

**DISTRICT STUDENT SUCCESS CLASS TEACHER
(GRANT-FUNDED through 2027-2028)**

CLASS TITLE: Student Success Class Teacher (Grades 7-8)

BASIC FUNCTION

Under the direction of the School Site Administrator and in collaboration with the District Director of Intervention, the Student Success Class (SSC) Teacher is responsible for coordinating instruction in a class that focuses on academic improvement and building academic skills. The Student Success Class SSC teacher is responsible for instructing individuals or small groups of students who may be considered “at risk” and/or experiencing difficulty maintaining satisfactory academic progress. The class aims to develop goal-setting skills, improve student academic achievement, complete missing assignments, and prepare students for a successful transition to high school. The Student Success Class Teacher will maintain frequent communication with the student’s general classroom teachers to ensure that students are improving their grades and increasing their understanding of academic content. The teacher will monitor and keep up-to-date records of grades to document student progress.

ESSENTIAL DUTIES

Learn and implement new methods, procedures, and strategies as needed to meet the needs of the students within the program.

Instruct groups of students within the Student Success Classroom using a variety of instructional strategies and services.

Collaborate frequently with teachers around student progress, curriculum, and teaching strategies. The SSC teacher may attend department weekly PLC meetings as needed.

Maintain accurate attendance and progress records for students.

Communicate with families, teachers, and administration about student progress and attendance in class sessions.

Establish appropriate rapport with students and develop self-advocacy skills in students.

Maintain a focus on assignment completion, grade improvement, and concept development for students.

Conduct mini-lessons on essential concepts as needed for students who have not mastered class concepts.

Attend grade level/content area PLC meetings as needed

Attend monthly district meetings as needed.

For Preliminary Credential Holders: Must teach 2 whole class lessons each week in the mentor/collaborating teacher’s class.

Perform other related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Subjects taught in the District and school, including science, math, English Language Arts, and reading.

Child abuse reporting laws.

Interpersonal skills using professionalism, tact, patience, and courtesy.

Diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of District students.

Oral and written communication skills

Record-keeping techniques.

ABILITY TO:

Provide instruction in reading, writing, math, and language to pupils experiencing difficulty (“at-risk”) in subject areas.

Effectively help students of differing academic abilities who are working on different assignments simultaneously.

Work with students to bring about measurable change to their grades in a short amount of time (~6 weeks).

Guide students to maintain short-term and long-term focus on work completion and concept mastery.

Work collaboratively with all staff members on campus.

Communicate effectively with students and families.

EDUCATION AND EXPERIENCE:

Experience working with “At Risk” students is preferred but not required.

Experience working with Middle School/Jr. High students preferred but not required.

LICENSES AND OTHER REQUIREMENTS:

Must possess a valid Multiple Subject California Teaching Credential or equivalent.

Employee _____ Date _____

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

Board Approved: April 11, 2024