

ASDF Board Meeting Minutes

Date: December 3, 2020

Called by Dan Bosket

Type of Meeting: General Board Meeting

Note Taker: Nancy Wilt

Attendees: Susan Williams, Vicki Newhard, Dan Bosket, Josh Dodd, Jane Marks, Dennis Blankowitsch, Pete Kareha, Maria Tjeltveit, Angela Nolan, Mick Bruckner, Don Hinkle, Ralph Todd, Ellen Kern, Thomas Parker, Tonya Harris, John Stevens, Kay Kurtz, Rashid Santiago, Nancy Wilt

Agenda Topics

Dan Bosket called the meeting to order at 8:03AM

Topic and Presenter: New Board Member Nomination

Dan Bosket

Dan introduced Rashid Santiago who then shared a bit about himself and why he Welcomes serving on the ASDF board.

Motion made by Mike Bruckner/Dr. Steven/Maria Tjeltveit to approve addition
Unanimous approval

Topic and Presenter: Approval of Minutes

Nancy Wilt

Discussion:

Motion made by Dan Bosket to accept minutes for meeting on October 1, 2020.

Motion to approve Dennis B and Don Hinkle

Conclusion: Minutes approved

Topic and Presenter: Treasurers Report

Josh Dodd

Discussion:

Audit has received final review by Finance Committee and was submitted timely to the IRS.

PPL Loan: estimated forgiveness by the end of the year. Josh is keeping track of it on bank website.

Been a quiet month for finances, mostly conduit money passing through (CARES grant from Lehigh County)

Conclusion: Josh asked for motion to approve treasurer's report

Dr. Stevens/Maria T/ Mike B made motion; treasurer's report accepted.

Actions taken:

Responsible Person:

Deadline:

Topic and Presenter: Superintendent Report

Thomas Parker

Discussion:

Mr. Parker reported that we are still virtual until at least February 1st. We have seen some cases of COVID in the buildings with the staff that are their daily. Buildings are prepared for return to school. Gave us an update on sports (EPC decision) Tweaks are happening to online learning to support teachers and students. Ralph asked about emotional support: Mr. Parker shared what SAP is doing. Doc Stevens asked about emotional support for lack of socialization. Supports in place. Maria asked about attendance patterns. Mr. Parker talked about “disenrollment” and then referenced this is a national trend. Maria also asked about Middle School Transformation team meetings. Mr. Parker will follow up.

Conclusion:

Actions taken:

Responsible Person:

Deadline:

Topic and Presenter: Executive Director Report

Susan Williams

Discussion:

Sue discussed idea for virtual HNG. 10-year retrospective since all performances taped. Then a “where are they now” with some of the students. Maria asked that we engage current seniors. Goal to raise \$50-80,000 Reviewed grants (see list on Agenda) Donley TIG; Trexler Trust; EITC and status of face mask campaign. Will use non restricted funds to pay balance in full. (\$12,301.00)

Susan also pointed out that we need to fill Vice President and Governance chair positions vacated when Tony Muir stepped down.

Conclusion:

Actions taken:

Responsible Person:

Deadline:

Topic and Presenter: Search Committee Process

Mike Bruckner

Discussion:

Co-Chairs are Kay Kurtz and Mike Bruckner, members: Angela Nolan, Tonya Harris, Ellen Kern, Dennis Blankowitsch. Kay and Mike reviewed 66 applicants and narrowed down to 11 candidates. The search committee narrowed to 4. One dropped off. Remaining 3 will be interviewed in coming weeks. Thank you to Vicki Newhard for all the admin support.

Conclusion:

Actions taken:

Responsible Person:

Deadline:

Topic and Presenter: Administrator Report

Vicki Newhard

Discussion:

Vicki reported that Gala funds were dispersed to creative teams at each of the schools to be used for future performances. Roughly \$34,000 dispersed.

Annual appeal went out and so far, have received \$13,506 (on track with last year's funds)

Conclusion:

Actions taken:

Responsible Person:

Deadline: not determined

Courtesy of the Floor: Dan thanks everyone for their work and commitment to the Foundation in 2020.

Meeting adjourned: Motion by Mike Bruckner and Josh Dodd 8:46AM

Next Meeting Date: February 4, 2020 @ 8AM. VIA Zoom or TBD Location