrepreneurship Foundations) pathway, classroom, and the FBLA program of work. Recognizing the importance of cultivating a supportive environment, Lottie actively promotes professional development opportunities for advisers, ensuring they have the tools and knowledge needed to excel in their roles. Her leadership approach encourages autonomy, allowing advisers to bring their unique perspectives and creativity to the classroom and the FBLA program. This approach not only empowers advisers but also contributes to the overall success and innovation within the CTE program. Lottie's commitment to nurturing adviser growth reflects her understanding of the vital role they play in the educational experience, contributing to the overall success of the students and the programs she oversees.

Overall, Lottie Wilson's multifaceted contributions encompass student engagement, recruitment initiatives, program expansion, and collaborative efforts both within the district and beyond. Her

years of service and involvement showcase her commitment to the success and growth of Westminster High School's CTE and CTSO (Career and Technical Student Organizations) programs.

It is with great honor that I recommend my CTE Administrator, Lottie Wilson, for the Administrator of the Year Award. She has repeatedly illustrated how deserving of this honor she is.

Warm regards,

Malcolm L. Davis