

**SPECIAL BOARD MEETING**  
**Minutes**  
**Wednesday, December 16, 2015**  
**5:00 p.m.**

**STAFF DEVELOPMENT CENTER/BOARD ROOM**  
**904 Hester Avenue**  
**Donna, Texas**

**I. CALL MEETING TO ORDER**

Board President Mr. Albert Sandoval called the meeting to order at 5:00 p.m. with the following board members in attendance:

Mr. Albert Sandoval, President  
Mr. Nick Castillo, Secretary  
Mr. Efren Cenicerros, Trustee  
Mr. Ernest Lugo, Trustee (late)  
Mrs. Tammy Ramos-Flores, Trustee

The following board members were absent:

Mr. Eloy Infante, Vice President  
Mr. Elpidio Yanez Jr., Trustee

The following administrators were in attendance:

Mr. Fernando Castillo, Deputy Superintendent  
Mr. Javier Villanueva, Assistant Superintendent for Human Resources (late)  
Mrs. Velma Rangel, Chief Special Programs Officer  
Mrs. Mari Valdez, CFO  
Mr. Robert Salinas, Attorney

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Mr. Fernando Castillo led the Pledge of Allegiance and a moment of silence.

*The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.*

Mr. Fernando Castillo informed the public that a new House Bill 283 requires all board meeting to be videotaped and audio taped starting January 2016. Videotaped meetings will be post on the Donna ISD website. Item one under Superintendent's Report 1. (Discussion and Possible Action on a Resolution Authorizing the Resale of Foreclosed Real Estate Properties for Failure to Pay Ad Valorem Taxes) will be heard as soon as the presenters are present.

## **II. SUPERINTENDENT'S REPORT**

### **2. Donna Independent School District Construction on New Middle School Update**

Mrs. Mari Valdez presented Donna Independent School District Construction on New Middle School Update.

#### **1. Discussion and Possible Action on a Resolution Authorizing the Resale of Foreclosed Real Estate Properties for Failure to Pay Ad Valorem Taxes**

Mr. Fernando Castillo recommended the board to approve the Resolution authorizing the resale of foreclosed real estate properties for failure to pay ad valorem taxes as noted.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee E. Lugo. Trustees Cenicerros and Ramos-Flores voted in favor. The motioned carried.

## **III. APPROVAL OF CONSENT AGENDA VIA RATIFICATION**

- 1. Accounts Payable**
- 2. Budget Amendment for General Operating and Special Revenue**
- 3. Investment Report: November 2015**
- 4. Financial Statements: District's Financial and Child Nutrition Program for September 2015**
- 5. Report on Monthly Tax Collections for the Month of October 2015**
- 6. Approval of Minutes for Regular Board Meeting November 10, 2015**
- 7. Discussion and Possible Action on Approval of 2015 Tax Roll Totals for Donna Independent School District**

8. **Discussion and Possible Action to Decommission the Runn Elementary Waste Water Treatment Plant-Permit Number WQ0013680001**
9. **Discussion and Possible Action to Proclaim Out of Service School Buses as Surplus and Sold at Auction**

Mr. Fernando Castillo recommended the board to approve the Consent Agenda Via Ratification as noted.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos-Flores. Trustees Cenicerros and E. Lugo voted in favor. The motioned carried.

## **DO. DISTRICT OPERATIONS**

- DO.1 Discussion and Possible Action to Approve the New 500,000 Gallon Elevated Water Storage Tank Proposed Site on Redskin Avenue**

Mr. Fernando Castillo recommended the board to approve the new 500,000 gallon elevated water storage tank proposed site on Redskin Avenue.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos-Flores. Trustees Cenicerros and E. Lugo voted in favor. The motioned carried.

## **AS. ACADEMIC SERVICES**

### **Approval of Consent Agenda AS.1 through AS.7 Via Ratification**

- AS.1 Discussion and Possible Action to Proclaim as Surplus: Out of Adoption Textbooks to be Recycled and Out of Service Fixed Assets to be Sold at Auction**
- AS.2 Discussion and Possible Action on Approval of Title I, 1003 (A) Priority and Focus School Grant NOGA #16610112108902000**
- AS.3 Consideration and Approval of Carl D. Perkins Reallocation Notification of Grant Award for CTE Department in the Amount of \$13,233**
- AS.4 Discussion and Possible Action on Approval of Title III, Part A-LEP NOGA #16671001108902 Maximum Entitlement of \$47,971**

- AS.5 Discussion and Possible Action on Approval of Title II, Part A-Teacher & Principal Training & Recruiting NOGA #16694501108902 Maximum Entitlement of \$92,445**
  - AS.6 Discussion and Possible Action on Approval of Title I, Part A-Improving Basic Programs NOGA #16610101108902 Maximum Entitlement of \$260,873**
  - AS.7 Discussion and Possible Action on Approval of Title I, Part C-Migrant (212) NOGA #1661501108902 Maximum Entitlement of \$855,607**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve Consent Agenda AS.1 through AS.7 Via Ratification (AS.1 Discussion and Possible Action to Proclaim as Surplus: Out of Adoption Textbooks to be Recycled and Out of Service Fixed Assets as to be taken to Auction, AS.2 Discussion and Possible Action on Approval of Title I, 1003 (A) Priority and Focus School Grant NOGA #16610112108902000, AS.3 Consideration and Approval of Carl D. Perkins Reallocation Notification of Grant Award for CTE Department in the Amount of \$13,233, AS.4 Discussion and Possible Action on Approval of Title III, Part A-LEP NOGA #16671001108902 Maximum Entitlement of \$47,971, AS.5 Discussion and Possible Action on Approval of Title II, Part A-Teacher & Principal Training & Recruiting NOGA #16694501108902 Maximum Entitlement of \$92,445, AS.6 Discussion and Possible Action on Approval of Title I, Part A-Improving Basic Programs NOGA #16610101108902 Maximum Entitlement of \$260,873, and AS.7 Discussion and Possible Action on Approval of Title I, Part C-Migrant (212) NOGA #1661501108902 Maximum Entitlement of \$855,607).

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos-Flores. Trustees Cenicerros and E. Lugo voted in favor. The motioned carried.

## **BF. BUSINESS AND FINANCE**

- BF.1 Discussion and Possible Action Regarding Approval of Sale of 28.91 Acres of Parcel 3-Legal Description: La Donna Subdivision East 20.93 AC, North 26.89 AC AN IRR TR LOT 3 & NW3., 11 AC AN IRR TR LOT 4 BLK 17 Abstract 57, in Hidalgo County, Texas South FM 493. CDB (Legal) Board President will Execute a Deed to the Purchaser Reciting Board Resolution Authorizing the Sale**

Mr. Fernando Castillo recommended the board to approve regarding approval of sale of 28.91 acres of parcel 3-legal description: La Donna Subdivision East 20.93 AC, north 26.89 AC AN IRR TR Lot 3 & NW3., 11 AC AN IRR TR Lost 4 blk 17 abstract 57, in Hidalgo County, Texas South FM 493. CDB (Legal) Board President will execute a deed to the purchaser reciting Board Resolution authorizing the sale.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos-Flores. Trustee Cenicerros voted in favor. Trustee E. Lugo voted against. The motioned carried.

**BF.2 Discussion and Possible Action Regarding Approval to Purchase 9.49 Acres Located at 2607 N. Avenue at Hooks Reserve North Pirkle, Donna, Texas in Hidalgo County, Texas**

Mr. Fernando Castillo recommended the board to approve regarding approval to purchase 9.49 acres located at 2607 N. Avenue at Hooks Reserve North Pirkle, Donna, Texas in Hidalgo County, Texas.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee E. Lugo. Trustees Cenicerros and Ramos-Flores voted in favor. The motioned carried.

**BF.3 Discussion and Possible Action to Award Vendor Request for Proposals (RFP) #100715-296 Fencing Services at Donna High School Turn-Key Project for School Year 2015-2016**

Mr. Fernando Castillo recommended the board to approve award vendor request for proposals (RFP) #100715-296 Fencing Services at Donna High School Turn-Key Project for School Year 2015-2016 as noted.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee E. Lugo. Trustees Cenicerros and Ramos-Flores voted in favor. The motioned carried.

**Approval of Consent Agenda BF.4 through BF.10 Via Ratification**

**BF.4 Discussion and Possible Action to Advertise for the New School Year 2016-2017 Catalog and Discount Bids**

**BF.5 Discussion and Possible Action to Solicit Request for Proposals (RFP) 111715-297 for Lawncare and Landscaping for Donna North High School (DNHS) for School Year 2015-2016**

- BF.6 Discussion and Possible Action for Repair and Refinish of Donna High School Gym Floor**
  - BF.7 Discuss and Consider Approval to Advertise for Erate Services Category I and Category 2 for School Year 2016-2017 District Wide Category I - Internet Access, Wireless & Data Plan Services, and Local & Long Distance Category II - Next Generation Firewall and Cisco Smartnet Base Maintenance**
  - BF.8 Discussion and Possible Action on Approval of Interlocal Agreement Between Houston ISD and Donna ISD Medicaid Administrative Claiming (MAC) Program**
  - BF.9 Discussion and Possible Action on Approval to Solicit Request for Quotes Using Buy Board and State of Texas Purchasing Cooperative as the Procurement Method to Purchase and Replace Kitchen Equipment at the Following Elementary and Middle Schools: Adame, Caceres, Garza, Muñoz, Ochoa, Rivas, Runn, Salinas, Singleterry, Stainke, Truman Price, Todd, and Veterans for School Year 2015-2016**
  - BF.10 Discussion and Possible Action on Approval to Solicit Request for Quotes Using Buy Board and State of Texas Purchasing Cooperative as the Procurement Method for 2 Warehouse Electric Pallet Jacks and 1 AC Electric Forklift for Year 2015-2016**
- End of Consent Agenda**

Mr. Fernando Castillo recommended the board to approve Consent Agenda BF.4 through BF.10 Via Ratification (BF.4 Discussion and Possible Action to Advertise for the New School Year 2016-2017 Catalog and Discount Bids, BF.5 Discussion and Possible Action to Solicit Request for Proposals (RFP) 111715-297 for Lawncare and Landscaping for Donna North High School (DNHS) for School Year 2015-2016, BF.6 Discussion and Possible Action for Repair and Refinish of Donna High School Gym Floor, BF.7 Discuss and Consider Approval to Advertise for Erate Services Category I and Category 2 for School Year 2016-2017 District Wide Category I - Internet Access, Wireless & Data Plan Services, and Local & Long Distance Category II - Next Generation Firewall and Cisco Smartnet Base Maintenance, BF.8 Discussion and Possible Action on Approval of Interlocal Agreement Between Houston ISD and Donna ISD Medicaid Administrative Claiming (MAC) Program, BF.9 Discussion and Possible Action on Approval to Solicit Request for Quotes Using Buy Board and State of Texas Purchasing Cooperative as the Procurement Method to Purchase and Replace Kitchen Equipment at the Following Elementary and Middle Schools: Adame, Caceres, Garza, Muñoz, Ochoa, Rivas, Runn, Salinas, Singleterry, Stainke, Truman Price, Todd, and Veterans for School Year 2015-2016, and BF.10 Discussion and Possible

Action on Approval to Solicit Request for Quotes Using Buy Board and State of Texas Purchasing Cooperative as the Procurement Method for 2 Warehouse Electric Pallet Jacks and 1 AC Electric Forklift for Year 2015-2016) as noted.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos-Flores. Trustee Cenicerros voted in favor. Trustee E. Lugo abstained. The motioned carried.

## **HR. HUMAN RESOURCES**

### **Approval of Consent Agenda HR.1 through HR.2 Via Ratification**

**HR.1 Discussion and Possible Action to Approve the T-TESS and T-PESS Appraiser List Update for 2015-2016 School Year**

**HR.2 Discussion and Possible Action to Approve Addendum to Professional Services Agreement with The Granado Group**

Mr. Fernando Castillo recommended the board to approve Consent Agenda HR.1 through HR.2 Via Ratification (HR.1 Discussion and Possible Action to Approve the T-TESS and T-PESS Appraiser List Update for 2015-2016 School Year and HR.2 Discussion and Possible Action to Approve Addendum to Professional Services Agreement with The Granado Group).

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos-Flores. Trustee Sandoval voted in favor. Trustees Cenicerros and E. Lugo voted against. The motioned carried.

**HR.3 Report on Donna ISD 100% Highly Qualified Status for the 2015-2016 School Year**

Mr. Fernando Castillo presented the Report on Donna ISD 100% Highly Qualified Status for the 2015-2016 School Year.

**V. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (5:46 p.m.)**

**A. Discussion and Possible Action on Ratification of the Superintendent's Recommendation of Personnel**

- B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**
- C. Discussion of District Personnel**
- D. Discussion and Attorney Consultation Regarding Potential Proposed Termination of Employment Contract of Diagnostician Amador A. Cantu**
- E. Discussion and Attorney Consultation Regarding Potential Proposed Termination of Employment Contract of Assistant Principal Pedro Salinas**
- F. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 6:25 p.m.

**VI. OPEN SESSION - Take possible action on matters discussed in Executive Session.**

- A. Discussion and Possible Action on Ratification of the Approval of Superintendent's Recommendation of Personnel**

Mr. Fernando Castillo recommended the board to approve the Ratification of the Approval of Superintendent's Recommendation of Personnel for the record we have one Special Education Diagnostician and one Attendance Helper.

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos-Flores. Trustee Cenicerros and E. Lugo voted in favor. The motioned carried.

- B. Discussion and Possible Action on the Ratification of the Approval of Teacher Employment Recommendations**



Mr. Fernando Castillo recommended the board to approve the Ratification of the Approval of Teacher Employment Recommendations as noted in Executive we have four teachers (replacements).

Trustee E. Lugo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Castillo. Trustees Cenicerros and Ramos-Flores voted in favor. The motioned carried.

**C. Approval of District Personnel**

No action on this item.

**D. Discussion and Possible Action Regarding the Administrator's Duties and Contract, Including to Propose Termination of Employment Contract of Diagnostician Amador A. Cantu**

Mr. Fernando Castillo recommended the board to approve regarding the Administrator's Duties and Contract, including to propose termination of Employment Contract of Diagnostician Amador A. Cantu (Administration recommendation).

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos-Flores. Trustees Cenicerros and E. Lugo voted in favor. The motioned carried.

**E. Discussion and Possible Action Regarding the Administrator's Duties and Contract, Including to Propose Termination of Employment Contract of Assistant Principal Pedro Salinas**

Mr. Fernando Castillo recommended the board to approve regarding the Administrator's Duties and Contract, including to proposed termination of Employment Contract of Assistant Principal Pedro Salinas as noted in Executive Session (Administration recommendation).

Trustee Castillo made a motion to approve the recommendation of Mr. Fernando Castillo. It was second by Trustee Ramos-Flores. Trustee E. Lugo voted in favor. Trustee Cenicerros voted against. The motioned carried.

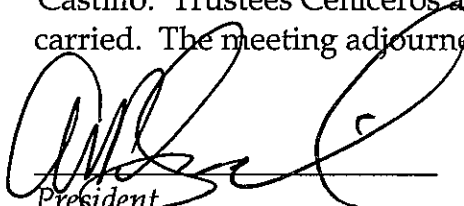
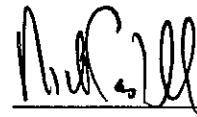
**F. Approval Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional**

**Duty Under State Board Requires Private Consultation with  
the School Attorney**

No action on this item.

**VII. ADJOURN**

Trustee E. Lugo made a motion to adjourn the meeting. It was second by Trustee Castillo. Trustees Cenicerros and Ramos-Flores voted in favor. The motion carried. The meeting adjourned at 6:27 p.m.

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President Secretary  
Board of Trustees  
Donna ISD

Date Approved: January 12, 2016