

Hanford Elementary School District
Minutes of the Annual Organizational Board Meeting
December 13, 2023

Minutes of the Annual Organizational Board Meeting of the Hanford Elementary School District Board of Trustees on December 13, 2023 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Garner, Hernandez, and Strickland were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, Cristy Goins, David Endo, Javier Espindola, Ramiro Flores, Amy Fochetti, Matthew Gamble, Lucy Gomez, Lindsay Hastings, Robert Heugly, Rick Johnston, Jennifer Levinson, William Potter, Cynthia Purcell, Jill Rubalcava, Cruz Sanchez-Leal and Jay Strickland.

CLOSED SESSION

Closed Session Trustees adjourned to closed session at 5:30 for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Conference with Legal Counsel-Existing Litigation

Open Session Trustees returned to open session at 6:00 p.m.

Case #24-08; 24-09; 24-10; 24-11; 24-12 Trustee Hernandez moved to accept the Findings of Facts and expel Case #24-08, #24-09, #24-10, #24-11 and #24-12 for the remainder of the 2023-2024 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on December 11, 2023. Trustee Hernandez further moved that the expulsion order be immediately suspended, and students may return to regular school in probationary status on a Behavior Conditions plan through June 7, 2024. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Conference with Legal Counsel No action was taken by the Board.

President Revious stated he was thankful for having the privilege to serve as the President to this Board. It's a good Board that gets along well.

ANNUAL BOARD ORGANIZATION

Secretary of the Board, Superintendent Gabler, conducted the election of officers for 2024.

**Strickland
elected
President for
2024**

Trustee Revious nominated Trustee Strickland for President of the HESD Board of Trustees. There were no other nominations. Trustee Revious moved that nominations be closed, Trustee Garcia seconded, and the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustees then casted their votes by roll call for Trustee Strickland as President of the Board of Trustees:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

By unanimous vote, Trustee Strickland was elected to serve as 2024 President of HESD Board of Trustees.

**Garcia elected
Vice-President
for 2024**

Trustee Strickland nominated Trustee Garcia for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Revious moved that nominations be closed, Trustee Strickland seconded, and the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustees then casted their vote for Trustee Garcia as Vice-President of the Board of Trustees:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

By unanimous vote, Trustee Garcia was elected to serve as 2024 Vice-President of HESD Board of Trustees.

**Hernandez
elected Clerk for
2024**

Trustee Garcia nominated Trustee Hernandez for Clerk of the Board of Trustees. There were no other nominations. Trustee Revious moved that nominations be closed, Trustee Garcia seconded, and the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustees then casted their vote for Trustee Hernandez as Clerk of the Board:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

By unanimous vote Trustee Hernandez was elected to serve as 2024 Clerk for the HESD Board of Trustees.

**Committee
Appointments**

President Strickland appointed Trustees to serve on the following committees for 2024 as follows:

Budget Committee – Strickland and Garcia
Kings County School Boards Association – Garcia
HESD Educational Foundation – Revious

Trustee Strickland motioned to adopt the appointed Trustees. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Board Meeting
2023 Calendar**

Trustee Garner motioned to adopt the Board Meeting Calendar for 2024. Trustee Stricklad seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

WINTER RECEPTION

Trustees adjourned for the Winter Reception from 6:08 - 6:23 p.m.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

**Public
Comments**

None

**Board and Staff
Comments**

President Strickland stated Monroe and Simas Elementary did a good job with their book fair sales. His wife was able to volunteer, and parents and teachers shared with her how much their students loved it and how it increases their interest in reading. President Strickland thanked them for what they do.

**Requests to
Address the
Board**

None

Dates to Remember

President Strickland reviewed dates to remember: Elementary Basketball Games – December 15th; Winter Break - December 18th to January 5th; Holiday-Christmas – December 22nd and 25th; Holiday-New Years – December 29th and 1st

CONSENT ITEMS

Trustee Revious made a motion to take consent items “a” through “g” together. Trustee Garcia seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

Trustee Revious then made a motion to approve consent items “a” through “g”. Trustee Garcia seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated November 3, 2023; November 13, 2023; November 15, 2023; November 17, 2023; November 22, 2023; November 27, 2023; November 29, 2023 and December 1, 2023.
- b) Minutes of Regular Board Meeting held on November 8, 2023.
- c) Interdistrict transfers as recommended.
- d) Donation of 125 gifts from Operation Christmas Blessing for HESD students.
- e) Donation of 135 gifts from CHP for Monroe students.
- f) Donation of \$1,697.00 from Monroe PTC.
- g) Donation of 16 gifts from Hanford Social Club.

INFORMATION ITEMS

HES Enrollment & Demographics Report

Joy Gabler, Superintendent, presented Ken Reynolds from School Works that joined us via Zoom to present a report on the recommended attendance boundary adjustments. Ken presented a PowerPoint presentation on the Demographics and Boundary Study. He stated they use a computer system that analyses data while showing a map with only HESD student enrollment. The Kindergarten Projections based on births chart was reviewed. The number of births has dropped but has stabilized over that past 9 years which is good for the community. The Transitional Kinder program has expanded and will continue to expand to where all four-year-olds will be eligible to attend. The enrollment projection for TK enrollment for 2025 is around 379. The cohort changes since kindergarten was reviewed showing that overall the enrollment for each grade is stable over time. The new housing development show an average of 179 new housing units per year for the next 6 years. This prediction that can change. The 10-year enrollment history and 6-year enrollment projections was reviewed showing an average growth of 53 students per

year. The capacity and projected enrollment for Martin Luther King Elementary chart and the school facility utilization was reviewed. It is projected that MLK will exceed its capacity in 3 years. The 2023 demographics study shows that in 6 years MLK is projected to reach nearly 800 students while Lee Richmond Elementary and Lincoln Elementary around 425 students. Adjustments of boundaries will need to be made to prevent overcrowding. The boundary adjustment focuses on managing MLK from being overcrowded. Ken believes the best option is adjusting some boundaries from MLK Elementary to Roosevelt Elementary and Lincoln Elementary and some of Roosevelt Elementary's boundaries to Lee Richmond Elementary. Maps showing changes were showed on the PowerPoint. About 50 students from MLK would go to Lincoln, about 50-60 from MLK going to Roosevelt and about 50 from Roosevelt going to Lee Richmond. If the adjustment happens in 2024-2025 school year, the current 3rd to 5th graders will get to stay for next year. TK to 2nd grade would get impacted. In summary, the boundary adjustments will impact current TK-2 grade students, MLK enrollment will be kept below 700 to reduce the 100 student enrollment projections for the next 6 years, and Roosevelt, Lincoln and Lee Richmond are better utilized.

Vice-President Garcia asked if bus transportation will be provided for student being affected. Superintendent Gabler answered that our bus routes will be adjusted. President Strickland asked if this is doable. Ken answered absolutely doable. Superintendent Gabler stated the recommendations brought by Ken keeps MLK at its capacity and range. Monroe has historically always been the largest school, over time Monroe corrects itself as well as Lee Richmond. If we don't change boundaries MLK will be at 742. Vice-President Garcia asked if this would come for approval. Superintendent Gabler stated if the Board decided to move forward it will be brought back for approval at the January meeting.

**Monthly
Financial Report
7/1/23 -
10/30/23**

- a) David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/2023-10/30/2023. He stated everything is going according got plan.

Budget Calendar

- b) David Endo, Chief Business Official, presented for information the Budget Calendar for the 2024-2025 Budget. He mentioned there is a few changes coming in the future with the release of the State Budget in January.

**Federal
Equipment
Inventory**

- c) Robert Heugly, Director of Program Development, Assessment & Accountability, presented for information the Federal Equipment Inventory that has been completed by the Fiscal department.

BP 0420.41

- d) Joy Gabler, Superintendent, presented for information the revised Board Policy & Exhibit:
• 0420.41 – Charter School Oversight

BP 1113

- e) Joy Gabler, Superintendent, presented for the information revised Board Policy & new Exhibit:
• 1113 – District and School Websites

- BP 5145.6** f) Joy Gabler, Superintendent, presented for information the revised Board Policy & Exhibit:
- 5145.6 – Parent/Guardian Notifications
- BP/E 9322** g) Joy Gabler, Superintendent, presented for information the revised Board Policy & Exhibit:
- 9322 – Agenda/Meeting Materials
- BP 4151/4251/4351** h) Joy Gabler, Superintendent, presented for information the revised Board Policy:
- 4151/4251/4351 – Employee Compensation
- AR 4161.1/4261.1/ 4361.1** i) Joy Gabler, Superintendent, presented for information the revised Administrative Regulation:
- 4161.1/4261.1/4361.1 – Personal Illness/Injury Leave
- AR 4361.25** j) Joy Gabler, Superintendent, presented for information the deleted Administrative Regulation:
- 4361.25 – Family Illness Leave

BOARD POLICIES AND ADMINISTRATION

- HESD Arts, Music, Discretionary Block Grant Expenditure Plan** a) Trustee Garcia made a motion to approve the updated HESD Arts, Music, Discretionary Block Grant Expenditure Plan. Trustee Revious seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes
- 2023-24 Prop 28 School Plans** b) Trustee Revious made a motion to approve the 2023-2024 Prop 28 School Plans (Arts & Music). Trustee Garcia seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes
- Out-of-State Travel** c) Trustee Garcia made a motion to approve the Out-of-State travel for Edupoint Synergy SIS Admin Training. Trustee Revious seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes
- Lane Engineers** d) Trustee Garner made a motion to ratify agreement with Lane Engineers for land surveying for new TK/Kinder wing at Monroe. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

RMA Geoscience e) Trustee Garcia made a motion to ratify agreement with RMA Geoscience for geotechnical investigation and geohazards study for the new TK/Kinder wing at Monroe. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Bid – WW Admin Building f) Trustee Garcia made a motion to approve going to bid for construction of Administration Building at Woodrow Wilson Jr High. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

WW – HVAC Project g) Trustee Garcia made a motion to ratify change order 1 for the Wilson Classroom HVAC Project. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Forensic Analytical Consulting Service h) Trustee Garcia made a motion to approve an agreement with Forensic Analytical Consulting Service for new Woodrow Wilson Administration Building. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Surplus Property i) Trustee Garcia made a motion to approve the declaration of surplus property. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "d" together. Trustee Revious seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "d". Trustee Revious seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

Item "a" – Employment

The following items were approved:

Classified

- Jessica Brooke, Food Service Worker I – 3.0 hrs., King, effective 11/27/23
- Cristina Castorena, Yard Supervisor – 1.5 hr., Roosevelt, effective 10/30/23
- Kadence Latham, READY Program Tutor – 4.5 hrs., Lincoln, effective 11/27/23
- LeAnna Mattos, Yard Supervisor – 3.0 hrs., Wilson, effective 10/30/23
- Amber McRoberts, Yard Supervisor – 1.75 hrs., Monroe, effective 10/30/23
- Aracelia Mendez, Yard Supervisor – 3.25 hrs., Simas, effective 10/30/23
- Maya Mendez, READY Program Tutor – 4.5 hrs., Washington, effective 11/13/23
- Izumi Nakazawa, Food Service Worker II – 2.5 hrs., Kennedy, effective 11/28/23
- Cristina Nuno, Yard Supervisor – 3.5 hrs., King, effective 10/30/23
- Francisca Perez, Yard Supervisor – 1.5 hrs., King, effective 10/30/23
- Grace Servadio, READY Program Tutor – 4.5 hrs., Richmond, effective 11/27/23
- Erica Tijero, Yard Supervisor – 2.5 hrs., King, effective 10/30/23
- Jewel Zamora, Yard Supervisor – 2.5 hrs., Richmond, effective 11/27/23

Certificated

- Virginia Tamez, Temporary SDC Teacher, Roosevelt, effective 12/4/23

Classified Temps/Sub

- Desiree Alfaro, Substitute READY Program Tutor, effective 11/2/23
- Juan Botello, Athletic Coach, effective 11/3/23
- Albert Chavez, Substitute Custodian I, effective 11/14/23
- Vanessa Corona, Substitute Yard Supervisor, effective 11/27/23
- Jadon Guillen, Athletic Coach, effective 11/15/23
- Cruz Lopez Dias, Substitute Bilingual Clerk Typist I and Yard Supervisor, effective 11/15/23
- Israel Luna, Substitute Yard Supervisor, effective 12/1/23
- Isabelle Madera, Athletic Coach, effective 11/3/23

- Leticia Martinez, Substitute Clerk Typist I and Yard Supervisor, effective 11/27/23
- Roberto Martinez Mosqueda, Substitute Custodian I, effective 11/29/23
- Mayra Prieto Verduzco, Substitute Yard Supervisor, effective 11/14/23
- Elizabeth Stengel, Substitute Yard Supervisor, effective 11/27/23
- Kayla Trujillo, Athletic Coach, effective 11/16/23
- Maria Villaseñor, Substitute READY Program Tutor, effective 12/4/23
- Gina Wibeto, Substitute Food Service Worker I, Food Service Worker II, and Substitute Food Service Utility Worker, effective 11/27/23
- Shawna Zsido, Substitute Custodian I and Yard Supervisor, effective 11/3/23

Promotions

- Nancy Gonzales, from Account Technician III, 8.0 hrs., Fiscal Services, to Account Technician IV, 8.0 hrs., Fiscal Services, effective 11/27/23

More Hours/Days

- Rosarita Alvarez, from Yard Supervisor – 2.0 hrs., King, to Yard Supervisor – 2.5 hrs., King, effective 10/30/23
- Aracelia Mendez, from Yard Supervisor – 3.25 hrs., Simas, to Yard Supervisor – 3.5 hrs., Simas, effective 11/27/23

Short Term Classified

- Guadalupe Gonzalez, Short-Term Yard Supervisor – 1.0 hr., Jefferson, effective 10/30/23-12/15/23
- Adilene Ochoa, Short-Term Yard Supervisor – 3.5 hrs., Lincoln, effective 10/30/23-12/15/23

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Mariah Benitez, Girls 4-6th Basketball, Hamilton, effective 11/6/23-2/3/24
- Juan Botello, Boys 4-6th Basketball, Roosevelt, effective 11/13/23-2/3/24
- Luis Botello, Boys 7th Basketball, Kennedy, effective 11/6/23-2/14/24
- Jesus Cantu, Boys 7-8th Wrestling, Wilson, effective 11/6/23-2/14/24
- Jadon Guillen, Boys 4-6th Basketball, Monroe, effective 11/27/23-2/3/24
- James Joyce, Boys 4-6th Basketball, Richmond, effective 11/1/23-2/3/24
- Ada Lopez, 7th Boys Soccer, Kennedy, effective 11/15/23-2/14/24
- Isabelle Madera, Girls 4-6th Basketball, Washington, effective 11/13/23-2/3/24
- Michael Mendoza, Girls 4-6th Basketball, Roosevelt, effective 11/13/23-2/3/24
- Michael Quiñones, Boys 4-6th Basketball, Washington, effective 11/13/23-2/3/24
- Raymond Ruiz, Girls 7-8th Wrestling, Kennedy, effective 11/6/23-2/14/24
- Kelvin Shepherd, Boys 8th Basketball, Wilson, effective 11/6/23-2/14/24
- Kayla Trujillo, Girls 8th Soccer, Kennedy, effective 11/16/23-2/14/24

Item "b" – Resignations

Classified

- Arlet Alatorre, Special Circumstances Aide – 5.75 hrs., Richmond, effective 12/15/23
- Amy Cole, Special Education Aide – 5.0 hrs., Jefferson, effective 11/10/23
- Melissa Luna, Substitute Yard Supervisor, effective 6/2/23

**Item "c" –
Volunteers**

<u>Name</u>	<u>School</u>
Juan Hernandez-Cruz	Jefferson
Sherman Royal (HESD Employee)	Jefferson
Karla Russell	Jefferson
Sarina Sayama	Jefferson
Vicki Torrez	Jefferson
Tara Warmerdam	Jefferson
Valerie Ceja	King
Name	School
Kristina Mincher	King
Cayetana Moz-Diaz	King
Luz Najjar	King
Ashley Ramirez	King
Mayra Almeida	Lincoln
Courtney Abbott	Monroe
Joshua Johnson	Monroe
Barbara Longoria	Monroe
Joseph Lopez	Monroe
Delaney Garivay	Richmond
Denis Rubio	Roosevelt
Amy Cifuentez	Simas
Leslie Griffith (HESD Employee)	Simas
Brianna McIntyre	Simas
Liza Robertson	Simas
Mariah Lopez	Washington

- Item "d" – MOU** Memorandum of Understanding between Central State University’s College of Education and Hanford Elementary School District
- Authorize agreement to enter into a Memorandum of Understanding between Hanford Elementary School District and Central State University’s College of Education regarding the placement of student teachers for 2023-24 school year.

FINANCIAL

1st Interim Report

David Endo, Chief Business Official, presented a PowerPoint presentation on the 2023-2024 1st Interim Report. He reviewed the 2023-24 budget reporting timeline. Local Control Funding Formula has two major components: funding on ADA and funding on ADA for free and reduced students, foster student, and English learner students. David reviewed charts showing our enrollment numbers and 2022-2023 versus 2023-2024 enrollment. It shows a drop for Monroe, Lee Richmond, Roosevelt and JFK Jr High. We are currently getting funded on more than we are projecting. The 10-year enrollment history and 6-year enrollment projections was reviewed. The general fund budget comparison doesn’t have a lot of changes. The biggest change is our interest rate has more than doubled. David also reviewed the other HESD district funds and the multi-year projections assumptions. He stated we can look forward to, enrollment has gone up by 42, daily attendance is getting better, 3-year average ADA is operable, TK enrollment expanding by two months, step/column is going up, and over twelve million in one-time grant revenues for

2023-24 are going away. We want to keep in mind that KCOE is proposing additional Special Education staffing costing HESD \$609 thousand for 2024-25, the State Franchise Tax Board has collected \$18.1 billion of the \$44.8 billion for the month of October and COLA is closer to 1% for 2024-2025. There should be more information on the 2nd interim report after the Governor's budget has been released.

- a) Trustee Garcia made a motion to approve the 1st Interim Report. Trustee Garner seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

- Resolution #12-24** b) Trustee Revious made a motion to approve Resolution #12-24: 2023-2024 Budget Revisions – 1st Interim. Trustee Garcia seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

- c) Trustee Garcia made a motion to approve the District to issue a request for qualification (rfq) to select the District's Architects. Trustee Revious seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

- d) Trustee Garcia made a motion to approve the District to issue a request for proposals (rfp) for Executive Chef Services. Trustee Revious seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**San Joaquin
Valley
Purchasing Co-
op**

- e) Trustee Garcia made a motion to approve the renewal of membership with San Joaquin Valley Purchasing Co-op. Trustee Revious seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Super Co-op
Joint Powers
Authority**

- f) Trustee Revious made a motion to approve renewal of services and memorandum of understanding with Super Co-op Joint Powers Authority. Trustee Garcia seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Certification of
Signatures**

- g) Trustee Garcia made a motion to approve the Certification of Signatures. Trustee Garner seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Adjournment

There being no further business, President Revious adjourned the meeting at 7:30 p.m.

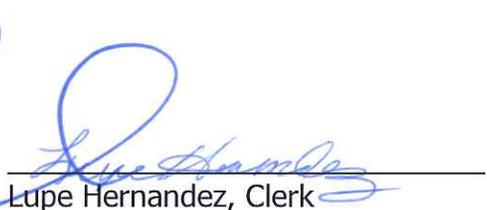
Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:



Greg Strickland, President



Lupe Hernandez, Clerk