



Pine-Richland Athletic Hall of Fame *By-Laws*

Pine-Richland Athletic Hall of Fame

The name of the organization shall be known as the **Pine-Richland Athletic Hall of Fame**, herein referred to as PR Athletic Hall of Fame.

MISSION

Pine-Richland School District values the learning that occurs both inside and outside the classroom. Student athletes experience personal growth and develop resiliency when engaged in the diverse opportunities provided through their chosen sport or sports.

The PR Athletic Hall of Fame honors and recognizes those associated with Pine-Richland athletics who have experienced significant accomplishments in their chosen sport or sports.

FORMAT

The responsibility for the PR Athletic Hall of Fame's management and administration shall reside with the Director of Athletics and the PR Athletic Hall of Fame Committee. The PR Athletic Hall of Fame evaluation committee will have a maximum of 13 members. The committee will accept applications and select inductees. The committee will be comprised of the Pine-Richland Director of Athletics who will serve as the Executive Director of the PR Athletic Hall of Fame; Pine-Richland High School Principal or Assistant Principal; four (4) current and/or former Pine-Richland coaches, ideally representative of both male and female athletic teams; one (1) current Pine-Richland School District board member; four-six (4-6) members who are either (a) alumni of Pine-Richland or (b) current residents of either Pine Township or Richland Township residing in Pine-Richland School District for at least the past twelve (12) months. Interested committee members are selected by the Director of Athletics with input from a small group of school district administrators and at least one community member. The committee shall elect a Chairperson, Vice-Chairperson, Treasurer, and Secretary. Leadership positions will be changed every two (2) years. Current coaches will not serve as Chairperson or Vice-Chairperson and current Pine-Richland employees will not serve in any leadership position. To provide for ongoing opportunities, the PR Athletic Hall of Fame committee members will be selected to four (4) year terms with the exception of our current coaches. Current coaches will be selected to two (2) year terms. Committee members may reapply after four years or after being off the committee for a number of years ([Committee Member Application](#)).

Funds will be allocated within the school district general fund under the supervision of the athletic department. Advertising revenue is budgeted and generated annually within the school district general fund to offset these costs. The Executive Director, Pine-Richland Director of Athletics, will approve all expenditures.

Any proposed amendments to the Bylaws, or any new Bylaws, may be suggested by the Committee or Executive Director. Prior to adjusting the Bylaws, suggestions must be approved by the Committee and will not go into effect until the following year.

MEMBERSHIP

The PR Athletic Hall of Fame will select a maximum of five (5) individuals who played, coached, or served as an administrator or community contributor for the Pine-Richland School District. Inductees will be honored with a banquet organized by the PR Athletic Hall of Fame Committee and recognized at a Pine-Richland football game. The committee will be responsible for considering candidates from a wide range of generations and connections to Pine-Richland athletics. Nominations for outstanding teams also will be considered. A maximum of one (1) team may be inducted each year. Team inductions are outside of the five (5) individual inductions.

ELIGIBILITY

Nominations will be accepted and considered for any athlete, coach, or contributor, who through his/her commitment, sacrifice, and dedication to the Pine-Richland Athletic Program, has brought pride and distinction to our school and community. Athletes who have brought honor to Pine-Richland through exemplary post-graduate accomplishments will be considered. Nominees must continue to be a citizen in good standing and not cause unfavorable publicity for the school district or community ([Nomination Form](#)).

- **Athlete**—Must have attended Pine-Richland and be out of school for a minimum of ten (10) years.
- **Coach**—No longer coaching at Pine-Richland.
- **Contributor**—Member of staff or community who has developed and fostered growth in the Pine-Richland athletic community. This person **does not** need to live within the Pine-Richland community. No waiting period required.
- **Team**—Recognized for significant achievement, growth, or overcoming challenges. The team must be made up of members who attended Pine-Richland and have been out of school for a minimum of ten (10) years.

Once inducted, an honoree may be removed if his/her behavior/choices warrant a review by the committee. Recommendations for a committee review will be made by the Executive Director.

CRITERIA FOR EVALUATION OF NOMINEES

The committee will evaluate nominees according to national, state, WPIAL, or conference recognition during their high school career. The committee will evaluate the following: 1) The nominee's degree of recognition as a Pine-Richland athlete, coach, administrator or active supporter; 2) The significance or stature of the nominee's accomplishments as a Pine-Richland athlete as determined by statistical records or the number and stature of awards received; 3) Distinctive or unique accomplishments which received public attention or brought acclaim to the nominee or Pine-Richland School District during or after their tenure with the district.

NOMINATIONS

Nominations may be submitted by members of the committee, community, or alumni. Nominations will be accepted by completing a PR Athletic Hall of Fame Nomination Form. The nominating individual must provide supporting documentation, statistical information, any available newspaper clippings, and a letter of recommendation. Nominations must be received by the designated due date prior to the selection meeting in order to be considered for induction in the fall. Once an individual has been nominated, his/her file will remain active for five (5) years and he/she will continue to be considered for induction during that time. If a candidate is not inducted after five (5) years, his/her name may be removed from the active nominee list. After five (5) years, if a candidate is not inducted, a new application may be submitted.

INDUCTEE SELECTION PROCESS

In order for a committee member to vote on the nominees, he/she must attend the selection meeting. A maximum of five (5) inductees will be selected each year. Those nominees receiving 2/3 of the votes from committee members will be eligible for induction into the PR Athletic Hall of Fame.

Selection Process Steps:

1. Each committee member evaluates all candidates individually prior to the selection meeting.

During the Selection Meeting (to have a vote, the committee member must attend the selection meeting):

2. Each committee member will be provided an opportunity to endorse candidates from their review of all applications.
3. After all candidates are endorsed by committee members, a discussion will occur about each of the endorsed candidates.
4. After the discussion, each committee member will rank each candidate from one (1) to the number of candidates endorsed.
5. Rankings will be counted (the candidate with the lowest score will be the top candidate).
6. The top five (5) candidates with the lowest scores will be considered for induction.
 - a. If candidates tie for the top five (5), then the committee will discuss those in the top five (5) and another ranking occurs for those candidates only. (Example, clear #1 and #2, but 6 people tie for 3, 4, and 5. The 6 who tied would be discussed and a new ranking would occur.)
7. Once the top five (5) candidates are identified, a 2/3 approval vote from the committee would be needed for each candidate to be inducted.
8. If five (5) are not recommended with the 2/3 vote, the remaining candidates are discussed and the process repeats.
9. All conversations will be confidential. At no time should a committee member share these conversations with those outside of the committee.

INDUCTION

The inductees will be honored with a banquet organized by the committee. Each inductee is encouraged to attend both the PR Athletic Hall of Fame ceremony and banquet. If the inductee is deceased, or unable to attend, a representative is welcome to participate in the ceremony and banquet as the inductee's representative. Each inductee or representative will receive an award highlighting his/her induction and their accomplishments. Each inductee or representative will receive two (2) complimentary tickets to the PR Athletic Hall of Fame banquet and the designated football game. The inductees will be introduced during the PR Athletic Hall of Fame banquet and prior to the designated football game. A duplication of each inductee award will be permanently displayed in the PR Athletic Hall of Fame display area. The annual banquet will be held on the Pine-Richland School District campus. The district's food service provider will cater the event.