

**DISTRICT STUDENT SUCCESS CLASS TEACHER
(GRANT-FUNDED through 2027-2028)**

CLASS TITLE: Student Success Class (Grades 9-12)

BASIC FUNCTION:

Under the direction of the School Site Administrator and in collaboration with the District Director of Intervention, the Student Success Class Teacher is responsible for coordinating instruction that focuses on credit recovery, academic improvement, and building academic skills to increase students' success in all classes. The Student Success Class teacher will be responsible for instructing individuals or small groups of students who may be considered "at risk" and/or experiencing difficulty maintaining satisfactory academic progress. The student success class teacher will monitor and keep up-to-date records of credits gained, assignments completed, and class achievement to document student progress. The Student Success Class Teacher will maintain frequent communication with the student's general classroom teachers to ensure that students maintain their current grades and earn back lost credits.

ESSENTIAL DUTIES

Learn and implement new methods, procedures, and strategies as needed to meet the needs of the students within the program.

Instruct groups of students within the Student Success Classroom using a variety of instructional strategies and services, including online learning platforms such as Edgenuity.

Collaborate frequently with teachers around student progress, curriculum, and teaching strategies. The SSC teacher may attend weekly department PLC meetings as needed.

Maintain accurate attendance and progress records for students.

Communicate with families, teachers, and administration about student progress and attendance in class sessions.

Establish appropriate rapport with students and develop self-advocacy skills in students.

Maintain a focus on credit recovery, assignment completion, grade improvement, and concept development for students.

Conduct mini-lessons on essential concepts as needed for students who have not mastered essential concepts.

Attend district meetings as needed.

For Preliminary Credential Holders: Must teach 2 whole class lessons each week in the mentor/collaborating teacher's class.

Perform other related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Subjects taught in the district and school.

Child abuse reporting laws.

Interpersonal skills using professionalism, tact, patience, and courtesy.

Diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of District students.

Oral and written communication skills

Record-keeping techniques.

ABILITY TO:

Provide instruction to pupils experiencing difficulty ("at-risk") with high school level course content.

Effectively help students of differing academic abilities who are working on different assignments simultaneously.

Work with students who need to regain course credit in a short amount of time (1 semester or more).

Guide students to maintain short-term and long-term focus on work completion and concept mastery.

Work collaboratively with all staff members on campus.

Navigate online platforms such as Edgenuity, PowerSchool, etc.

Communicate effectively with students and families.

EDUCATION AND EXPERIENCE:

Experience working with "At Risk" students is preferred but not required.

Experience working with High School students is preferred but not required.

LICENSES AND OTHER REQUIREMENTS:

Must possess a valid California Teaching Credential.

Employee _____ Date _____

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

Board Approved: April 11, 2024