

ASDF Board Meeting

MINUTES

MEETING CALLED BY	Dick Button @ 6:10PM
TYPE OF MEETING	Special Board Meeting
NOTE TAKER	Nancy Wilt
ATTENDEES	Dick Button, Kelli Holzman, Barry Halper, Dennis Blankowitsch, Tony Muir, Michele Pessina, Kurt Zwickl, Marci Martinez, Jane Marks, Nancy Wilt, Dan Bosket, Elizabeth Marcon, Lisette Santana & Susan Williams, Vicki Newhard

Agenda Topics

EXECUTIVE SESSION

TONY MUIR/DICK BUTTON

DISCUSSION	Dick Recognized Tony Muir as Chair of Governance Committee to lead discussion after Susan Williams and Vicki Newhard were excused. Members discussed increase in salary for Susan Williams; presently at \$35,000 for 28 hr/wk.; she is putting in far more than 28 hours.	
	During discussion it was recommended an increase to \$42,500 with official hours remaining the same. Tony Muir made a motion and Kurt Zwickl 2 nd to have this amount be part of the operating budget for the next fiscal year.	
	Dick Button made motion; Barry Halper 2 nd that once quorum is met, have vote as part of the passage of the budget.	
CONCLUSIONS	Vote to happen as part of budget vote.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NOMINATION OF OFFICERS

TONY MUIR

DISCUSSION	Dick Button yielded to Tony Muir to present memo of May 18, 2016 in which he outlined the potential officers for the next fiscal year.	
	Nominees: Dick Button, President; Tony Muir, VP; Kelli Holzman, Treasurer; Nancy Wilt, Secretary; and Mike Schlossberg and John Hughes have asked for extensions on their terms.	
	Kurt Zwickl made the motion to vote with a 2 nd by Dick Button;	
CONCLUSIONS	New slate of officers and extension passed unanimously.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Copy of by-laws to Susan Williams	Dick Button	

EXECUTIVE DIRECTORS REPORT

SUSAN WILLIAMS

DISCUSSION	Susan Williams gave an overview of the items listed in her printed report; highlights of past year's events.	
	Dr. and Mrs. John Stevens and the Dieruff Alumni Assoc. made donations to cover cost of the Dieruff Kiln purchase. Still have outstanding costs related to installation, etc.	
	With regard to TIG grants, the goal is to reach a steady \$20,000 per year to be allocated for these grants. Susan also asked Dick Button for a copy of the foundation's bylaws.	
	Also, Susan had a conversation with Charlie Versaggi as follow up to the board retreat of June 2 nd ; recognizing the unfinished business that stemmed from those conversations.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESENTATION OF 2016-17 PROPOSED BUDGET

KELLI HOLZMAN

DISCUSSION	<p>Lisette Santana expressed concern about presenting a budget with 'promised' dollars. Discussion then about flexibility & need to create a working budget with the recognition that things can be pulled back.</p> <p>Barry Halper asked if the Academic Showcase expenses are absorbed in the National History Day budget. It was confirmed that that is the case.</p> <p>Barry also noted that Donley funds had been used for Allentown Adventure and why was there a shift in where their money was applied. Kelli explained that they were not excited by the Allentown Adventure programming, so the money will be used for TIG grants.</p> <p>Tony Muir met with Sugra and feels confident the money will come in. Susan Williams stated that the Highmark gift has been confirmed.</p> <p>Discussion moved to ASD expanding Science Fair in to the broader curriculum. Also, with regard to funding: EITC needs to be a focus. Currently seen as risky since state designates what programs receive the credits/funding.</p> <p>Susan Williams asked if she could have a list from allocations with a yes/no regarding potential funding for upcoming year.</p> <p>Dick Button wanted to make sure we remember that just because the program is on the proposed budget, does not mean it will be approved and funded.</p> <p>Kelli also stated that Building 21 will continue to use the foundation as a conduit, as required by Century Fund/Trexler Trust. There is some thought that it would move to ASD within 3 years.</p> <p>Discussion moved to High Notes, and the fact that there is room for that event to reduce expenditures. High Notes \$ comes from sponsors; ticket sales to dinner & advertising revenues. Planning for next year will begin at the end of the month.</p> <p>Barry Halper asked what organizations the foundation belongs to for which we pay dues. Chamber (reduced rate); PA Education Foundation and PA School Board Association.</p>
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Dan Bosket asked if we have applied with the Lehigh Valley Community Foundation. Susan Williams indicated that she has had preliminary conversations; with a meeting in the works. In the past they have done minimal pass through funding.

Jane Marks inquired about how much of funding for the Delaware Water Gap programming is bussing. 85%.

Barry Halper complimented Kelli Holzman on layout of spreadsheet. And commented that while it is a working proposed budget, we can also view it as an action plan.

Kelli Holzman made a motion to approve, Nancy Wilt 2nd; all in attendance voted to approve.

CONCLUSIONS

Working budget approved for 2016-17 fiscal year.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ADJOURNMENT

DISCUSSION Dan Bosket made motion; 2nd by Elizabeth Marcon to adjourn @ 7:20 Dick Button thanked everyone for attending and told them to take pizza home.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION

CONCLUSIONS

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DISCUSSION		
CONCLUSIONS		
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