

# DONNA

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INDEPENDENT SCHOOL DISTRICT

## 2023-2024 Budget Kick-Off

March 1, 2023  
DISD Board Room  
2:00 PM



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# Welcome

- ☐ Grab some snacks
- ☐ Use your phone to create your profile on slido.com

<https://app.sli.do/event/hDHxkM8eFP2kdsnMjL6oN5>

**Code #9620116**



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# Partnership Meetings

## ❖ Purpose

- Budget Committee Involvement
- Address Needs
- FY 2023 Close Out
- FY 2024 Planning
- Inform & Report
- Board Budget Workshops

## ❖ Auxiliary Departments

- CNP, Custodial, Transp., Maint. & WH
- Underway

## ❖ Special Population Departments

- Bilingual, CTE, Special Edu. & State Comp.
- March 6<sup>th</sup> – 10<sup>th</sup>
- Local, State & Federal

## ❖ Academic & Extra-curricular

- Curriculum, Tech., PEIMS, HR
- Extra-curricular
- March 20<sup>th</sup> – 31<sup>st</sup>
- Software, Instr. Materials, Tech.

## ❖ Campuses

- Elementary April 3<sup>rd</sup> – 7<sup>th</sup>
- Secondary April 10<sup>th</sup> – 14<sup>th</sup>
- High School April 17<sup>th</sup> – 24<sup>th</sup>

## ❖ Contact us to schedule

- Norma Rodriguez,
  - Email: [n.rodriguez@donnaisd.net](mailto:n.rodriguez@donnaisd.net)
  - Ext.: 1132



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# Agenda

- 1) Introduction
- 2) Partnership Meetings
- 3) Strategic Plan
- 4) Budget Committee
- 5) Budget Process Overview
- 6) Evaluation FY 2022-23
  - District Projects
  - Enrollment
  - ADA
  - Revenues & Expenditures
- 7) Planning
  - District Improvement Plan
  - District Goals
  - Comprehensive Needs Assessment
- 8) ESSER
- 9) Questions, Comment, & Discussion



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# Planning: 2023 District Goals



# Budget Committee

## Business Office Team

Alfonso Perez, *Asst. Superintendent of Business and Finance*

Gerardo Cavazos, *Director of Finance*

Christina Ochoa, *Accounting Supervisor*

Yadira Tamez, *Accountant*

## Administrative Team

Angela Dominguez, *Superintendent*

Adela Troncoso, *Asst. Superintendent of Human Resources*

Rebecca Castaneda, *Asst. Superintendent of Leadership-Elementary*

Rashad Rana, *Asst. Superintendent of Educational Services*

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# Budget Committee

## PURPOSE

Planning for the new school year is key to the success of our students and we need your help in creating a strategic plan to ensure the needs of the district are recognized and addressed.

## SCOPE

The Budget Committee will meet periodically to discuss issues such as campus improvement plans, the district improvement plan, budget for personnel and capital investments among other important items.



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## Hierarchy

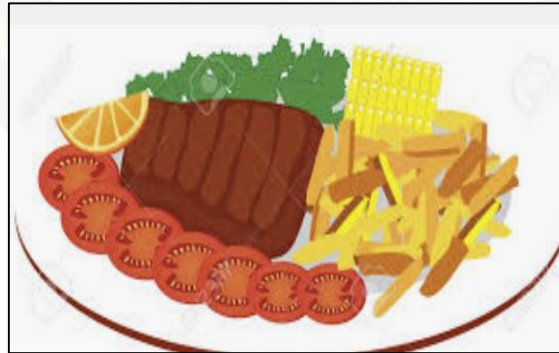


## What is approved by the Board?

**General Operating  
(100)**



**Food Service  
(101)**

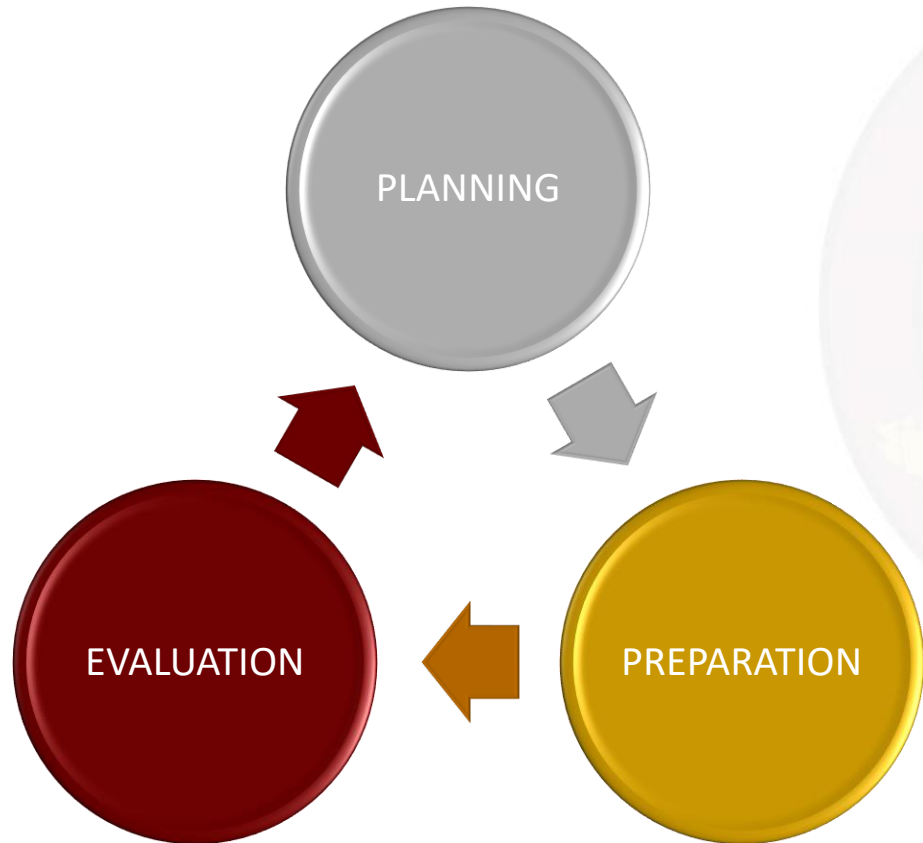


**Debt Service  
(500)**





# Budget Process Overview



Prior year **Evaluation** drives current year **Planning** to ensure efficient **Preparation** of next year's budget



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# Planning



## What do we want to accomplish?

- Campus Needs
- District Goals

## How are we going to accomplish it?

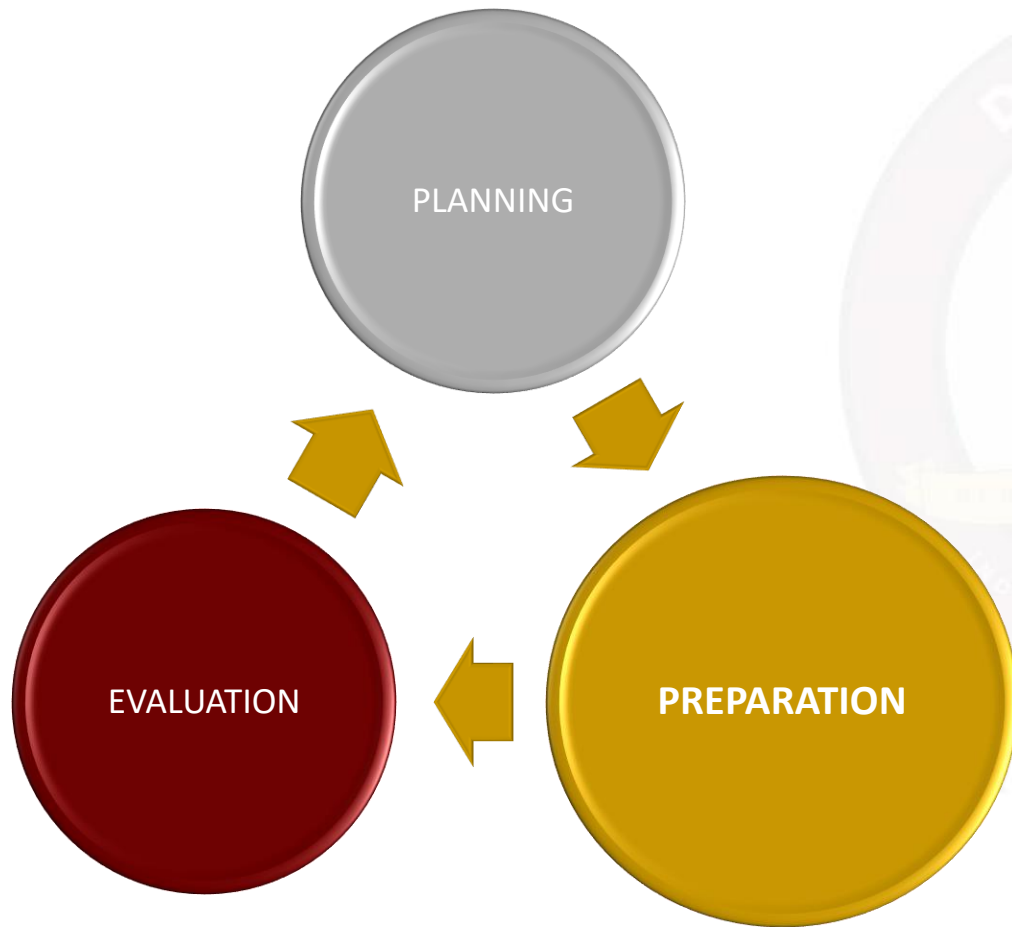
- Communication & Feedback
- Historical & Current Information
- Define Goals & Objectives
- Prioritize



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# Preparation



## **Preparation consists of:**

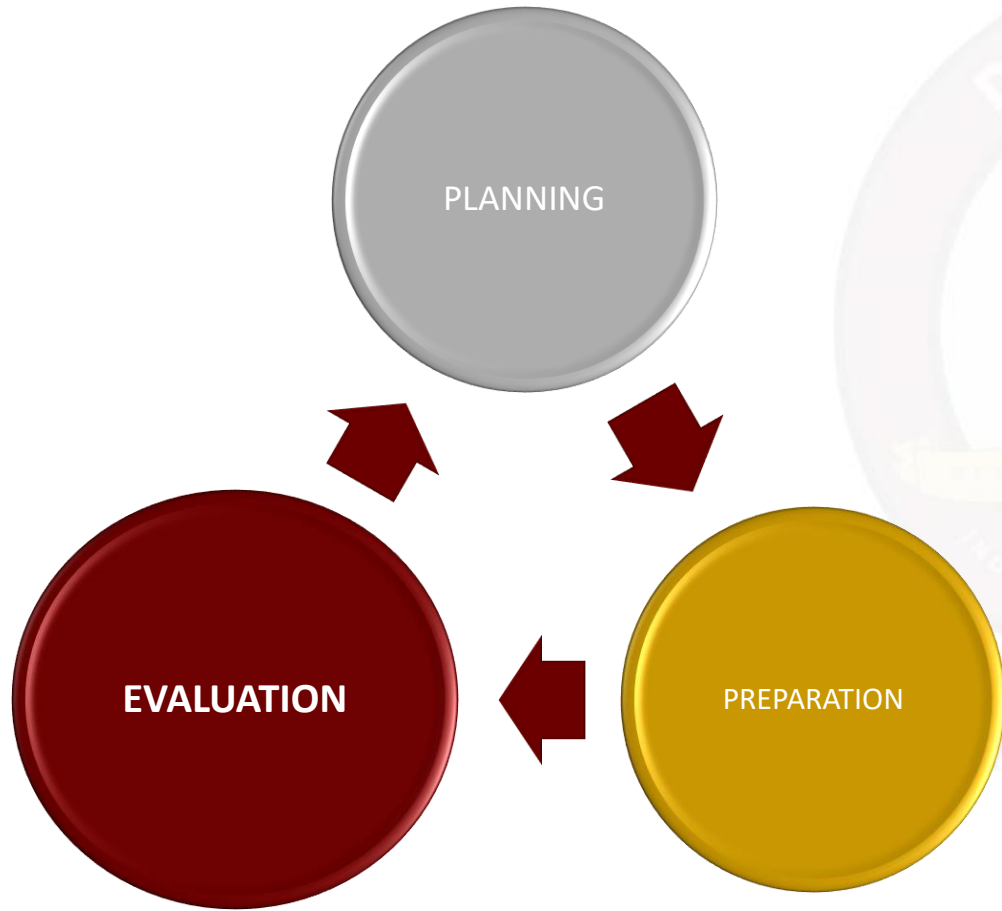
- Allocate Budget Resources
- Campus Needs
- Support District Goals
- Board Approval & Adoption



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# Evaluation



## What were the outcomes?

- Effectiveness of Budget
- Budget Changes & Amendments

## Were district goals met?

- Examine how funds were expended
- Drives next year's planning phase



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# 2022-2023 District Projects

- Continued HVAC upgrades
- Campus beautification
- Districtwide Playground upgrades
- Districtwide reroofing
- Districtwide Library flooring
- Athletic stadium renovation
- Classroom Libraries
- Sensory classrooms
- Wi-Fi upgrades



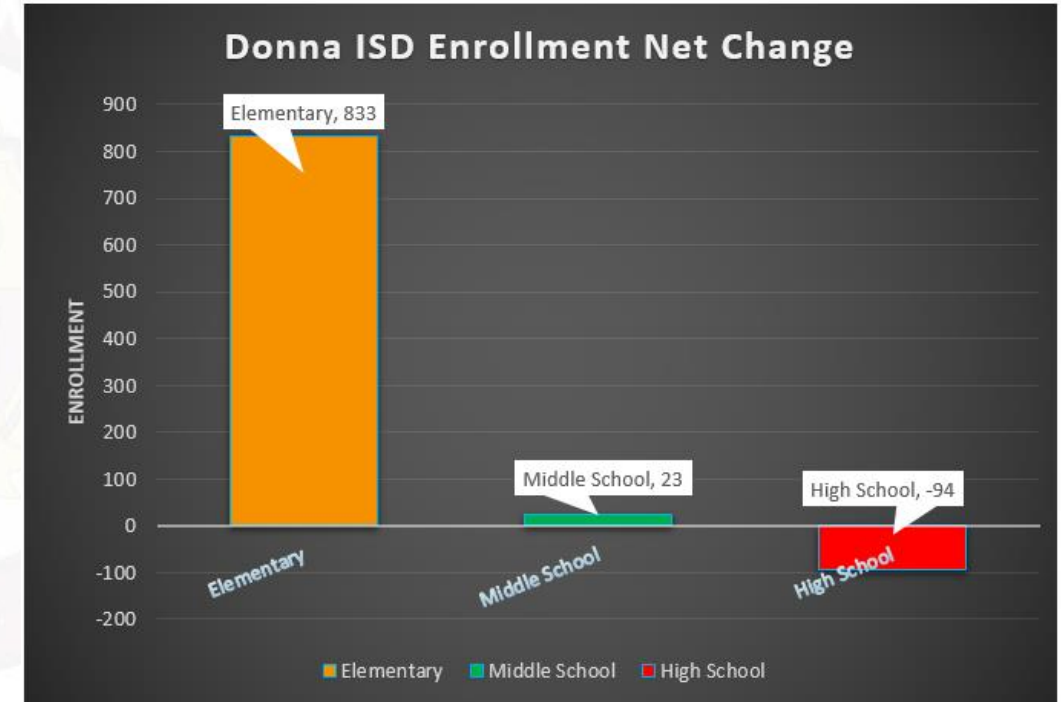
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# Enrollment Trends

## Net Change Fiscal Year 2022-2023

Campus	Left the District	New to District	Net Change
Elementary	481	1314	833
Middle School	150	173	23
High School	278	184	-94
Total	909	1671	762



As of 02/28/23



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# Average Daily Attendance (ADA)

**Comparability ADA Summary**  
**First Six Weeks-Fourth Six Weeks**

ID	Campus	FY 2021-22	FY 2022-23	% Change
001	Donna High School	1,637	1,821	11%
007	Donna North High School	1,663	1,790	8%
045	AP Solis Middle School	641	618	-4%
046	Veterans Middle School	777	818	5%
047	Sauceda Middle School	584	604	3%
048	Todd Middle School	589	625	6%
102	Guzman Elementary	319	336	5%
103	Truman Price Elementary	323	364	13%
104	Ochoa Elementary	270	292	8%
105	Runn Elementary	90	0	-100%
106	Stainke Elementary	467	509	9%
109	Caceres Elementary	255	244	-4%
111	Rivas Elementary	231	276	20%
112	Salinas Elementary	368	373	1%
113	Garza Elementary	461	466	1%
114	Munoz Elementary	605	641	6%
115	Lenoir Elementary	296	351	19%
116	Singleterry Elementary	435	466	7%
117	Salazar Elementary	358	380	6%
118	Adame Elementary	519	519	0%
<b>Totals:</b>		<b>10,888</b>	<b>11,494</b>	<b>6%</b>

*\*Net change of 606*



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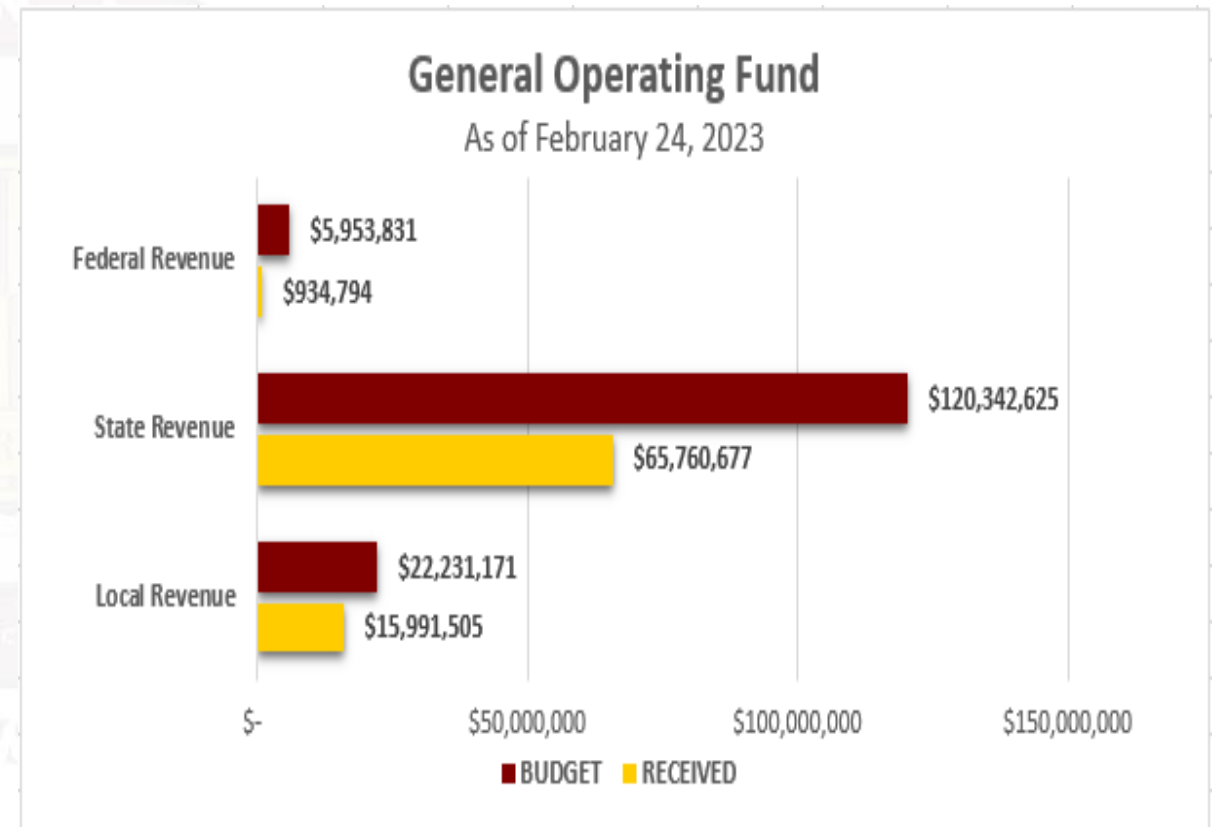
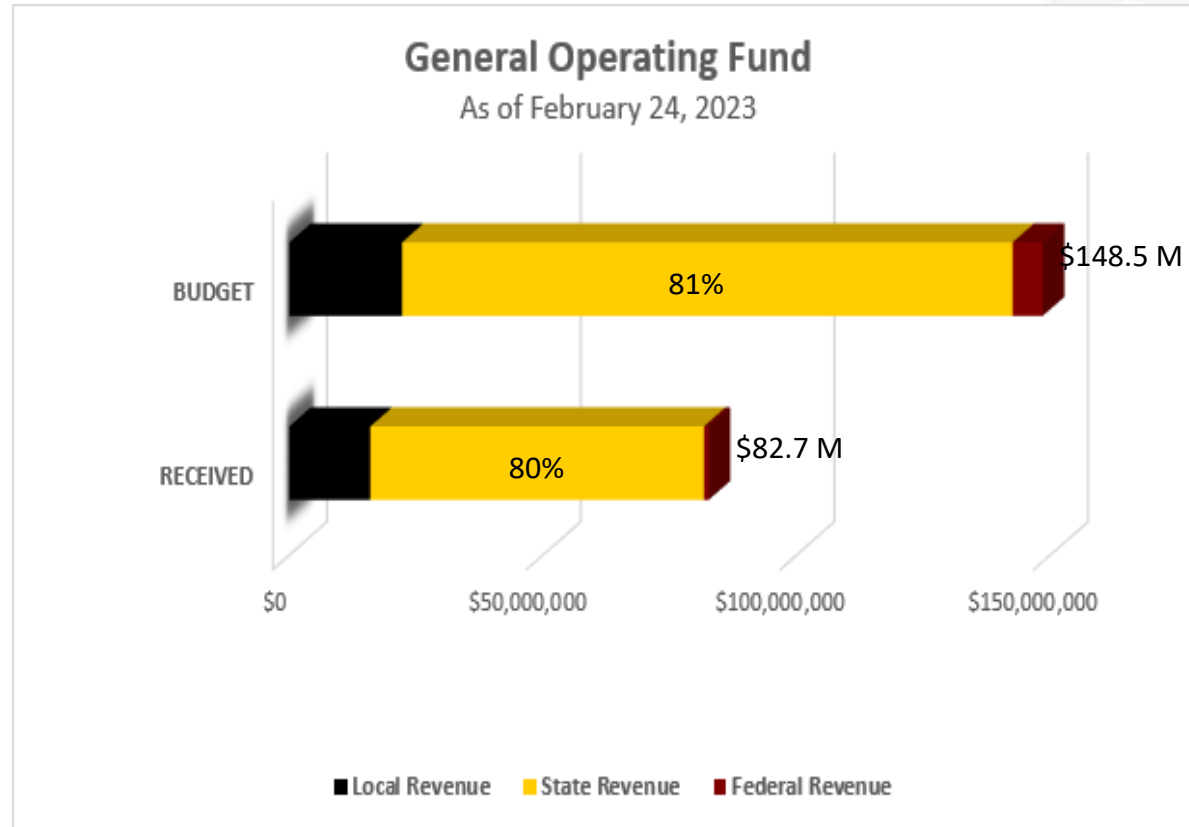
# Evaluation: Budget Overview



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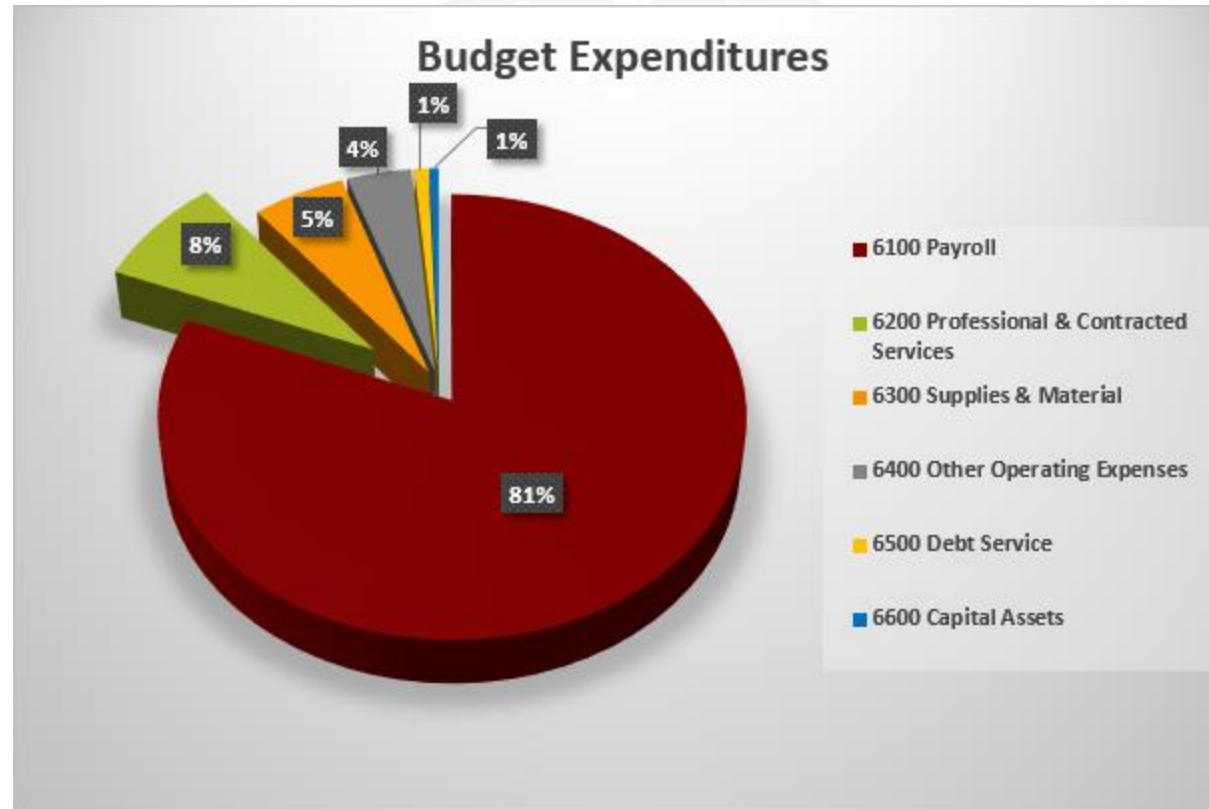
# Evaluation: FY 2023 Revenues



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# Evaluation: FY 2023 Expenditures



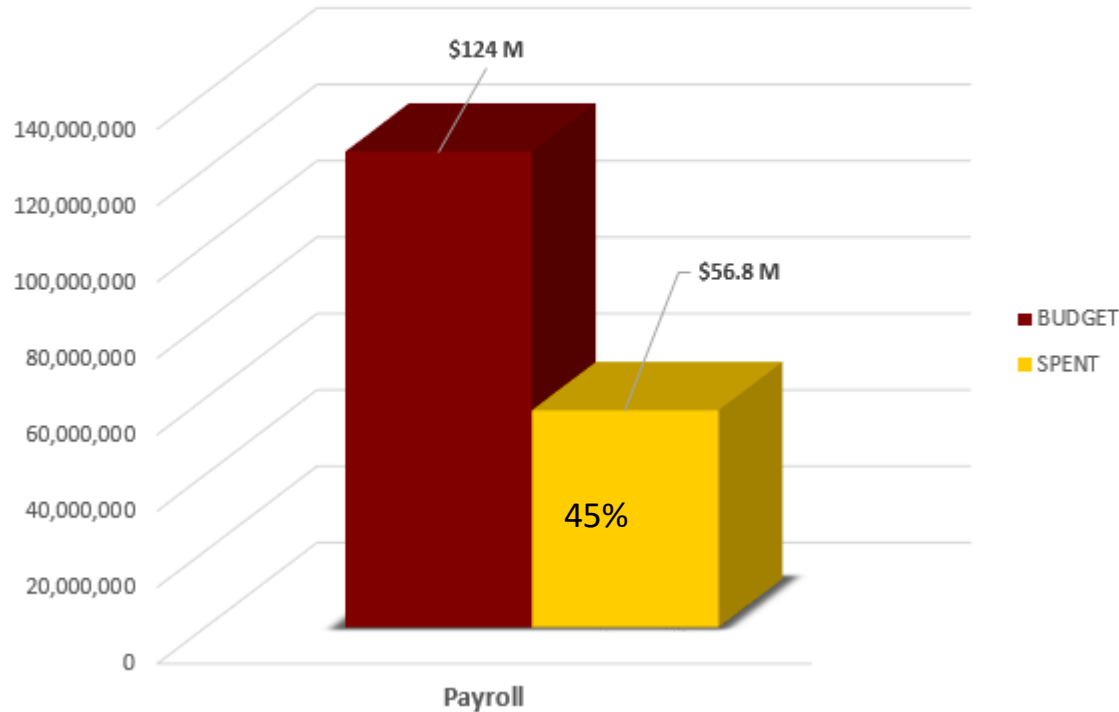
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# Evaluation: FY 2023 Expenditures

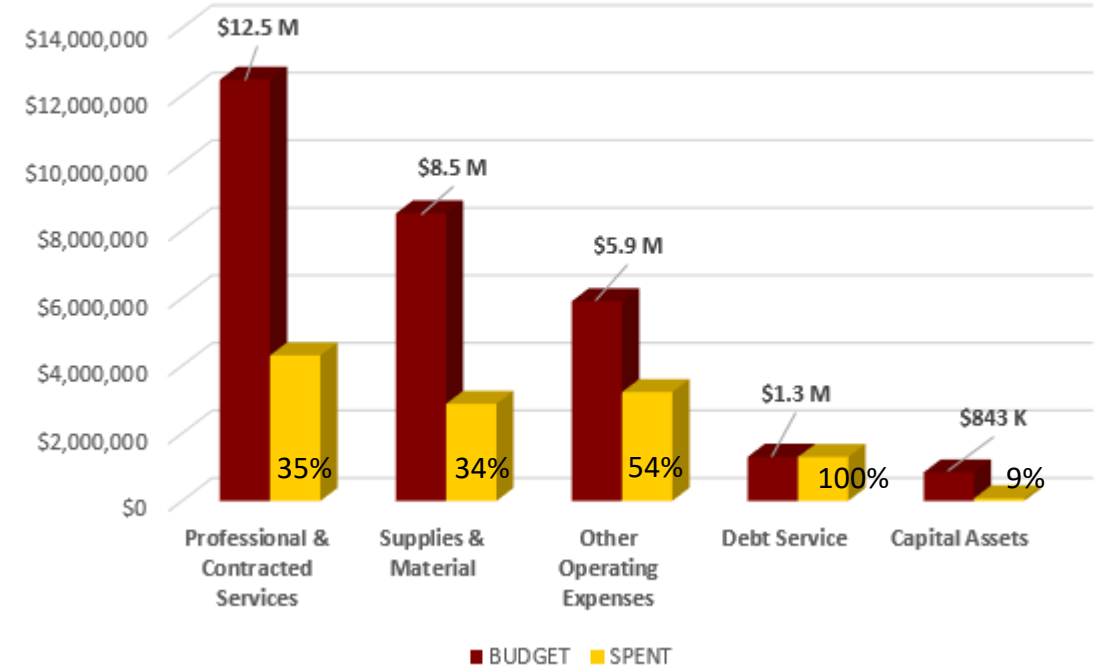
## General Operating Fund

As of February 24, 2023



## General Operating Fund

As of February 24, 2023

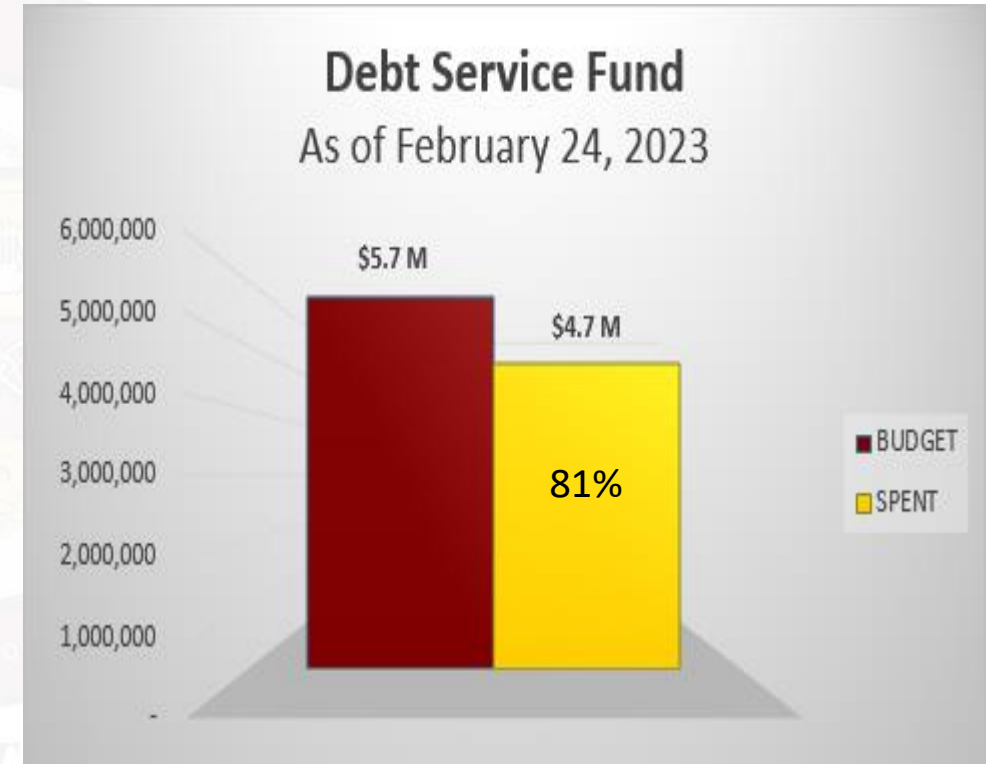
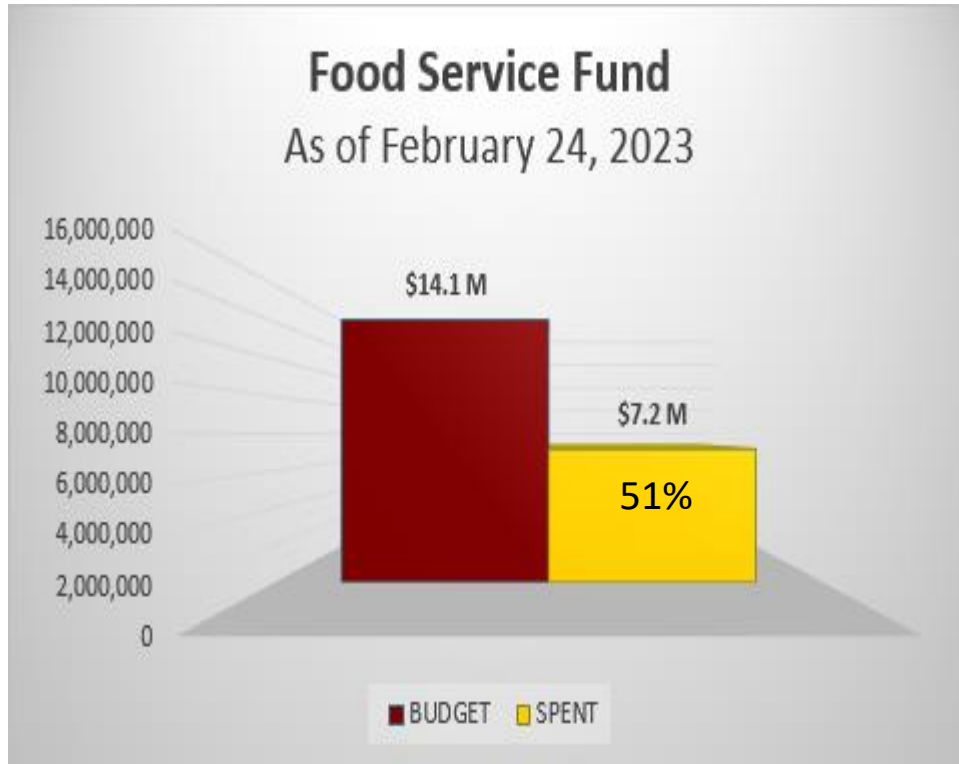


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# Evaluation: FY 2023 Expenditures



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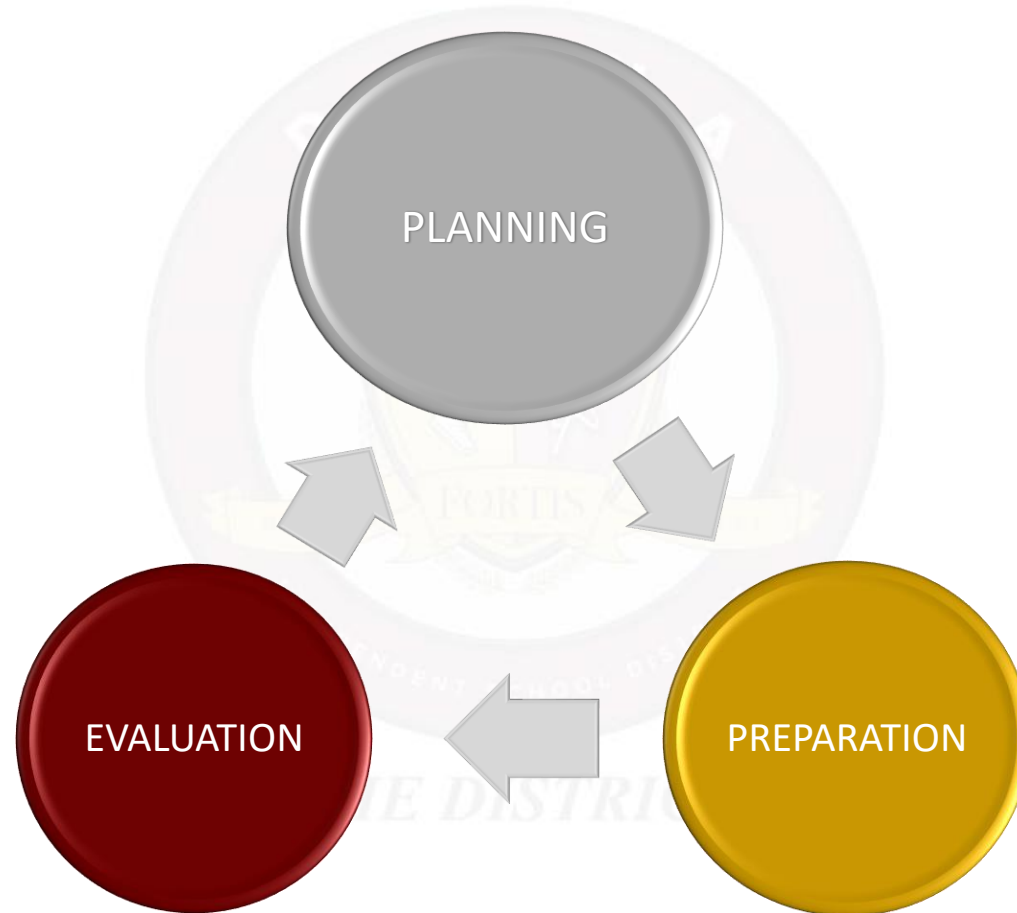
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# Planning: FY 2023-2024



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# Planning: 2023 District Goals



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# Goal 3

## Focus on Operational Excellence



**Year plan**

- ✓ Priority Projects
- ✓ Districtwide Improvements
- ✓ Focus: safety, maintenance, operations, & security



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# Comprehensive Needs Assessment

**A comprehensive evaluation plan to identify the school's strengths and weaknesses. The CNA drives the CIP which influences the budget allocations**

Step 1: Review the purpose and outcomes for conducting the CNA

Step 2: Establish committees for each area

Step 3: Determine which types of data will be collected and analyzed by committee to develop the school profile

Step 4: Determine areas of priority and summarize strengths and weaknesses

Step 5: Connect the CNA to the district/campus improvement plan development and review process.

*\*Clearly outline funding source*



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# Comprehensive Needs Assessment

## Identifying Data Sources

- Demographics
- Student Achievement
- School Culture and Climate
- Staff Quality, Recruitment and Retention
- Curriculum, Instruction and Assessment
- Family and Community Involvement
- School Context and Organization
- Technology



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# ESSER Resources

### Allowable Use of ESSER Funds Flow Chart

**Step 1. The LEA's Needs Are Identified by a Committee.**

The LEA must form a committee that will engage in meaningful consultation with stakeholders and give the public an opportunity to provide input in the development of its plan for the uses of ARP ESSER III funds. The committee will consider how to use those funds to safely re-open schools for full-time instruction for all students, maintain safe in-person operations, advance educational equity, and build capacity.

**Step 2.** Is the Need Aligned to ESSER Statute? If **yes**, continue. If **no**, activity is unallowable.

The LEA must justify the use of funds to the intent of the ESSER statute (which is to **prevent, prepare for, or respond to the COVID-19 pandemic**, including its impact on the social, emotional, mental health, and academic needs of students), and the LEA must align it to an allowable activity in the statute

**Step 3.** Is the Need Aligned to an Allowable Activity? If **yes**, continue. If **no**, activity is unallowable.

USDE has clarified that ESSER I, ESSER II, and ESSER III grants may be expended for any allowable activity listed in Section 18003(d) of the CARES Act, Section 313(d) of the CRRSA Act, and Section 2001(e) of the ARP Act. Open the link below for the list of allowable uses (activities) at bottom of form.

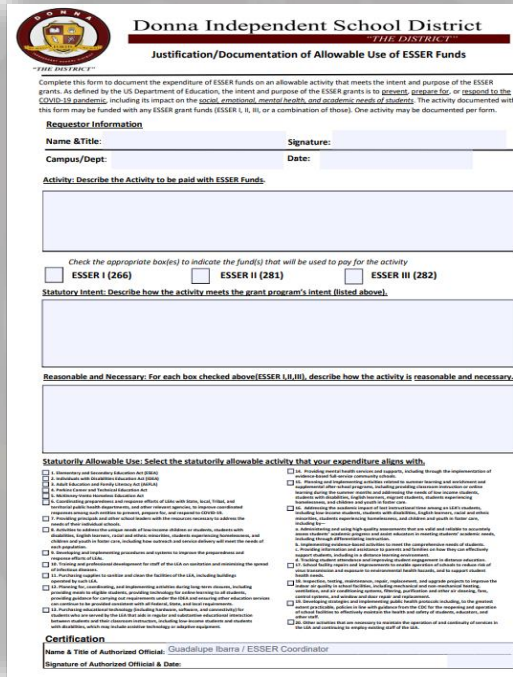
<https://tx50000621.schoolwires.net/cms/lib/TX50000621/Centricity/Domain/571/ESSER%20Justification%20and%20Documentation%20of%20Allowable%20Use%20of%20Funds%20updated.pdf>

#### Step 4. Expense Must Be Reasonable and Necessary.

Any allowable use of funds to be charged to the ESSER grant must be reasonable and necessary; Costs that are reasonable are defined as those costs that are consistent with prudent business practice and comparable to current market value. Costs that are necessary are those costs that are essential to accomplish the objectives of the grant project. All items requested must be allowable expenditures under the authorizing program statutes, regulations, and rules (FASRG). Open link below for Purchasing Procedures.

<https://tx50000621.schoolwires.net/cms/lib/TX50000621/Centricity/Domain/60/PURCHASING%20MANUAL%202021-2022.pdf>

Donna ISD Purchasing Manual



### Allowable Use of ESSER Funds Check -OFF List

Select the Stakeholders Committee that determined the requested activity as a need

DLPAC ☐

CLPAC ☐

Other ☐

Collect the agenda and minutes for the above committee meeting

Agenda and Minutes ☐

Select the intent of the activity requested that aligns with ESSER Statute

Activity *prevents* the spread of COVID ☐

Activity *prepares* for the impact of COVID ☐

Activity *responds* to the impact of COVID ☐

Activity addresses Social, Emotional, and, Mental Health needs ☐

Activity addresses Academic needs ☐

Each activity requesting ESSER funds requires an ESSER Justification Form filled by the requestor

ESSER Justification Form is completed ☐

**For Technology activities**

Software Form E ☐Hardware Form C ☐

**Ensure the appropriate Procurement Method is completed**

Purchases less than \$50K

3 quotes ☐

*Purchases more than \$50K*

3 Quotes

or Bids ☐

or RFP ☐

RFQs for Contracted Services ☐

and Board Approved Agenda ☐

Form completed by \_\_\_\_\_

*Note: Please upload the above documents as attachments to TEAMS when keying in the requisition.*



<https://tx50000621.schoolwires.net/Domain/571>



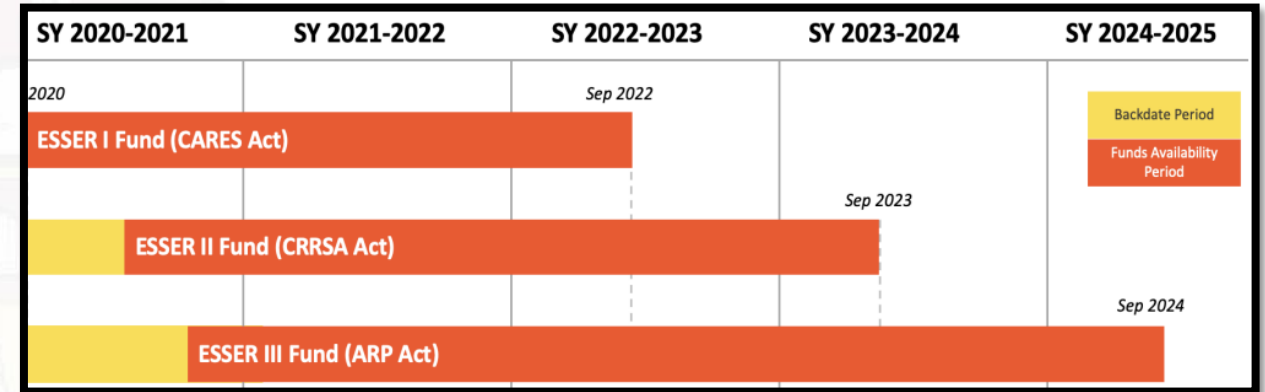
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# ESSER

## Funded activities/purchases

- Professional Development
- Tutorials
- Technology
- Musical Instruments
- Software
- Supplies & PPE
- Instructional Resources
- Mental Health and Behavioral Supports
- Retention Stipends



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# Budget Calendar-Upcoming Events

## Tentative Budget Freeze-April 14, 2023

- April 19, 2023-Budget Committee Meeting II
- May 3, 2023-Budget Worksheet Drafts are Due
- May 12, 2023-Final Budget Worksheets are Due



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**Thank you for your time!**



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