



**BOARD OF EDUCATION MEETING AGENDA**  
**April 16, 2024**  
**6:00 PM - NEW YORK MILLS UFSD LIBRARY**

- Steve King
- Kristin Hubley
- Jacqueline Edwards
- Jeremy Fennell
- Kimberly Gyore
- Robert Mahardy, Jr.

Agenda Item	Who	Information Distributed	Action	Notes
<b>1. MEETING CALL TO ORDER</b>				
<b>1.1 Pledge to the Flag</b>			Procedural	
<b>1.2 Reading of the New York Mills UFSD Mission Statement.</b>			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
<b>1.3 Acceptance of Agenda</b>	S. King	Yes	Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No ___ Abstain ___
<b>2. PRESENTATIONS AND COMMITTEE REPORTS</b>				
<b>2.1 President's Message</b>	S. King		Information	
<b>3. NEW BUSINESS</b>				

3.1 Resolution to Adopt the Approval of the 2024-2025 Oneida Herkimer Madison BOCES Administrative Budget		Yes	Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
3.2 Vote to Elect five members of the Board of Cooperative Educational Services for OHM BOCES		Yes	Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
3.3 Approval Community Use of Facilities Request with Herkimer Originals – All Star Game - Basketball Camp		Yes	Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
<b>4. COMMUNICATIONS</b>				
4.1 From the Floor -	District Clerk		Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
4.2 Board Discussion	BOE		Discussion	
5. EXECUTIVE SESSION ** (If Needed)	BOE		Discussion/Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
5.1 Return to General Session (time)	BOE		Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
<b>6. ADJOURNMENT</b>				
5.1 Adjournment			Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___

\*\*§105. Conduct of executive sessions.

**1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:**

- a. matters which will imperil the public safety if disclosed;
- b. any matter which may disclose the identity of a law enforcement agent or informer;

- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
  - d. discussions regarding proposed, pending or current litigation;**
  - e. collective negotiations pursuant to article fourteen of the civil service law;**
  - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
  - g. the preparation, grading or administration of examinations; and**
  - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

3.1 Resolution to Adopt the Approval  
of the 2024-2025 Oneida-Herkimer  
Madison BOCES Administrative  
Budget





## Oneida-Herkimer-Madison BOCES

Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

**To:** Clerks of Boards of Education  
**From:** Deborah Kimball, Oneida-Herkimer-Madison BOCES Board Clerk <sup>DK</sup>  
**Date:** March 28, 2024  
**Subject:** 1. Resolution for the Election of Cooperative Board Members  
2. Resolution for the Adoption of the BOCES Tentative Administration Budget

At the April 16<sup>th</sup> meetings in each component district, the Boards of Education will cast votes for five seats on the Oneida-Herkimer-Madison Board of Cooperative Educational Services (BOCES). We provided notification on March 18<sup>th</sup> of the slate of candidates to all the members of the Boards of Education.

The election of Cooperative Board members is to occur by resolution. The official ballot and the certification statements are enclosed. One vote for each vacant board position may be cast, and the winning candidates receiving a plurality of the votes cast will be elected. In keeping with the 1993 legislation, each component school district is to provide my office with its completed ballot no later than one business day after the election. Rather than delivering the documents in person, you may prefer to send an email to me at [dkimball@oneida-boces.org](mailto:dkimball@oneida-boces.org) or a fax to (315)-223-4704) to me on April 17<sup>th</sup>. If you do send an email or a fax, please mail the hard copies to me as well.

Also on April 16<sup>th</sup>, the members of the Boards of Education of each component school district are to adopt a public resolution which approves or disapproves the BOCES tentative administration budget in the amount of \$4,293,680.36. If a majority of the Oneida-Herkimer-Madison BOCES component Boards of Education approve resolutions regarding the approval of the BOCES tentative administration budget then the BOCES may adopt the tentative administration budget without modification. Copies of the tentative budgets were sent to component board members on March 15, 2024.

Each component district is to provide my office with a resolution either approving or disapproving the BOCES tentative administration budget no later than one business day after the adoption of such resolution. A resolution on the budget has been included on the certification statement which can be faxed to me. Again, hard copies should be mailed to my office as well.

Thank you for your assistance. Please feel free to call my office at (315)-793-8558 should you have any questions.

C: Superintendents of Schools

To be returned on April 17, 2024  
to Mrs. Deborah Kimball  
Clerk of the Board  
Oneida BOCES  
Box 70 – Middle Settlement Road  
New Hartford, NY 13413  
FAX 223-4704

I, \_\_\_\_\_, District Clerk of the  
\_\_\_\_\_ School District, do  
hereby certify that at a public meeting held on April 16, 2024, the Board of  
Education of the \_\_\_\_\_ School District  
adopted the following two resolutions:

**RESOLUTION NO. 1**

WHEREAS, the BOCES tentative administration budget is adopted by public  
resolution; and

WHEREAS, copies of the tentative administration, capital and program budgets  
were received March 17, 2024 and an information meeting was presented at  
Oneida-Herkimer-Madison BOCES on April 3, 2024.

(Vote by making an X in one of the boxes below.)

NOW THEREFORE BE IT RESOLVED, that the Board of  
Education **APPROVES** the tentative administration budget  
Of the Board of Cooperative Educational Services, Sole  
Supervisory District of Oneida, Herkimer and Madison  
Counties, in the amount of \$4,293,680.36 for 2024-2025.

NOW THEREFORE BE IT RESOLVED, that the Board of  
Education **DISAPPROVES** the tentative administration  
budget of the Board of Cooperative Educational Services,  
Sole Supervisory District of Oneida, Herkimer and Madison  
Counties, in the amount of \$4,293,680.36 for 2024-2025.

**RESOLUTION NO. 2**

WHEREAS, the election of Cooperative Board members is to occur by resolution; and

WHEREAS, notification was received March 20<sup>th</sup> of the slate of candidates, and an information meeting was presented at Oneida-Herkimer-Madison BOCES on April 3, 2024.

NOW THEREFORE BE IT RESOLVED, that the Board of Education casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, for the person or persons indicated on the attached ballot.

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(Signature)

3.2 Vote to Elect  
five members of the Board  
of Cooperative Educational Services  
of OHM BOCES



**BALLOT OF THE  
NEW YORK MILLS UNION FREE SCHOOL DISTRICT  
PAGE 1 OF 2 PAGES  
APRIL 16, 2024**

For the Board of Cooperative Educational Services election, April 16, 2024, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term held by Mrs. Doreen Corbin (Brookfield Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

Ryan Rogers  
2519 Beaver Creek Road  
West Edmeston, NY 13485

For the Board of Cooperative Educational Services election, April 16, 2024, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mrs. Elaine M. Falvo, (New Hartford Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

Elaine M. Falvo  
10 Deer Run Road  
New Hartford, NY 13413

For the Board of Cooperative Educational Services election, April 16, 2024, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mr. Joseph H. Hobika, Jr. (Utica City School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

Joseph H. Hobika, Jr.  
1417 Genesee Street  
Utica, NY 13501

**BALLOT OF THE  
NEW YORK MILLS UNION FREE SCHOOL DISTRICT  
PAGE 2 OF 2 PAGES  
APRIL 16, 2024**

For the Board of Cooperative Educational Services election, April 16, 2024, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term held by Mrs. Heather Johnson (Westmoreland Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

Heather Johnson  
5939 Shed Road  
Rome, NY 13440

For the Board of Cooperative Educational Services election, April 16, 2024, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the remainder of the term vacated by Mr. John J. Salerno (Whitesboro Central School District), please cast one vote for a two-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

Michael H. Head  
100 Hart's Hill Terrace  
Whitesboro, NY 13492

3.3 Approval Community Use of Facilities  
Request with Herkimer Originals -  
All Star Game - Basketball Camp



New York Mills Union Free School District

Use of Facilities Request Form

Organization: Herkimer Originals

Event Date May 18<sup>th</sup>

Contact Person: David Weller

Application Date \_\_\_\_\_

Phone Number: 315-240-7518

Email Address: David.Weller32@igcloud.com

Mailing Address: 4 Center Terrace New Hartford NY 13413

Fill out all applicable items below. Include all dates. Be specific. Use separate sheet if necessary.

Building/Area Requested Beekman Gym

Date(s) requested May 18<sup>th</sup> Hours: 10a - 8p maybe 9

The premises will be used for ABA Allstar game / Youth camp

Admission  will not be charged. Proceeds will be used for Event cost

Anticipated number of participants about 100

Set-Up requirements and/or special equipment needed (ie. Projector, Microphone, Gym use, etc)  
lights / scoreboard

**Insurance Requirements:** A *CURRENT* Certificate of Insurance for your organization, listing our school district as an additional insured, must accompany this application. Permits will not be issued until the district received the proper insurance form. The certificate of insurance is not needed if the organization is a recognized school group or team of the NY Mills Union Free School District.

I agree, on behalf of the above indicated organization, that all members and guests will observe all regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to NY Mills Union Free School District property during the above indicated period of use. To the fullest extent permitted by law, the group shall defend, indemnify, and hold harmless the NY Mills Union Free School District, their officers, and employees from and against any and all claims, demands, suits, or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from negligent or intentional acts or omissions of the group, its employees, participants or agents.

I have received, carefully read, and fully understand the Community Use of School Facilities Policy 1001 for use of the NY Mills Union Free School District facilities.

You must keep a copy of the approved Facility Use Form with you while using the facility.

Signature of Organization Representative (Contact Person) [Signature]

For Office Use Only:

Fees Assigned: \_\_\_\_\_ Date: \_\_\_\_\_

Approvals: Building Maintenance Staff \_\_\_\_\_ Date: \_\_\_\_\_

Athletic Director \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education Approval (if admission charged) \_\_\_\_\_ Date: \_\_\_\_\_



New York Mills Union Free School District  
Use of Facilities Request Form

1001.1

**COMMUNITY USE OF SCHOOL FACILITIES  
APPLICATION GUIDELINES FOR USE OF SCHOOL FACILITIES AND PROPERTY**

School functions will take precedence over all activities by non-school groups. Facilities should be requested more than ten (10) days in advance of date to be used.

**CONDITIONS AND RULES:**

It is understood and agreed that the requester will:

1. Not pay any school employee wages, tips, gratuities, or gifts for work in connection with such use. The school district will compensate for such work.
2. Immediately make a written report of any and all accidents, breakage, or damage and report such to the Superintendent of Schools or designee. It is understood that any damage occurring to school property that results in repair, will be reimbursed to the district.
3. Be admitted by a member of the custodial staff whose basic responsibility will be neither to police or supervise the area.
4. Provide ticket sellers, ticket takers, and ushers, as well as all incidental labor.
5. Not move pianos, furniture, etc. without prior approval and under the supervision of custodial staff.
6. Maintain an orderly behavior in the group and assembled public.
7. Prevent smoking or vaping in/on school property.
8. Prevent the sale or use of intoxicating beverages or drugs in the building or on the premises.
9. Leave school property in an orderly and neat condition. Any furniture or equipment that had been moved will be returned to its original location.
10. Remain only in the area specified by the request and only that portion of the facilities needed to fulfill the request
11. Agree that only authorized members of the group shall be allowed to use facilities. No one else is allowed to use the facilities.

**FACILITIES USE CHECKLIST**

**Requester must check each item and sign at the bottom. The application will not be processed without this completion of form.**

- I have submitted and signed a Request for Use of School Facilities by Non-School Group form.
- I have provided a certificate of insurance to the school district.
- I understand that any changes incurred by the school district as a result of my request shall be paid within 15 days of billing.
- I have read School District Policy 1001 and agree to comply with the policy.
- I understand that the use of school facilities is specifically designed for residents of the district.
- I understand that if a fee is charged to participants, a facilities fee will be charged to the organization.
- I understand that if additional work or cleaning is required to be completed by the district to re-establish pre-use conditions, the cost will be borne by my organization.

Date 4-10-24

Signature 

New York Mills Union Free School District  
Approved by the Superintendent: 02/04/14, 04/25/22