

## **TENTATIVE BUDGET TIMELINE**

Based on Governor's message being delivered on the 4<sup>th</sup> Tuesday in February  
(If message is delayed, the timeline below may be modified.)

February 1, 2024

### **December 18– 21, 2023**

Budget Meeting #1/ Superintendent, Principals, Special Services, School Counseling,  
Athletics & Curriculum (meet separately with Superintendent)

### **Beginning December 18, 2023**

Business Administrator updates, reviews and inputs requests into budget document

### **Wednesday, January 3, 2024**

Budget Meeting #2/ Superintendent & Business Administrator

### **Tuesday, January 30, 2024**

Budget Meeting #3/ Superintendent & Business Administrator

### **Tuesday, February 6, 2024**

Budget Meeting #4/ Superintendent & Business Administrator, if needed

### **Thursday, February 8, 2024**

Distribute Draft to Finance Committee & Superintendent

### **Tuesday or Thursday, February 13 or 15, 2024**

Budget Meeting #5/ Finance Committee, Superintendent & Business Administrator

### **Tuesday, February 20, 2024**

Distribute 2024/2025 tentative school budget to Board

### **Thursday, February 22, 2024 (Board Meeting)**

Committee updates the Board on the 2024/2025 tentative school budget

### **February 27 – March 6, 2024**

Budget Committee Meeting(s), if needed

### **Thursday, March 14, 2024 (Board Meeting)**

Approve submission of 2024/2025 tentative school budget

### **Friday, March 15, 2024**

Submit budget to County Superintendent of Schools  
(Submission deadline is March 18)

### **Monday, April 1, 2024**

Anticipate received approval from Executive County Superintendent  
(Approval deadline is April 18)

### **Tuesday, April 2, 2024**

Forward advertisement for budget public hearing to newspaper

### **Tuesday, April 9, 2024**

Advertise budget public hearing (By law, at least 4 days prior)

### **Thursday, April 25, 2024 (Board Meeting)**

Hold public hearing and adopt. By law, public hearing needs to be done between April 22  
and May 6. Also, budget adoption must be completed by May 13, 2024.