

HERITAGE SOUTHWEST INTERMEDIATE S/D
61682 Dailey Road
Cassopolis, Michigan 49031
269-445-6204
MINUTES OF THE BOARD OF EDUCATION
March 20, 2024

Call to Order Mr. Dyes called the regular meeting of the Heritage Southwest Intermediate School District Board of Education to order at 10:00 a.m. in Conference Room #1 of the Administrative Services Center on Wednesday, March 20, 2024.

Roll Call Members present: Ms. Dodd, Mr. Ross, Mr. Dyes, Ms. Cripe
Members absent: Mr. Garber
Administrators Present: Mr. Hubbard, Ms. Butchbaker, Mr. Jasper, Ms. Wimberley, Mr. Townsley

Declaration of a Quorum Mr. Dyes declared a quorum of the Board.

Pledge to the Flag Pledge to the Flag was recited.

Approval of Agenda Moved by Mr. Ross, supported by Ms. Dodd, to approve the agenda as presented. All in favor. Motion carried.

Communications to the Board None

Communication from the Audience None

Presentations Captains of the Month
Brookside: Jace Knodtke - Encouraging – Teddi Reynolds, teacher. He received an award.
April Kadlec – Encouraging – Ann Pinard, teacher. She received an award.
Special Education Update
Staff member, Josh Townsley, gave the Board a handout detailing department updates. She highlighted our Transition Program under direction of Molly High and discussed Vacancies we currently have.
Instructional Services Update
Staff member, Josh Townsley, along with Yara Neuerburg, Coordinator of Instructional Supports for Cassopolis Public Schools, gave a power point presentation on the partnership of both districts for MTSS and MICIP Integration.

Approval of Minutes Moved by Mr. Ross, supported by Ms. Dodd, to approve the minutes of February 21, 2024 as presented. All in favor. Motion carried.

Treasurer's Report Moved by Ms. Dodd, supported by Mr. Ross, to accept the Treasurer's Report as presented. All in favor. Motion carried.

Payment of Bills Moved by Mr. Ross, supported by Ms. Cripe, that the Board of Education hereby approves payment of bills which includes General Fund totaling \$271,595.24 and Special Ed Fund totaling \$168,651.93.
Roll Call Vote. Ayes: Mr. Dyes, Ms. Dodd, Mr. Ross, Ms. Cripe
Nays: None
All in favor. Motion carried.

Hirings Moved by Ms. Cripe, supported by Mr. Ross, that the Board of Education approve the hiring of Veronica Wallace, Wynn Stitt, and Jason Smith as recommended by the administration.
Roll Call Vote. Ayes: Mr. Dyes, Mr. Ross, Ms. Cripe, Ms. Dodd
Nays: None
All in favor. Motion carried.

Employee Tuition Assistance Program Contract Moved by Ms. Cripe, supported by Mr. Ross, that the Board of Education approve the Employee Tuition Assistance Program Contract between HSISD and Christine Whitmire.
Roll Call Vote. Ayes: Ms. Dodd, Ms. Cripe, Mr. Dyes, Mr. Ross
Nays: None
All in favor. Motion carried.

Closed Session Moved by Mr. Ross, supported by Ms. Dodd, that the Board of Education adjourn to Closed Session at 10:57 a.m. under Sec. 8.1 (a) of the Open Meetings Act, to discuss Superintendent Evaluation.
Roll Call Vote. Ayes: Mr. Dyes, Ms. Cripe, Ms. Dodd, Mr. Ross
Nays: None
All in favor. Motion carried.

Moved by Ms. Dodd, supported by Ms. Cripe, that the Board of Education adjourn to Open Session at 11:05 a.m. Motion carried 4-0.

Superintendent Evaluation Moved by Mr. Ross, supported by Ms. Dodd, that the Board of Education adopt the Superintendent Evaluation as presented identifying the performance of Mr. Hubbard as Highly Effective. Motion carried 4-0.

Adjournment Moved by Ms. Dodd, supported by Mr. Ross, to adjourn at 11:07 a.m. All in favor. Motion carried.

Respectfully submitted,

Debra Cripe, Secretary

These minutes are subject to board approval.