PINE-RICHLAND SD

702 Warrendale Rd

Comprehensive Plan | 2023 - 2026

MISSION STATEMENT

The mission of the Pine-Richland School District is to focus on learning for every student every day.

VISION STATEMENT

The vision of the Pine-Richland School District is a picture developed by a student that captures the mission and provides a vivid reminder of the challenge and opportunity of our schools. That image will be furthered refined based on input from the school board, staff, and community through the town hall process. Some elements of the existing image will be modified. A new aspect of this image will focus on the future paths for students after graduation and the connection of those paths to our local and broader community (available upon request). As a method for defining learning, the image conveys the following: Learning is our primary purpose. Learning occurs inside and outside the classroom. Learning is measured as BOTH achievement AND growth. Learning happens differently for different people so flexibility and variation are needed in the approach. Learning requires effort and persistence. Learning is for all of us and requires the support of everyone (e.g., student, staff, and parents).

EDUCATIONAL VALUE STATEMENTS

STUDENTS

The PRIDE values are consistent across all stakeholder groups: Personal Growth represents a belief in the whole child and development through the years at Pine-Richland. In addition to academic growth, this value is meant to represent social, emotional, and physical growth as well. Personal growth can also be applied to the staff. Resiliency is locally defined as "the ability to adapt well in the face of hard times and build upon one's strengths." It was adapted from the American Psychological Association. We believe that students must be equipped to handle success and adversity in their lives. Innovation represents breakthrough change or new ways of performance in a discontinuous manner. Through the town hall discussions, innovation also signals an emphasis on problem-solving and critical thinking. Diverse Opportunities capture the importance of a wide range of choices in academics, athletics, arts, and activities. It acknowledges the fact that students have varied interests. Exposure to a wide variety of opportunities helps them achieve personal growth and potential areas of future interest. Engagement reflects the degree to which students, staff, parents, and community are part of the school district. It reflects engagement in the classroom for students as well as their connection to other aspects of student life. For our staff and community, engagement is a critical element of achieving our goals.

STAFF

The PRIDE values are consistent across all stakeholder groups: Personal Growth represents a belief in the whole child and development through the years at Pine-Richland. In addition to academic growth, this value is meant to represent social, emotional, and physical growth as well. Personal growth can also be applied to the staff. Resiliency is locally defined as "the ability to adapt well in the face of hard times and build upon one's strengths." It was adapted from the American Psychological Association. We believe that students must be equipped to handle success and adversity in their lives. Innovation represents breakthrough change or new ways of performance in a discontinuous manner. Through the town hall discussions, innovation also signals an emphasis on problem-solving and critical thinking. Diverse Opportunities capture the importance of a wide range of choices in academics, athletics, arts, and activities. It acknowledges the fact that students have varied interests. Exposure to a wide variety of opportunities helps them achieve personal growth and potential areas of future interest. Engagement reflects the degree to which students, staff, parents, and community are part of the school district. It reflects engagement in the classroom for students as well as their connection to other aspects of student life. For our staff and community,

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ADMINISTRATION

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PARENTS

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COMMUNITY

The PRIDE values are consistent across all stakeholder groups: Personal Growth represents a belief in the whole child and development through the years at Pine-Richland. In addition to academic growth, this value is meant to represent social, emotional, and physical growth as well. Personal growth can also be applied to the staff. Resiliency is locally defined as "the ability to adapt well in the face of hard times and build upon one's strengths." It was adapted from the American Psychological Association. We believe that students must be equipped to handle success and adversity in their lives. Innovation represents breakthrough change or new ways of performance in a discontinuous manner. Through the town hall discussions, innovation also signals an emphasis on problem-solving and critical thinking. Diverse Opportunities capture the importance of a wide range of choices in academics, athletics, arts, and activities. It acknowledges the fact that students have varied interests. Exposure to a wide variety of opportunities helps them achieve personal growth and potential areas of future interest. Engagement reflects the degree to which students, staff, parents, and community are part of the school district. It reflects engagement in the classroom for students as well as their connection to other aspects of student life. For our staff and community, engagement is a critical element of achieving our goals.

STEERING COMMITTEE

Name	Position	Building/Group
Brian R. Miller	Administrator	Pine-Richland School District
Michael Pasquinelli	Administrator	Pine-Richland School District
Kristen Justus	Administrator	Pine-Richland School District
Noel Hustwit	Administrator	Pine-Richland School District
Dana Kirk	Administrator	Pine-Richland School District
Brian Glickman	Administrator	Pine-Richland School District
Shawn Stoebener	Administrator	Pine-Richland School District
Erin Hasinger	Administrator	Pine-Richland School District
Barbara Williams	Administrator	Pine-Richland School District
Christina Brussalis	Board Member	Pine-Richland School District
Lisa Hillman	Board Member	Pine-Richland School District
Matthew Mehalik	Board Member	Pine-Richland School District
Carla Meyer	Board Member	Pine-Richland School District

Name	Position	Building/Group
Chris Vins	Staff Member	Pine-Richland School District
Susan Duffy	Staff Member	Pine-Richland School District

ESTABLISHED PRIORITIES

Priority Statement	Outcome Category
PRSD will continue to foster a safe and inclusive school culture while also strengthening the learning system (i.e., model for teaching and learning; multi-tier system of supports, and the continuum of services).	Essential Practices 1: Focus on Continuous Improvement of Instruction
PRSD will strengthen the instuctional strategies approach in the general education Tier 1 classroom along with opportunities for intervention/extension in Tier 2 and Tier 3.	Essential Practices 3: Provide Student-Centered Support Systems
PRSD will utilize classroom-based assessments and other standardized screening tools, such as STAR 360, to drive instructional decisions.	Essential Practices 1: Focus on Continuous Improvement of Instruction

ACTION PLAN AND STEPS

Evide	nce-l	oased	Str	ategy
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Understanding by Design

Measurable Goals

Goal Nickname

Measurable Goal Statement (Smart Goal)

Goal Nickname	Measurable Goal Statement (Smart Goal)
Curriculum Revision and	All teachers will review and revise the unit-based curriculum for 100% of courses or intervention programs to
Alignment	reinforce standards-alignment including non-course based planned instruction (e.g., Career Education and Work, School Counseling, and Safety).

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Review relevant state and/or national	2023-07-01 -	Assistant Superintendents for	PRSD Unit-Based Curriculum PDE
standards to ensure PRSD curriculum meets	2026-06-30	Secondary and Elementary	SAS PDE Academic Standards
or exceeds requirements.		Education and Curriculum	National Standards as applicable

Anticipated Outcome

Fully aligned and revised PRSD unit-based curriculum that meets or exceeds PDE requirements

Monitoring/Evaluation

Relevant senior leadership, building principals, department chairpersons (ALCs), and teachers will evaluate progress annually through an ongoing unit-based curriculum audit.

Evidence-based Strategy

Lesson Study and Best Practices Sharing

Measurable Goals

Goal Nickname	Measurable Goal Statement (Smart Goal)
Differentiated Instruction	All teachers will develop weekly lesson plans demonstrating evidence of process, content, and product
(Content, Process,	differentiation.
Product)	

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Develop a systematic process to identify best	2023-07-01 -	Assistant Superintendents for	Danielson Framework The New
practices for differentiation across grade levels	2026-06-30	Secondary and Elementary	Classroom Instruction that Works
and content areas and provide professional		Education and Curriculum	(Goodwin & Rouleau, 2023) The
development in horizontal and vertical teams		Building Principals and	New Art and Science of Teaching
using the lesson study process.		Assistant Principals	(Marzano, 2017) Leaders of Learning
		Department Chairpersons	(Dufour & Marzano, 2011)
		(ALCs)	

Anticipated Outcome

Strategies for differentiated instruction (Content, Process, Product) will be Embedded in the Weekly Lesson Plan Template Requirements

Monitoring/Evaluation

Building Principals will review lesson plans on a weekly basis.

Evidence-based Strategy

Analyzing Formative and Summative Assessments

Measurable Goals

Goal Nickname	Measurable Goal Statement (Smart Goal)
Assessment Data and Information for Action	Relevant staff will conduct a post-assessment analysis session seven times annually to drive instruction as appropriate (i.e., four common assessments and three STAR universal screeners for ELA/Math) .

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Develop a systematic process for relevant teacher	2023-07-01 -	Assistant Superintendents for	Understanding by Design (Three
teams to analyze results from STAR 360 (if	2026-06-30	Secondary and Elementary	Circle Audit) Webb's Depth of
applicable) and local, common assessments to		Education and Curriculum	Knowledge PRSD Academic
drive decisions related to instruction (at grade		Building Principals and	Achievement and Growth Report
level, enrichment, and/or remediation)		Assistant Principals	STAR 360 Student Information
		Department Chairpersons (ALCs)	System and Data Warehouse

Anticipated Outcome

Instructional decisions (learning goals and learning activities) informed by data and information reflected through the weekly lesson plan

Monitoring/Evaluation

Teacher Teams (horizontal and vertical) Building Principals will review lesson plans on a weekly basis. Common Assessment Results Speadsheets

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
All teachers will review and revise the unit-based curriculum for 100% of courses or intervention programs to reinforce standards-alignment including non-course based planned instruction (e.g., Career Education and Work, School Counseling, and Safety). (Curriculum Revision and Alignment)	Understanding by Design	Review relevant state and/or national standards to ensure PRSD curriculum meets or exceeds requirements.	07/01/2023 - 06/30/2026

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
All teachers will develop weekly lesson plans demonstrating evidence of process,	Lesson	Develop a	07/01/2023
content, and product differentiation. (Differentiated Instruction (Content, Process,	Study and	systematic	-
Product))	Best	process to identify	06/30/2026
	Practices	best practices for	
	Sharing	differentiation	
		across grade	
		levels and content	
		areas and provide	
		professional	
		development in	
		horizontal and	
		vertical teams	
		using the lesson	
		study process.	

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
Relevant staff will conduct a post-assessment analysis session seven times annually to drive instruction as appropriate (i.e., four common assessments and three STAR universal screeners for ELA/Math) . (Assessment Data and Information for Action)	Analyzing Formative and Summative Assessments	Development Step Develop a systematic process for relevant teacher teams to analyze results from STAR 360 (if applicable) and local, common assessments to drive decisions related to instruction (at grade level, enrichment,	Timeline 07/01/2023 - 06/30/2026
		and/or remediation)	

COMMUNICATION PLAN - STEPS AND TIMELINES:

Measurable Goals	Action Plan	Communication	Anticipated
	Name	Step	Timeline
All teachers will review and revise the unit-based curriculum for 100% of courses or intervention programs to reinforce standards-alignment including non-course based planned instruction (e.g., Career Education and Work, School Counseling, and Safety). (Curriculum Revision and Alignment)	Understanding by Design	Review relevant state and/or national standards to ensure PRSD curriculum meets or exceeds requirements.	07/01/2023 - 06/30/2026

COMMUNICATION PLAN - STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
All teachers will develop weekly lesson plans demonstrating evidence of process, content, and product differentiation. (Differentiated Instruction (Content, Process, Product))	Lesson Study and Best Practices Sharing	Develop a systematic process to identify best practices for differentiation across grade levels and content areas and provide professional development in horizontal and vertical teams using the lesson	07/01/2023 - 06/30/2026
		study process.	

COMMUNICATION PLAN - STEPS AND TIMELINES:

Measurable Goals	Action Plan	Communication	Anticipated
	Name	Step	Timeline
Relevant staff will conduct a post-assessment analysis session seven times annually to drive instruction as appropriate (i.e., four common assessments and three STAR universal screeners for ELA/Math) . (Assessment Data and Information for Action)	Analyzing Formative and Summative Assessments	Develop a systematic process for relevant teacher teams to analyze results from STAR 360 (if applicable) and local, common assessments to drive decisions related to instruction (at grade level, enrichment, and/or remediation)	07/01/2023 - 06/30/2026

APPROVALS & SIGNATURES

Assurance of Quality and Accountability

As Chief School Administrator, I affirm that this LEA Level Plan was developed in accordance, and will comply with the applicable provisions of 22 Pa. Code, Chapters 4, 12, 14, 16 and 49. I also affirm that the governing board reviewed the LEA Level Plan, as indicated in the attached official Board minutes and the contents of the plan are true and correct. Finally, I affirm that the plan was made available for public inspection and comment for a minimum of 28 days prior to approval by the school's governing board and submission to the Department.

Signature (Entered Electronically and must have access to web application).

Chief School Administrator

ADDENDUM A: BACKGROUND INFORMATION TO INFORM PLAN

Strengths

Achievement levels on the PSSA and Keystone Exams exceed the state average for most student groups with overall aggregate results near or within the top decile in Pennsylania.

Support schools in implementing evidence-based instructional strategies and programs to ensure all students have access to rigorous, standards-aligned instruction

The learning system at PRSD includes the model for teaching and learning (i.e., curriculum, instruction and assessments), multi-tier system of supports (i.e., academic and behavioral), and a full continuuum of services (i.e., FAPE in LRE).

The PRSD in-depth program review process that includes a study phase and implementation phase helps ensure the continued refinement of the learning system with updated resources and professional development.

The learning system at PRSD includes the model for teaching and learning (i.e., curriculum, instruction and assessments), multi-tier system of supports (i.e., academic and behavioral), and a full continuuum of services (i.e., FAPE in LRE).

Challenges

Growth levels are inconsistent on the PSSA as reported through PVAAS particularly in the third, fourth and fifth quintiles.

While students with an IEP are exceeding the average score for all students at the state level, achievement levels for economically disadvantaged students are an area of focus.

Given PDE resources such as Assessment Anchors, Eligible Content, and Released Items, PRSD will focus on ensuring tight alignment between content, process (e.g., question format and computer testing methodology) and motivation (e.g., student engagement and relevant connection to the performance results).

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Given PDE resources such as Assessment Anchors, Eligible Content, and Released Items, PRSD will focus on ensuring tight alignment between content, process (e.g., question format and computer testing methodology) and motivation (e.g., student

Strengths

The PRSD in-depth program review process that includes a study phase and implementation phase helps ensure the continued refinement of the learning system with updated resources and professional development.

The learning system at PRSD includes the model for teaching and learning (i.e., curriculum, instruction and assessments), multi-tier system of supports (i.e., academic and behavioral), and a full continuuum of services (i.e., FAPE in LRE).

The PRSD in-depth program review process that includes a study phase and implementation phase helps ensure the continued refinement of the learning system with updated resources and professional development.

Each program or focus area is addressed through a systematic PRSD in-depth program review process that includes both a study phase and implementation phase.

Achievement levels on the PSSA and Keystone Exams far exceed the state average with results near or within the top decile in Pennsylvania.

All student groups exceed performance standards for attendance compared to the statewide average and statewide standard.

Support schools in implementing evidence-based instructional strategies and programs to ensure all students have access to

Challenges

engagement and relevant connection to the performance results).

Program recommendations from the systematic PRSD in-depth program review process are designed to sustain strengths and address opportunities for improvement.

Growth levels are inconsistent on the PSSA as reported through PVAAS particularly in the third, fourth and fifth quintiles.

While students with an IEP are exceeding the average score for all students at the state level, achievement levels for economically disadvantaged students are an area of focus.

Support the development and professional learning of central office and school-based staff in alignment with district and school mission, vision, goals, and priorities.

Foster a vision and culture of high expectations for success for all students, educators, and families.

The PRSD in-depth program review process that includes a study phase and implementation phase helps ensure the continued refinement of the learning system with updated resources and professional development. The implementation plan is designed to address opportunities for improvement.

Strengths

rigorous, standards-aligned instruction

Establish and maintain a focused system for continuous improvement and ensure organizational coherence.

The PRSD in-depth program review process that includes a study phase and implementation phase helps ensure the continued refinement of the learning system with updated resources and professional development. The implementation plan is designed to sustain existing strengths.

Most Notable Observations/Patterns

Challenges Discussion Point Priority for Planning

Support the development and professional learning of central office and school-based staff in alignment with district and school mission, vision, goals, and priorities.

Foster a vision and culture of high expectations for success for all students, educators, and families.

Differentiation in Tier 1
Academics and PLCs

Challenges	Discussion Point Development of Tier 1 - 3	Priority for Planning
	Portrait of a Graduate	
Growth levels are inconsistent on the PSSA as reported through PVAAS particularly in the third, fourth and fifth quintiles.	Data-for-Action with Use of Multiple Data Points (STAR 360 and Classroom-Based Assessment)	
Growth levels are inconsistent on the PSSA as reported through PVAAS particularly in the third, fourth and fifth quintiles.		
While students with an IEP are exceeding the average score for all students at the state level, achievement levels for economically disadvantaged students are an area of focus.		
Given PDE resources such as Assessment Anchors, Eligible Content, and Released Items, PRSD will focus on ensuring tight alignment between content, process (e.g., question format and computer testing methodology) and motivation (e.g., student engagement and relevant connection to the performance results).	Content Alignment, Process Experience/Preparation, and Motivation	
Program recommendations from the systematic PRSD in-depth program review process are designed to sustain strengths and address opportunities for improvement.		

ADDENDUM B: ACTION PLAN

Action Plan: Understanding by Design

culum that meets o	or exceeds PD
PD Step	Comm Step
yes	yes
	•

Action Plan: Lesson Study and Best Practices Sharing

Action Steps	Anticipated Start/Completion Date		
Develop a systematic process to identify best practices for differentiation across grade levels and content areas and provide professional development in horizontal and vertical teams using the lesson study process.	07/01/2023 - 06/30/2026		
Monitoring/Evaluation	Anticipated Output		
Building Principals will review lesson plans on a weekly basis.	Strategies for differentiated instruction (Content, Process, Product) Embedded in the Weekly Lesson Plan Template Requirements	will be	
Material/Resources/Supports Needed		PD Step	Comm Step
Danielson Framework The New Classroom Instruction the Teaching (Marzano, 2017) Leaders of Learning (Dufour &	hat Works (Goodwin & Rouleau, 2023) The New Art and Science of Marzano, 2011)	yes	yes

Action Plan: Analyzing Formative and Summative Assessments

Action Steps	Anticipated Start/Completion Date		
Develop a systematic process for relevant teacher teams to analyze results from STAR 360 (if applicable) and local, common assessments to drive decisions related to instruction (at grade level, enrichment, and/or remediation)	07/01/2023 - 06/30/2026		
Monitoring/Evaluation	Anticipated Output		
Teacher Teams (horizontal and vertical) Building	Instructional decisions (learning goals and learning activities) info	rmed by o	data
Principals will review lesson plans on a weekly basis.	and information reflected through the weekly lesson plan		
Common Assessment Results Speadsheets			
		PD	Comm
Material/Resources/Supports Needed		Step	Step
Understanding by Design (Three Circle Audit) Webb's D Report STAR 360 Student Information System and Data	epth of Knowledge PRSD Academic Achievement and Growth	yes	yes

ADDENDUM C: PROFESSIONAL DEVELOPMENT PLANS

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
All teachers will review and revise the unit-based curriculum for 100% of courses or intervention programs to reinforce standards-alignment including non-course based planned instruction (e.g., Career Education and Work, School Counseling, and Safety). (Curriculum Revision and Alignment)	Understanding by Design	Review relevant state and/or national standards to ensure PRSD curriculum meets or exceeds requirements.	07/01/2023 - 06/30/2026
All teachers will develop weekly lesson plans demonstrating evidence of process, content, and product differentiation. (Differentiated Instruction (Content, Process, Product))	Lesson Study and Best Practices Sharing	Develop a systematic process to identify best practices for differentiation across grade levels and content areas and provide professional development in horizontal and vertical teams using the lesson study process.	07/01/2023 - 06/30/2026

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
Relevant staff will conduct a post-assessment analysis session seven times annually	Analyzing	Develop a	07/01/2023
to drive instruction as appropriate (i.e., four common assessments and three STAR	Formative and	systematic	-
universal screeners for ELA/Math) . (Assessment Data and Information for Action)	Summative	process for	06/30/2026
	Assessments	relevant teacher	
		teams to analyze	
		results from STAR	
		360 (if applicable)	
		and local,	
		common	
		assessments to	
		drive decisions	
		related to	
		instruction (at	
		grade level,	
		enrichment,	
		and/or	
		remediation)	

PROFESSIONAL DEVELOPMENT PLANS

Professional Development Step	Audience	Topics of Prof. Dev	
Professional Development Plan In- Service Sessions	All teachers and administrators	PRSD unit-based curriculum framework (i.e., unit, pacing ideas, learning goals, learning activities, standards-align materials/resources, and assessments), lesson study and differentiated instructional approach, assessment analysthe PRSD 3 Big Ideas of Assessment to drive curricular a instructional improvements.	
Evidence of Learning		Anticipated Timeframe	Lead Person/Position
Horizontally and vertically aligned current PDE Academic Standards, national standards; common assessment of identified areas of relative strength and curriculum, instructional approach inclining weekly lesson plans, and revisions to strengthen utility of data gleaned.	ndards (where appropriate) or data in aggregated reports with d opportunity; revisions to luding evidence of differentiation	07/01/2023 - 06/30/2026 on	Assistant Superintendents for Secondary and Elementary Education and Curriculum
Danielson Framework Component Met in	this Plan:	This Step meets the Requirement	s of State Required Trainings:
1c: Setting Instructional Outcomes 1f: Designing Student Assessments 1d: Demonstrating Knowledge of Reso		Teaching Diverse Learners in an Inclusive Setting Language and Literacy Acquisition for All Students	
1a: Demonstrating Knowledge of Cont1b: Demonstrating Knowledge of Student			

Danielson Framework Component Met in this Plan:

This Step meets the Requirements of State Required Trainings:

1e: Designing Coherent Instruction

3e: Demonstrating Flexibility and Responsiveness

2b: Establishing a Culture for Learning

1c: Setting Instructional Outcomes

4b: Maintaining Accurate Records

4a: Reflecting on Teaching

3d: Using Assessment in Instruction

1b: Demonstrating Knowledge of Students

1a: Demonstrating Knowledge of Content and Pedagogy

1f: Designing Student Assessments

2e: Organizing Physical Space

4a: Reflecting on Teaching

1c: Setting Instructional Outcomes

3d: Using Assessment in Instruction

1b: Demonstrating Knowledge of Students

3b: Using Questioning and Discussion Techniques

2b: Establishing a Culture for Learning

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:
3e: Demonstrating Flexibility and Responsiveness	
1a: Demonstrating Knowledge of Content and Pedagogy	
3c: Engaging Students in Learning	
1e: Designing Coherent Instruction	
3a: Communicating with Students	
4b: Maintaining Accurate Records	

ADDENDUM D: ACTION PLAN COMMUNICATION

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
All teachers will review and revise the unit-based curriculum for 100% of courses or intervention programs to reinforce standards-alignment including non-course based planned instruction (e.g., Career Education and Work, School Counseling, and Safety). (Curriculum Revision and Alignment)	Understanding by Design	Review relevant state and/or national standards to ensure PRSD curriculum meets or exceeds requirements.	2023-07-01 - 2026-06- 30
All teachers will develop weekly lesson plans demonstrating evidence of process, content, and product differentiation. (Differentiated Instruction (Content, Process, Product))	Lesson Study and Best Practices Sharing	Develop a systematic process to identify best practices for differentiation across grade levels and content areas and provide professional development in horizontal and vertical teams using the lesson study process.	2023-07-01 - 2026-06- 30

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
Relevant staff will conduct a post-assessment analysis session seven times annually to drive instruction as appropriate (i.e., four common assessments and three STAR universal screeners for ELA/Math) . (Assessment Data and Information for Action)	Analyzing Formative and Summative Assessments	Develop a systematic process for relevant teacher teams to analyze results from STAR 360 (if applicable) and local, common assessments to	2023-07-01 - 2026-06- 30
		drive decisions related to instruction (at grade level, enrichment, and/or remediation)	

COMMUNICATIONS PLAN

Communication Step	Audience	Topics/Message of Communication
Professional Development Committee	PDE Committee comprised of required stakeholders	The entire professional development plan - with all related in-service training topics - is reviewed along with the session evaluation metrics that are aligned to the
		Kirkpartrick Model for Training Evaluation.
Anticipated Timeframe	Frequency	Delivery Method
07/01/2023 - 06/30/2026	Twice Per Year	Presentation
		Letter
Lead Person/Position		
Assistant Superintendent for Elementary Ed	ducation and Curriculum	
Communication Step	Audience	Topics/Message of Communication
Strategic Plan Implementation	All Stakeholders	Strategic Plan Implementation (Key and Other Initiatives)

Frequency

Four times per year

Delivery Method

Posting on district website

Anticipated Timeframe

07/01/2023 - 06/30/2026

Lead Person/Position

Senior Leadership Team

Communication Step	Audience	Topics/Message of Communication Planning for all professional development in-service and/or		
Strategic Plan and Professional	Professional Staff and			
Development Program	Administrators	implementation of strategic action plans is conducted at		
		meetings of principals, assistant principals, supervisors and/or		
		department chairpersons (Academic Leadership Council).		
		Plans are then disseminated to all relevant staff via email at		
		least one week in advance and posted in an internal website.		
		Follow-up evaluation surveys aligned with the Kirkpatrick		
		Model for Training Evaluation are also conducted.		
Anticipated Timeframe	Frequency	Delivery Method		
07/01/2023 - 06/30/2026		Blog		

Lead Person/Position

Senior Leadership Team Principals, Assistant Principals and Supervisors Department Chairpersons

ADDENDUM E: COMPREHENSIVE PLAN COMMUNICATIONS

Communication Step	Topics of Message	Mode	Audience	Anticipated Timeline