

Mansfield Township Board of Education



April 18, 2024

7:00 p.m. - Executive Session

7:30 p.m. - Regular Meeting

Call to Order - Constance Quinn, President

Roll Call – Paul DeAngelo, Business Administrator/Board Secretary

Mansfield Township Board of Education

President Constance Quinn	Alison Lorentson	Jonathan Rood
Vice President Linda Watters	Judy Irwin	Jennifer Rosenblum
Jonathan Lemp	Diane Margolin	James J. Winand

Executive Session - 7:00 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- 1. Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2. Pending Litigation*
- 3. Personnel Matters*
- 4. Matters of Attorney/Client Privilege*
- 5. Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Reconvene: _____

President's Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Pledge of Allegiance - Constance Quinn

President's Report - Constance Quinn

Interim Superintendent's Report - Dr. Gary McCartney

Business Administrator's Report - Paul DeAngelo

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Public Comment

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s)

Board Member: Ms. Linda Watters**Approval of Minutes and Reports**

1. Motion to approve the open and closed session minutes of the March 12, 2024 regular meeting.
2. Motion to receive/approve the HIB Report Cases, if any.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Approval Agenda**Chair: Diane Margolin****Education/Policy Committee - Recommended Action(s)**

1. Motion to approve the 1st Reading of Strauss Esmay Policy Alert 232, as listed:
 - 1140 Educational Equity Policies/Affirmative Action - Policy (M)
 - 1523 Comprehensive Equity Plan - Policy (M)
 - 1530 Equal Employment Opportunities - Policy (M)
 - 1530 Equal Employment Opportunity Complaint Procedure - Regulation (M)
 - 1550 Equal Employment/Anti-Discrimination Practices - Policy (M)
 - 2200 Curriculum Content – Regulation (M)
 - 2260 Equity in School and Classroom Practices - Policy & Regulation (M)
 - 2411 Guidance Counseling – Policy (M)
 - 2423 Bilingual Education – Policy & Regulation (M)
 - 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy & Regulation (M)
 - 3211 Code of Ethics - Policy
 - 5750 Equitable Educational Opportunity - Policy (M)
 - 5842 Equal Access of Student Organizations - Policy
 - 7610 Vandalism – Policy & Regulation
 - 9323 Notification of Juvenile Offender Case Disposition - Policy

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
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Diane Margolin									

Approval Agenda

Chair: Alison Lorentson

Personnel Committee - Recommended Action(s)

1. Motion to ratify the advertisement for the Open 2024-2025 positions, as recommended by the Superintendent.

2 - Paraprofessionals
1- Custodian
1 - Speech
2. Motion to approve the professional workshops and travel, as recommended by the Superintendent.
3. Motion to rescind the retirement of Kathleen Montgomery, as paraprofessional, effective June 30, 2024 and a motion to approve the retirement of Kathleen Montgomery as of September 30, 2024, as recommended by the Superintendent.
4. Motion to approve the retirement of Heidi Noctor, with regret, as paraprofessional, effective June 30, 2024, as recommended by the Superintendent.
5. Motion to approve the FMLA request for SMID#51889137, as recommended by the Superintendent.
6. Motion to approve the FMLA request for SMID#19395953, as recommended by the Superintendent.
7. Motion to approve the resignation of Tom Cavanagh, Custodian, effective May 10, 2024.

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Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Township Liaison Agenda

Township Chair: Linda Watters and Jennifer Rosenblum

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: James Winand

Facilities/Finance Committee - Recommended Action(s)

1. Motion to approve the Quotations from Genesis for Staff Management \$6,500.00, SchoolFi-Payroll System \$8,500.00, and Budgetary Accounting Cloud Services for the finance and payroll \$9,500.00 with a conversion date of January 1, 2025 for payroll and June 30, 2025 for all Finance. Total Annual cost is \$23,500.00. In comparison, the

2024-2025 CDK, (Mansfield Township Business Office Accounting and Payroll Software) pricing is \$18,788 plus annual license fee \$4,525 for a total of \$23,313.

2. Motion to approve the 2024-2025 ESY Program as submitted by the CST Department. The ESY Program will run on Mondays through Thursday from June 17, 2024 to July 18, 2024. Total anticipated cost and payments are made in the 2024-2025 Budget Year Subject to CBA rates.
3. Motion to approve the 2024-2025 Preschool Program at the same cost as 2023-2024 School Year. The 2023-2024 and 2024-25 tuition rates are \$525.00 per month (10 months).
4. Motion to approve the 2024-2025 Before and Aftercare Program at the same cost as the 2023-2024 School Year. The 2023-2024 and 2024-2025 tuition rates are \$425.00 per month (10 months).
5. Motion to approve the 2024-2025 Summer Program.
6. Motion to approve the 2024-2025 Summer Recreation Program.
7. Motion to approve the 2024-2025 Camp Kindergarten Program. The 2023-2024 cost was \$4,500.00. Subject to new CBA Rates.
8. Motion to approve the 2024-2025 Food Service Price increase as recommended by Maschio's Food Service Company due to inflationary cost increases. Recommended price increase of (.50) for 2024-2025 school year:

2023-2024 Pricing

National School Lunch	\$3.30
School Breakfast	\$1.80
After School Snack	\$.80

Recommended 2024-2025 Pricing

National School Lunch	\$3.80
School Breakfast	\$2.30
After School Snack	\$1.05

*Mansfield Township School District's last Food Service price increase was the 2019-2020 school year.

9. Motion to rescind the March 12, 2024 Board of Education Motion to approve the Proposal #97499 from RFS Company a total of \$80,925.30 paid from the Cafeteria account.
10. Motion to approve the quotation from Dancker, Education Services Commission of New Jersey State Approved Cooperative Purchasing System # 65MCESCCPS Contract -NPS Public Furniture and Accessories Bid#ESCNJ 22/23-08, for the purchase of (10) MT Tables for \$15,4777.30, (14) Cafeteria tables with 16 stools at \$38,744.58, and (4) Cafeteria Tables with bench seats at \$10,931.20, Shipping and Handling \$1,860.00 and Installation \$1,290.00, Surcharge of \$687.03 and Processing Fee of \$400.00 For a Total Purchase of \$69,390.11 paid from the Cafeteria Account.
11. Motion to accept the donation, with gratitude, from East Amwell Township School District for the receipt of (100) blue student chairs.

12. Motion to approve obsolete inventory as of March 31, 2024, as listed.
13. Motion to approve the Brown and Brown Final Proof of Loss for the plumbing loss on 3/4/2024 claim number 24PR00021. Total Replacement Cost Value (RCV) \$16,639.54 less the \$5,000.00 policy deductible, for the net RCV Claim payment to Mansfield Township Board of Education of \$11,639.54.
14. Motion to approve the 2024-2025 Master Service Agreement with Scribbles scanning Human Resource records. Total Cost \$2,400.00.
15. Motion to approve the non-renew contract with Acrisure for Human Resources Services for the 2024-2025 School Year. The services were being paid from the ESSER funds which have been fully expended. The monthly cost was \$2,900.00 per month.
16. Motion to approve the 2024-2025 E2e Exchange, LLC as the Erate provider. Annual cost is \$2,250.00.
17. Motion to approve the 2024-2025 Phoenix Advisory agreement necessary for Debt Service and fiscal compliance. Total annual cost \$1,350.00.
18. Motion to approve the 2024-2025 JDM Group Technology contract in the amount of \$119,340.00 less the appropriate 2024-2025 Erate funding. Total eligible e-rate funding is \$20,000.00.
19. Motion to approve the submission for the 2024-2025 Extraordinary Aid.
20. Motion to approve the submission of the 2024-2025 School Climate Awareness Grant.
21. Motion to approve the Monthly Payroll:

March 15, 2024 - \$368,771.82
March 28, 2024 - \$371,688.84
April 15, 2024 - \$353,555.54
22. Motion to approve the Bill List:

General Fund - March 13, 2024 to March 31, 2024 - \$1,053,261.12
April 1, 2024 to April 18, 2024 - \$ 669,514.94

Cafeteria Fund - March 13, 2024 to March 31, 2024 - \$ 36,898.39
April 1, 2024 to April 18, 2024 - \$ 10,055.78
23. Motion to approve the March 2024 Budget Transfer Report, as listed:
Fund 10 - \$103,473.36
Fund 20 - \$ 2,766.29
24. Motion to approve the JDM Group reclassifications for the month of March 2024 in the amount of \$9,750.00 to keep all accounts positively stated.
25. Motion to approve the 2024/2025 out of district tuition contract with Warren Glen Academy for the 2024/2025 school year SID#7500393604. Total school days (180) at tuition rate of \$323.75 equals \$58,275.50 and for Extended School Year, ESY, if

applicable, July 2024 through August 2024 (30) days at \$323.75 equals \$9,712.50 for a total contract of \$67,987.50. Transportation will be additional.

26. Motion to approve the proposal from Cedar Risk Management for the Property/General Liability Crime, Umbrella Liability, Inland Marine, Automobile, Special Education, Workers Compensation Insurance, School Boards Errors and Omissions, Boiler and Machinery.
27. Motion to approve the ordinary and necessary class transfers within the student activity for the 2023-2024 audit and the 2024-2025 school year.
28. Motion to approve the SOP to define the deadline for depositing student activity checks as two weeks to avoid the cost of reissuing checks in the event the trip is canceled.
29. Motion to approve Mr. DeAngelo's attendance and cost for the annual NJASBO conference from June 4, 2024 until June 7, 2024. Conference cost is \$650.00 plus hotel and mileage.
30. Motion to approve the 2024-2025 Insurance Rates provided by Integrity Group Healthcare Insurance. Medical, Prescription, Dental, and Vision Service Plan, VSP, for the New Jersey Educator Health Plan, NJEHP, Garden State, and the Horizon Direct Access 10. Horizon Blue Cross and Blue Shield rate is a 6.1% increase from 2023-2024:

Health:

	Act 44 2024-2025 <u>NJEHP</u>	Chapter 78 2024-2025 <u>Direct Access 10</u>	2024-2025 <u>Garden State</u>
Employee	\$ 912.32	\$1,008.09	\$ 874.01
EE+ Spouse	\$1,979.70	\$2,187.51	\$1,896.55
EE+ Child(ren)	\$1,533.84	\$1,694.84	\$1,469.42
EE + Family	\$2,675.30	\$2,956.10	\$2,562.93

Prescription:

	2024-2025 <u>NJEHP</u>	2024-2025 <u>Direct Access 10</u>	2024-2025 <u>Garden State</u>
Employee	\$322.22	\$ 322.22	\$ 322.22
EE+ Spouse	\$617.65	\$ 617.65	\$ 617.65
EE+ Child(ren)	\$545.45	\$ 545.45	\$ 545.45
EE + Family	\$834.68	\$ 834.68	\$ 834.68

Dental: Delta Dental 5.53% increase from 2023-2024. Total annual premium \$93,880.92 or a \$5,192 increase from 2023-2024:

	<u>2024-2025</u>	<u>2023-2024</u>
Employee	\$57.53	\$ 54.51
EE+ Spouse	\$97.89	\$ 92.76
EE+ Child(ren)	\$157.12	\$148.88
EE + Family	\$157.12	\$148.88

Vision: VSP Vision Total annual renewal \$12,128.00 - Same Renewal as 2024-2025:

	<u>2024-2025</u>	<u>2023-2024</u>
VSP	\$12,128.00	\$12,128.00

*Prescription, Dental, and Vision are not covered under the NJEHP Plan.

MOTION:					SECOND:				
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Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Tuesday, May 7, 2024 - Public Budget Hearing

Thursday, May 16, 2024 - Regular Meeting

Second Executive Session (If Necessary)

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
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Diane Margolin									

Reconvene: _____

Board Member: Mr. Jonathan Rood

Recommended Action - Motion to adjourn the meeting.

Adjournment _____ p.m.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
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