HOMEBOUND INSTRUCTION

Homebound instruction is a service provided to students who are unable to participate in their usual educational setting, at home or in a hospital or other institution for the treatment of children (other than a school), due to temporary or chronic illness or injury for physical, mental or emotional reasons. Homebound instruction is provided to students unable to attend school in person for at least five consecutive school days or ten days during a three-month period, as documented by the student’s treating healthcare provider (who is licensed or authorized to provide diagnosis under Title 8 of the Education Law).

Parents/guardians must make a request for homebound instruction to the district’s Director of Counseling or designee. Such request must include written medical verification from the student’s treating healthcare provider (who is licensed or authorized by the state to provide diagnosis), and consent for the District Physician or designee to contact the treating healthcare provider. The Director of Counseling or designee will review the request, and may request additional information from the treating healthcare provider. In the event of a denial of tutoring, the Director of Counseling or designee must notify the parent/guardian within five school days after receiving the written medical verification. The parent may appeal denials to the Board of Education within ten school days of receiving the denial notification. If the request is approved, or if the request is denied and an appeal is pending before the Board, the district will provide instructional services within five school days after receiving notification of the student’s medical condition or request for homebound instruction.

When approved for homebound instruction, beginning July 2023, secondary students receive instruction for fifteen hours per week, for at least three hours per day if possible. Elementary students receive ten hours per week, for at least two hours per day if possible. Students receive credit for their work while on homebound instruction.

The hours of instruction may be reduced upon parent/guardian request. Such a request must be documented and must include the reason for reduction. Declined tutoring hours cannot be deferred for future use.

Once approved, the district makes provisions for homebound instruction for all students residing in the district attending public and nonpublic schools in grades Kindergarten to age 21. Homebound instruction may be provided by the district, or by a tutor, who must hold a New York State teaching certificate and who may be employed by a BOCES or a tutoring agency. Hospital or institutional instruction may be provided via contract with a school connected with that hospital or institution, or the district where it is located. Homebound instruction may include remote instruction as defined in state regulations 8 NYCRR §100.1(u).

The district will establish a written instruction delivery plan, with input obtained and considered from the parent/guardian and, if appropriate, the student. The plan will include at least: the number hours per week and per day of instruction, the method
instruction will be delivered, the location of services, and an explanation of how the services will enable the student to maintain academic progress. The district will review the plan as needed based on the needs of the student, or if conditions have changed. The district will maintain a record of the dates, amount, and type of instructional services the student received, including the instructor’s name, subjects taught, and location where services were provided.

*Students Instructed Out of School Due to Suspension*

Students who have been suspended from school will be provided with alternative instruction, as described in the district’s Code of Conduct. Any such instruction will be substantially equivalent to the instruction the student would have received in the regular education environment. Out of school suspensions will follow the same tutoring time allotment as described for homebound instruction noted above.

**Cross-ref:**
5100, Student Attendance  
5300, Code of Conduct

**Ref:**
Education Law §§1709(24); 4401 et seq.  
8 NYCRR §§100.1(u); 100.22; 175.21  

Adoption date: November 22, 1993  
Reviewed: November 26, 2019  
Revised: November 14, 2023