

Pine-Richland



School District

www.pinerichland.org

Administrative Offices

702 Warrendale Road
Gibsonia · PA 15044
(724) 625-7773
Fax: (724) 625-1490

Pine-Richland High School

700 Warrendale Road
Gibsonia · PA 15044
(724) 625-4444
Fax: (724) 625-4640

Pine-Richland Middle School

100 Logan Road
Gibsonia · PA 15044
(724) 625-3111
Fax: (724) 625-3144

Eden Hall Upper Elementary School

3900 Bakerstown Road
Gibsonia · PA 15044
(724) 443-1450
Fax: (724) 443-1451

Hance Elementary School

5518 Molnar Drive
Gibsonia · PA 15044
(724) 443-1541
Fax: (724) 443-1290

Richland Elementary School

3811 Bakerstown Road
Gibsonia · PA 15044
(724) 443-1558
Fax: (724) 443-2180

Wexford Elementary School

250 Brown Road
Wexford · PA 15090
(724) 935-4631
Fax: (724) 935-3733

Process for Surrogate Parent Identification

The LEA will document reasonable efforts to locate the parent, current foster parent, guardian, relative caregiver (relative with whom the child lives), or the child is an unaccompanied homeless youth or ward of the State. If this does not occur, a surrogate parent appointment would be in order.

The LEA will begin to locate the parent immediately upon referral. Notices will continue to be sent to the parent whose educational rights may be intact, even during the surrogate parent process. If during the process the parent is located, the surrogate parent appointment will be terminated. If, after reasonable efforts have been made to contact the parent, a surrogate parent appointment is necessary.

Reasonable efforts to contact the parent include but are not limited to the following:

1. Documented telephone calls
2. Letters
3. Certified letters with return receipts
4. Documented visits to the parents' last known address
5. Documented visits to the parents' last known place of employment
6. Request, if applicable, a copy of the court order that terminated parental rights

If reasonable efforts to locate a parent described above fail to locate the parent or to obtain parent status notification from the placing agency, a surrogate parent appointment is necessary. The appointment of a surrogate parent would facilitate timely consent for a special education assessment, timely IEP development, and educational placement.

Once the LEA determines a student is eligible for a surrogate parent, and reasonable efforts have been made to contact the parent the LEA submits an application to the Allegheny Intermediate Unit for obtaining a surrogate parent to the Surrogate Parent Coordinator of the AIU.

In terms of Surrogate parent selection and training, The Allegheny Intermediate Unit's Pupil Personnel Services Departments responsible for recruiting, selecting and training surrogate parents. Recently, retired Allegheny County special education teachers were provided with information on becoming a surrogate parent. Once interested candidates are determined and Act 33 and 34 clearances have been obtained from the Commonwealth of Pennsylvania, a training program is conducted through the AIU. Additionally, workshops on updated legal issues related to the IEP process are also provided to the surrogate parents