



## **Enrollment Process**

- 1. Communicate with Director of Enrollment, Laurie Dougherty  
([laurie.dougherty@bishopheelan.org](mailto:laurie.dougherty@bishopheelan.org))**
- 2. Documentation needed - complete enrollment files which includes:**
  - a. Their accumulative transcript**
  - b. a current report card (K-12)**
  - c. standardized test scores (ISASP, FAST and/or universal screener)**
  - d. discipline and attendance records**
  - e. Individualized Education Plan (IEP), 504, medical documentation if applicable**
  - f. Extracurricular involvement (athletics and activities)**
  - g. a copy of the student's birth certificate**
  - h. a copy of the student's immunization record**
- 3. Students and parents/guardians will meet with the building principal.**
- 4. Complete online registration (OLR)  
([iacloud2.infinitecampus/apps/olr/application/login/kiosk-app-type](https://iacloud2.infinitecampus/apps/olr/application/login/kiosk-app-type))**
- 5. Complete the Educational Savings Account application  
([educate.iowagov/pk-12/educational-choice/education-savings-accounts](https://educate.iowagov/pk-12/educational-choice/education-savings-accounts) )  
(Iowa residents only)**
- 6. Complete financial aid application- create TADS application  
([securetads.com/Accounts/Login.aspx?fa=1&lang=en](https://securetads.com/Accounts/Login.aspx?fa=1&lang=en) )**
- 7. Pay \$100 registration fee and sign a tuition agreement**