

## REGULAR BOARD MEETING

### Agenda

Tuesday, June 23, 2015

6:00 p.m.

### STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

#### I. CALL MEETING TO ORDER

#### PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

*The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.*

##### Board Recognition

1. Recognition of Judge Jesse Morales and Judge Gilbert Saenz for their Service to Donna ISD Attendance Department
2. Recognition of Parent Volunteers for their Service to Our District
3. Recognition of Campuses with a Student Attendance Rate of 97% During the 6<sup>th</sup> Six Weeks Period of the 2014-2015 School Year

#### II. SUPERINTENDENT'S REPORT

1. Report on Enrollment of Donna ISD
2. Donna ISD Update Regarding Student Graduation Counts for (3) High Schools/Summer Programs/Academic Projects
3. Discussion and Possible Action on Approval of Nominations for the TASB Board of Directors for Region 1, Position A
4. Presentation of Spring 2015 STAAR Results

#### III. OPEN FORUM

#### IV. APPROVAL OF CONSENT AGENDA

1. Accounts Payable
2. Budget Amendments for General Operating and Special Revenue

3. Investment Report: May 2015
4. Financial Statements: District's Financial, and Child Nutrition Program for April, 2015
5. Report on Monthly Tax Collections for the Month of April 2015
6. Approval of Minutes for Regular Board Meeting May 11, 2015 and Special Board Meeting May 18, 2015

## **DO. DISTRICT OPERATIONS**

- DO.1 Architect's Monthly Report (ERO):  
\* Status Report on All of Donna ISD's Current Facility Projects
- DO.2 Construction Consultant Monthly Report

## **AS. ACADEMIC SERVICES**

- AS.1 Report to Donna ISD Trustees the Texas Education Agency Performance Based Monitoring Analysis System (PBMAS) Finding From the On-Site Visit During the Week of January 12, 2015
- AS.2 Discussion and Possible Action to Approve Policy EIE (Local): Academic Achievement Retention and Promotion
- AS.3 Discussion and Possible Action to Approve Policy EIC (Local): Academic Achievement Class Ranking
- AS.4 Discussion and Possible Action to Approve Application for Expedited State Waivers for the 2015-2016
- AS.5 Discussion and Possible Action to Approve Out of State Travel for One Donna North High School Student and Staff Member to Attend the Congressional Hispanic Caucus Institute Inc. "CHCI R2L NextGen" Leadership Conference in Washington DC
- AS.6 Discussion and Possible Action to Approve Release of Student Information for MyRegionOne.org for Donna High School GEAR UP: Ready, Set, College! Student Cohort
- AS.7 Discussion and Possible Action on the Approval of Advancement Via Individual Determination (AVID) Contract in the Amount of \$24,504 for the 2015-2016 School Year

## **BF. BUSINESS AND FINANCE**

- BF.1 Discussion and Possible Action on Approval of Change Order No. One (1) for CS Advantage USAA, Inc. for DISD Roofing Donna High School Project No. 032514-268

- BF.2 Discussion and Possible Action on Approval of Change Order No. Three (003) for CS Advantage USAA, Inc. for DISD Roofing Donna High School Project No. 032514-268
- BF.3 Discussion and Possible Action to Accept Final and Completed Closing Documents from CS Advantage USAA Inc. for Donna High School Roofing Project
- BF.4 Discussion and Possible Action on Approval to Initiate Payment to CS Advantage USAA, Inc. for Roofing Donna High School Project No. CSP #032514-268

**Consent Agenda BF.5 through BF.15**

- BF.5 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) to Purchase Three Used Passenger Vehicles for District Wide Use
- BF.6 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) to Purchase Two New Vehicles for the Transportation Department
- BF.7 Discussion and Possible Action to Award Vendors for Request for Proposals (RFP) #120914-536 Copier Paper Services for School Year 2015-2016
- BF.8 Discussion and Possible Action to Award Vendor for Request for Proposals (RFP) #120914-537 Employee Uniform Rentals for School Year 2015-2016
- BF.9 Discussion and Possible Action to Award Vendors for Request for Proposal (RFP) #041515-549 Re-Bid Auto Parts, Golf Carts Parts Equipment Supplies/Repair Services for School Year 2015-2016
- BF.10 Discussion and Possible Action to Award Vendors for Request for Proposal (RFP) #041515-550 Re-Bid Bus Parts Equipment/Supplies Repair Services for School Year 2015-2016
- BF.11 Discussion and Possible Action to Ratify the Award of Vendor for Financial Lease Proposal for Fourteen (14) Elementary Campuses and Alternative Center (DAEP) Phase II for School Year 2014-2015 Turn Key Project
- BF.12 Discussion and Possible Action on Approval to Award Bank Institution for District's Bank Depository Services
- BF.13 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) #011415-001 to Replace Copiers District Wide for School Year 2014-2015
- BF.14 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) #061515-005 for Cafeteria Serving Lines (Runn & LeNoir Elementary) for School Year 2014-2015
- BF.15 Discussion and Possible Action to Approve the 2015-2018 Technology Plan for Donna ISD

## End of Consent Agenda

### HR. HUMAN RESOURCES

HR.1 Discussion and Possible Action on Policy Update 102

### V. EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084.

- A. Discussion of Superintendent's Recommendation of Personnel
- B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations
- C. Discussion of District Personnel
- D. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

### VI. OPEN SESSION - Take possible action on matters discussed in Executive Session.

- A. Approval of Superintendent's Recommendation of Personnel
- B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations
- C. Approval of District Personnel
- D. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney

### VI. ADJOURN

## REGULAR BOARD MEETING

Minutes

Tuesday, June 23, 2015

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

### I. CALL MEETING TO ORDER

Board President Mr. Albert Sandoval called the meeting to order at 6:02 p.m. with the following board members in attendance:

Mr. Albert Sandoval, President  
Mr. Eloy Infante, Vice President  
Mr. Nick Castillo, Secretary  
Mr. Efren Cenicerros, Trustee  
Mr. Ernest Lugo, Trustee (late)  
Ms. Tammy Ramos, Trustee

The following board member was absent:

Mr. Elpidio Yanez Jr., Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Deputy Superintendent  
Mrs. Debbie Rodriguez, Assistant Superintendent for Human Resources  
Mrs. Velma Rangel, Chief Special Programs Officer  
Mr. David Robledo, CFO  
Mr. Robert Salinas, Attorney

### PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

*The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.*

Mr. Fernando Castillo deleted item 1. (Recognition of Judge Jesse Morales and Judge Gilbert Saenz for their Service to Donna ISD Attendance Department) under Board Recognition and BF.13 (Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) #011415-001 to Replace Copiers District Wide for School Year 2014-2015). Item AS.6 to include Donna North School.

**Board Recognition**

- 1. Recognition of Judge Jesse Morales and Judge Gilbert Saenz for their Service to Donna ISD Attendance Department**

This item was deleted.

- 2. Recognition of Parent Volunteers for their Service to Our District**

Mr. Tomas Tamez recognized the Parent Volunteers for their Service to Our District.

- 3. Recognition of Campuses with a Student Attendance Rate of 97% During the 6<sup>th</sup> Six Weeks Period of the 2014-2015 School Year**

Mrs. Ida Garcia recognized campuses with a student attendance rate of 97% during the 6<sup>th</sup> Six Weeks period of the 2014-2015 School Year.

**II. SUPERINTENDENT'S REPORT**

- 1. Report on Enrollment of Donna ISD**

Mr. Fernando Castillo presented the Report on Enrollment of Donna ISD.

- 2. Donna ISD Update Regarding Student Graduation Counts for (3) High Schools/Summer Programs/Academic Projects**

Mr. Fernando Castillo presented the Donna ISD Update Regarding Student Graduation Counts for (3) High Schools/Summer Programs/ Academic Projects.

- 3. Discussion and Possible Action on Approval of Nominations for the TASB Board of Directors for Region 1, Position A**

Trustee Castillo made a motion to approve to bring this item back next time (Endorsement). It was second by Trustee Infante. Trustees Ramos and Cenicerros voted in favor. The motioned carried.

#### **4. Presentation of Spring 2015 STAAR Results**

Mrs. Mari Valdez presented the Spring 2015 STAAR Results.

### **III. OPEN FORUM**

Mrs. Raquel Martinez addressed the Open Forum with concerns on correct behavior and Facebook.

### **IV. APPROVAL OF CONSENT AGENDA**

- 1. Accounts Payable**
- 2. Budget Amendments for General Operating and Special Revenue**
- 3. Investment Report: May 2015**
- 4. Financial Statements: District's Financial, and Child Nutrition Program for April, 2015**
- 5. Report on Monthly Tax Collections for the Month of April 2015**
- 6. Approval of Minutes for Regular Board Meeting May 11, 2015 and Special Board Meeting May 18, 2015**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda.

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramos, Sandoval and Cenicerros voted in favor. The motioned carried.

### **DO. DISTRICT OPERATIONS**

- DO.1 Architect's Monthly Report (ERO):**  
**\* Status Report on All of Donna ISD's Current Facility Projects**

No report was given.

#### **DO.2 Construction Consultant Monthly Report**

Mr. Alex Palacios and Mr. Bill Savarino presented the Construction Consultant Monthly Report/Energy Update.

**BF.1 Discussion and Possible Action on Approval of Change Order No. One (1) for CS Advantage USAA, Inc. for DISD Roofing Donna High School Project No. 032514-268**

Mr. Fernando Castillo recommended the board to approve the Change Order No. One (1) for CS Advantage USAA, Inc. for DISD Roofing Donna High School Project No. 032514-268.

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Cenicerros. Trustees Ramos and Castillo voted in favor. The motioned carried.

**BF.2 Discussion and Possible Action on Approval of Change Order No. Three (003) for CS Advantage USAA, Inc. for DISD Roofing Donna High School Project No. 032514-268**

Mr. Fernando Castillo recommended the board to approve the Change Order No. Three (003) for CS Advantage USAA, Inc. for DISD Roofing Donna High School Project No. 032514-268.

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Cenicerros. Trustees Ramos and Castillo voted in favor. The motioned carried.

**BF.3 Discussion and Possible Action to Accept Final and Completed Closing Documents from CS Advantage USAA Inc. for Donna High School Roofing Project**

Mr. Fernando Castillo recommended the board to approve to accept Final and Completed Closing Documents from CS Advantage USAA Inc. for Donna High School Roofing Project.

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Cenicerros. Trustees Ramos and Castillo voted in favor. The motioned carried.

**BF.4 Discussion and Possible Action on Approval to Initiate Payment to CS Advantage USAA, Inc. for Roofing Donna High School Project No. CSP #032514-268**



Mr. Fernando Castillo recommended the board to approve to initiate payment to CS Advantage USAA, Inc. for Roofing Donna High School Project No. CSP #032514-268.

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Cenicerros. Trustees Ramos and Castillo voted in favor. The motioned carried.

## **AS. ACADEMIC SERVICES**

### **AS.1 Report to Donna ISD Trustees the Texas Education Agency Performance Based Monitoring Analysis System (PBMAS) Finding From the On-Site Visit During the Week of January 12, 2015**

Mr. Fernando Castillo presented the Report to Donna ISD Trustees the Texas Education Agency Performance Based Monitoring Analysis System (PBMAS) finding from the On-Site Visit during the week of January 12, 2015.

### **AS.2 Discussion and Possible Action to Approve Policy EIE (Local): Academic Achievement Retention and Promotion**

Mr. Fernando Castillo recommended the board to approve the Policy EIE (Local): Academic Achievement Retention and Promotion.

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramos, Cenicerros and E. Lugo voted in favor. The motioned carried.

### **AS.3 Discussion and Possible Action to Approve Policy EIC (Local): Academic Achievement Class Ranking**

Mr. Fernando Castillo recommended the board to approve the Policy EIC (Local): Academic Achievement Class Ranking.

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramos, Cenicerros and E. Lugo voted in favor. The motioned carried.

### **AS.4 Discussion and Possible Action to Approve Application for Expedited State Waivers for the 2015-2016**

Mr. Fernando Castillo recommended the board to approve the application for Expedited State Waivers for the 2015-2016.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Infante. Trustees Ramos, Cenicerros and E. Lugo voted in favor. The motioned carried.

**AS.5 Discussion and Possible Action to Approve Out of State Travel for One Donna North High School Student and Staff Member to Attend the Congressional Hispanic Caucus Institute Inc. "CHCI R2L NextGen" Leadership Conference in Washington DC**

Mr. Fernando Castillo recommended the board to approve the Out of State Travel for one Donna North High School Student and staff member to attend the Congressional Hispanic Caucus Institute Inc. "CHCI R2L NextGen" Leadership Conference in Washington DC.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Infante. Trustees Ramos, Cenicerros and E. Lugo voted in favor. The motioned carried.

**AS.6 Discussion and Possible Action to Approve Release of Student Information for MyRegionOne.org for Donna High School and Donna North High School GEAR UP: Ready, Set, College! Student Cohort**

Mr. Fernando Castillo recommended the board to approve the release of student information for MyRegionOne.org for Donna High School and Donna North High School GEAR UP: Ready, Set, College! Student Cohort.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Cenicerros. Trustees Ramos and E. Lugo voted in favor. The motioned carried.

**AS.7 Discussion and Possible Action on the Approval of Advancement Via Individual Determination (AVID) Contract in the Amount of \$24,504 for the 2015-2016 School Year**

Mr. Fernando Castillo recommended the board to approve the Advancement Via Individual Determination (AVID) Contract in the amount of \$24,504 for the 2015-2016 School Year.

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramos and E. Lugo voted in favor. The motioned carried.

## **BF. BUSINESS AND FINANCE**

**BF.1 Discussion and Possible Action on Approval of Change Order No. One (1) for CS Advantage USAA, Inc. for DISD Roofing Donna High School Project No. 032514-268**

Items BF.1 through BF.4 were moved up after DO.2 (Construction Consultant Monthly Report).

**BF.2 Discussion and Possible Action on Approval of Change Order No. Three (003) for CS Advantage USAA, Inc. for DISD Roofing Donna High School Project No. 032514-268**

Items BF.1 through BF.4 were moved up after DO.2 (Construction Consultant Monthly Report).

**BF.3 Discussion and Possible Action to Accept Final and Completed Closing Documents from CS Advantage USAA Inc. for Donna High School Roofing Project**

Items BF.1 through BF.4 were moved up after DO.2 (Construction Consultant Monthly Report).

**BF.4 Discussion and Possible Action on Approval to Initiate Payment to CS Advantage USAA, Inc. for Roofing Donna High School Project No. CSP #032514-268**

Items BF.1 through BF.4 were moved up after DO.2 (Construction Consultant Monthly Report).

### **Consent Agenda BF.5 through BF.15**

**BF.5 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) to Purchase Three Used Passenger Vehicles for District Wide Use**

**BF.6 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) to Purchase Two New Vehicles for the Transportation Department**

- BF.7 Discussion and Possible Action to Award Vendors for Request for Proposals (RFP) #120914-536 Copier Paper Services for School Year 2015-2016**
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  - BF.12 Discussion and Possible Action on Approval to Award Bank Institution for District's Bank Depository Services**
  - BF.13 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) #011415-001 to Replace Copiers District Wide for School Year 2014-2015**
  - BF.14 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) #061515-005 for Cafeteria Serving Lines (Runn & LeNoir Elementary) for School Year 2014-2015**
  - BF.15 Discussion and Possible Action to Approve the 2015-2018 Technology Plan for Donna ISD**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda BF.5 through F. B15 (BF.5 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) to Purchase Three Used Passenger Vehicles for District Wide Use, BF.6 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) to Purchase Two New Vehicles for the Transportation Department, BF.7 Discussion and Possible Action to Award Vendors for Request for Proposals (RFP) #120914-536 Copier Paper Services for School Year 2015-2016, BF.8 Discussion and Possible Action to Award Vendor for Request for Proposals (RFP) #120914-537 Employee Uniform Rentals for School Year 2015-2016, BF.9 Discussion and Possible Action to Award Vendors for Request for Proposal (RFP) #041515-549 Re-Bid Auto Parts, Golf Carts Parts Equipment Supplies/Repair Services for School Year 2015-2016,

BF.10 Discussion and Possible Action to Award Vendors for Request for Proposal (RFP) #041515-550 Re-Bid Bus Parts Equipment/Supplies Repair Services for School Year 2015-2016, BF.11 Discussion and Possible Action to Ratify the Award of Vendor for Financial Lease Proposal for Fourteen (14) Elementary Campuses and Alternative Center (DAEP) Phase II for School Year 2014-2015 Turn Key Project, BF.12 Discussion and Possible Action on Approval to Award Bank Institution for District's Bank Depository Services, BF.14 Discussion and Possible Action to Award Vendor for Request for Quotes (RFQ) #061515-005 for Cafeteria Serving Lines (Runn & LeNoir Elementary) for School Year 2014-2015 and BF.15 Discussion and Possible Action to Approve the 2015-2018 Technology Plan for Donna ISD).

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramos and Cenicerros voted in favor. The motioned carried.

## **HR. HUMAN RESOURCES**

### **HR.1 Discussion and Possible Action on Policy Update 102**

Mr. Fernando Castillo recommended the board to approve the Policy Update 102.

Trustee Infante made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Ramos, Cenicerros and E. Lugo voted in favor. The motioned carried.

## **V. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. . (7:56 p.m.)**

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**
- C. Discussion of District Personnel**

**D. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 9:01 p.m.

**VI. OPEN SESSION - Take possible action on matters discussed in Executive Session.**

**A. Approval of Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve the Superintendent's Recommendation of Personnel.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Infante. Trustees Ramos, Cenicerros and E. Lugo voted in favor. The motioned carried.

**B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**

Mr. Fernando Castillo recommended the board to approve the Ratification of the Approval of Teacher Employment Recommendation.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos. Trustees Cenicerros, E. Lugo and Infante voted in favor. The motioned carried.

**C. Approval of District Personnel**

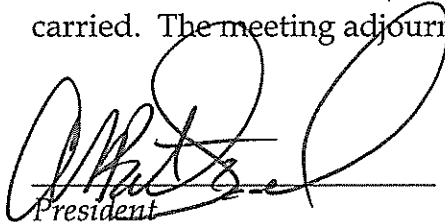
No action on this item.

**D. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

No action on this item.

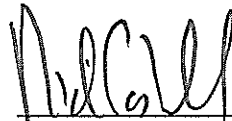
**VI. ADJOURN**

Trustee Castillo made a motion to adjourn the meeting. It was second by Trustee Infante. Trustees Ramos, Cenicerros and E. Lugo voted in favor. The motion carried. The meeting adjourned at 9:07 p.m.



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President  
Board of Trustees  
Donna ISD

or



\_\_\_\_\_  
Secretary

Date Approved: July 28, 2015